



**MINUTES OF FEBRUARY 2, 2021
REGULAR MEETING OF THE SAN GABRIEL CITY COUNCIL**

CALL TO ORDER

Mayor Menchaca called the regular meeting of the San Gabriel City Council to order at 6:32 P.M. on Tuesday, February 2, 2021, with all Council Members and staff participating by teleconference.

CLOSED SESSION REPORT

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (§ 54957)
Title: City Manager

City Attorney Lemieux announced that in the preceding special meeting, no reportable action was taken on the closed session item.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Menchaca.

ROLL CALL

Council Members Present: Tony Ding, John R. Harrington, Jason Pu, Vice Mayor Chin Ho Liao, and Mayor Denise Menchaca.

Council Members Absent: None.

Staff Members Present: City Manager Mark Lazzaretto, Assistant City Manager/Community Development Director Arminé Chaparyan, City Attorney Keith Lemieux, Community Services/Interim Mission Playhouse Director Rebecca Perez, Police Chief Eugene Harris, Chief City Clerk Sharon Clark, Public Works Director/City Engineer Greg de Vinck, Fire Chief Steven Wallace, Human Resources/Risk Management Director Edward Macias, Finance Director William Kaholokula, and Assistant City Clerk Marilyn Bonus.

ANNOUNCEMENTS

Chief City Clerk Clark provided information for the public on how to view the meeting and submit comments, and how to request meeting agendas.

1. APPROVAL OF AGENDA ORDER

Hearing no objection, Mayor Menchaca announced the agenda order was approved.

2. PRESENTATIONS

A. COVID-19 BRIEFING

The presentation was made by Fire Chief Wallace, Police Chief Harris, and Economic Development Manager Domenica Megerdichian.

3. PUBLIC COMMENT

Jonathan Hawes provided comments requesting the City Council to call out alleged crimes involving the El Monte Promise Foundation scholarship fund.

Dr. Chasity Jennings-Nunez provided comments encouraging the City to recognize Black History Month and inviting everyone to learn more about the contributions of African Americans.

4. CONSENT CALENDAR

Council Member Pu requested and received clarification on Item 4D.

A motion was made by Council Member Pu, seconded by Vice Mayor Liao, to approve Consent Calendar Items 4A – 4E as presented.

Motion approved Consent Calendar Items 4A – 4E as presented by a vote of 5-0 as follows:

AYES: DING, HARRINGTON, PU, LIAO, MENCHACA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

A. APPROVAL OF MINUTES

The City Council approved:

1. Minutes of the City Council Special Meeting of January 13, 2021.
2. Minutes of the City Council Regular Meeting of January 19, 2021.

B. MATERIAL DEMANDS

The City Council approved the January 7, 2021, and January 15, 2021, Registers of Demands and Warrants for the payment of City expenditures.

C. UPDATE TO THE AUTHORIZED LIST OF DESIGNATED CITY OFFICIALS TO OPEN, MAINTAIN, AND MAKE TRANSACTIONS TO CITY ACCOUNTS AT VARIOUS BANKS AND FINANCIAL INSTITUTIONS

The City Council adopted **Resolution No. 21-09** removing Kenneth Louie and adding William Kaholokula as individuals who are authorized to transact with City financial institutions.

D. APPOINTMENTS TO THE HUMAN EQUITY, ACCESS AND RELATIONS (HEAR) COMMISSION AND ADOPTION OF RESOLUTION NO. 21-10 ESTABLISHING THE DATE AND TIME OF THE HEAR COMMISSION REGULAR MEETINGS

The City Council adopted **Resolution No. 21-10** establishing the meeting date and time of the Human Equity, Access and Relations (HEAR) Commission meetings and approved the following appointments to the Commission: Jacqueline Borja, Sue Fitzsimmons, and Chasity Jennings-Nunez were appointed to two-year terms from February 2, 2021, through January 31, 2023; and Michelle Brenhaug, Viki Goto,

Jorge Herrera, and Riaz (Rick) Khan were appointed to one-year terms from February 2, 2021, through January 31, 2022.

E. ADOPT RESOLUTION NO. 21-11 – AUTHORIZING THE SUBMITTAL OF APPLICATION FOR THE RUBBERIZED PAVEMENT GRANT PROGRAM AND ALL OTHER DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CALRECYCLE) GRANTS FOR THE NEXT FIVE YEARS FOR WHICH THE CITY OF SAN GABRIEL IS ELIGIBLE

The City Council adopted **Resolution No. 21-11** authorizing the submittal of application for the Rubberized Pavement Grant Program and all other Department of Resources Recycling and Recovery (CalRecycle) Grants for the next five years for which the City of San Gabriel is eligible.

5. PUBLIC HEARING

A. HOLD PUBLIC HEARING AND ADOPT RESOLUTION NO. 21-04 FOR PROPOSED FISCAL YEAR 2021-2022 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND BUDGET PLAN

The staff presentation was made by Management Assistant Claudia Gelin.

Mayor Menchaca opened the public hearing. There were no public comments; therefore, Mayor Menchaca closed the public hearing.

A motion was made by Mayor Menchaca, seconded by Council Member Pu, to:

1. Adopt **Resolution No. 21-04** authorizing the allocation of CDBG funds for Fiscal Year 2021-22 from LACDA for activities and projects described above and in Exhibit A of the Resolution.
2. Carry over any CDBG funds unspent at the close of Fiscal Year 2020-21 and recognize the receipt of Fiscal Year 2020-21 CDBG Program funds awarded by LACDA to the City in the City Fiscal Year 2020-22 Budget.
3. Recognize the receipt of an estimated \$20,630 of CDBG funds from Supervisor Barger, if funds are approved by the Board of Supervisors for the After-School Program.
4. Allocate any Fiscal Year 2021-22 CDBG funds in excess of estimated funds to the Street Improvement Project.
5. Authorize the City Manager to execute new contracts with LACDA for the allocation of Fiscal Year 2021-22 CDBG Program and make adjustments as necessary to reflect the actual allocation of funds to San Gabriel.

Motion carried by a vote of 5-0 as follows:

AYES: DING, HARRINGTON, PU, LIAO, MENCHACA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

6. NEW BUSINESS

A. RESOLUTION NO. 21-12 RESCINDING RESOLUTION NO. 18-13 AND ADOPTING RULES OF ORDER FOR THE CONDUCT OF CITY MEETINGS IN ORDER TO ACCOMMODATE THE NEWLY-FORMED HUMAN EQUITY, ACCESS, AND RELATIONS (HEAR) COMMISSION

The staff presentation was made by Chief City Clerk Clark.

Dr. Jennings-Nunez provided comments stating it should be required that the City Council be visible to the public during virtual meetings, along with staff members making presentations or significantly participating.

Discussion included a desire to remove references to Boards as the City does not currently have any, and a desire to retain the second public comment opportunity on the agenda.

A motion was made by Council Member Pu, seconded by Mayor Menchaca, to adopt **Resolution No. 21-12** rescinding Resolution No. 18-13 and adopting the Rules of Order for the conduct of City meetings, as amended to remove references to Boards.

Motion carried by a vote of 5-0 as follows:

AYES: DING, HARRINGTON, PU, LIAO, MENCHACA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

B. ACCEPTANCE OF ANNUAL AUDIT REPORTS, FISCAL YEAR ENDED JUNE 30, 2020

The staff presentation was made by Finance Director Kaholokula and comments were provided by Auditor Terry Robertson of Moss, Levy & Hartzheim.

City Manager Lazzaretto pointed out that this report covers through June 30 of the last fiscal year, and that in two weeks a full summary of the current fiscal year financial picture will be presented, along with an option to refinance the Public Works facility loan.

There was no public comment.

Discussion included the timing, funding, and methodology for payments to the Other Post-Employment Benefits (OPEB) Trust fund; building up the City's reserves; refinancing the Public Works facility loan; pension obligation bonds; borrowing between internal funds; and kudos to the Executive Team and staff for coming in under budget in the midst of COVID-19 adjustments.

A motion was made by Mayor Menchaca, seconded by Council Member Pu, to receive and file the annual audit reports for the Fiscal Year ended June 30, 2020.

Motion carried by a vote of 5-0 as follows:

AYES: DING, HARRINGTON, PU, LIAO, MENCHACA
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

C. CITY OF SAN GABRIEL LEGISLATIVE PLATFORM

The staff presentation was made by Assistant City Manager/Community Development Director Chaparyan and Management Assistant Claudia Gelin.

There was no public comment.

Discussion included a preference for a more legible color to designate bills that are in committee; coordination with regional organizations and professional associations; listing COVID-19-related items in their own section; having an update for the City Council in six months; clarification that items are to go to City Council for consideration before letters are sent; including an ability for City Council to request a special meeting to discuss time-sensitive items; and limiting the focus to state and federal legislation.

There was a consensus of the City Council to direct staff to revise the Platform to incorporate the City Council's comments and bring it back for City Council consideration on the Consent Calendar at the next regular meeting.

D. DIAL-A-RIDE SERVICE – REQUEST FOR PROPOSAL AND APPROVAL OF PROFESSIONAL SERVICES AGREEMENT

The staff presentation was made by Community Services/Interim Mission Playhouse Director Perez.

There was no public comment.

Discussion included that the City sets the fare; annual revenue received which is subtracted from the bill; high cost to the City per ride provided; percentage of ridership who need assistance; possibility of a hybrid model combining several delivery methods; limited technology accessibility for some riders; a fixed-route option; other options for use of Proposition (Prop) A funds; applying Prop A funds in ways that would accomplish several goals; inability to use Prop A funds for Lyft/Uber outside of a First Mile/Last Mile program; policy decisions by the City Council on how to use Measure R and Measure M funds; reasons for contract cost-increase; taxi vouchers; possibility of partnering with Metro for micro-transit options; a survey of which transportation options San Gabriel seniors use; and cost for no-show riders.

There was a consensus of the City Council to direct staff to work with First Transit on an extension of the current month-to-month agreement to the end of this fiscal year for City Council consideration at the next regular City Council meeting; and to research other more cost-effective delivery options for a better long-term solution.

E. HARDWARE REPLACEMENT AND SOFTWARE MIGRATION TO EXISTING COMPUTER-AIDED DISPATCH AND RECORDS MANAGEMENT SYSTEM

The staff presentation was made by Police Captain Fabian Valdez.

There was no public comment.

Discussion included funding details; that the project would provide an upgrade to best practices as well as meet state mandates that go into effect in January 2022; efficiency gains; and support details.

A motion was made by Mayor Menchaca, seconded by Vice Mayor Liao, to approve the funding and upgrade to the Department's CAD/Records Management System (RMS) and authorize the City Manager to enter into a new contract with CentralSquare as a sole source provider.

Motion carried by a vote of 5-0 as follows:

AYES: DING, HARRINGTON, PU, LIAO, MENCHACA
NOES: NONE

ABSTAIN: NONE
ABSENT: NONE

7. PUBLIC COMMENT – None.

8. CITY MANAGER’S REPORT

City Manager Lazzaretto implored the community to not get together for the Super Bowl to avoid another super-spreader event.

9. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Vice Mayor Liao reported on the Certified Public Account (CPA) Conference and wished everyone a Happy Lunar New Year.

Council Member Pu reported on a meeting of the California Association of Human Rights Organizations, agreed with a public comment regarding recognition of Black History Month, and wished everyone a Happy Lunar New Year.

Council Member Ding wished all a Happy Lunar New Year, stated his support of celebrations for all community groups, cautioned all to stay safe while shopping, and encouraged all to shop San Gabriel.

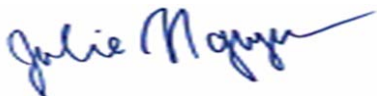
Mayor Menchaca wished all a Happy Lunar New Year and announced that the City will be having its 7th Annual Lunar New Year virtually; and recognized the public comment about recognition of Black History Month and stated the City is finding ways to celebrate all cultures and it is a work in progress.

10. CLOSED SESSION – None.

11. ADJOURNMENT

Mayor Menchaca adjourned the meeting at 10:06 P.M. in memory of Bill Shaw.

Respectfully submitted:



JULIE NGUYEN, City Clerk

Approved this 16th day of February, 2021:



DENISE MENCHACA, Mayor