



**MINUTES OF APRIL 18, 2023
REGULAR MEETING OF THE SAN GABRIEL CITY COUNCIL**

CALL TO ORDER

Mayor Harrington called the regular meeting of the San Gabriel City Council to order at 6:37 P.M. on Tuesday, April 18, 2023, in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California, 91776.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Mayor Wu.

ROLL CALL

Council Members Present: Eric Chan, Tony Ding, Denise Menchaca, Vice Mayor John Wu, and Mayor John R. Harrington.

Council Members Absent: None.

Staff Members Present: City Manager Mark Lazzaretto, City Attorney Keith Lemieux, Community Services Director Rebecca Perez, Chief City Clerk Sharon Clark, Public Works Director/City Engineer Greg de Vinck, Fire Chief Steven Wallace, Human Resources/Risk Management Director Edward Macias, Finance Director William Kaholokula, Community Development Director Aldo Cervantes, Acting Police Chief Rikimaru Nakamura, and Assistant City Clerk Marilyn Bonus.

CLOSED SESSION REPORT

Special City Council Meeting of April 18, 2023:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOVERNMENT CODE § 54956.9)

American Medical Response West v. California Department of Health Care Services, et al.

City Attorney Lemieux announced that there was no reportable action.

B. CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE §54957.6)

City Negotiators – City Manager Lazzaretto, City Attorney Lemieux, and Human Resources/Risk Management Director Macias

Regarding the following Employee Organizations – San Gabriel Police Officers' Association, San Gabriel Police Management Group, San Gabriel Firefighters' Association, San Gabriel Fire Management Group and all Unrepresented Employees.

City Attorney Lemieux announced that there was no reportable action.

ANNOUNCEMENTS

Chief City Clerk Clark provided information for the public on how to view the meeting and how to request meeting agendas.

1. APPROVAL OF AGENDA ORDER

Hearing no objection, Mayor Harrington announced that the Agenda Order was approved.

2. PRESENTATIONS

A. AUTOMATED EXTERNAL DEFIBRILLATOR (AED) PRESENTATION

Fire Chief Wallace made the presentation.

3. PUBLIC COMMENT

Alejandra Benavides provided comments in favor of an inclusionary Housing ordinance.

Andrew, resident, reported on his participation in the San Gabriel Fire Department's Community Emergency Response Team (CERT) training and encouraged others to participate.

Jorge Rivera, representing the Healing & Justice Center, provided information about his organization, commented on community needs, and urged City Council action on digital-access inequity.

4. CONSENT CALENDAR

Chief City Clerk Clark announced that pursuant to Government Code §54953(c)(3) reporting requirements, Consent Item H included an increase of the maximum monthly salary for Police Chief to \$20,000, and an increase of the monthly salary for City Manager to \$20,400.

Regarding Item 4H, Andrew, resident, requested using cities of comparable size for future salary surveys.

A motion was made by Council Member Menchaca, seconded by Council Member Ding, to approve Consent Calendar Items 4A – 4H as presented.

Motion carried by a vote of 5-0 as follows:

AYES: CHAN, DING, MENCHACA, WU, HARRINGTON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

A. APPROVAL OF MINUTES

The City Council approved the following:

1. Minutes of the City Council Special Meeting of April 4, 2023.
2. Minutes of the City Council Regular Meeting of April 4, 2023.

B. MATERIAL DEMANDS

The City Council approved March 23, 2023, and March 31, 2023, Registers of Demands and Warrants for the payment of City expenditures.

C. CASH AND INVESTMENT REPORT – MARCH 2023

The City Council received and filed the Cash and Investment Report for March 2023.

D. ADOPT RESOLUTION NO. 23-19 AND APPROVE THE UPDATED CITY COUNCIL EXPENSE AND REIMBURSEMENT POLICY IN COMPLIANCE WITH THE REQUIREMENTS OF ASSEMBLY BILL 1234

The City Council adopted **Resolution No. 23-19** updating the City Council Expense Reimbursement Policy, which satisfies the requirements of AB 1234.

E. COMMISSIONER REMOVAL FOR NON-ATTENDANCE

The City Council declared the Design Review Commission seat currently held by Charles Myers vacant, effective immediately, and directed staff to include this unscheduled vacancy in the commission seats to be filled at a special meeting later this month.

F. PURCHASE OF REPLACEMENT FIRE STATION 52 ROLL UP DOOR IN THE AMOUNT OF \$25,194

The City Council accepted the proposal from Vortex Industries, LLC (Vortex) and authorized the City Manager to issue a purchase order in the amount of \$25,194.13 for the replacement of the front roll up door at Fire Station 52.

G. RESOLUTION NO. 23-22 APPROVING THE SIDE LETTER OF AGREEMENT WITH THE SAN GABRIEL POLICE OFFICERS’ ASSOCIATION

The City Council adopted **Resolution No. 23-22** approving the Side Letter of Agreement amending the standing Memorandum of Understanding between the City and Police Officer’s Association, appropriating \$1,800 in General Fund for Police Officer salaries, and authorizing the City’s negotiators to execute the Side Letter of Agreement.

H. RESOLUTION NO. 23-23 AMENDING THE AUTHORIZED SALARY FOR POLICE CHIEF AND CONTRACT FOR CITY MANAGER

The City Council adopted Resolution No. 23-23, amending the authorized salary schedule for Police Chief and contract for City Manager, and appropriating \$7,245 in General Funds for executive management salaries.

5. PUBLIC HEARING – None.

6. CONTINUED BUSINESS – None.

7. NEW BUSINESS

A. PROPOSED CITY FEE SCHEDULE ADJUSTMENTS FOR FISCAL YEAR 2023-2024

Finance Director Kaholokula made the presentation.

There was no public comment.

Discussion included the possibility of a special rate for non-profit and Sunday Mission Playhouse performance use; non-profit fundraising for the City's benefit for the Mission Playhouse 100th anniversary; and frequency of and methodology for adjustments to the fee schedule.

B. DISCOVER SAN GABRIEL DISCUSSION AND AWARD OF CONTRACT IN THE AMOUNT OF \$72,622 TO WE THE CREATIVE

Community Services Manager Matthew Morales-Stevens made the presentation.

Clarifying discussion included details of design and printing costs; distribution; copyright and intellectual-property provisions; user-friendly design for the City website; and component cost details.

There was no public comment.

Discussion included how long the Grapevine Guide and Newsletter have been published; frequency for contract review and renewal; advertisements will not be included; coordination of branding with the Public Information Officer; multilingual provisions; and the inclusion of contact information for City services.

A motion was made by Vice Mayor Wu, seconded by Council Member Menchaca, to authorize the City Manager to sign the Agreement with We The Creative and act as the agent of the City on all matters concerning this project, and approve the release of a Request for Proposal (RFP) for printing services for Discover San Gabriel and the mailing of the publication to all residences within San Gabriel with additional front-counter copies.

Motion carried by a vote of 5-0 as follows:

AYES: CHAN, DING, MENCHACA, WU, HARRINGTON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

C. ORDINANCE NO. 688 AMENDING CHAPTER 130 OF THE SAN GABRIEL MUNICIPAL CODE, REGARDING GENERAL OFFENSES, TO ALLOW LOCAL PROSECUTION OF CERTAIN MISDEMEANORS – INTRODUCTION AND FIRST READING

City Attorney Lemieux made the presentation.

The following provided comments or spoke in opposition to the ordinance: Jeanne Raya, resident; Andrew, resident; and Chasity Jennings-Nunez, resident.

Discussion included the criteria and process for enforcement of the ordinance; diversion programs; desire for progress reports more often than annually; costs to be incurred only if prosecutions are undertaken; efficacy of prosecuting frequent offenders; importance of public safety to the community; importance of metrics to assess efficacy of the program; known and unknown costs of crime; inability to have metrics on prevention; transparency of the program; and declinations by the District Attorney to prosecute.

A motion was made by Vice Mayor Wu, seconded by Council Member Chan, to approve **Ordinance No. 688** at introduction and first reading, waive future reading, and schedule the second reading and adoption for the next regular City Council meeting.

Motion carried by a vote of 5-0 as follows:

AYES: CHAN, DING, MENCHACA, WU, HARRINGTON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

8. **PUBLIC COMMENT** – None.

9. **CITY MANAGER’S REPORT** – None.

10. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS**

Council Member Chan reported his attendance at the San Gabriel Kiwanis Pancake Breakfast, Congresswoman Chu’s presentation of funds to the Regional Housing Trust, and a Filipino-American Chamber of Commerce event in Eagle Rock.

Vice Mayor Wu reported on his attendance at a walkathon hosted by Chinese Christian Herald Crusades and thanked San Gabriel Police Chief Nakamura and officers who escorted the walkers.

Council Member Menchaca thanked all those who supported the Kiwanis Pancake Breakfast and announced scholarships to be given with funds raised from the event; announced the San Gabriel Police Department’s Community Academy on May 4, 2023 – July 6, 2023, and requested Interim Police Chief Nakamura and Acting Captain Kott to give additional information; reported on her attendance at a dinner at a local mosque to commemorate Ramadan; and reported on the League of California Cities Summit.

Mayor Harrington reported his attendance at a regional METRO meeting and a monthly Independent Cities Association (ICA) meeting.

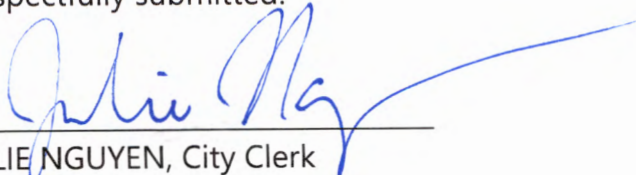
Council Member Ding recommended the Community Academy; reported on his attendance at the Kiwanis Pancake Breakfast, Congresswoman Chu’s presentation of funds to the Regional Housing Trust, and Chinese Christian Herald Crusades Walkathon; and received clarification from Community Development Director Cervantes on application deadlines for Small Business Assistance Program grants.

11. **CLOSED SESSION** – None.

12. **ADJOURNMENT**

The meeting was adjourned at 8:41 P.M

Respectfully submitted:



JULIE NGUYEN, City Clerk

Approved this 2nd day of May, 2023:



JOHN R. HARRINGTON, Mayor