

CITY OF SAN GABRIEL

CITY COUNCIL

REGULAR MEETING AGENDA

Tuesday, November 19, 2019 - 6:30 P.M.

**City Hall Council Chamber
425 South Mission Drive
San Gabriel, California 91776**

Jason Pu
Mayor

Denise Menchaca
Vice Mayor

Juli Costanzo
Council Member

John R. Harrington
Council Member

Chin Ho Liao
Council Member



Mark Lazzaretto
City Manager

Keith Lemieux
City Attorney

Julie Nguyen
City Clerk

Kevin B. Sawkins
City Treasurer

Materials Available for Inspection. The City Clerk's Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. You may also view agenda items online at www.sangabrielcity.com/agendacenter. Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, are available for public inspection at the meeting or in the City Clerk's Department, located at City Hall, 425 South Mission Drive, San Gabriel, California, during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m.

Persons with Disabilities. Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Persons requesting a Translator. Any person requesting translation for the meeting must notify the City Clerk's Department at (626) 308-2816 at least 48 hours before the meeting.

Questions about this Agenda? Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.

NOTE: CITY HALL IS AN ACCESSIBLE FACILITY PER THE AMERICANS WITH DISABILITIES ACT. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk's Department at (626) 308-2816 at least 48 hours before the meeting, if possible.

City Council Meeting Agenda
Tuesday, November 19, 2019

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Council Member Liao
- **ROLL CALL:** Mayor Pu, Vice Mayor Menchaca, Council Members Costanzo, Harrington, Liao

1. APPROVAL OF AGENDA ORDER

2. PRESENTATIONS

A. CALIFORNIA HIGHWAY PATROL AUTO THEFT RECOGNITION

B. COMMUNITY ENGAGEMENT VIDEO

3. PUBLIC COMMENT

This is the time set aside for members of the public to address the City Council on items of interest that are not on the Agenda, but are within the subject matter jurisdiction of the San Gabriel City Council. Pursuant to the Brown Act, the City Council cannot answer any questions or take any action until such time as the matter may appear as an item on a future agenda.

In an effort to provide everyone with an opportunity to speak tonight, please be aware that all public comments will be limited to a maximum of three minutes. You will receive a 30-second warning as you approach the end of your time. As a reminder, please be respectful of all speakers regardless of the position they take on any items.

If you wish to address the City Council, please complete a speaker's request card and hand it to the clerk before the start of the meeting. When speaking, please state your NAME for the record.

4. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

A. APPROVAL OF MINUTES

The minutes are a record of the official actions taken at the City Council meeting.

1. Minutes of the City Council Regular Meeting of November 5, 2019.

Recommended Action: Approval.

B. MATERIAL DEMANDS

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval.

C. CASH AND INVESTMENT REPORT — OCTOBER 2019

This is a presentation of City investments for the month of October 2019.

Recommended Action: Approval.

D. SECOND READING AND ADOPTION OF ORDINANCE NO. 655 – ADOPTION OF THE 2019 CALIFORNIA BUILDING AND FIRE CODES

The California Building Standards Commission has adopted new building and fire codes to take effect on January 1, 2020. Publications were available as of July of this year. The Building and Safety Division and Fire Department staff have monitored the development of these codes closely, and are engaging in training to ensure that the City's building and safety and fire personnel are properly trained to implement the new standards.

Recommended Action:

Staff recommends that the City Council waive reading and adopt Ordinance No. 655.

E. SENATE BILL 2 (SB 2) PLANNING GRANTS PROGRAM RESOLUTION NO. 19-57

Senate Bill 2 (SB 2) Planning Grants provide funding and technical assistance to all local governments in California to help Cities and counties prepare, adopt, and implement plans and process improvements that streamline housing approvals and accelerate housing production. The City is currently in the process of completing an application requesting for funds.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 19-57. Authorizing application for, and receipt of; SB 2 Planning Grants Program Funds.

F. RESOLUTION NO. 19-55 FOR TEMPORARY STREET CLOSURE AT 400 WEST BROADWAY BETWEEN SANTA ANITA STREET AND JUNIPERO PLACE ON FEBRUARY 7, 2020

The Public Works Department received a request from San Gabriel Mission High School for a temporary street closure for a walk-a-thon carnival. The requested date and time of the closure is Friday, February 7, 2020 from 7:30 a.m. to 1:30 p.m. on Broadway between Santa Anita Street and Junipero Place. Activities for this event will be held on the school's private property. The street closure will enable participants to walk safely back and forth from the campus on the south side of Broadway to the school's field on the north side of Broadway. Access to nearby properties will not be affected by this closure. Therefore, the Neighbor Consent Form is not required. Resolution No. 19-55 details the location, date and times for the closure, as well the conditions that must be followed by the applicant. The Public Works Department, Fire Department and Police Department have reviewed and approved the request.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 19-55 authorizing closure of Broadway between Santa Anita Street and Junipero Place from 7:30 a.m. to 1:30 p.m. on Friday, February 7, 2020.

5. PUBLIC HEARING – None.

6. NEW BUSINESS

A. CITY OF SAN GABRIEL ANALYSIS OF PARKING ENFORCEMENT SERVICES

As directed by the City Council, a review of the City's current parking enforcement contract model versus the possibility of establishing its' own 'in house' program has been conducted with the following report offered as its findings. The City of San Gabriel has contracted with InterCon Security for parking enforcement services since November 2015. The term of the current contract is three (3) years beginning September 1, 2018 and ending June 30, 2021. The initial term of the agreement was for one year (September 2018 to June 2019) with two (2) option periods of one year each and each party (City

and InterCon) has the right to terminate the agreement without cause with sixty days' advance written notice.

Recommended Action:

Based on staff's analysis of cost, workers' compensation, unemployment, and general liability exposure, down time due to potential staff shortage and required recruitment/training time for replacements, required expanded program supervision, and initial start-up costs, it does not seem fiscally practical to establish an "in-house" parking enforcement program. Therefore, staff recommends continuing the current model of contract services for parking enforcement efforts.

B. LOS ANGELES COUNTY FIRE DEPARTMENT FEASIBILITY STUDY

In 2016, the San Gabriel Fire Department commissioned a Standards of Cover Survey (SOC Survey) to study its service delivery model and make recommendations for future operations. One recommendation from the report was to explore consolidation of the Fire Department into the Consolidated Fire Protection District of Los Angeles County (LA County Fire Department). On May 15, 2018, the San Gabriel City Council requested a Feasibility Study and on January 15, 2019, Council authorized a Conversion Cost Study with the Los Angeles County Fire Department. The Operational Overview and Financial Analysis of these studies, immediate and future needs of the current Department and service delivery enhancements are presented in this report for consideration.

Recommended Action:

Staff recommends that the City Council defer a decision on annexation of the Fire Department into the Consolidated Fire Protection District of Los Angeles County until after the results of the sales tax measure are known when there is a clearer understanding of the City's financial picture.

7. PUBLIC COMMENT

8. CITY MANAGER'S REPORT

9. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. CLOSED SESSION

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (§ 54957)

Title: City Manager

11. ADJOURNMENT

The next Special City Council meeting will be held on Tuesday, December 3, 2019 at 7:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at www.sangabrielcity.com.