

CITY COUNCIL MEETING SUMMARY

November 7, 2023

[Meeting Video Link](#)

Summary of actions taken by the City Council at the November 7, 2023, City Council meeting.

Note: This is not an official record of the meeting and is distributed for informational purposes only. Official meeting minutes of the meeting will be available at a future meeting for Council's approval.

PRESENTATIONS

A. NATIVE AMERICAN HERITAGE MONTH

The City Council presented the proclamation for Native American Heritage Month. The proclamations were accepted by Chief Anthony Morales, Gabrieleño San Gabriel Band of Mission Indians and Chairman Andy Salas of the Kizh Nation San Gabrieleño Band of Mission Indians.

B. LUNG CANCER AWARENESS MONTH

The City Council presented the proclamation for Lung Cancer Awareness Month.

C. UNITED AGAINST HATE WEEK

The City Council presented the proclamation for United Against Hate Week. The proclamation was received by Florence Lin, Community Relations Manager and Heidi Lau, Stop the Hate Manager.

D. ATHENS SERVICES UPDATE

Becky Cheng, Athens Services Director of Government Affairs provided information regarding Senate Bill 1383 which targets the reduction of methane by reducing the amount of waste going to landfills; events sponsored such as Dumpling and Beer Festival and the Compost Giveaway; Quarterly Newsletter that is available in English, Spanish, and Mandarin; and provided the trash pick-up for the holiday schedule.

CONSENT CALENDAR

A. APPROVAL OF MINUTES

The minutes of the City Council Regular Meeting of October 17, 2023, was approved.

B. MATERIAL DEMANDS

The Registers of Demands and Warrants for the payment of City expenditures for October 6, 2023, October 13, 2023, and October 20, 2023, were approved.

C. FISCAL YEAR 2023-2024 BUDGET UPDATE AS OF SEPTEMBER 30, 2023 FOR THE GENERAL FUND AND MISSION PLAYHOUSE FUND

The City Council filed the budget update which incorporates the actual revenue received and expenditures that have occurred through September 30, 2023, and projects the financial results for the year ending on June 30, 2024.

D. CITY CYBER SECURITY APPLICATION SUBSCRIPTION IN THE AMOUNT OF \$40,513

The City Council authorized the City Manager to enter into a subscription agreement with DarkTrace Cyber Security application in the amount of \$40,513 from July 17, 2023, to September 29, 2025.

E. 2024 CITY COUNCIL MEETING SCHEDULE

The City Council approved the 2024 City Council meeting schedule as outlined in the report cancelling the meeting of January 2, day after New Year's Day, August 6, National Night Out, and September 3 the day after Labor Day.

F. RESOLUTION NO. 23-70 AMENDING THE AUTHORIZED SALARY SCHEDULE TO INCORPORATE THE STATE OF CALIFORNIA 2024 MINIMUM WAGE RATE

The City Council adopted Resolution No. 23-70, amending the City's authorized Salary Schedule by increasing the pay range of all part-time position classifications by the 2024 minimum wage requirement, effective December 30, 2023, and increases the General Fund appropriations \$7,890 and various other special funds \$6,447 to cover increases costs to part-time position salaries for Fiscal Year 2023-24.

G. AWARD CONSTRUCTION CONTRACT NO. 23-06 TO HHS CONSTRUCTION LLC FOR THE ADAPTIVE/TRAFFIC RESPONSIVE SIGNAL CONTROL PROJECT IN THE AMOUNT OF \$4,584,108.50 PLUS A 10% CONTINGENCY

The City Council approved plans and specifications for the Adaptive/Traffic Responsive Signal Control Project which aims to alleviate congestion, improve traffic safety, and reduce travel times, fuel consumption and pollution. The original project scope proposed to improve traffic progression along Valley Boulevard and San Gabriel Boulevard within the City by installing fiber-optic connectivity between the signals and a central traffic management system located in the Public Works Facility. The additional reallocation of funds allowed the following arterial sections to be included in the scope of work: Las Tunas Drive within the City; Del Mar Avenue from Valley Boulevard to Las Tunas Drive; and Mission Road from Del Mar Avenue to west of the City limit.

H. APPROVAL OF FINAL TRACT MAP NO. 82505, A 7-UNIT CONDOMINIUM DEVELOPMENT PROJECT LOCATED AT 116 WEST MARSHALL STREET AND FINDING OF AN EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

The City Council approved a development project located at 116 West Marshall Street is a 7-unit condominium on a 12,251-square-foot-lot. The project includes demolishing the one-story 758 square-foot single-family residential unit.

I. APPROVAL OF FINAL TRACT MAP NO. 73548, A MIXED-USE DEVELOPMENT PROJECT LOCATED AT 860 EAST VALLEY BOULEVARD AND FINDING OF AN EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

The City Council approved a mixed-use development project located at 860 East Valley Boulevard consists of 49 residential condominium units and 9,145-square-foot retail uses on a 38,480-square-foot site at the southwest corner of Valley Boulevard and Charlotte Avenue. The project would assemble two parcels and redevelop the approximately 0.86-acre site.

J. APPROVAL OF FINAL TRACT MAP NO. 83378, AND A SUBDIVISION IMPROVEMENT AGREEMENT FOR A 10-UNIT, MULTI-FAMILY RESIDENTIAL DEVELOPMENT PROJECT LOCATED AT 216-220 EAST BROADWAY AND FINDING OF A CALIFORNIA ENVIRONMENTAL QUALITY ACT EXEMPTION

The City Council approved a development, located at 216-220 East Broadway, is a three-story multi-family residential development with 10 residential units on a 10,018 square foot (0.23 acre) site.

K. PROFESSIONAL SERVICES AGREEMENT WITH JMDIAZ, INCORPORATED FOR ENGINEERING ENTITLEMENT PLAN REVIEW SERVICES IN THE AMOUNT OF \$124,800 FOR FISCAL YEAR 2023-24

The City Council approved a Professional Services Agreement with JMDiaz, Inc. to provide engineering entitlement plan review services for the ongoing need for supplemental staff assistance for large-scale engineering entitlement reviews and processes. The services provided under the Agreement are paid for by fees paid and/or deposited by project applicants to cover the actual cost of the service.

L. STREET BANNER REQUEST – KIDS KLUB CHILD DEVELOPMENT CENTER

The City Council approved the request to hang the street banner at San Gabriel Boulevard and Broadway, for the Kids Klub Child Development Center from November 21, 2023, to December 21, 2023.

M. AWARD CONSTRUCTION CONTRACT NO. 23-17 TO ROYAL ROOF TO REPLACE THE ROOF AT SOUTH FIRE STATION #51 LOCATED AT 1303 SOUTH DEL MAR AVENUE IN THE AMOUNT OF \$73,700 PLUS A 20% CONTINGENCY

The City Council awarded the contract to Royal Roofing to re-roof the main facility of the South Fire Station #51 in the amount of \$88,440 which includes a 20% construction contingency.

N. 2024 SAN GABRIEL LUNAR LANTERN FESTIVAL – PROFESSIONAL SERVICES AGREEMENT WITH MRBI/KAZN FOR EVENT PLANNING AND MANAGEMENT SERVICES

The City Council approved the proposal to work with media partner MRBI/KAZN (KAZN) to host the 2024 Lunar Lantern Festival, a two-day event to be held on Saturday, February 17, from 10:00 a.m. – 9:00 p.m. and Sunday, February 18, from 10:00 a.m. – 7:00 p.m.

O. ACCEPTANCE OF \$5,000 COMMUNITY GRANT FROM THE CITY OF HOPE FOR THE SG MENTAL WELLNESS EXPO AND ADOPTION OF RESOLUTION NO. 23-68

The City Council accepted a donation of \$5,000 from the City of Hope in support of the San Gabriel Mental Wellness Expo. The money was provided as part of the Community Grant in support of the live translation services in Spanish and Mandarin offered at the Expo.

Approved Consent Calendar Item A-O by a vote of 4,1 with Vice Mayor Wu voting against the motion.

5. PUBLIC HEARING

A. ORDINANCE NO. 693 AMENDMENT TO UPDATE THE SAN GABRIEL MUNICIPAL CODE, VALLEY BOULEVARD SPECIFIC PLAN, AND MISSION DISTRICT SPECIFIC PLAN RELATING TO OBJECTIVE DESIGN STANDARDS FOR MULTI-FAMILY AND MIXED-USE PROJECTS (ZTA23-002) – INTRODUCTION AND FIRST READING

The City Council scheduled the second reading and adoption of Ordinance No. 693 to Amend Chapter 153 (Zoning Code), the Valley Boulevard Neighborhoods Sustainability Plan, and The Mission District Specific Plan to Incorporate Objective Design Standards for Multi-Family and Mixed-Use Developments. The ordinance would then become effective 30 days after adoption. The Council directed staff to fast-track establishing a Local Designation and monitor what other cities are doing.

Approved Public Hearing Item A by a vote of 5,0.

B. ORDINANCE NO. 695 AMENDING CHAPTER 153 OF THE SAN GABRIEL MUNICIPAL CODE RELATING TO MIXED-USE STANDARDS IN THE C-1 AND C-3 ZONE DISTRICTS (ZTA23-003) – INTRODUCTION AND FIRST READING

The City Council scheduled the second reading and adoption of Ordinance No. 695 to Amend Chapter 153 (Zoning Code) of the San Gabriel Municipal Code Relating to Mixed-Use Standards in the C-1 and C-3 Zones with the amendment to maintain the current height that exists in the Municipal Code. The proposed Zone Text Amendment is intended to implement the goals and programs identified in the 2021-2029 Housing Element. The Ordinance would then become effective 30 days after adoption.

Approved Public Hearing Item B by a vote of 5,0

C. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL EXTENDING EXISTING DEVELOPMENT AGREEMENT FOR PROJECT NO. PL-15-149, A PLANNED DEVELOPMENT AND DEVELOPMENT AGREEMENT, AND VESTING TENTATIVE PARCEL MAP NO. 74993 FOR THE SYMPHONY AT SAN GABRIEL ASSISTED LIVING PROJECT AT 806-824 SOUTH GLADYS AVENUE VIA ADOPTION OF FIRST AMENDMENT TO THE DEVELOPMENT AGREEMENT – INTRODUCTION AND FIRST READING

The City Council scheduled the second reading and adoption of Ordinance No. 698; Extending Existing Development Agreement for Project No. PI-15-149, a Planned Development and Development Agreement, and Vesting Tentative Parcel Map No. 74993 for the Elegance at San Gabriel Assisted Living Project at 806-824 South Gladys Avenue Via Adoption of First Amendment to the Development Agreement. The ordinance would then become effective 30 days after adoption.

Approved Public Hearing Item C by a vote of 5,0.

6. CONTINUED BUSINESS

A. DISCUSSION AND POTENTIAL COUNCIL DIRECTION REGARDING THE STREET NAME CHANGE GUIDELINES

The City Council approved the guidelines with amendments such as removing the 50-year requirement, include additional noticing of agencies/organization/businesses/residents affected by request.

Approved Continued Business Item A by a vote of 4,1 with Council Member Menchaca voting against the motion.

7. NEW BUSINESS – None.