

**CITY OF SAN GABRIEL  
CITY COUNCIL  
REGULAR MEETING AGENDA**

AMENDED 4/1/2021

Item 4J moved to Item 7A

**Tuesday, April 6, 2021 - 6:30 P.M.**

**City Hall Council Chamber  
425 South Mission Drive  
San Gabriel, California 91776**

**Due to Executive Order N-25-20 Members of the Council may  
Teleconference into the meeting.**

Chin Ho Liao  
Mayor

Tony Ding  
Vice Mayor

John R. Harrington  
Council Member

Denise Menchaca  
Council Member

Jason Pu  
Council Member



Mark Lazzaretto  
City Manager

Keith Lemieux  
City Attorney

Julie Nguyen  
City Clerk

Kevin B. Sawkins  
City Treasurer

Pursuant to State and County Directives, San Gabriel City Hall is **closed to the public** and physical access to the meeting has been suspended. To provide members of the public access to the meeting and an opportunity to comment on items on and off the Agenda, the following opportunities have been established:

**Public Comments**

Please email all public comments to [cityclerk@sgch.org](mailto:cityclerk@sgch.org) and include the following on the subject line of your email: the section (Public Comment, Consent, Public Hearing, Continued Business, New Business) and Item Number you are commenting on. The Clerk will read public comments into the record for up to the three-minute limit. Words that would disrupt the meeting, including profanity, obscenity, and discriminatory language, will not be read.

*Example: PUBLIC COMMENT: New Business Item A*

**Watch the Meeting Online**

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[City Council Meeting Videos](#)

Spectrum cable: Live streaming on Channel 3, Public Access Channel.

**City Council Meeting Agenda**  
**Tuesday, April 6, 2021**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Mayor Liao
- **ROLL CALL:** Mayor Liao, Vice Mayor Ding, Council Members Harrington, Menchaca, Pu

**1. APPROVAL OF AGENDA ORDER**

**2. PRESENTATION**

**A. RECOGNITION OF OUTGOING MAYOR, AND INCOMING MAYOR AND VICE MAYOR**

**B. COVID-19 BRIEFING**

**3. PUBLIC COMMENT**

**4. CONSENT CALENDAR**

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

**A. APPROVAL OF MINUTES**

The minutes are a record of the official actions taken at the City Council meeting.

1. Minutes of the City Council Special Meeting of March 16, 2021.
2. Minutes of the City Council Regular Meeting of March 16, 2021.

Recommended Action: Approval.

**B. MATERIAL DEMANDS**

The most recent Material Demands from the Finance Department are presented to the City Council for review and approval.

Recommended Action: Approval.

### **C. APPOINTMENTS TO INTERGOVERNMENTAL AGENCIES – COUNCIL LIAISONS**

The Mayor is responsible for appointing members of the City Council to serve on various local and regional committees and organization boards, as well as liaisons for City initiatives. In addition, it is necessary for the Council to take formal action to designate the new Mayor to serve as the Delegate to the Los Angeles County Sanitation District Board and Los Angeles County City Selection Committee.

#### Recommended Action:

Staff recommends that the City Council adopt Resolution No. 21-14 confirming the Mayor's appointments of Council Members to serve as delegates, alternates and liaisons to outside agencies and Committees.

### **D. AWARD OF CONSTRUCTION CONTRACT IN THE AMOUNT OF \$136,036 FOR THE INTERSECTION SAFETY IMPROVEMENTS AT SAN GABRIEL BOULEVARD AND ROSES ROAD HSIP8 PROJECT, CONTRACT NO. 20-10**

California Professional Engineering, Incorporated (Contractor) is the lowest responsive bidder for the construction contract, Intersection Safety Improvements at San Gabriel Boulevard and Roses Road HSIP8 Project, in the amount of \$136,036. This project will install crosswalk visibility enhancements, overhead pedestrian flashing beacons, curb ramps, and pedestrian crossing ahead signage.

#### Recommended Action:

Staff recommends that the City Council:

1. Approve plans and specifications for the Intersection Safety Improvements at San Gabriel Boulevard and Roses Road HSIP8 Project, Contract No. 20-10;
2. Authorize the City Manager to execute contract documents with California Professional Engineering, Incorporated for total bid amount in the amount of \$136,036; and
3. Approve a Purchase Order in the amount of \$149,640 which includes a 10% construction contingency.

**E. AWARD PROFESSIONAL SERVICE AGREEMENT TO BALFOUR BEATTY INFRASTRUCTURE, INCORPORATED FOR TRENCH MAINTENANCE SERVICES**

The City of San Gabriel is responsible for the maintenance of the 1.4-mile section of the Union Pacific Railroad track in a trench through the City with bridges constructed at Ramona Street, Mission Road, Del Mar Avenue and San Gabriel Boulevard, allowing vehicles and pedestrians to pass over the tracks. The City is responsible for scheduled monitoring, inspections and maintenance of structures, drainage systems, lighting, fencing, graffiti and weed abatement, ingress and egress facilities and all other non-rail elements of the trench.

Recommended Action:

Staff recommends that the City Council:

1. Authorize the City Manager to execute a two (2) year Professional Services Agreement with Balfour Beatty Infrastructure, Incorporated; and
2. Authorize the City Manager or representative to extend the term for up to three (3) additional years in one-year increments.

**F. AWARD PROFESSIONAL SERVICE AGREEMENT TO R.F. DICKSON COMPANY, INCORPORATED FOR CITYWIDE STREET SWEEPING SERVICES**

The City has approximately 196 curb-miles, which must be regularly swept to comply with State regulations. The street sweeping contract with Athens Services has expired and they have been continuing their services to the City on a month-to-month basis. After evaluating the five received proposals, conducting reference checks and considering one bid protest, staff, in conjunction with legal counsel, determined that the proposal submitted by R.F. Dickson Company, Incorporated substantially conformed with the RFP requirements and is the lowest responsive bid. The City Council is requested to award a new seven-year Professional Services Agreement to R.F. Dickson Company, Incorporated for citywide street sweeping services in an amount not to exceed \$166,000 annually plus CPI adjustments.

Recommended Action:

Staff recommends that the City Council:

1. Authorize the City Manager to execute a seven-year Professional Services Agreement with R.F. Dickson Company, Incorporated to begin on May 1, 2021 and end on April 30, 2028.
2. Authorize the City Manager or his/her representative to extend the term for up to three additional years in one-year increments.
3. Authorize the issuance of a Purchase Order to R.F. Dickson Company, Incorporated in the amount not to exceed \$28,000 for services provided from May 1, 2021 through the end of the current fiscal year from the Gas Tax funds (Contract Services – Street Sweeping) account 136-800-02-22-055 and Measure W funds account 138-800-03-22-000.

#### **G. RENEWAL OF A GENERAL SERVICES AGREEMENT WITH THE COUNTY OF LOS ANGELES FOR “AS-NEEDED” SERVICES**

The County General Services Agreement (GSA) is an umbrella agreement that enables the County to provide services to cities on a requested “as-needed” time-limited basis. San Gabriel currently obtains as-needed limited County Services through the GSA such as traffic signal trouble-shooting, traffic striping/markings, storm water catch basin cleaning and a variety of public works activities. On July 1, 2016, San Gabriel renewed the General Services Agreement with Los Angeles County for a term of five years. That renewal will expire on June 30, 2021.

##### Recommended Action:

Staff recommends that the City Council approve the renewal of the General Services Agreement with the County of Los Angeles and authorize the Mayor to execute the Agreement.

#### **H. AMENDED AND RESTATED JOINT-USE AGREEMENT WITH SAN GABRIEL UNIFIED SCHOOL DISTRICT**

Since 1998, Gabrielino High School has used Smith Park Pool for their swim team practices and meets. Since that time, San Gabriel Unified School District (District) has entered into an annual agreement with the City of San Gabriel for use of the City’s pool. As part of a long-standing arrangement, the District has paid the City a percentage of the utility costs, as well as the hourly lifeguard rate, for use of the pool. In April 2017, the City entered into the Facilities Joint-Use Agreement with the District. In order to include the pool usage as part of the joint-use arrangement with the District, staff is now proposing an Amended and Restated Facilities Joint-Use Agreement. The Amended Agreement includes Exhibit G with the specific details for Smith

Park Pool. Though an Amended Joint-Use Agreement was reviewed by the City Council in May 2019, it was not approved by the District at that time. The Agreement has now been approved by the District and, as such, is once again being brought to the City Council for review and approval.

Recommended Action:

Staff recommends that the City Council review and approve the proposed Amended and Restated Facilities Joint-Use Agreement and authorize the City Manager and Mayor to execute the agreement.

**I. 2020 GENERAL PLAN IMPLEMENTATION ANNUAL PROGRESS REPORT: JANUARY 2020 – DECEMBER 2020**

As required by Government Code Section 65400(a)(2), the Planning Division is required to provide an annual report each April to the City Council, and the State Governor’s Office of Planning and Research (OPR) regarding the status of the General Plan and its implementation progress. The Planning Commission reviewed the attached information at their March 8, 2021 meeting, affirmed the information in the report and recommended it be forwarded to the City Council.

Recommended Action:

Staff recommends that the City Council receive and file the information contained in the staff report and direct staff to submit the report to the Office of Planning and Research (OPR) and State Department of Housing and Community Development (HCD).

**5. PUBLIC HEARING** – None.

**6. CONTINUED BUSINESS** – None.

**7. NEW BUSINESS**

**A. RESOLUTION NO. 21-15 CONDEMNING RACISM, XENOPHOBIA, AND INTOLERANCE AGAINST ASIAN AMERICANS AND PACIFIC ISLANDERS**

Since the outbreak of the Coronavirus disease 2019 (COVID-19) pandemic, nationwide and in California, there has been a rise in reported hate incidents

and crimes against Asian Americans and Pacific Islanders (AAPIs). Resolution No. 21-15 condemns anti-Asian racism and affirms the City's commitment to equity and justice for all members of the community.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 21-15 Condemning Racism, Xenophobia, and Intolerance Against Asian Americans and Pacific Islanders.

**8. PUBLIC COMMENT**

**9. CITY MANAGER'S REPORT**

**10. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS**

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

**11. CLOSED SESSION** – None.

**12. ADJOURNMENT**

The next regular City Council meeting will be held on Tuesday, April 20, 2021, at 6:30 P.M. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at [www.sangabrielcity.com](http://www.sangabrielcity.com).

**Materials Available for Inspection.** You may view agenda items online at [www.sangabrielcity.com/agendacenter](http://www.sangabrielcity.com/agendacenter). Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, will be posted on the City website.

**Persons with Disabilities.** Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

**Persons requesting a Translator.** Any person requesting translation for the meeting must notify the City Clerk's Department at [cityclerk@sgch.org](mailto:cityclerk@sgch.org) at least 48 hours before the meeting.

**Questions about this Agenda?** Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk at [cityclerk@sgch.org](mailto:cityclerk@sgch.org) during regular office hours.

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