



**MINUTES OF MARCH 6, 2023**  
**REGULAR MEETING OF THE SAN GABRIEL COMMUNITY SERVICES COMMISSION**

**CALL TO ORDER**

Chair Huerta called the special meeting of the Community Services Commission to order at 6:32 P.M. on Monday, March 6, 2023, with Commissioners and staff in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California, 91776.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Commissioner Cabot.

**ROLL CALL**

**Commissioners Present:** Cheryl Anne Cabot, Catherine Cordero, Theresa Huerta, and Ting Xie

**Commissioners Absent:** Susan Sanchez

**ANNOUNCEMENTS**

Supervisor Alatorre provided information for the public on how to submit comments, and how to request meeting agendas. If you wish to address the Community Services Commission, email all public comments to [CSCCommission@sgch.org](mailto:CSCCommission@sgch.org).

**1. APPROVAL OF AGENDA ORDER**

The Agenda Order was approved by the Commission.

**2. PUBLIC COMMENT**

Public Comment: None

**3. ACTION ITEMS**

## **A. APPROVAL MINUTES**

A motion was made by Commissioner Cabot, seconded by Commissioner Cordero to approve the minutes of the Community Services Commission Meeting for February 6, 2022.

*Motion approved as presented by a vote of 4-0-0-1 as follows:*

AYES: CABOT, CORDERO, HUERTA, XIE  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: SANCHEZ

## **4. DISCUSSION ITEMS**

### **A. INTRODUCTION OF MEYLING SUY**

Director Perez made the introduction.

Commissioners welcomed new Administrative Assistant II, Meyling Suy.

Public Comment: None

### **B. DISCUSSION OF 2023 ANNUAL WORKPLAN**

Supervisor Alatorre presented the item.

The Commission discussed hosting pop up events and informational booths at Community Services Department events. They would like to conduct surveys and attend some of the events. The Commission wants to partner with organizations like Herald Christian Center. The Commission shared that Mayor Ding has a contact from Temple City that can provide information for Moon Festival planning.

The Commission requested to see results from HEAR Commission Engagement Survey.

Commissioners provided an update regarding discretionary funding for Smith Park Pool.

Public Comment: None

### **C. MONTHLY DEPARTMENT REPORT**

Supervisor Alatorre provided the report.

Public Comment: None

## **5. COMMISSIONER REPORTS**

Commissioner Cabot attended the Kiwanis Key Club meet and greet at El Pavo Bakery.

Vice Chair Xie attended the Rosemead Chamber of Commerce Lunar New Year Celebration. She also hosted a community clean up in South San Gabriel. She thanked her team and Manager Morales-Stevens for equipment and support.

Chair Huerta thanked Vice Chair Xie hosting the clean-up, she would like to participate. She announced that on March 25, Mission San Gabriel with Archdiocese of Los Angeles will host a Eucharistic Procession. Chair Huerta shared that on March 15, Mission San Gabriel together with One LA will host a mental health house meeting.

## **6. STAFF COMMENTS**

### **A. DATES TO REMEMBER**

Supervisor Alatorre presented the item.

Public Comment: None

### **B. GENERAL STAFF COMMENTS**

Supervisor Alatorre presented the item.

Public Comment: None

## **7. ADJOURNMENT**

Chair Huerta adjourned the meeting at 7:14 p.m.

Next regular meeting held on Monday, April 3, 2023, in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California, 91776, at 6:30 pm.

Respectfully submitted:

Adrienne Franquez  
Adrienne Franquez, Commission Clerk

Approved this 3<sup>rd</sup> day of April 2023:

Theresa Huerta  
Theresa Huerta, Commission Chair