



**MINUTES OF APRIL 4, 2023
REGULAR MEETING OF THE SAN GABRIEL CITY COUNCIL**

CALL TO ORDER

Mayor Harrington called the regular meeting of the San Gabriel City Council to order at 6:32 P.M. on Tuesday, April 4, 2023, in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California, 91776.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Harrington.

ROLL CALL

Council Members Present: Eric Chan, Tony Ding, Denise Menchaca, Vice Mayor John Wu, and Mayor John R. Harrington.

Council Members Absent: None.

Staff Members Present: City Manager Mark Lazzaretto, City Attorney Keith Lemieux, Chief City Clerk Sharon Clark, Public Works Director/City Engineer Greg de Vinck, Fire Chief Steven Wallace, Human Resources/Risk Management Director Edward Macias, Finance Director William Kaholokula, Community Development Director Aldo Cervantes, Acting Police Chief Rikimaru Nakamura, Assistant City Clerk Marilyn Bonus, and Community Services Manager Matthew Morales-Stevens.

CLOSED SESSION REPORT

Special City Council Meeting of April 4, 2023:

A. CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE §54957.6)

City Negotiators – City Manager Lazzaretto, City Attorney Lemieux, and Human Resources/Risk Management Director Macias

Regarding the following Employee Organizations – San Gabriel Police Officers' Association, San Gabriel Police Management Group, San Gabriel Firefighters' Association, San Gabriel Fire Management Group and all Unrepresented Employees.

City Attorney Lemieux announced that there was no reportable action.

ANNOUNCEMENTS

Chief City Clerk Clark provided information for the public on how to view the meeting and how to request meeting agendas.

1. APPROVAL OF AGENDA ORDER

Hearing no objection, Mayor Harrington announced that the Agenda Order was approved.

2. PRESENTATIONS

A. INTRODUCTION OF FIRE DEPARTMENT EMPLOYEES

- FIRE ENGINEER JORDAN MILLER
- FIRE DIVISION CHIEF DOUGLAS SHONKWILER

The presentation was made by Fire Chief Wallace and a ceremonial Oath of Office was administered by Chief City Clerk Clark.

B. RECOGNITION OF FORMER MAYOR DING

Mayor Harrington, on behalf of the City Council and staff, presented former Mayor Ding with a gavel plaque commemorating his year of service as mayor.

3. PUBLIC COMMENT

Joanna Jimenez, representing the San Gabriel Chamber of Commerce, presented Council Member Ding with a Certificate of Recognition for his service as Mayor.

Lorena Zavala, representing the Southwest Carpenters' Union, commented on construction industry tax fraud.

Terri Huerta, Director Of Mission Development for Mission San Gabriel, thanked Interim Police Chief Nakamura, Public Works Director/City Engineer de Vinck and their staff for the safety provided for the recent Eucharistic Procession.

4. CONSENT CALENDAR

Member of the public Dr. Chasity Jennings-Nunez requested that Item 4H be pulled for separate discussion. Council Member Menchaca requested that Item 4C be pulled for separate discussion.

A motion was made by Council Member Menchaca, seconded by Council Member Ding, to approve Consent Calendar Items 4A – 4B, and 4D-4G as presented.

Motion carried by a vote of 5-0 as follows:

AYES: CHAN, DING, MENCHACA, WU, HARRINGTON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

In regard to Item 4C, Council Member Menchaca proposed that Council Member Ding be appointed as the delegate, and Council Member Menchaca be appointed as the alternate, to the San Gabriel Valley Council of Governments. Mayor Harrington accepted the proposal. Clarification was made that Council Member Ding would continue to serve as the delegate to the Los Angeles Regional Water Quality Control Board.

A motion was made by Council Member Menchaca, seconded by Council Member Chan, to approve Item 4C as amended.

Motion carried by a vote of 5-0 as follows:

AYES: CHAN, DING, MENCHACA, WU, HARRINGTON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

In regard to Item 4H, Dr. Chasity Jennings-Nunez commented on the Opioid crisis, asked how funds received by the City were used last year and requested that this year's funds be spent on a Narcan distribution and education program.

Discussion included the Police and Fire Departments' historical, current, and planned use of Narcan.

A motion was made by Council Member Menchaca, seconded by Vice Mayor Wu, to approve Item 4H as presented.

Motion carried by a vote of 5-0 as follows:

AYES: CHAN, DING, MENCHACA, WU, HARRINGTON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

A. APPROVAL OF MINUTES

The City Council approved the following:

1. Minutes of the City Council Regular March 7, 2023 Regular Meeting.
2. Minutes of the City Council Regular March 21, 2023 Regular Meeting.

B. MATERIAL DEMANDS

The City Council approved March 10, 2023, and March 17, 2023, Registers of Demands and Warrants for the payment of City expenditures.

C. MAYOR'S APPOINTMENTS TO INTERGOVERNMENTAL AGENCIES - COUNCIL LIAISONS

The City Council adopted **Resolution No. 23-18** confirming the Mayor's appointments of Council Members to serve as delegates, alternates and liaisons to outside agencies and Committees, as amended to appoint Council Member Ding as the delegate, and Council Member Menchaca as the alternate, to the San Gabriel Valley Council of Governments.

D. REQUEST TO APPROVE COMMUNITY PARTNER AGREEMENT IN THE AMOUNT OF \$8,500 WITH KABOOM!, INCORPORATED FOR COOLIDGE SCHOOL PARK

The City Council authorized the City Manager to sign the Agreement and act as the agent of the City on all matter concerning this project.

E. GENERAL PLAN HOUSING ELEMENT ANNUAL PROGRESS REPORT FOR THE 2022 CALENDAR YEAR

The City Council received and filed the information contained in the staff report and directed staff to submit the housing report to the State Department of Housing and Community Development.

F. 2022 GENERAL PLAN IMPLEMENTATION ANNUAL PROGRESS REPORT: JANUARY 2022 – DECEMBER 2022

The City Council received and filed the information contained in the staff report and directed staff to submit the report to the Office of Planning and Research and State Department of Housing and Community Development.

G. ADOPTING RESOLUTION NO. 23-12 APPROVING THE SIDE LETTER OF AGREEMENT WITH THE SAN GABRIEL POLICE MANAGEMENT GROUP

The City Council:

1. Adopted **Resolution No. 23-12**, which approves the Side Letter of Agreement amending the standing Memorandum of Understanding between the City and Police Management Group; and
2. Authorized the City's negotiators to execute the Side Letter of Agreement.

H. NEW NATIONAL OPIOIDS SETTLEMENTS: TEVA, ALLERGAN, CVS, WALGREENS, AND WALMART AND STATUS UPDATE REGARDING PREVIOUS OPIOID DISTRIBUTOR AND JANSEN SETTLEMENT AGREEMENTS

The City Council authorized the City Attorney to execute the necessary settlement and participation agreements for the new national opioid settlements that have been reached with Teva, Allergan, CVS, Walgreens, and Walmart.

5. **PUBLIC HEARING** – None.
6. **CONTINUED BUSINESS** – None.
7. **NEW BUSINESS**

A. DIRECTION ON THE TEMPORARY OUTDOOR BUSINESS PERMIT PROGRAM

Economic Development Manager Caroline Velarde made the presentation.

Clarifying discussion included the proposed guidelines and application process, and parking provisions.

There was no public comment.

Discussion included parklet and sidewalk use; continuing the outdoor dining permit program versus a Condition-Use Permit (CUP) process; an encroachment permit for use of the City right-of-way; desire for flexibility to assist business owners; fee calculation; and temporary-vendor regulations.

There was a consensus of the City Council to direct staff to draft a new temporary outdoor dining permit program with case-by-case flexibility, including use of the public right-of-way.

B. PUBLIC WORKS ANNUAL UPDATE

Public Works Director/City Engineer de Vinck made the presentation.

There was no public comment.

Discussion included City and property-owner responsibilities related to trees; 411 with the Chief participation; collaboration on publicizing Public Works accomplishments; great improvement in the City's Pavement Management Index; combination of in-house and out-sourced pest control and graffiti abatement; fiber-optic camera program for safety and traffic control; Measure R and grant-funded projects; required developer-installed new light poles become City property that the City must maintain; potential for leasing fiber connectivity to others, status, timeline and functionality of the fiber installation project; repair requests from the public; and appreciation for the great job done by Public Works Director/City Engineer de Vinck and his staff.

8. PUBLIC COMMENT – None.

9. CITY MANAGER'S REPORT

City Manager Lazzaretto announced that Congresswoman Chu will be visiting the affordable housing site at 405 S. Del Mar on April 11, 2023, as the site will be included in funding received for the Regional Housing Trust.

10. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Vice Mayor Wu reported on his attendance at an Upper San Gabriel Municipal Water District event related to water conservation.

Council Member Chan reported his attendance at the Upper San Gabriel Municipal Water District event, a monthly San Gabriel Chamber of Commerce/ Elks meeting, and the Eucharistic walk from Mission San Gabriel to St. Luke's Church in Temple City; announced the Annual Kiwanis Club Easter Pancake Breakfast on April 8, 2023, at Smith Park; and wished all a Happy Easter.

Council Member Ding commented on the Kiwanis Club Easter Pancake Breakfast Event at which the San Gabriel Hope Lions Club is supporting the coloring contest; reported on his visit to a local Chamber of Commerce business, Edible Arrangements, and gave a reminder to shop local.

Council Member Menchaca announced that the Human Equity, Access and Relations (HEAR) Commission is looking for youth ambassadors to participate with the Commission with an application submission deadline of April 17, 2023, at 4:00 P.M.; and announced the Fire Department's three-day Community Emergency Response Team (CERT) course and gave contact information.

At Council Member Menchaca's request, Community Services Manager Matthew Morales-Stevens explained that the Easter Pancake Breakfast event is a collaboration between the City and private partners, and shared details of the event. Council Member Menchaca provided additional information.

Mayor Harrington encouraged attendance at the Easter event.

11. CLOSED SESSION – None.

12. ADJOURNMENT

The meeting was adjourned at 9:04 P.M

Respectfully submitted:



JULIE NGUYEN, City Clerk

Approved this 18th day of April, 2023:



JOHN R. HARRINGTON, Mayor