



**MINUTES OF JUNE 15, 2021
REGULAR MEETING OF THE SAN GABRIEL CITY COUNCIL**

CALL TO ORDER

Mayor Liao called the regular meeting of the San Gabriel City Council to order at 6:32 P.M. on Tuesday, June 15, 2021, with all Council Members and staff participating by teleconference.

ROLL CALL

Council Members Present: John R. Harrington, Denise Menchaca, Jason Pu, Vice Mayor Tony Ding, and Mayor Chin Ho Liao.

Council Members Absent: None.

Staff Members Present: City Manager Mark Lazzaretto, City Attorney Keith Lemieux, Community Services Director Rebecca Perez, Police Chief Eugene Harris, Chief City Clerk Sharon Clark, Public Works Director/City Engineer Greg de Vinck, Fire Chief Steven Wallace, Human Resources/Risk Management Director Edward Macias, Finance Director William Kaholokula, Acting Community Development Director Domenica Megerdichian, and Assistant City Clerk Marilyn Bonus.

CLOSED SESSION REPORT

CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE §54957.6)

City Negotiators – City Manager Lazzaretto, City Attorney Lemieux, and Human Resources/Risk Management Director Macias, Labor Relations Counsel Steve Filarsky.

Regarding the following Employee Organizations – San Gabriel Police Officers' Association, San Gabriel Police Management Group, San Gabriel Firefighters' Association, San Gabriel Fire Management Group and all Unrepresented Employees.

City Attorney Lemieux announced that in the preceding special meeting, no reportable action was taken on the closed session item.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Liao.

ANNOUNCEMENTS

Chief City Clerk Clark provided information for the public on how to view the meeting and submit comments, and how to request meeting agendas.

1. APPROVAL OF AGENDA ORDER

Mayor Liao announced that staff had requested that New Business Items 7A - Drawdown of CalPERS OPEB Retirement Trust, and 7B - Options for the Public Works Yard Loan, be rescheduled to another meeting. City Manager Lazzaretto explained that

this request was due to new information just received that would alter staff's recommendation on these items.

A motion was made by Council Member Menchaca, seconded by Vice Mayor Ding, to approve the agenda order as amended to remove New Business Items 7A and 7B.

Motion carried, by a vote of 5-0 as follows:

AYES: HARRINGTON, MENCHACA, PU, DING, LIAO
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

2. PRESENTATIONS

Mayor Liao acknowledged World Elder Abuse Day and expressed concern for seniors.

A. PROCLAMATION FOR JUNETEENTH

Mayor Liao made the presentation.

B. PROCLAMATION FOR LGBTQ+ PRIDE MONTH

Mayor Liao made the presentation.

C. COVID-19 BRIEFING

Presentations were made by Fire Chief Wallace and Police Chief Harris.

3. PUBLIC COMMENT

Mari A. Pritchard Parker, RPA, provided comments regarding the identity of the Gabrieleño-Kizh Nation.

Chasity Jennings-Nunez, M.D., provided comments regarding Council Member participation at community events.

Camila Camaleon, President, Board of Directors, San Gabriel Valley LGBTQ+ Center, provided comments expressing appreciation for the City's recognition of June as Pride Month.

4. CONSENT CALENDAR

Relative to Item 4I, Senya Lubisich, resident, provided comments requesting that representatives of WHA attend the June 23, 2021, meeting of the Historic Preservation and Cultural Resource Commission for a dialogue with the Commission.

A motion was made by Council Member Menchaca, seconded by Council Member Pu, to approve Consent Calendar Items 4A – 4I as presented.

Motion approved Consent Calendar Items 4A – 4I as presented, by a vote of 5-0 as follows:

AYES: HARRINGTON, MENCHACA, PU, DING, LIAO
NOES: NONE
ABSTAIN: NONE

ABSENT: NONE

A. APPROVAL OF MINUTES

The City Council approved the Minutes of the City Council Regular Meeting of June 1, 2021.

B. MATERIAL DEMANDS

The City Council approved the May 20, 2021, and May 27, 2021, Registers of Demands and Warrants for the payment of City expenditures.

C. CASH AND INVESTMENT REPORT – MAY 2021

The City Council received and filed the Cash and Investment Report for May 2021.

D. CORRECTIVE ACTION PLAN TO THE COMPLETED STATE AUDIT

The City Council received and filed the report.

E. ADOPT RESOLUTION NO. 21-27 APPROVING THE FISCAL YEAR 2021/2022 SENATE BILL 1 (SB1) ROAD REPAIR AND ACCOUNTABILITY ACT PROJECT LIST

The City Council adopted **Resolution No. 21-27** and authorized the Director of Public Works to file necessary documentation to satisfy SB1 funding requirements and act as the signature authority.

F. AGREEMENT FOR USE OF SMITH PARK POOL BY SAN GABRIEL SEA GULLS

The City Council approved the Agreement for San Gabriel Sea Gull's use of Smith Park Pool effective immediately and ending June 30, 2022, and authorized the City Manager to execute the agreement.

G. AGREEMENT FOR USE OF SMITH PARK POOL BY MID VALLEY WATER POLO

The City Council approved the Agreement for Mid Valley Water Polo's use of Smith Park Pool effective immediately and ending June 30, 2022, and authorized the City Manager to execute the agreement.

H. ADOPTION OF RESOLUTION NO. 21-28, RELATED TO PERMANENT LOCAL HOUSING ALLOCATION (PLHA) YEAR 2 FUNDING AND PROPOSED ELIGIBLE ACTIVITIES

The City Council adopted **Resolution No. 21-28**, approving the following actions:

1. Elect the following eligible activities, subject to the State approval, for Year 2 of the 5-year PLHA grant period:
 - (1) The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low-, very low-, low-, or moderate-income households, including necessary operating subsidies.
 - (3) Matching portions of funds placed into Local or Regional Housing Trust Funds.

2. Allocate, upon State approval, \$261,929 of the Year 2 PLHA allocation toward eligible activity #1, and \$30,270 toward eligible activity #3 to renew the City's affiliate membership to the San Gabriel Valley Regional Housing Trust (SGVRHT) and for use as capital funds by SGVRHT to support affordable housing in the region; and
3. Authorize the City Manager to execute new contracts with LACDA for the 5-year PLHA Plan grant period and for Year 2 of the allocation, and make adjustments as necessary to reflect the actual allocation of funds to San Gabriel.

I. PROFESSIONAL SERVICES AGREEMENT WITH WILLIAM HEZMALHALCH ARCHITECTS (WHA) FOR ARCHITECTURAL, URBAN DESIGN, AND HISTORIC PRESERVATION PROFESSIONAL SERVICES

The City Council approved the Professional Services Agreement with William Hezmalhalch Architects (WHA), authorized the City Manager to execute said agreement, and approved a purchase order in the amount of \$40,000.

5. PUBLIC HEARING

A. ADOPTION OF PROPOSED OPERATING BUDGET, CAPITAL IMPROVEMENT PROGRAM, FEE SCHEDULE AND APPROPRIATIONS LIMIT FOR FISCAL YEAR 2021-22 AND FIRST READING OF ORDINANCE NO. 672 INSTITUTING A CANDIDATE FILING FEE FOR CANDIDATES FOR ELECTIVE OFFICE AND ORDINANCE NO. 673 AMENDING CHAPTER 9 OF THE SAN GABRIEL MUNICIPAL CODE RELATING TO ALARM PERMITS

The staff presentation was made by Finance Director Kaholokula.

Clarification discussion included the timing for receipt of American Rescue Plan (ARP) funds and corresponding effect on Budget documents; and regarding Ordinance No. 673, the impetus behind requiring homeowners to have a permit for an alarm, the definitions of alarm and false alarm, and how the fee was calculated.

Mayor Liao opened the public hearing.

Chasity Jennings-Nunez, M.D., provided comments suggesting how General Fund surplus funds could be utilized.

Mayor Liao closed the public hearing.

Discussion included adding a definition of alarm to the alarm permit ordinance; street repair plans for the western portion of the City; guidelines, time frame, process for use, and allocation of ARP funds; use of the Athens franchise fee and Measure SG funds; and projected surplus for Fiscal Year (FY) 2021-22.

A motion was made by Council Member Pu, seconded by Council Member Menchaca, to adopt:

- **Resolution No. 21-22** adopting the City of San Gabriel Fiscal Year 2021-22 Operating Budget;
- **Resolution No. 21-23** approving the City of San Gabriel 2020-21 to 2024-25 Five-Year Capital Improvement Program and adopting the 2021-22 Capital Improvement Program Budget;

- **Resolution No. 21-20** establishing the City of San Gabriel’s appropriation limit for the Fiscal Year 2021-22; and
- **Resolution No. 21-21** adopting the Fee Schedule for Fiscal Year 2021-22.

Motion carried, by a vote of 5-0 as follows:

AYES: HARRINGTON, MENCHACA, PU, DING, LIAO
 NOES: NONE
 ABSTAIN: NONE
 ABSENT: NONE

A motion was made by Council Member Pu, seconded by Council Member Menchaca to introduce **Ordinance No. 672** entitled, “An Ordinance of the City Council of the City of San Gabriel, California, instituting a Candidate Filing Fee for Candidates for Elective Office,” for first reading by title only and waive full reading.

Motion carried, by a vote of 5-0 as follows:

AYES: HARRINGTON, MENCHACA, PU, DING, LIAO
 NOES: NONE
 ABSTAIN: NONE
 ABSENT: NONE

A motion was made by Council Member Pu, seconded by Council Member Menchaca, to introduce **Ordinance No. 673** entitled, “An Ordinance of the City Council of the City of San Gabriel, California, Amending Chapter 91 of the San Gabriel Municipal Code Relating to Alarm Permit;” as amended to add a definition for alarm system, for first reading by title only.

Motion carried, by a vote of 5-0 as follows:

AYES: HARRINGTON, MENCHACA, PU, DING, LIAO
 NOES: NONE
 ABSTAIN: NONE
 ABSENT: NONE

6. CONTINUED BUSINESS – None.

7. NEW BUSINESS

A. DRAWDOWN OF CALPERS OPEB RETIREMENT TRUST

This item was rescheduled to a future meeting.

B. OPTIONS FOR THE PUBLIC WORKS YARD LOAN

This item was rescheduled to a future meeting.

RECESS AND RECONVENE

Mayor Liao recessed the meeting at 8:29 P.M. and reconvened at 8:41 P.M.

C. HUMAN EQUITY, ACCESS AND RELATIONS (HEAR) COMMISSION 2021 PROPOSED ANNUAL WORKPLAN

Recreation Supervisor Matthew Morales-Stevens made the staff presentation. HEAR Commission Chair Dr. Chasity Jennings-Nunez was also present to answer questions.

There was no public comment.

Discussion included the Workplan as a tool to focus effects; making workplans optional for other commissions; suggestions for guest speakers for the HEAR Commission; defining "youth" in the workplan; timeline for implementation of multi-lingual City Council agendas; regarding Workplan item 7(b), having a comprehensive crime report to the City Council, rather than a narrower report to the HEAR Commission; engagement of highschoolers and young families; benefits of partnerships with other entities for cultural enrichment and awareness; benefit of having a focused report such as traffic stop statistics; adding Vietnamese to the list of languages for City Council meeting agenda translation; details of traffic stop data collection; use for proposed employee demographic data collection; and HEAR Commission workload in relation to having guest speakers during Commission meetings.

A motion was made by Council Member Pu, seconded by Vice Mayor Ding, to approve the HEAR Commission's Annual Workplan for 2021, retaining item 7(b), and as amended to:

- Revise section 1(b) to recommend that the Community Services and Historic Preservation and Cultural Resource Commissions consider the development of an annual workplan; and
- Revise section 5(a)(i) to add Vietnamese translations of City Council meeting agendas.

Motion approved New Business Item 7A as amended, by a vote of 5-0 as follows:

AYES: HARRINGTON, MENCHACA, PU, DING, LIAO
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

D. DISCUSSION ON RE-OPENING OF CITY FACILITIES TO THE PUBLIC AND THE TIMING OF RETURNING TO IN-PERSON CITY COUNCIL MEETINGS

City Manager Lazzaretto made the staff presentation.

Stewart and Anne White, residents, provided comments in support of the reopening of City facilities with decisions regarding social distancing and safety protocols to be left up to the individual.

Discussion included safety and public comment provisions for in-person meetings; waiting to see if there is a COVID-19 surge following societal re-opening; and California Division of Occupational Safety and Health Administration (Cal/OSHA) requirements.

A motion was made by Council Member Pu, seconded by Council Member Menchaca, to set July 20, 2021, as the target date to return to having in-person City Council meetings.

Motion carried by a vote of 5-0 as follows:

AYES: HARRINGTON, MENCHACA, PU, DING, LIAO

NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

- 8. **PUBLIC COMMENT** – None.
- 9. **CITY MANAGER’S REPORT** – None.

10. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS**

Vice Mayor Ding invited all to a 2021 Thanks U.S.A. Celebration on June 26, 2021, at 10:00 A.M., at the San Gabriel Mission Playhouse.

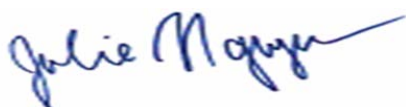
Mayor Liao reported on the League of California Cities’ (League) advocacy for the American Jobs Plan for infrastructure projects and on a meeting of the League’s Transportation Policy Committee.

- 11. **CLOSED SESSION** – None.

12. **ADJOURNMENT**

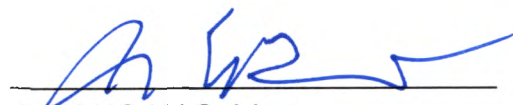
Mayor Liao adjourned the meeting at 10:53 P.M.

Respectfully submitted:



JULIE NGUYEN, City Clerk

Approved this 6th day of July, 2021:



CHIN HO LIAO, Mayor