



**MINUTES OF JULY 21, 2020
REGULAR MEETING OF THE SAN GABRIEL CITY COUNCIL**

CALL TO ORDER

Mayor Menchaca called the regular meeting of the San Gabriel City Council to order at 6:37 P.M. on Tuesday, July 21, 2020, with all Council Members and staff participating by teleconference.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Pu.

ROLL CALL

Council Members Present: Tony Ding, John R. Harrington, Jason Pu, Vice Mayor Chin Ho Liao, and Mayor Denise Menchaca.

Council Members Absent: None.

Staff Members Present: City Manager Mark Lazzaretto, City Attorney Keith Lemieux, Assistant City Manager/Community Development Director Arminé Chaparyan, Community Services/Interim Mission Playhouse Director Rebecca Perez, Police Chief Eugene Harris, Chief City Clerk Sharon Clark, Public Works Director/City Engineer Greg de Vinck, Fire Chief Steven Wallace, Human Resources/Risk Management Director Edward Macias, Interim Finance Director Kenneth Louie, and Assistant City Clerk Marilyn Bonus.

CLOSED SESSION REPORT

City Attorney Lemieux announced that for the Special Meeting held at 5:30 P.M. this evening, there was no reportable action.

ANNOUNCEMENTS

Chief City Clerk Clark provided information for the public on how to view the meeting and submit comments, and how to request meeting agendas.

1. APPROVAL OF AGENDA ORDER

Hearing no objections, Mayor Menchaca announced the agenda order was approved.

2. PRESENTATIONS

A. UPDATES FROM THE OFFICE OF SENATOR SUSAN RUBIO

Senator Susan Rubio congratulated Council Member Ding on his election to the City Council and thanked Council Members for their willingness to serve the community. Relative to the recent fire at the San Gabriel Mission, she committed \$5000 to assist in rebuilding efforts, stated the Mission is a treasure to the State of California, and

commented that she would seek State funds to assist in rebuilding. In closing, she explained that she had met with all the City Managers from the San Gabriel Valley this morning to update them on recent bills, and stated that her office is willing and able to assist constituents.

B. COVID-19 BRIEFING

Mayor Menchaca announced that this will be an ongoing presentation on the Agenda until the COVID-19 pandemic ends to keep the public informed directly from the City's first responders and staff.

Presentations were made by Fire Chief Wallace and Police Chief Harris.

3. PUBLIC COMMENT

Debbie Kilgore provided comments expressing concerns about the Arroyo Village Condominium Project at 235 S. Arroyo Dr., San Gabriel, CA.

4. CONSENT CALENDAR

Regarding Item 4E, San Gabriel Historical Association President Pam Petievich provided comments commending staff for their work on the Museum and City agreement.

Regarding Item 4F, Lynell Messineo provided comments expressing concerns and suggestions regarding the homeless.

Council Member Pu pulled Item 4I for separate discussion. At Council Member Pu's request, Public Works Director/City Engineer de Vinck shared detailed information about the fiber-optic network connectivity to be installed for traffic signal and intersection efficiency, that could potentially be optimized for telecommunication services as well.

Discussion included changing the scope of the project; other projects that are planned; and telecommunication-project funding.

A motion was made by Council Member Pu, seconded by Vice Mayor Liao, to approve Consent Calendar Items 4A – 4K as presented.

Motion approved Consent Calendar Items 4A – 4K as presented by a vote of 5-0 as follows:

AYES:	DING, HARRINGTON, PU, LIAO, MENCHACA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

A. APPROVAL OF MINUTES

The City Council approved the following items as presented:

1. Minutes of the City Council Regular Meeting of June 16, 2020.
2. Minutes of the City Council Special Meeting of June 30, 2020.
3. Minutes of the City Council Regular Meeting of July 7, 2020.

B. MATERIAL DEMANDS

The City Council approved the June 5, 2020, and July 2, 2020 Registers of Demands and Warrants for the payment of City expenditures.

C. CASH AND INVESTMENT REPORT – JUNE 2020

The City Council received and filed the Cash and Investment Report for June 2020.

D. LOCAL EARLY ACTION PLANNING GRANTS PROGRAM RESOLUTION

The City Council adopted **Resolution No. 20-34** authorizing application for, and receipt of, Local Early Action Planning (LEAP) Grants Programs funds.

E. PROPERTY MAINTENANCE AGREEMENT – SAN GABRIEL HISTORICAL ASSOCIATION

The City Council:

1. Approved the Property Maintenance Agreement with the San Gabriel Historical Association, allocating \$1,500 annually towards the maintenance of structures;
2. Authorized the City Manager to sign the Property Maintenance Agreement; and
3. Directed staff to issue a check in the amount of \$3,000 from account #122-800-15-96-094 for previously-committed funding for Fiscal Year 2018-2019 and Fiscal Year 2019-2020.

F. RECEIVE AND FILE UPDATE ON SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS AGREEMENT WITH FOCUS STRATEGIES TO PROVIDE CONSULTING SERVICES FOR HOMELESS PLAN

The City Council received and filed the update on the San Gabriel Valley Council of Governments Agreement with Focus Strategies to provide consulting services and deliverables of a homeless plan to the City of San Gabriel.

G. EMERGENCY BYPASS PUMPING, WET-WELL CLEANING AND PUMPS REPAIR, AND PURCHASE OF SUBMERSIBLE PUMPS FOR SEWER PUMP STATION

The City Council:

1. Approved Purchase Orders for emergency bypass pumping, wet-well cleaning, and pumps repair for total costs of \$89,961.83; and
2. Approved the purchase of three Hayward Gordon submersible chopper pumps from Multi W Systems, Inc. in the amount of \$106,550 plus tax.

H. SEWER SYSTEM DEPTH MONITORING & CAPACITY RISK ASSESSMENT SERVICES

The City Council:

1. Waived ordinary purchasing procedures and approved by sole-source determination;
2. Authorized the City Manager to execute a Professional Services Agreement with ADS Environmental Services in the amount not to exceed \$46,650; and
3. Authorized the issuance of a Purchase Order in the amount not to exceed \$46,650 from account 122-800-38-96-402 (Sewer Master Plan Update).

I. APPROVE MEASURE R FUNDING AGREEMENTS WITH THE LOS ANGELES METROPOLITAN TRANSPORTATION AUTHORITY (LA METRO) FOR THE SAN

GABRIEL ADAPTIVE/TRAFFIC RESPONSIVE SIGNAL CONTROL PROJECT (MR5.3.1.10) AND TRAFFIC SIGNAL IMPROVEMENTS PROJECT (MR5.3.2.21) AND APPROVE THE USE OF THE TRAFFIC DEVELOPMENT IMPACT FUND TO FLOAT THE PROJECTS COSTS PRIOR TO RECEIVING QUARTERLY REIMBURSEMENTS

The City Council:

1. Approved funding agreements #9200000000MR5321 and #9200000000MR5310 with Los Angeles County Metropolitan Transportation Authority to accept \$3,830,000 in Measure R funds for the San Gabriel Adaptive/Traffic Signal Control Project and the San Gabriel Traffic Signal Improvement Project;
2. Authorized the Mayor to execute the funding agreements on behalf of the City; and
3. Authorized the use of the entire Traffic Development Impact Fund as working capital for both of these projects to be reimbursed by Los Angeles County Metropolitan Transportation Authority Quarterly Expenditure Reports.

J. FISCAL YEAR 2020-21 FIRE DEPARTMENT EMS SUPPLIES AND EQUIPMENT OPEN PURCHASE ORDERS

The City Council authorized the issuance of open purchase orders in the amount of \$45,000 to Life Assist, Incorporated in the amount of \$38,947.58 to Municipal Emergency Services. Pursuant to Title III, Section 34.35 of the San Gabriel Municipal Code, the City may piggyback on a contract or cooperative purchasing agreement prepared by and processed through another local, state, or federal government agency.

K. CONSIDERATION OF REQUEST SUBMITTED BY ATHENS SERVICES FOR RATE ADJUSTMENT

The City Council endorsed the annual rate adjustment proposed by Athens Services for its services not to exceed the rate schedule effective July 1, 2020, for commercial customers and August 1, 2020, for residential customers.

5. PUBLIC HEARING – None.

6. NEW BUSINESS

A. MONTHLY BUDGET UPDATE

The staff presentation was made by Interim Finance Director Ken Louie.

Chasity Jennings-Nuñez provided comments encouraging evaluation of long-standing service providers or services, more cost-effective options for services where feasible, an expansion of community services, and communication with the San Gabriel Unified School District to support families.

Discussion included transit-occupancy and sales-tax estimates, and city-specific revenue streams.

B. PRESENTATION BY ATHENS SERVICES FOR POTENTIAL CONTRACT MODIFICATIONS

The presentation was made by Public Works Director/City Engineer Greg de Vinck and Athens Services Vice President of Government Affairs Christian Warner.

There was no public comment.

Discussion included memorializing two free compost giveaways per year; the survey staff conducted of contract terms and service providers in other local cities; street-sweeping as a separate contract from waste-hauling; separation of recycling and organics to comply with legislation; a longer contract term allows Athens to amortize costs over a longer time with lower opportunity costs, thereby lowering the cost to the City; cost risk in going out to bid; the need and cost for waste haulers to have infrastructure in order to comply with legislation; start-up costs when a waste-hauler takes on a new City, and lack of those costs to pass on by continuing service with the current provider; different contract provisions for every city and therefore, different billing; state-mandated fees itemized on customer invoices; changes in the market for recyclables; organics-recycling program aspects; ability for customers to reduce or increase service levels; provision of organics containers to customers; organics pick-up schedule options; details of contracts in neighboring cities; current franchise fee use for impacts to the City, paid by the residents; contract renewal payment methodology; no renewal payment during the evergreen or meet-and-confer period; revenue over time; additional options available beyond those suggested by staff; evaluating the value of the franchise fee; additional franchise fee would not be a pass-through to the customers; annual rate adjustment per the Consumer Price Index (CPI); and consideration for a future City Council relative to the contract term.

There was a majority of the City Council desirous of extending the contract with Athens Services for some additional period of time; therefore, City Manager Lazzaretto indicated that staff would prepare contracts for the City Council's consideration at a future meeting.

A motion was made by Vice Mayor Liao, seconded by Mayor Menchaca, to continue the meeting past 11:00 P.M.

Motion carried by a vote of 5-0 as follows:

AYES: DING, HARRINGTON, PU, LIAO, MENCHACA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

C. APPROVE TEMPORARY OUTDOOR BUSINESS PERMIT PROGRAM

The staff presentation was made by Management Analyst Chris Kalbaklian.

Clarifying discussion included which services the City would provide in the one-stop shop.

Debbie Kilgore provided comments expressing concerns about sidewalk dining.

Discussion included how restaurants would share sidewalk dining space; liability for common-area use; proposed site-plans will be vetted by City staff to ensure all requirements are met; incorporation of consent of the landlord and wording for the applicant to defend, hold harmless, and indemnify the City into the application paperwork; adherence to social distancing; and appreciation for the flexibility staff built into the program.

A motion was made by Council Member Pu, seconded by Vice Mayor Liao, to

1. Establish the Temporary Outdoor Business Permit Program, with the addition of consent of the landlord and wording for the applicant to defend, hold harmless, and indemnify the City into the application paperwork;
2. Approve the administrative review of curbside pick-up or take-out parking signage and stall markings on a case-by-case basis; and
3. Provide the City Manager with the authority to make adjustments to the program as dictated by constant changes to health orders.

Motion carried by a vote of 5-0 as follows:

AYES: DING, HARRINGTON, PU, LIAO, MENCHACA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

7. PUBLIC COMMENT – None.

8. CITY MANAGER’S REPORT – None.

9. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Vice Mayor Liao reported from a meeting of the Council of Governments (COG) Energy, Environment and Natural Resources (EENR) Committee that Southern California Edison has submitted a request to increase rates to the California Public Utilities Commission (CPUC).

Council Member Pu reported, on behalf of himself and Mayor Menchaca, that the Subcommittee on Racial and Social Equity Issues has been doing the community outreach promised and meeting with various stakeholder groups, and looks forward to bringing recommendations back to the full Council.

Council Member Harrington thanked all for the participation tonight and great reports.

Council Member Ding thanked the Police and Fire Departments for keeping the City safe, announced a press conference on the City’s 10-Point Plan for Recovery, Resiliency, and Reinvestment on July 28, 2020, and commented on some of the programs available.

Mayor Menchaca thanked neighboring cities for their assistance with the San Gabriel Mission Fire, announced the San Gabriel Run, Walk & Roll event from July 20 – 24, 2020, and acknowledged the passing of civil rights icon Congressman John Lewis.

10. CLOSED SESSION – None.

11. ADJOURNMENT

Mayor Menchaca adjourned the meeting at 11:27 P.M.

Respectfully submitted:



JULIE NGUYEN, City Clerk

Approved this 4th day of August, 2020:



DENISE MENCHACA, Mayor