

CITY OF SAN GABRIEL

DESIGN REVIEW COMMISSION – REGULAR MEETING

Monday, March 27, 2023 – 6:30 P.M.

City Hall Council Chambers
425 South Mission Drive
San Gabriel, California 91776

Erlinda Romo
Chair

Nik Sae-Low
Vice Chair

Charles “Chuck” Myers
Commissioner

Guillermo Lopez
Commissioner

Luoya Tu
Commissioner



Aldo Cervantes
Community Development
Director

Samantha Tewasart
Planning Manager

Martin Koczanowicz
Deputy City Attorney

To provide members of the public access to the meeting and an opportunity to comment on items on and off the Agenda, the following opportunities have been established:

Public Comments

Please email all public comments to DRC-PublicComment@sgch.org and include the following on the subject line of your email: the section (Public Comment, Consent Calendar, Public Hearing) and Item Number you are commenting on. The Clerk will read public comments into the record for up to three-minute limit. Words that would disrupt the meeting, including profanity, obscenity, and discriminatory language, will not be read. All public comments shall be emailed by 5:00 p.m. on the meeting day.

Example: PUBLIC COMMENT: Public Hearing Item A

Watch the Meeting Online

Live broadcast of this meeting is available using the following link:

[Meeting Video – https://www.youtube.com/CityofSanGabriel](https://www.youtube.com/CityofSanGabriel)

Spectrum cable: Live streaming on Channel 3, Public Access Channel.

DESIGN REVIEW COMMISSION AGENDA
March 27, 2023

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL – DESIGN REVIEW COMMISSION**
- 1. **PUBLIC COMMENT**

This is the time set aside for members of the public to address the Design Review Commission on items of interest that are not on the agenda, but are within the subject matter jurisdiction of the Design Review Commission. Pursuant to the Brown Act, the Design Review Commission cannot answer any questions or take any action until such time as the matter may appear as an item on a future agenda.

2. **CONSENT CALENDAR**

A. [Minutes from the November 28, 2022 Design Review Commission meeting](#)

3. **PUBLIC HEARING**

A. [1803 CHARLOTTE AVENUE](#)
[PLANNING CASE NO. SPR20-012 \(SITE PLAN REVIEW\)](#)
[APPLICANT: ERIC TSANG](#)

This is an application for a Site Plan Review (SPR) for a second story addition to an existing single-family residence located at 1803 Charlotte Avenue. The subject site is zoned R-1 (Single Family Residence) and has a General Plan Land Use Designation of Low Density Residential. This project is exempt from the California Environmental Quality Act (CEQA) per Guidelines section 15303, Class 3 (New Construction or Conversion of Small Structures).

Recommended Action:

Adopt a Resolution of the Design Review Commission of the City of San Gabriel, California, **APPROVING** Planning Case Number SPR20-012 for a second story addition to an existing single-family residence at 1308 Charlotte Avenue, subject to the recommended conditions of approval.

B. [417 HERMOSA ROAD](#)
[PLANNING CASE NO. PPD22-005 \(PRECISE PLAN OF DESIGN\)](#)
[APPLICANT: MICHAEL MORCOS](#)

This is an application for a Precise Plan of Design (PPD) for the demolition of two maintenance buildings and material bins, remodeling of an existing

building, and construction of five new accessory structures and material bins located at 417 Hermosa Road. The subject site is zoned R1-CC (Single Family Residence Country Club) and has a General Plan Land Use Designation of Open Space and Public Facilities. This project is exempt from the California Environmental Quality Act (CEQA) per Guidelines section 15303, Class 3 (New Construction or Conversion of Small Structures).

Recommended Action:

Adopt a Resolution of the Design Review Commission of the City of San Gabriel, California, **APPROVING** Planning Case Number PPD22-005 for the demolition of two maintenance buildings and material bins, remodeling of an existing building, and construction of five new accessory structures and material bins at 417 Hermosa Road, subject to the recommended conditions of approval.

4. COMMENTS FROM THE PLANNING MANAGER

The Planning Manager may address the Commission on matters of general information and/or concern.

5. COMMISSIONER COMMENTS AND CONFERENCE/MEETING REPORTS

Each Commissioner may address the Commission on matters of general information and/or concern. This is also the time for Commissioners to report on conferences and/or meetings they have attended.

6. ADJOURN DESIGN REVIEW COMMISSION MEETING

TO THE REGULAR MEETING OF THE DESIGN REVIEW COMMISSION ON APRIL 24, 2023 AT 6:30 PM AT CITY HALL, 425 S. MISSION DRIVE, 2ND FLOOR, COUNCIL CHAMBERS.

Materials Available for Inspection. You may view agenda items online at www.sangabrielcity.com. Materials related to an item on this Agenda, submitted to the Design Review Commission after distribution of the Agenda packet, will be posted on the City website.

Persons with Disabilities. Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Persons requesting a Translator. Any person requesting translation for the meeting must notify the Community Development Department at commdevinfo@sgch.org at least 48 hours before the meeting.

Questions about this Agenda? Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the Community Development Department at commdevinfo@sgch.org during regular office hours.

Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the Community Development Department by emailing commdevinfo@sgch.org at least 48 hours before the meeting, if possible.