



**MINUTES OF AUGUST 17, 2021  
REGULAR MEETING OF THE SAN GABRIEL CITY COUNCIL**

**CALL TO ORDER**

Mayor Liao called the regular meeting of the San Gabriel City Council to order at 6:34 P.M. on Tuesday, August 17, 2021, with all Council Members and staff participating by teleconference.

**CLOSED SESSION REPORT**

- A. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION  
[Government Code § 54956.9 subparts (a), (c) and (d)(1)]  
Tappan Zee v. City of San Gabriel (LASC Case No. 21STCP02295)
  
- B. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION  
[Government Code § 54956.9 subparts (a), (c) and (d)(1)]  
Tappan Zee v. City of San Gabriel et al. (U.S. Dist. Court CDCA Case No. 2:21-cv-06167).
  
- C. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION  
[Government Code §54956.9(d)(2)] - one potential case.
  
- D. CONFERENCE WITH LABOR NEGOTIATOR (Government Code §54957.6)

City Negotiators – City Manager Lazzaretto, City Attorney Lemieux, and Human Resources/Risk Management Director Macias, Labor Relations Counsel Steve Filarsky.

Regarding the following Employee Organizations – San Gabriel Police Officers' Association, San Gabriel Police Management Group, San Gabriel Firefighters' Association, San Gabriel Fire Management Group and all Unrepresented Employees.

City Attorney Lemieux announced that in the preceding special meeting, no reportable action was taken on Closed Session Items A - D.

**ROLL CALL**

- Council Members Present:** John R. Harrington, Denise Menchaca, Jason Pu, Vice Mayor Tony Ding, and Mayor Chin Ho Liao.
- Council Members Absent:** None.
- Staff Members Present:** City Manager Mark Lazzaretto, City Attorney Keith Lemieux, Community Services Director Rebecca Perez, Police Chief Eugene Harris, Chief City Clerk Sharon Clark, Public Works Director/City Engineer Greg de Vinck, Fire Chief Steven Wallace, Human Resources/Risk Management Director Edward Macias, Finance Director

William Kaholokula, Acting Community Development Director/Planning Manager Samantha Tewesart; and Assistant City Attorney Norma Tabares.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Council Member Menchaca.

**RECESS AND RECONVENE**

Mayor Liao recessed the meeting at 6:38 P.M. to allow staff to resolve some technical difficulties and reconvened at 6:41 P.M.

**ANNOUNCEMENTS**

Chief City Clerk Clark provided information for the public on how to view the meeting and submit comments, and how to request meeting agendas.

**1. APPROVAL OF AGENDA ORDER**

Hearing no objection, Mayor Liao announced the agenda order was approved.

**2. PRESENTATIONS**

**A. COVID-19 UPDATE**

Presentations were made by Fire Chief Wallace and Police Chief Harris.

**3. PUBLIC COMMENT**

Juan and Susan Sanchez provide comments requesting a grant from the U.S. Relief Act funds received by the City for their business and other small businesses in the City.

**4. CONSENT CALENDAR**

A motion was made by Council Member Menchaca, seconded by Council Member Pu, to approve Consent Calendar Items 4A – 4H as presented.

*Motion approved Consent Calendar Items 4A – 4H as presented, by a vote of 5-0 as follows:*

AYES: HARRINGTON, MENCHACA, PU, DING, LIAO  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**A. APPROVAL OF MINUTES**

The City Council approved the following:

1. Minutes of the City Council Special Meeting of July 20, 2021.
2. Minutes of the City Council Regular Meeting of July 20, 2021.

**B. MATERIAL DEMANDS**

The City Council approved the July 9, 2021, July 16, 2021, July 23, 2021, and July 29, 2021, Registers of Demands and Warrants for the payment of City expenditures.

**C. CASH AND INVESTMENT REPORT – JULY 2021**

The City Council received and filed the report.

**D. BUDGET UPDATE – FISCAL YEAR 2020-21 AND FISCAL YEAR 2021-22**

The City Council received and filed the report.

**E. ADOPTION OF RESOLUTIONS NO. 21-35 AND 21-36 SETTING THE RATE AND AMOUNT NECESSARY FOR THE 2021-22 FISCAL YEAR RETIREMENT LEVY**

The City Council adopted **Resolution No. 21-35**, setting the tax rate at 14 cents per \$100 assessed valuation, and **Resolution No. 21-36**, fixing the amount of property taxes to be generated for the City's employees' retirement cost for fiscal year 2021-22.

**F. REQUEST FOR FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH LISA WISE CONSULTING, INCORPORATED (LWC) IN THE AMOUNT OF \$13,705 FOR ADDITIONAL WORK INVOLVED WITH PREPERATION OF THE HOUSING ELEMENT UPDATE**

The City Council:

1. Approved the First Amendment to the Professional Services Agreement with Lisa Wise Consulting, Incorporated (LWC) for an expanded scope of services in the existing Agreement for completion of the Housing Element Update Affirmatively Furthering Fair Housing Appendix; and
2. Authorized the City Manager to execute the amendment.

**G. ADOPTION AT SECOND READING OF ORDINANCE NO. 674 AMENDING CHAPTER 92 OF THE SAN GABRIEL MUNICIPAL CODE TO INCLUDE VOLUNTARY CAT LICENSING - ADOPTION**

The City Council waived reading and adopted **Ordinance No. 674** entitled, "An Ordinance of the City Council of the City of San Gabriel, California, Amending Chapter 92 of the San Gabriel Municipal Code Related to Cat Licensing."

**H. PURCHASE OF 80 SEWER MAINTENANCE HOLE FRAMES AND COVERS FROM SOUTH BAY FOUNDRY, INCORPORATED AT A COST OF \$30,922.80**

The City Council authorized the City Manager to approve a Purchase Order with South Bay Foundry, Incorporated, for the purchase of 80 sewer maintenance hole frames and covers, in an amount not to exceed \$30,922.80.

**5. PUBLIC HEARING**

**A. PLANNING CASE NOS: GPA20-001 (GENERAL PLAN AMENDMENT), ZC20-001 (ZONE CHANGE/SPECIFIC PLAN AMENDMENT), AND TMAP20-017 (TENTATIVE PARCEL MAP)**

**APPLICANT: LANDWIN HOSPITALITY LIMITED LIABILITY COMPANY**  
**SUBJECT PROPERTY: PORTIONS OF 225 WEST VALLEY BOULEVARD, 150 HOVEY AVENUE, 152 HOVEY AVENUE, 1533 MANLEY DRIVE, AND 1535 MANLEY DRIVE**

The staff presentation was made by Senior Planner Matt Chang, and applicant representative Carlo Bolte, General Manager, Hilton San Gabriel Hotel, made a brief presentation.

Mayor Liao opened the public hearing. There was no public comment; therefore, Mayor Liao closed the public hearing.

Discussion included traffic mitigation measures in relation to child safety in the vicinity, traffic visibility issues related to the proposed wall on Manley Drive; and project timeline in relation to hotel grand-opening.

A motion was made by Council Member Pu, seconded by Council Member Menchaca, to:

1. Adopt **Resolution No. 21-34** approving Planning Case No. GPA20-001, amending General Plan Land-Use Map from Low-Density Residential to Commercial Specific Plan for properties located at 150 Hovey Avenue and 152 Hovey Avenue, and approving Planning Case No. TMAP20-017, reconfiguring the parcel boundaries for 225 West Valley Boulevard, 150 Hovey Avenue, 152 Hovey Avenue, 1533 Manley Drive, and 1535 Manley Drive; as amended with the addition of a Condition of Approval to account for safety issues associated with the proposed wall on Manley Drive.
2. Waive full reading and introduce **Ordinance No. 676** by title only, and waive future reading; and
3. Schedule the Second Reading and adoption of the Ordinance for the next regular City Council meeting. The Second Reading will require a majority vote of the total membership of the Council.

*Motion carried by a vote of 5-0 as follows:*

AYES:	HARRINGTON, MENCHACA, PU, DING, LIAO
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**6. CONTINUED BUSINESS** – None.

**7. NEW BUSINESS**

**A. CONSIDERATION OF A REQUEST BY THE HISTORIC PRESERVATION AND CULTURAL RESOURCE COMMISSION AND THE HUMAN EQUITY, ACCESS AND RELATIONS COMMISSION TO CREATE A LAND ACKNOWLEDGEMENT STATEMENT**

Community Services Director Perez made the staff presentation.

Dr. Chasity Jennings-Nunez, Chair of the Human Equity, Access and Relations (HEAR) Commission, provided comments in favor of the development of a land acknowledgment statement.

Discussion included appreciation for the collaboration between the HPCR and HEAR Commissions, the process for the development of the land acknowledgment statement, and the inclusion of City Council liaisons to the committee.

A motion was made by Council Member Menchaca, seconded by Council Member Pu, to approve the formation of a Land Acknowledgement Statement Advisory Committee, allowing each commission to appoint their two representatives, to meet with the local tribal groups and develop the proposed statement; and appoint Council Members Menchaca and Pu as liaisons to the committee.

*Motion carried by a vote of 5-0 as follows:*

AYES: HARRINGTON, MENCHACA, PU, DING, LIAO  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**B. ORDINANCE NO. 677 – CHANGING THE DATE OF THE CITY’S GENERAL MUNICIPAL ELECTION TO COMPLY WITH NEW STATE OF CALIFORNIA LEGISLATION – INTRODUCTION, AND RESOLUTION NO. 21-39 APPROPRIATING FUNDS FOR NOTICING REQUIREMENTS**

City Attorney Lemieux made the staff presentation.

Clarification discussion included that Los Angeles County has indicated that it will provide election services to cities moving to the November election cycle and does not take a position on the legality of said change.

Cheryl Cabot, resident, and Sean McMorris, resident, provided comments in favor of moving the City’s general municipal elections to the date of statewide general elections.

Discussion included cities that have moved their elections to November pursuant to recent legislation; past election voter-participation statistics; undesirability of City election dates alternating between March and June; City voter-participation history; and potential for increased City voter participation in November elections.

A motion was made by Vice Mayor Ding, seconded by Council Member Menchaca, to introduce for first reading by title only and waive full reading of Ordinance No. 677 entitled, “An Ordinance of the City Council of the City of San Gabriel, California, Changing the Date of the City’s General Municipal Elections from March of Each Even-Numbered Year to the Date of the Statewide General Election of Each Even-Numbered Year Beginning in 2022, Adjusting Terms of Office and Repealing Ordinance No. 640-C.S.,” and adopt Resolution No. 21-39 appropriating funds for legal-noticing requirements.

*Motion carried by a vote of 5-0 as follows:*

AYES: HARRINGTON, MENCHACA, PU, DING, LIAO  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**8. PUBLIC COMMENT – None.**

**9. CITY MANAGER’S REPORT**

City Manager Lazzaretto announced that the September 7, 2021, City Council meeting will be held virtually rather than in-person as the City Hall elevator is not yet operational and due to the COVID-19 surge. The September 21, 2021, City Council

meeting will potentially be the first in-person meeting; but a further assessment will be made closer to the date.

**10. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS**

Council Member Pu reported on the diversity caucuses of the League of California Cities, now known as Cal Cities.

Council Member Menchaca announced that the vaccination rate in the City is at 82.7%, and in-home vaccinations are available; recognized the San Gabriel Police Department and Chief Harris for the excellent National Night Out virtual presentation; and encouraged all to sign up for the Police Department’s Community Academy Break-out Session on September 24, 2021, from 6:00 P.M. - 8:00 P.M.

Mayor Liao reported on an infrastructure bill and how it could potentially provide funding for San Gabriel.

**RECESS AND RECONVENE**

Mayor Liao recessed the meeting at 8:16 P.M. and reconvened into Closed Session at 8:32 P.M.

**11. CLOSED SESSION**

A. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS (GOVERNMENT CODE §54956.80)

Property: 257 South Mission Drive and 320 South Mission Drive (Parking Lot) San Gabriel, CA  
APN: 5346-026-913 and 5362-008-903  
City Negotiator: Mark Lazzaretto, City Manager  
Negotiating Party: Grapevine Development  
Under Negotiation: Price and terms of payment

No reportable action was taken.


**12. ADJOURNMENT**

Mayor Liao adjourned the meeting at 9:04 P.M.

Respectfully submitted:

  
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JULIE NGUYEN, City Clerk

Approved this 7<sup>th</sup> day of September, 2021:

  
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CHIN HO LIAO, Mayor