



**MINUTES OF SEPTEMBER 7, 2021
REGULAR MEETING OF THE SAN GABRIEL CITY COUNCIL**

CALL TO ORDER

Mayor Liao called the regular meeting of the San Gabriel City Council to order at 6:38 P.M. on Tuesday, September 7, 2021, with all Council Members and staff participating by teleconference.

CLOSED SESSION REPORT

City Council meeting of August 17, 2021:

CONFERENCE WITH REAL PROPERTY NEGOTIATIONS (GOVERNMENT CODE § 54956.8)

Property: 257 South Mission Drive and 320 South Mission Drive (Parking Lot) San Gabriel, CA
APN: 5346-026-913 and 5362-008-903

City Negotiator: Mark Lazzaretto, City Manager

Negotiating Party: Grapevine Development

Under Negotiation: Price and terms of payment

City Council meeting of September 7, 2021:

CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE §54957.6)

City Negotiators – City Manager Lazzaretto, City Attorney Lemieux, and Human Resources/Risk Management Director Macias, Labor Relations Counsel Steve Filarsky.

Regarding the following Employee Organizations – San Gabriel Police Officers' Association, San Gabriel Police Management Group, San Gabriel Firefighters' Association, San Gabriel Fire Management Group and all Unrepresented Employees.

City Attorney Lemieux announced no reportable action was taken on either Closed Session Item.

ROLL CALL

Council Members Present: John R. Harrington, Denise Menchaca, Jason Pu, Vice Mayor Tony Ding, and Mayor Chin Ho Liao.

Council Members Absent: None.

Staff Members Present: City Manager Mark Lazzaretto, City Attorney Keith Lemieux, Community Services Director Rebecca Perez, Police Chief Eugene Harris, Chief City Clerk Sharon Clark, Public Works Director/City Engineer Greg de Vinck, Fire Chief Steven Wallace, Human Resources/Risk Management Director Edward Macias, Finance Director William Kaholokula, Acting Community Development Director/Planning Manager Samantha Tewasart, and Assistant City Clerk Marilyn Bonus.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Pu.

ANNOUNCEMENTS

Chief City Clerk Clark provided information for the public on how to view the meeting and submit comments, and how to request meeting agendas.

1. APPROVAL OF AGENDA ORDER

Council Member Pu requested that item 7C, American Rescue Plan Act Funds – Presentation and Discussion, be considered first in the New Business section as that discussion might have an impact on the following items.

A motion was made by Council Member Pu, seconded by Council Member Menchaca, to consider item 7C, American Rescue Plan Act Funds – Presentation and Discussion, first in the New Business section.

Motion carried by a vote of 5-0 as follows:

AYES:	HARRINGTON, MENCHACA, PU, DING, LIAO
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

2. PRESENTATIONS

A. UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT WATER SUPPLY PRESENTATION – TOM LOVE, GENERAL MANAGER AND BOARD DIRECTOR REPRESENTATIVE

General Manager and Board Director Tom Love and Director Charles Trevino made the presentation.

B. COVID-19 UPDATE

Presentations were made by Fire Chief Wallace and Police Chief Harris.

3. PUBLIC COMMENT

Sue Fitzsimmons, resident, provided comments expressing concern about the City's financial situation and requesting the City Council to make changes.

4. CONSENT CALENDAR

A motion was made by Council Member Menchaca, seconded by Council Member Pu, to approve Consent Calendar Items 4A – 4H as presented.

Motion approved Consent Calendar Items 4A – 4H as presented, by a vote of 5-0 as follows:

AYES:	HARRINGTON, MENCHACA, PU, DING, LIAO
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

A. APPROVAL OF MINUTES

The City Council approved the following:

1. Minutes of the City Council Special Meeting of August 17, 2021.
2. Minutes of the City Council Regular Meeting of August 17, 2021.

B. MATERIAL DEMANDS

The City Council approved the August 6, 2021, August 13, 2021, and August 20, 2021, Registers of Demands and Warrants for the payment of City expenditures.

C. ORDINANCE NO. 677 – CHANGING THE DATE OF THE CITY’S GENERAL MUNICIPAL ELECTION TO COMPLY WITH NEW STATE OF CALIFORNIA LEGISLATION - ADOPTION

The City Council waived reading and adopted **Ordinance No. 677** entitled, “An Ordinance of the City Council of the City of San Gabriel, California, Changing the Date of the City’s General Municipal Elections from March of Even-Numbered Year to the Date of the Statewide General Election of Each Even-Numbered Year Beginning in 2022, Adjusting Terms of Office and Repealing Ordinance No. 640-C.S.”

D. LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE RESOLUTIONS PACKET

The City Council gave direction to the voting delegate and alternate to vote in favor of the proposed League of California Cities (League) 2021 annual resolutions.

E. ADOPTION AT SECOND READING OF ORDINANCE NO. 676: ZONE CHANGE/SPECIFIC PLAN AMENDMENT TO CHANGE ZONING FROM R-1 AND MU/T TO CC/T (PLANNING CASE NO. ZC20-001; 150 HOVEY AVENUE, 152 HOVEY AVENUE, 1533 MANLEY DRIVE, AND 1535 MANLEY DRIVE)

The City Council waived second reading and adopted **Ordinance No. 676** entitled, “An Ordinance of the City Council of the City of San Gabriel, California, Approving Planning Case No. ZC-20-001, for a Zone Change for Properties at 150 Hovey Avenue, 152 Hovey Avenue, 1533 Manley Drive, and 1535 Manley Drive.”

F. COOPERATIVE AGREEMENT WITH LOS ANGELES COUNTY FOR A PROJECT TO RESURFACE SEVERAL CITY STREET SEGMENTS ADJACENT TO THE COUNTY STREET SEGMENTS AT AN ESTIMATED COST OF \$597,000

The City Council authorized the Mayor to execute the Cooperative Agreement between the City and Los Angeles County and approved the assignment of \$597,000 of future available STP-L funds to the County in lieu of cash payment.

G. ADOPTION OF RESOLUTION NO. 21-43 APPROVING A BUDGET AMENDMENT FOR CITYWIDE PAVEMENT MANAGEMENT SYSTEM

The City Council:

1. Adopted **Resolution No. 21-43** amending the Fiscal Year 2021-22 budget by appropriating Proposition C funds to budget account 181-800-46-22-000 in the amount of \$41,000, which includes a 15% contingency; and

2. Authorized the City Manager to approve a Purchase Order to the Los Angeles County Public Works Department in an amount not to exceed \$41,000, which includes a 15% contingency.

H. ADOPTION AT SECOND READING OF ORDINANCE NO. 674 AMENDING CHAPTER 92 OF THE SAN GABRIEL MUNICIPAL CODE TO INCLUDE VOLUNTARY CAT LICENSING

The City Council waived reading and adopted **Ordinance No. 674** entitled, "An Ordinance of the City Council of San Gabriel, California, Amending Chapter 92 of the San Gabriel Municipal Code Relating to Cat Licensing."

5. **PUBLIC HEARING** – None.
6. **CONTINUED BUSINESS** – None.
7. **NEW BUSINESS**

C. AMERICAN RESCUE PLAN ACT FUNDS – PRESENTATION AND DISCUSSION

Finance Director Kaholokula made the staff presentation.

Clarification discussion included that the purpose of this item was brainstorming and informational regarding use of American Rescue Plan Act (ARPA) Funds; premium pay as a one-time bonus for eligible staff and associated Public Employees Retirement System implications; current fiber-optic project funding and details; and using ARPA funds for federal grant match requirements.

There was no public comment.

Discussion included small business grants, loans, and incentives; premium pay for staff instrumental in providing COVID-related services; broadband infrastructure; growing revenue reserves; hiring an additional staff person to deal with COVID-19 recovery and relief, ARPA funds, and grants; partnering with businesses and non-profits; use of ARPA funds in other areas would bring the City closer to refinancing the Public Works loan and affording a new police facility; already budgeted ARPA funds; rent assistance; and Senate Bill 156 provisions for broadband funding.

A. AGENDA TRANSLATION OPTIONS AND RESOLUTION NO. 21-40 APPROPRIATING FUNDS FOR AGENDA TRANSLATION SERVICES

City Manager Lazzaretto made the staff presentation.

Human Equity, Access and Relations (HEAR) Commission Chair Chasity Jennings-Nunez, MD, provided comments requesting that the City Council add Google Translate to the City agenda page, allocate \$30,000 to fund the translation of City Council agenda in Chinese, Spanish, and Vietnamese, and allocate \$10,000 to a budget for the HEAR Commission.

Discussion included that neighboring cities do not provide agenda translation; no cost for Google Translate; Google Translate set-up and use; one-time translation of non-changing portions of the agendas; translation as a tool to increase access and engagement; fiscal considerations; comparison of Google Translate and professional translation for future decisions on agenda translation methodology; and Traditional versus Simplified Chinese.

A motion was made by Vice Mayor Ding, seconded by Council Member Pu, to:

1. Proceed with translation of City Council and HEAR Commission agendas into Chinese, Spanish, and Vietnamese by ASTA-USA at an approximate cost of \$40,000 annually; and adopt Resolution No. 21-40 appropriating \$40,000 for agenda translation service.
2. Add Google Translate to the City's website agenda section.

Motion carried by a vote of 5-0 as follows:

AYES: HARRINGTON, MENCHACA, PU, DING, LIAO
 NOES: NONE
 ABSTAIN: NONE
 ABSENT: NONE

B. RESOLUTION NO. 21-37 – AMENDING THE FISCAL YEAR 2021-22 BUDGET TO ACCEPT DONATIONS FROM KIWANIS CLUB OF SAN GABRIEL

Community Services Director Perez made the staff presentation.

There was no public comment.

Discussion included appreciation for Council Member Menchaca as Kiwanis President and for Kiwanis club members for their service to the community.

A motion was made by Vice Mayor Ding, seconded by Council Member Pu, to accept a donation of \$5,579.52 from San Gabriel Kiwanis and adopt **Resolution No. 21-37** amending the Fiscal Year 2021-22 budget to reflect the donations to the City's account.

Motion carried by a vote of 5-0 as follows:

AYES: HARRINGTON, MENCHACA, PU, DING, LIAO
 NOES: NONE
 ABSTAIN: NONE
 ABSENT: NONE

8. PUBLIC COMMENT – None.

9. CITY MANAGER'S REPORT

At City Manager Lazzaretto's request, City Attorney Lemieux reported on Assembly Bill 361, which would allow the City to have the option of conducting virtual City meetings under an emergency declaration in the future. City Attorney Lemieux suggested that the City Council might wish to agendize the matter for a future meeting. There was a majority of the City Council in favor of agendizing the item for the next regular City Council meeting.

10. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Council Member Pu announced that the San Gabriel Valley Council of Governments (COG) has awarded the City a Silver Award in energy conservation; reported on various COG activities regarding homelessness and transportation matters; and stated he will bring back information from the upcoming League of California Cities conference.

Council Member Menchaca reported on the San Gabriel Mission's Fiesta; announced the beginning of the San Gabriel Mission's jubilee year of its 250th anniversary with an event on September 8, 2021; congratulated Vice Mayor Ding on becoming President

of the San Gabriel Lions Club, which is providing donations to the City; and announced the following upcoming events:

- Herald Christian Center's vaccination site at Jefferson Middle School on September 8, 2021, from 2:00 – 5:00 P.M., and on September 29, 2021.
- Gubernatorial Recall Election on September 14, 2021.
- San Gabriel Police Department's Community Academy Breakout Session on September 24, 2021, from 6:00 – 8:00 P.M.
- San Gabriel Kiwanis Club First Responders Day Luncheon on October 28, 2021.

Vice Mayor Ding commented on his attendance of the San Gabriel Mission's Fiesta in celebration of its 250th Anniversary and encouraged the community to visit this historic location; commented that as the San Gabriel Lions Club President, the Club intends to continue contributions to the San Gabriel Police Department's K-9 program; reminded the community to vote on September 14, 2021; and reported that September 21, 2021, is the Chinese traditional mid-autumn festival similar to Thanksgiving, and encouraged the community to buy moon cakes in the City in celebration.

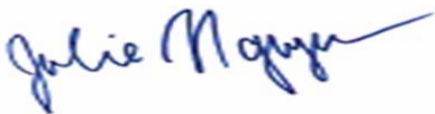
Mayor Liao reported that he is helping all service clubs in the City; commented on San Gabriel Lions Club's personal protective equipment (PPE) donations and announced its upcoming Health Fair in the Mission Playhouse parking lot in late October; announced the San Gabriel Mosque's food donations on Tuesdays; reported his attendance at a drawing contest benefiting the City's K-9 program; and reported on an Independent Cities Association (ICA) meeting.

11. **CLOSED SESSION** – None.

12. **ADJOURNMENT**

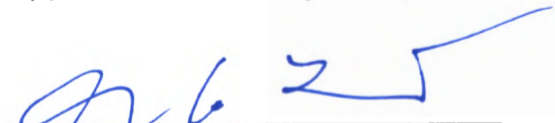
Mayor Liao adjourned the meeting at 9:53 P.M. in memory of former San Gabriel Mayor, Council Member, and community activist Sabino Cici.

Respectfully submitted:



JULIE NGUYEN, City Clerk

Approved this 21st day of September, 2021:



CHIN HO LIAO, Mayor