



APPLICATION FOR USE Smith Park Pool

Date of Application: _____

Responsible Party: _____

Name of Organization: _____

Address: _____
(Street) (City) (Zip Code)

Home/ Work Phone Number: _____ **Cell Number:** _____

Purpose of Rental: _____

Day and Date of Facility Use: _____

Time: Set-up: _____ to _____ Event: _____ to _____ Tear-down: _____ to _____

Anticipated Attendance: _____

Will an admission fee be charged for your event? Yes _____ No _____

Contact person on the day of the rental:

Name: _____ Cell phone number: _____

If attendance exceeds 50 participants extra lifeguards will be required and the staffing fee of \$15 per hour will be added to your fees. Pool Rentals are billed hourly with a 2-hour minimum rental. Pool Rentals rates are \$65 per hour for a private party and \$55 per hour for a non-profit organization. The application approval may take up to two weeks.

I have read the Pool Party Guidelines and will be present and responsible for their enforcement. I certify that all the above statements are true and correct. I understand that any misstatement or omission of a material fact may be sufficient cause for cancellation of use of the pool. I am aware that all fees are due and payable 30 days in advance of activities.

Signature: _____ **Date:** _____

*****FOR OFFICE USE ONLY*****

Date Received: _____

Application Approved: _____ Application Denied: _____

Community Services Director Date



CITY OF SAN GABRIEL SMITH PARK POOL RENTAL GUIDELINES

Thank you for choosing Smith Park Pool for your pool party. We hope the use of the pool will be enjoyable for each of your guests. For your safety, the following guidelines are provided. Please review the guidelines with your group **prior** to your trip to Smith Park Pool.

1. **Before the swim party can begin, the adult in charge must submit Smith Park Pool Activity Release Forms for all participants, adults and minors, to the lifeguards on duty. You will receive the Smith Park Pool Activity Release Form once your application is approved. Please make copies as needed.**
2. By contracting for the private use of Smith Park Pool, the renter agrees to follow all directions of city staff and to monitor and control the deck, locker rooms and restrooms. Specific rules of behavior are posted at the pool and are strictly enforced.
3. Pool staff have complete authority to enforce any rules and regulations necessary to provide a safe swimming experience.
4. No person, 48 inches or shorter, will be allowed in the pool, unless he/she is directly and continuously supervised by an individual 16 years of age or older. **This supervision must be on a one-to-one basis.**
5. Food, gum, oils, lotions, hairpins or clips, flotation devices such as "floaties" or life vests and floating toys are not permitted in the pool or on the deck.
6. Pool users are required to wear regulation swim trunks or swim suits; cut-offs, shorts with belt loops or zippers, T-shirts, tank tops, cover-ups, etc. are not permitted on the pool deck or in the pool. **Swimwear policy is strictly enforced.**
7. Locker rooms and restroom facilities will be available. However, pool staff will not be provided to check-in and monitor personal possessions, nor will those areas be monitored or supervised by city staff. **Neither the City of San Gabriel will be responsible for lost or missing items.**
8. Lifeguards will blow the whistle 15 minutes prior to the scheduled close of the party. This will signal pool patrons to vacate the pool.

Violation of any rule or regulation may result in the immediate revocation of the pool facility privileges for an individual or group.

San Gabriel Community Services Department
250 S. Mission Drive
Contact: Matthew Morales-Stevens at 626-308-2875 or mmoralesstevens@sgch.org
Hours: Monday-Friday, 8:00am – 5:00pm