

**CITY OF SAN GABRIEL
CITY COUNCIL
REGULAR MEETING AGENDA**

Tuesday, December 1, 2020 - 6:30 P.M.

**City Hall Council Chamber
425 South Mission Drive
San Gabriel, California 91776**

**Due to Executive Order N-25-20 Members of the Council may
Teleconference into the meeting.**

Denise Menchaca
Mayor

Chin Ho Liao
Vice Mayor

Tony Ding
Council Member

John R. Harrington
Council Member

Jason Pu
Council Member



Mark Lazzaretto
City Manager

Keith Lemieux
City Attorney

Julie Nguyen
City Clerk

Kevin B. Sawkins
City Treasurer

Pursuant to State and County Directives, San Gabriel City Hall is **closed to the public** and physical access to the meeting has been suspended. To provide members of the public access to the meeting and an opportunity to comment on items on and off the Agenda, the following opportunities have been established:

Public Comments

Please email all public comments to cityclerk@sgch.org and include the following on the subject line of your email: the section (Public Comment, Consent, Public Hearing, New Business) and Item Number you are commenting on. The Clerk will read public comments into the record for up to the three-minute limit. Words that would disrupt the meeting, including profanity, obscenity, and discriminatory language, will not be read.

Example: PUBLIC COMMENT: New Business Item A

Watch the Meeting Online

Live broadcasts of the meetings are available using the following link:

[City Council Meeting Videos](#)

Spectrum cable: Live streaming on Channel 3, Public Access Channel.

City Council Meeting Agenda
Tuesday, December 1, 2020

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Council Member Ding
- **ROLL CALL:** Mayor Menchaca, Vice Mayor Liao, Council Members Ding, Harrington, Pu

1. APPROVAL OF AGENDA ORDER

2. PRESENTATIONS

A. EMPLOYEE AWARDS

B. COVID-19 BRIEFING

3. PUBLIC COMMENT

4. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

A. MATERIAL DEMANDS

This is the presentation of the “Register of Demands and Warrants” for the payment of City expenditures.

Recommended Action: Approval.

B. DEVELOPMENT IMPACT FEE COMPLIANCE REPORT REQUIRED PURSUANT TO GOVERNMENT CODE §66006 FOR 2019 – 2020

Pursuant to Government Code §66006, a local agency which levies a fee subject to Government Code Section §66006 shall make available to the public a report providing the information set forth in Government Code §66006(b)(1) and shall review that information at the next public meeting not less than 15 days after the information has been made available to the public. The report was prepared in compliance with the applicable Government Code sections and is hereby transmitted for City Council approval. The report was publicly available on the City’s website beginning November 9, 2020.

Recommended Action:

Staff recommends that the City Council receive and file the attached Annual Development Impact Fee Compliance Report for Fiscal Year 2019-20 in accordance with Government Code §66006.

C. ADOPTION OF RESOLUTION NO. 20-64 AMENDING THE AUTHORIZED SALARY SCHEDULE TO COMPLY WITH THE CALIFORNIA MINIMUM WAGE REQUIREMENT EFFECTIVE JANUARY 1, 2021

On January 1, 2021, the State minimum wage will increase to \$14.00 per hour. To maintain compliance with State law, staff recommends salary increases for those positions classifications not meeting the new minimum wage and equity adjustments to those position classifications compacted by the new requirement.

Recommended Action:

Staff recommends that City Council adopt Resolution No. 20-64 incorporating the new minimum wage and amending the City's authorized salary schedule.

D. EXTENSION OF ANIMAL CARE AND CONTROL SERVICES AGREEMENT WITH THE SAN GABRIEL VALLEY HUMANE SOCIETY IN THE AMOUNT OF \$175,000

At the City Council meeting of October 27, 2020, staff provided an update on the research on alternatives for providing animal control services to the City, and shared new proposals from the San Gabriel Valley Humane Society that provided a significant cost savings for City Council's consideration. City Council provided new direction to staff, and staff was to return to City Council to exercise the six-month extension option in the current Animal Care and Control Agreement while continuing to implement Council's direction. This item is for consideration of the six-month extension at a cost of \$175,000, with the City retaining approximately \$28,000 in animal licensing fees.

Recommended Action:

Staff recommends that City Council approve the amendment to the Animal Care and Control Services Agreement.

E. 410 MCGROARTY STREET FILMING AND FACILITIES USE AGREEMENT

A film production company is interested in using 410 McGroarty, a City facility warehouse, for filming an indie film in January 2021. This production is in association with the Russo brothers, of Marvel fame, and the opportunity can translate to financial support of a local business, improvement to a City facility, and ways to advertise San Gabriel as a film friendly city in the industry, and attract future film opportunities.

Recommended Action:

Staff recommends that the City Council approve the filming and facilities use agreement for 410 McGroarty and authorize the City Manager to execute the agreement.

F. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CARES ACT FUNDED PROGRAMS UPDATE AND OPTIONS

The City of San Gabriel has been allocated \$186,148 in Community Development Block Grant (CDBG) CARES Act funding, which per Council's direction, allocated funding to the City's senior meals program, and created two new programs; a Housing Relief Grant Program and the Small Business Grant Program. This item provides an update on these programs, and recommends that unspent Housing Relief Grant Program funds be reallocated to the Small Business Grant Program.

Recommended Action:

Staff recommends that the City Council approve the shift of \$61,000 in remaining funds from the Housing Relief Program to the Small Business Grant Program.

Alternatively, the City Council may choose to:

- Allocate \$40,000 of the remaining funds to the Small Business Grant Program (16 grants) and \$21,000 to the Senior Meals Program, or
- Consider other alternative amounts to allocate to either/both the Small Business Grant Program and the Senior Meals Program, or
- Provide other direction to staff

G. APPROVAL OF FINAL MAP AND SUBDIVISION IMPROVEMENT AGREEMENT FOR TRACT NO. 72531 (PROPOSED MIXED-USE DEVELOPMENT AT 704-712 WEST LAS TUNAS DRIVE “MISSION VIEW”)

This development, located at 704 Las Tunas Drive, is a three-story mixed-use development with approximately 16,549 square feet of commercial space and 37 residential condominium units on an 82,295 square feet site. Staff and the City’s contract consultant for land surveying, RKA Consulting Group, Inc., have reviewed the Final Tract Map and determined it is in compliance with the State Subdivision Map Act, conditions of approval, and the City’s ordinances regarding subdivisions and condominiums.

Recommended Action:

Staff recommends that the City Council approve the Final Tract Map No. 72531 and the Subdivision Improvement Agreement and authorize its filing with the Los Angeles County Recorder.

5. PUBLIC HEARING – None.

6. NEW BUSINESS – None.

7. PUBLIC COMMENT

8. CITY MANAGER’S REPORT

9. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. CLOSED SESSION – None.

11. ADJOURNMENT

The next Regular City Council meeting will be held on Tuesday, December 15, 2020, at 6:30 p.m. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City’s website at www.sangabrielcity.com.

Materials Available for Inspection. You may view agenda items online at www.sangabrielcity.com/agendacenter. Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, will be posted on the City website.

Persons with Disabilities. Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Persons requesting a Translator. Any person requesting translation for the meeting must notify the City Clerk's Department at cityclerk@sgch.org at least 48 hours before the meeting.

Questions about this Agenda? Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk at cityclerk@sgch.org during regular office hours.

Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk Department by emailing cityclerk@sgch.org at least 48 hours before the meeting, if possible.