



**MINUTES OF JULY 6, 2021
REGULAR MEETING OF THE SAN GABRIEL CITY COUNCIL**

CALL TO ORDER

Mayor Liao called the regular meeting of the San Gabriel City Council to order at 6:31 P.M. on Tuesday, July 6, 2021, with all Council Members and staff participating by teleconference.

ROLL CALL

Council Members Present: John R. Harrington, Denise Menchaca, Jason Pu, Vice Mayor Tony Ding, and Mayor Chin Ho Liao.

Council Members Absent: None.

Staff Members Present: City Manager Mark Lazzaretto, Assistant City Attorney Lloyd Pilchen, Community Services Director Rebecca Perez, Police Chief Eugene Harris, Chief City Clerk Sharon Clark, Public Works Director/City Engineer Greg de Vinck, Fire Chief Steven Wallace, Human Resources/Risk Management Director Edward Macias, Finance Director William Kaholokula, Acting Community Development Director Domenica Megerdichian, and Assistant City Clerk Marilyn Bonus.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Mayor Ding.

ANNOUNCEMENTS

Chief City Clerk Clark provided information for the public on how to view the meeting and submit comments, and how to request meeting agendas.

1. APPROVAL OF AGENDA ORDER

Hearing no objection, Mayor Liao announced the agenda order was approved.

2. PRESENTATIONS

A. SAN GABRIEL VALLEY REGIONAL HOUSING TRUST PRESENTATION BY BOARD CHAIR, CLAREMONT VICE MAYOR JED LEANO

Board Chair, Claremont Vice Mayor Leano made the presentation.

B. PROCLAMATION FOR PARKS MAKE LIFE BETTER MONTH

Mayor Liao made the presentation.

C. COVID-19 BRIEFING

Presentations were made by Fire Chief Wallace and Police Chief Harris.

3. PUBLIC COMMENT – None.

4. CONSENT CALENDAR

A motion was made by Council Member Menchaca, seconded by Council Member Harrington, to approve Consent Calendar Items 4A – 4J as presented.

Motion approved Consent Calendar Items 4A – 4J as presented, by a vote of 5-0 as follows:

AYES: HARRINGTON, MENCHACA, PU, DING, LIAO
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

A. APPROVAL OF MINUTES

The City Council approved the following:

1. Minutes of the City Council Special Meeting of June 15, 2021.
2. Minutes of the City Council Regular Meeting of June 15, 2021.

B. MATERIAL DEMANDS

The City Council approved the June 3, 2021, June 10, 2021, and June 18, 2021, Registers of Demands and Warrants for the payment of City expenditures.

C. APPROVAL OF A WIRELESS COMMUNICATIONS USE AND ACCESS AGREEMENT WITH INTERAGENCY COMMUNICATIONS INTEROPERABILITY (ICI) SYSTEMS JOINT POWERS AUTHORITY IN THE AMOUNT OF \$43,176

The City Council approved the Interagency Communications Interoperability System agreement and authorized the City Manager to execute all necessary documents.

D. ACQUISITION OF RIGHT-OF-WAY FOR THE BROADWAY AT WALNUT GROVE INTERSECTION IMPROVEMENT PROJECT (CIP NO. 1-08-11)

The City Council:

1. Approved the Right-of-Way Temporary Construction Easement Agreements and Permanent Acquisition Agreements and Easement Deeds for eight properties as detailed in Table 1 and Attachments A-H of the Staff Report.
2. Authorized the City Manager to execute the Right-of-Way Temporary Construction Easement Agreements and Permanent Acquisition Agreements and Easement Deeds for eight properties on behalf of the City as detailed in Attachments A-H of the Staff Report.
3. Authorized payment to the three property owners with the Temporary Construction Easement-only agreements for the just compensation as indicated in the agreements in Attachment A-C of the Staff Report.
4. Authorized staff to open Escrow for the other five properties, deposit funds into the escrow accounts, and pay acquisition costs for the acquisition of the right-

of-ways for the project as indicated in the agreements in Attachments D-H of the Staff Report.

5. Authorized a contingency amount of \$30,086 (10%) to pay for the standard escrow and title fees.

E. ADOPT RESOLUTION NO. 21-29 APPROVING AN APPROPRIATION OF \$800,000 TO FUND THE PURCHASE OF 30 TRAFFIC SIGNAL CABINETS AND 30 ETHERNET SWITCHES

The City Council:

1. Adopted **Resolution No. 21-29** approving the appropriation of \$800,000 from the Measure R account 122-800-58-97-761 for the purchase of the traffic signal cabinets and Ethernet switches.
2. Authorized the City Manager to approve a Purchase Order with Western Systems in the amount not to exceed \$678,452.15.
3. Authorized the City Manager to approve a Purchase Order with NexTech Systems in the amount not to exceed to \$110, 228.94.
4. Authorized the City Manager or designee to submit appropriate applications for reimbursement to Metro.

F. ATHENS SERVICES RATE ADJUSTMENTS FOR SOLID WASTE

The City Council approved the annual rate adjustments proposed by Athens Services for its services, not to exceed the provided rate schedule effective on July 1, 2021.

G. PURCHASE OF FIRE DEPARTMENT STAFF VEHICLE

The City Council:

1. Authorized exclusion to formal bidding and approved the Cooperative Purchase Agreement consistent with the piggyback-bidding requirements pursuant to Municipal Code Section 34.35.
2. Authorized the City Manager to approve a Purchase Order to National Auto Fleet Group for the purchase of a 2021 Ford Explorer XLT in an amount not to exceed \$46,936.88 from Special Projects Fund account 124-761-15-99-767.

H. FISCAL YEAR 2021-2022 FIRE DEPARTMENT EMERGENCY MEDICAL SERVICES SUPPLIES AND EQUIPMENT OPEN PURCHASE ORDERS

The City Council authorized the issuance of open purchase orders in the amount of \$45,000 to Life Assist, Incorporated and in the amount of \$55,000 to Municipal Emergency Services, pursuant to Title III, Section 34.35 of the San Gabriel Municipal Code.

I. ORDINANCE NO. 672 INSTITUTING A CANDIDATE FILING FEE FOR CANDIDATES FOR ELECTIVE OFFICE – SECOND READING AND ADOPTION

The City Council waived second reading and adopted **Ordinance No. 672** entitled, "An Ordinance of the City Council of the City of San Gabriel, California, Instituting a Candidate Filing Fee for Candidates for Elective Office."

J. ORDINANCE NO. 673 AMENDING CHAPTER 91 OF THE SAN GABRIEL MUNICIPAL CODE RELATING TO ALARM PERMITS – SECOND READING AND ADOPTION

The City Council waived second reading and adopted **Ordinance No. 673** entitled, "An Ordinance of the City Council of the City of San Gabriel, California, Amending Chapter 91 of the San Gabriel Municipal Code Relating to Alarm Permits."

5. PUBLIC HEARING – None.

6. CONTINUED BUSINESS

A. RECEIVE AND FILE SAN GABRIEL BUSINESS UPDATE AND DISCUSS SPECIFIC PLAN AND PARKING REQUIREMENT CONSIDERATIONS

Acting Community Development Director/Economic Development Manager Domenica Megerdichian and Management Assistant Claudia Gelin made the presentation and introduced new Administrative Assistant Jerry Clemente.

Clarifying discussion included resistance from landlords relative to sidewalk dining.

There was no public comment.

Discussion included aspects of the restaurant guide; process, timeline and costs for amending the Valley Boulevard Specific Plan and interim solutions relative to parking and office uses; parking reduction; prioritization of conditional-use permits (CUPs) for new tenants; pending legislation that may affect alcohol sales; pending CUP applications; inability to use a variance for relief from a use restriction; at-risk letter details; modification of the Code for percentage of office use; temporary respite from restrictions versus permanent changes to the Specific Plan; zoning classifications within the Specific Plan; text amendment as an option to change use; outreach for the restaurant guide; individual parking studies; mechanisms to speed up the CUP process; composition of downtown commercial spaces; getting CUP process ideas from other municipalities; and planning for flexibility of allowed uses.

A motion was made by Council Member Pu, seconded by Council Member Menchaca, to:

1. Direct staff to bring back a temporary process by which office uses on the ground floor in the Valley Boulevard Specific Plan can be allowed;
2. Direct staff to initiate the process to amend the Valley Boulevard Specific Plan to allow ground floor office uses with appropriate requirements or controls to be determined during the process with adequate community outreach and engagement; and
3. Approve the use of the Economic Development Business Assistance Fund for offsetting the cost of sidewalk-dining permit application fees.

Motion carried by a vote of 5-0 as follows:

AYES: HARRINGTON, MENCHACA, PU, DING, LIAO
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

7. NEW BUSINESS

A. COMPREHENSIVE MISSION DISTRICT UPDATE

Management Assistant Claudia Gelin made the presentation.

Clarifying discussion included clarification that the building referred to in the report as the Sawkins Building is located at the corner of Santa Anita Street and Mission Drive, starting at 421 S. Mission Drive.

There was no public comment.

Discussion included continuing to be fiscally-conservative through the end of this fiscal year while continuing efforts on low-cost items such as signage; a parking structure for the Mission District; appreciation for improvements and messaging in the Mission District; improvements needed for the Mission Playhouse parking lot; revitalization of the District with new businesses coming in; filling in the now-empty lots in the District; isolating aspects of the District as separate items for future discussion; proceeding with easier/low-cost items; outside events coming to San Gabriel because of parking availability; connecting the Mission District with hotel tourism and multi-lingual tourism guides; Tourism, Marketing Improvement District (TMID) collaboration with the City for the Mission District; engaging City businesses for events in the City; partnership with ride providers to boost Mission District patronage; and ideas for future events.

RECESS AND RECONVENE

Mayor Liao recessed the meeting at 9:26 P.M. and reconvened at 9:41 P.M.

B. CREATION OF POLICE DEPARTMENT LEAD DISPATCHER SPECIAL PAY ASSIGNMENT

Police Lieutenant Brian Kott made the staff presentation.

There was no public comment.

A motion was made by Council Member Menchaca, seconded by Mayor Liao, to authorize the City Manager to create a Lead Dispatcher Special Pay Assignment within the Police Department.

Motion carried by a vote of 5-0 as follows:

AYES:	HARRINGTON, MENCHACA, PU, DING, LIAO
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

C. APPROVAL OF FŪSUS VIDEO/DATA INTEGRATION PURCHASE AND SERVICE AGREEMENT

Police Chief Harris made the staff presentation. FŪsus Public Safety Director Scott Howland and Sales Consultant Tyler Blondi were also present to answer questions.

There was no public comment.

Discussion included system capability and how it will improve the investigation process; positive reception of the system by San Gabriel police officers; ability of the system to also be used for other City departments; access details for privately-owned cameras; system security; capability of integrating future technology; connectivity with other jurisdictions; applications included with the purchase; and outreach and costs for potential participants.

A motion was made by Mayor Liao, seconded by Council Member Menchaca, to authorize the purchase of the Fūsus hardware and software and authorize the City Manager to enter a three-year Service Agreement for implementation of the Fūsus data integration system.

Motion carried by a vote of 5-0 as follows:

AYES: HARRINGTON, MENCHACA, PU, DING, LIAO
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

8. PUBLIC COMMENT – None.

9. CITY MANAGER’S REPORT

City Manager Lazzaretto announced:

- City Hall has opened to the public from 8:00 A.M. to 5:00 P.M., Monday through Friday. Current walk-in hours for Finance and Community Development are from 8:00 A.M. to 12:00 P.M. and by appointment after 12:00 P.M. Following Los Angeles County guidelines, masks are not required for fully-vaccinated persons, though highly recommended. Unvaccinated persons are required to wear masks.
- The City Council will begin holding in-person meetings on July 20, 2021. Mask requirements are the same as for entering City Hall.
- For the July 20, 2021, City Council meeting, the City Clerk will continue to accept emailed public comments until 5:00 P.M. on the day of the meeting. Comments received after that time will be forwarded to the City Council, but not read during the meeting.

Public Works Director/City Engineer de Vinck detailed COVID-19-related safety measures being taken relative to the resumption of in-person City Council meetings.

10. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Council Member Menchaca reported on a National Association of Latino Elected Officials (NALEO) conference. At her invitation, Community Services Director Perez highlighted the City’s summer events.

Vice Mayor Ding thanked City staff for facilitating the Thanks U.S.A. event at the Mission Playhouse, and thanked the City Council members who attended.

Mayor Liao commented on the need for broadband in the community.

11. CLOSED SESSION – None.

12. ADJOURNMENT


Mayor Liao adjourned the meeting at 10:47 P.M.

Respectfully submitted:



JULIE NGUYEN, City Clerk

Approved this 20th day of July, 2021:



CHIN HO LIAO, Mayor