



**MINUTES OF JANUARY 19, 2021  
REGULAR MEETING OF THE SAN GABRIEL CITY COUNCIL**

**CALL TO ORDER**

Mayor Menchaca called the regular meeting of the San Gabriel City Council to order at 6:32 P.M. on Tuesday, January 19, 2021, with all Council Members and staff participating by teleconference.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Council Member Pu.

**ROLL CALL**

**Council Members Present:** Tony Ding, John R. Harrington, Jason Pu, Vice Mayor Chin Ho Liao, and Mayor Denise Menchaca.

**Council Members Absent:** None.

**Staff Members Present:** City Manager Mark Lazzaretto, Assistant City Manager/Community Development Director Arminé Chaparyan, Assistant City Attorney Lloyd Pilchen, Community Services/Interim Mission Playhouse Director Rebecca Perez, Police Chief Eugene Harris, Chief City Clerk Sharon Clark, Public Works Director/City Engineer Greg de Vinck, Fire Chief Steven Wallace, Human Resources/Risk Management Director Edward Macias, Finance Director William Kaholokula, and Assistant City Clerk Marilyn Bonus.

**ANNOUNCEMENTS**

Chief City Clerk Clark provided information for the public on how to view the meeting and submit comments, and how to request meeting agendas.

**1. APPROVAL OF AGENDA ORDER**

Hearing no objection, Mayor Menchaca announced the agenda order was approved.

**2. PRESENTATIONS**

**A. INTRODUCTION OF NEW FINANCE DIRECTOR WILLIAM KAHOLOKULA**

The presentation was made by City Manager Lazzaretto.

**B. COVID-19 BRIEFING**

The presentation was made by Fire Chief Wallace, Police Chief Harris, and City Manager Lazzaretto.

**3. PUBLIC COMMENT**

Cheryl Cabot, Community Services Commission Chair, provided comments expressing dissatisfaction with comments made by Council Member Harrington regarding City commissions; detailed services provided to the community by the Community Services Department, especially during the COVID-19 pandemic; and commended Community Services/Interim Mission Playhouse Director Perez and staff for a job well-done.

#### **4. CONSENT CALENDAR**

Council Member Pu requested and received clarification from staff on Items 4D and 4I, and pulled Item 4K for a separate vote.

A motion was made by Council Member Pu, seconded by Vice Mayor Liao, to approve Consent Calendar Items 4A – 4J and 4L as presented.

*Motion approved Consent Calendar Items 4A – 4J and 4L as presented by a vote of 5-0 as follows:*

AYES: DING, HARRINGTON, PU, LIAO, MENCHACA  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

A motion was made by Mayor Menchaca, seconded by Vice Mayor Liao, to approve Consent Calendar Item 4K as presented.

*Motion approved Consent Calendar Item 4K as presented by a vote of 4-1 as follows:*

AYES: DING, HARRINGTON, LIAO, MENCHACA  
NOES: PU  
ABSTAIN: NONE  
ABSENT: NONE

#### **A. APPROVAL OF MINUTES**

The City Council approved:

1. Minutes of the City Council Special Meeting of December 15, 2020.
2. Minutes of the City Council Regular Meeting of December 15, 2020.
3. Minutes of the City Council Special Meeting of January 12, 2021.

#### **B. MATERIAL DEMANDS**

The City Council approved the December 3, 2020, December 10, 2020, December 17, 2020, December 22, 2020, and December 30, 2020, Registers of Demands and Warrants for the payment of City expenditures.

#### **C. CASH AND INVESTMENT REPORT – DECEMBER 2020**

The City Council received and filed the Cash and Investment Report for December 2020.

#### **D. MONTHLY BUDGET UPDATE**

The City Council received and filed the report.

**E. APPROVING RESOLUTION NO. 21-06 RATIFYING THE MEMORANDUM OF UNDERSTANDING WITH THE SAN GABRIEL POLICE OFFICERS' ASSOCIATION FOR THE PERIOD JULY 1, 2020, THROUGH JUNE 30, 2021**

The City Council adopted **Resolution No. 21-06**, ratifying the one-year successor Memorandum of Understanding for the period covering July 1, 2020, through June 30, 2021, between the City and the San Gabriel Police Officers' Association, and authorized the City's negotiators to execute the Memorandum of Understanding.

**F. APPROVING RESOLUTION NO. 21-07 RATIFYING THE MEMORANDUM OF UNDERSTANDING WITH THE SAN GABRIEL POLICE MANAGEMENT GROUP FOR THE PERIOD JULY 1, 2020, THROUGH JUNE 30, 2021**

The City Council adopted **Resolution No. 21-07**, ratifying the one-year successor Memorandum of Understanding for the period covering July 1, 2020, through June 30, 2021, between the City and the San Gabriel Police Management Group, and authorized the City's negotiators to execute the Memorandum of Understanding.

**G. ADOPTION OF RESOLUTION NO. 21-08 APPROVING THE EXTENSION OF THE EMERGENCY PAID SICK LEAVE PROVISIONS OF THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT**

The City Council adopted **Resolution No. 21-08** approving the extension of the Emergency Paid Sick Leave provisions of the Families First Coronavirus Response Act through March 31, 2021.

**H. PROFESSIONAL SERVICES AGREEMENT WITH AET & ASSOCIATES, INCORPORATED FOR DESIGN & ENGINEERING SERVICES FOR ADAPTIVE/TRAFFIC RESPONSIVE SIGNAL CONTROL PROJECT**

The City Council:

1. Approved a Professional Services Agreement with AET & Associates, Incorporated to provide design and engineering services for the Adaptive/Traffic Responsive Signal Control Project;
2. Authorized the City Manager to execute a Professional Services Agreement with AET & Associates, Incorporated for the not-to-exceed amount of \$288,210; and
3. Approved a project contingency of ten percent (10%) in the amount of \$28,821 for a total project cost of \$317,031.

**I. PURCHASE TWO NEW FORD TRUCKS FOR WASTEWATER OPERATIONS DIVISIONS**

The City Council:

1. Adopted **Resolution No. 21-02** to appropriate \$70,960.52 from the Sewer Fund to the Special Project Expenditure account;
2. Waived formal bidding and authorized the Cooperative Purchase Agreement consistent with the piggyback bidding requirements pursuant to Municipal Code Section 34.35;
3. Authorized the City Manager to approve a Purchase Order with Fritts Ford in the amount not to exceed \$42,494.04; and
4. Authorized the City Manager to approve a Purchase Order with National Auto Fleet Group in the amount not to exceed \$28,466.48.

**J. AWARD PROFESSIONAL SERVICES AGREEMENT TO NORTH STAR LAND CARE FOR CITYWIDE STREET TREE MAINTENANCE SERVICES**

The City Council:

1. Authorized the City Manager to execute a three-year Professional Services Agreement with North Star Land Care;
2. Authorized the City Manager or his/her representative to extend the term for up to two additional years in one-year increments; and
3. Authorized the issuance of a Purchase Order to North Star Land Care in the amount not to exceed \$97,800 for services provided in the current fiscal year from the Gas Tax (Tree Maintenance) account 1363-800-02-22-000 and General Fund account 121-800-05-22-056 (Tree Maintenance Contractual Services).

**K. SECOND READING AND ADOPTION OF ORDINANCE NO. 671 APPROVING PLANNING CASE NOS. ZC19-001 (ZONE CHANGE/PLANNED DEVELOPMENT OVERLAY ZONE), TMAP19-008 (TENTATIVE PARCEL MAP), AND MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM AT 414-420 SOUTH SAN GABRIEL BOULEVARD**

The City Council:

1. Waived the reading in full; and
2. Adopted **Ordinance No. 671** entitled, "An Ordinance of the City Council of the City of San Gabriel, California, To Adopt a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program and to Approve Planning Case Numbers ZC19-001 and TMAP19-008, a Zone Change/Planned Development Overlay Zone and Tentative Parcel Map for the Project at 414-420 South San Gabriel Boulevard."

**L. PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$276,983 WITH LISA WISE CONSULTING, INCORPORATED (LWC) FOR PREPARATION OF HOUSING PROGRAMS, INCLUDING THE 2021-2029 HOUSING ELEMENT**

The City Council:

1. Approved the Professional Services Agreement with Lisa Wise Consulting, Incorporated and authorized the City Manager to execute said agreement and issue a purchase order in the amount of \$276,983; and
2. Adopted **Resolution No. 21-01** authorizing amendments to the City's 2020-2021 Annual budget to included estimated State Grant Revenue of \$310,000 (186-3225) and the accompanying expenditure to be appropriated to the SB2 Grant Program (124-810-57-96-548) and LEAP Grant Program (124-810-57-96-547) with all necessary/accompanying accounting transfers.

**5. PUBLIC HEARING** – None.

**6. NEW BUSINESS**

**A. ADOPT CITY HOMELESSNESS RESPONSE PLAN AND CONSIDER APPROVAL OF RESOLUTION NO. 21-03 FOR HOMELESS PREVENTION AND DIVERSION GRANTS FUNDING BY THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS**

The staff presentation was made by Economic Development Manager Domenica Megerdichian and Consultant Jaclyn Grant of Focus Strategies.

Dr. Chasity Jennings-Nunez provide comments expressing dissatisfaction with the City Homelessness Response Plan and suggesting alternatives.

Discussion included those experiencing homelessness sometimes moving between cities; soliciting assistance from non-profits and faith-based organizations; the flexible and adaptive nature of the Plan; the need to rely upon the County and other agencies for resources as the City is under-resourced in this area; the effects of expiring eviction moratoria on the number of persons experiencing homelessness; mental illness components; the need for more engagement and action; measurable outcomes in the Plan; statistics regarding the cause of homelessness for those in our City; the Police Department's familiarity with those experiencing homelessness in the City and subsequent ability to assist them more efficiently; access to additional resources through the Plan; and collaboration with the school district on a Homelessness Advisory Board.

A motion was made by Vice Mayor Liao, seconded by Council Member Pu, to adopt the City's Homeless Plan and adopt **Resolution No. 21-03** for the Homeless Prevention and Diversion grant program funds.

*Motion carried by a vote of 5-0 as follows:*

AYES: DING, HARRINGTON, PU, LIAO, MENCHACA  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**B. CONSIDERATION OF A RESOLUTION NO. 21-05 EXPRESSING SUPPORT FOR ACTIONS TO FURTHER STRENGTHEN LOCAL AUTHORITY AND CONTROL RELATED TO LOCAL ZONING AND HOUSING ISSUES**

The staff presentation was made by City Manager Lazzaretto.

There was no public comment.

Discussion included the uniqueness of the City and ability of the City Council to decide what is best for the City rather than mandates from the State; the lack of legal content in the resolution; and the greater effectiveness of advocacy via larger organizations than the coalition of cities requesting this resolution.

Following discussion, no action was taken.

**C. PATROL DIVISION OFFICER/DISPATCHER RESTRUCTURING AND REDEPLOYMENT**

The staff presentation was made by Police Lieutenant Brian Kott.

There was no public comment.

Discussion included commendation to Police Department staff for providing greater efficiency without compromising safety.

A motion was made by Mayor Menchaca, seconded by Vice Mayor Liao, to adopt **Resolution No. 20-67** to reallocate funds from an existing police officer vacancy and current reimbursement received from the Los Angeles County Sheriff's Department for participation in the TRAP program to fund three additional dispatcher positions.

*Motion carried by a vote of 5-0 as follows:*

AYES: DING, HARRINGTON, PU, LIAO, MENCHACA  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

7. **PUBLIC COMMENT** – None.

8. **CITY MANAGER’S REPORT** – None.

9. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS**

Vice Mayor Liao reported on the activities of the League of California Cities Transportation Policy Committee.

Council Member Pu reported on the San Gabriel Council of Governments Transportation Committee, wished all a Happy New Year, and urged all to stay safe and follow COVID-19 safety protocols.

Council Member Ding thanked the Community Services Department, San Gabriel Lions Club, and other organizations for assisting with the CORE COVID-19 Testing Site at the Mission Playhouse, and encouraged the community to make use of the testing.

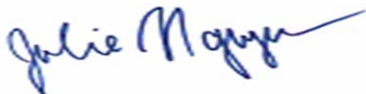
Mayor Menchaca commended Council Member Ding and the San Gabriel Lions Club for their assistance with the CORE COVID-19 Testing Site, and reported on meetings where she was appointed to the San Gabriel Valley Mosquito and Vector Control District Public Information Committee and to the League of California Cities Community Services Policy Committee as the Latino representative.

10. **CLOSED SESSION** – None.

11. **ADJOURNMENT**

Mayor Menchaca adjourned the meeting at 8:48 P.M. in memory of Chief Ernie Salas of the Kizh Gabrielino Indians and his wife Virginia Salas, and the 400,000 Americans who have perished from COVID-19.

Respectfully submitted:



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JULIE NGUYEN, City Clerk

Approved this 2<sup>nd</sup> day of February, 2021:



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DENISE MENCHACA, Mayor