

CITY OF SAN GABRIEL

CITY COUNCIL

REGULAR MEETING AGENDA

Tuesday, November 17, 2020 - 6:30 P.M.

**City Hall Council Chamber
425 South Mission Drive
San Gabriel, California 91776**

**Due to Executive Order N-25-20 Members of the Council may
Teleconference into the meeting.**

Denise Menchaca
Mayor

Chin Ho Liao
Vice Mayor

Tony Ding
Council Member

John R. Harrington
Council Member

Jason Pu
Council Member



Mark Lazzaretto
City Manager

Keith Lemieux
City Attorney

Julie Nguyen
City Clerk

Kevin B. Sawkins
City Treasurer

Pursuant to State and County Directives, San Gabriel City Hall is **closed to the public** and physical access to the meeting has been suspended. To provide members of the public access to the meeting and an opportunity to comment on items on and off the Agenda, the following opportunities have been established:

Public Comments

Please email all public comments to cityclerk@sgch.org and include the following on the subject line of your email: the section (Public Comment, Consent, Public Hearing, New Business) and Item Number you are commenting on. The Clerk will read public comments into the record for up to the three-minute limit. Words that would disrupt the meeting, including profanity, obscenity, and discriminatory language, will not be read.

Example: PUBLIC COMMENT: New Business Item A

Watch the Meeting Online

Live broadcasts of the meetings are available using the following link:

[City Council Meeting Videos](#)

Spectrum cable: Live streaming on Channel 3, Public Access Channel.

**City Council Meeting Agenda
Tuesday, November 17, 2020**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Vice Mayor Liao
- **ROLL CALL:** Mayor Menchaca, Vice Mayor Liao, Council Members Ding, Harrington, Pu

1. APPROVAL OF AGENDA ORDER

2. PRESENTATIONS

A. COVID-19 BRIEFING

3. PUBLIC COMMENT

4. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

A. APPROVAL OF MINUTES

The minutes are a record of the official actions taken at the City Council meeting.

1. [Minutes of the City Council Regular Meeting of October 20, 2020.](#)
2. [Minutes of the City Council Special Meeting of October 27, 2020.](#)

Recommended Action: Approval.

B. MATERIAL DEMANDS

This is the presentation of the “Register of Demands and Warrants” for the payment of City expenditures.

Recommended Action: Approval.

C. CASH AND INVESTMENT REPORT – OCTOBER 2020

This is the presentation of City investments for the month of October 2020.

Recommended Action:

Staff recommends that the City Council receive and file the Cash and Investment Report for October 2020.

D. RESOLUTION NO. 20-59 – AMENDING THE FISCAL YEAR 2020-21 OPERATING BUDGET TO APPROPRIATE UNALLOCATED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR USE IN THE CITY HALL ELEVATOR MODERNIZATION PROJECT

The City of San Gabriel initially received \$80,000 from Community Development Block Grant (CDBG) funds for the City Hall Elevator Modernization Project. This budget amendment will appropriate an additional \$51,740 from unallocated CDBG Funds to use for the City Hall Elevator Modernization Project and increase the available funds for the project to \$131,740. With the approved allocation of CDBG funds, the City will have sufficient funds to complete the City Hall Modernization Project without impacting the General Fund.

Recommended Action:

Staff recommends that City Council adopt Resolution No. 20-59 amending the Fiscal Year 2020-21 Operating Budget to appropriate \$51,740 in the unallocated CDBG funds for the City Hall Elevator Modernization – Account No. 122-800-53-97-602.

E. VERTICAL BANNERS REQUEST – SAN GABRIEL EDUCATIONAL FOUNDATION (SEF)

The City has received a vertical banner request from the San Gabriel Educational Foundation (SEF) to hang twenty vertical street banners for the SEF district wide art project that displays “Dream. Imagine. Create.” in the Mission District for Spring of 2021. This will serve all students within the San Gabriel Unified School District from pre-kindergarten to twelfth grade and will invite students to develop and submit their print media artwork to the SEF organization for inclusion in a virtual art festival. From their submissions, twenty pieces will be screened and randomly chosen for reproduction into vertical street banners by the foundation. The exact dates will be verified and coordinated with City staff to ensure availability.

Recommended Action:

Staff recommends that City Council grant this annual request and authorize future art installations which would foster community engagement, collaboration in support of arts education and provide locally-produced public art display pieces.

F. ADOPTION OF RESOLUTION NO. 20-60 OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL, CALIFORNIA, CONSENTING TO THE INCLUSION OF PROPERTIES WITHIN THE TERRITORY OF THE CITY IN THE CALIFORNIA STATEWIDE COMMUNITY DEVELOPMENT AUTHORITY (CSCDA) COMMERCIAL OPEN PROPERTY ASSESSED CLEAN ENERGY (PROGRAM)

The California Statewide Communities Development Authority (CSCDA) was created in 1988, under California's Joint Exercise of Powers Act, to provide California's local governments with an effective tool for the timely financing of community-based public benefit projects. The consideration to adopt Resolution No. 20-60 authorizing the City's participation in CSCDA Open PACE will enable commercial property owners to finance permanently-fixed renewable energy, energy efficiency, water efficiency, and seismic-strengthening improvements as well as electric vehicle charging infrastructure.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 20-60 authorizing the City's participation in CSCDA Open PACE, which will enable property owners to finance permanently-fixed renewable energy, energy efficiency, water efficiency, and seismic-strengthening improvements as well as electric vehicle charging infrastructure.

G. LEASE-PURCHASE AGREEMENT TO REPLACE AND UPGRADE POLICE DEPARTMENT'S RADIO COMMUNICATION SYSTEM

The San Gabriel Police Department's radio communication system is over 15 years old and in critical need of replacement. The radio system is an essential part of the public safety commitment and connects first responders with dispatchers, who relay information gathered from the community. It is an obsolete system, where hardware and software support are no longer offered by Motorola Solutions, or by other radio service vendors. Over the past year, the Police Department has dealt with several critical radio system failures due

to its age. Since then, the department has faced persistent problems, especially in regards to the performance and reliability of the dispatch consoles, portables, mobiles and repeater systems. These issues have produced periods of erratic static and digitization noise transmitted through the radio communication system, creating an officer and public safety risk.

Recommended Action:

Staff recommends that the City Council:

1. Approve the Motorola Solutions Equipment Lease-Purchase Agreement No. 24909 to replace and upgrade the Police Department's radio communication system in the amount of \$812,494.56 and authorize the City Manager to execute all necessary documents;
2. Waive formal bidding requirements in accordance with the San Gabriel Purchasing Policy and Municipal Code Section 34.35; and
3. Adopt Resolution No. 20-61.

H. FIRST QUARTER FINANCIAL REPORT AND BUDGET UPDATE FOR FISCAL YEAR 2020-21

The First Quarter Financial Report summarizes the City's financial position as of October 31, 2020 and focuses on the General Fund. Projects provided in this report are preliminary and conservative.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 20-62 Amending the City's Budgeted Appropriations for Fiscal Year 2020-21.

I. APPROPRIATION OF FUNDS FOR ADVOCACY AND GRANT WRITING SERVICES FOR VALLEY BOULEVARD STREETScape AND RECONSTRUCTION PROJECT

In April 2020, the City Council approved a Professional Services Agreement with MNS Engineers for advocacy and grant writing services to seek funding through the California Natural Resources Agency, Urban Greening Grant for a Valley Boulevard Streetscape and Reconstruction Project. Funding was approved in the FY 2019-20 budget using Waste Management Account No. 124-800-55-96-813 in an amount of \$42,790. At year end, an unused balance remained of \$28,855 but the funds were not formally carried over to Fiscal

Year 2020-21. Staff is requesting the re-appropriation of remaining unused funds from Fiscal Year 2019-20 via the approval of Resolution No. 20-63.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 20-63 amending the FY 2020-21 Budget to appropriate \$28,855 to Acct No. 124-800-55-96-813 from the Waste Management Fund Balance with the corresponding transfers.

5. PUBLIC HEARING

**A. 414-420 SOUTH SAN GABRIEL BOULEVARD PLANNING CASE NOS. ZC19-001 (ZONE CHANGE/PLANNED DEVELOPMENT OVERLAY ZONE, TMAP19-008 (TENTATIVE PARCEL MAP), AND MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM)
APPLICANT: 1784 CAPITAL HOLDINGS, INCORPORATED**

Select the links below to access the staff report and attachments.

Staff Report	Attachment Index	Attachment A
Attachment B	Attachment C	Attachment D
Attachment E	Attachment F	Attachment G

The proposed project is a 199,358 square foot building with self-storage and artist studio uses. The proposed Planned Development will re-develop an underutilized site, provide off-site improvements, and bring economic and cultural benefits to the City.

Recommended Action:

Staff recommends that the City Council:

1. Conduct the public hearing and discuss the proposed Ordinance No. 671;
2. Motion to waive full reading and introduce Ordinance No. 671 by title only. The City Clerk will read aloud the full title of the Ordinance No. 671;

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL, CALIFORNIA TO ADOPT A MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM AND TO APPROVE PLANNING CASE NUMBERS ZC19-001

AND TMAP19-008, A PLANNED DEVELOPMENT OVERLAY ZONE AND TENTATIVE PARCEL MAP FOR THE PROJECT AT 414-420 SOUTH SAN GABRIEL BOULEVARD

3. Motion to approve the first reading of Ordinance No. 671 and to waive future reading of the Ordinance; and
4. Schedule the second reading and adoption of Ordinance No. 671 for the next regular City Council meetings. The second reading will require a majority vote of the total membership of the Council.

Should the City Council determine the proposed project or any part of the proposed project be denied, the appropriate motion should be adopted.

6. NEW BUSINESS

A. CONSIDERATION OF AWARD OF NON-EXCLUSIVE TOWING SERVICE FRANCHISES

Select the link below to access the Additional Background Material.

[Additional Background Material \(Unsuccessful Proposals\)](#)

The consideration of approval of a non-exclusive franchise agreement for vehicle tow services and establishing a franchise fee to recover actual and reasonable costs for administration of the towing program for the City of San Gabriel Police Department pursuant to San Gabriel Municipal Code Section 70.40 and Vehicle Code Section 12110. The City Council will also consider awarding non-exclusive towing service franchises to Navarro’s Towing and Al’s Towing.

Recommended Action:

Staff recommends that the City Council:

1. Adopt Resolution No. 20-65 to establish the franchise fee and approve the form Tow Services Agreement;
2. Grant a non-exclusive towing service franchise to Navarro’s Towing and Al’s Towing; and
3. Authorize the City Manager to execute a Tow Services Agreement between the City and each approved tow service operator.

B. APPOINTMENT TO THE SAN GABRIEL VALLEY MOSQUITO ABATEMENT AND VECTOR CONTROL DISTRICT BOARD OF TRUSTEES

The Mayor is responsible for appointing members of the City Council to serve on various local and regional committees and organization boards. In addition, it is necessary for the Council to take formal action to appoint a representative to the San Gabriel Valley Mosquito and Vector Control District Board of Trustees prior to the January 8, 2021 Board Meeting.

Recommended Action:

Staff recommends that the City Council appoint a representative to serve on the San Gabriel Valley Mosquito and Vector Control District Board of Trustees for a two-year term or a four-year term of office.

C. CAMPAIGN CONTRIBUTION LIMITS PER ASSEMBLY BILL 571

Assembly Bill 571, effective January 1, 2021, will establish individual campaign contribution limits for local agencies which have not adopted their own regulations. The City Council will consider whether to adopt regulations or default to the limitations set by this legislation.

Recommended Action:

Staff recommends that the City Council consider the following options:

1. Follow state limits. Direct staff to draft a resolution adopting the state's default contribution limits as stated in AB 571, with an effective date of January 1, 2021, for consideration at a future meeting. While taking no action would produce the same effect, actively adopting the provisions set in AB 571 would make clear for future reference the City Council's intention, since at this time the City's Municipal Code and resolution archives are silent on the matter.
2. Set the City's own limits. Direct staff to draft an ordinance for consideration by the City Council at a future meeting establishing campaign contribution limits lower or higher than the current State contribution limits of \$4,700, per AB 571.

7. PUBLIC COMMENT

8. CITY MANAGER'S REPORT

9. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. CLOSED SESSION – None.

11. ADJOURNMENT

The next Regular City Council meeting will be held on Tuesday, December 1, 2020, at 6:30 p.m. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at www.sangabrielcity.com.

Materials Available for Inspection. You may view agenda items online at www.sangabrielcity.com/agendacenter. Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, will be posted on the City website.

Persons with Disabilities. Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Persons requesting a Translator. Any person requesting translation for the meeting must notify the City Clerk's Department at cityclerk@sgch.org at least 48 hours before the meeting.

Questions about this Agenda? Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk at cityclerk@sgch.org during regular office hours.

Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk Department by emailing cityclerk@sgch.org at least 48 hours before the meeting, if possible.