

**CITY OF SAN GABRIEL
CITY COUNCIL
REGULAR MEETING AGENDA**

Tuesday, November 6, 2018 - 6:30 P.M.

**City Hall Council Chamber
425 South Mission Drive
San Gabriel, California 91776**

John R. Harrington
Mayor

Jason Pu
Vice Mayor

Juli Costanzo
Council Member

Chin Ho Liao
Council Member

Denise Menchaca
Council Member



Mark Lazzaretto
City Manager

Keith Lemieux
City Attorney

Julie Nguyen
City Clerk

Kevin B. Sawkins
City Treasurer

Materials Available for Inspection. The City Clerk's Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. You may also view agenda items online at www.sangabrielcity.com/agendacenter. Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, are available for public inspection at the meeting or in the City Clerk's Department, located at City Hall, 425 South Mission Drive, San Gabriel, California, during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

Persons with Disabilities. Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

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Questions about this Agenda? Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.

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City Council Meeting Agenda
Tuesday, November 6, 2018

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Council Member Menchaca
- **ROLL CALL:** Mayor Harrington, Vice Mayor Pu, Council Members Costanzo, Liao, Menchaca

1. APPROVAL OF AGENDA ORDER

2. PRESENTATIONS

**A. 2018 MOST BUSINESS FRIENDLY CITY IN LOS ANGELES COUNTY FINALIST
PRESENTATION**

3. PUBLIC COMMENT

This is the time set aside for members of the public to address the City Council on items of interest that are not on the Agenda, but are within the subject matter jurisdiction of the San Gabriel City Council. Pursuant to the Brown Act, the City Council cannot answer any questions or take any action until such time as the matter may appear as an item on a future agenda.

In an effort to provide everyone with an opportunity to speak tonight, please be aware that all public comments will be limited to a maximum of three minutes. I will give you a 30 second warning as you approach the end of your time. As a reminder, please be respectful of all speakers regardless of the position they take on any items.

If you wish to address the City Council, please complete a speaker's request card and hand it to me before the start of the meeting. When speaking, please state your NAME for the record.

4. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

A. MATERIAL DEMANDS

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval

B. INVESTMENT REPORT

This is a presentation of City investments for the month of September 2018.

Recommended Action: Approval

C. APPROVAL OF MINUTES

The minutes are a record of the official actions taken at the City Council meeting.

1. Minutes of the City Council Special Meeting of July 18, 2017.
2. Minutes of the City Council Adjourned Meeting of July 19, 2017.
3. Minutes of the City Council Special Meeting of August 15, 2017.
4. Minutes of the City Council Adjourned Meeting of September 19, 2017.
5. Minutes of the City Council Regular Meeting of September 18, 2018.
6. Minutes of the City Council Regular Meeting of October 2, 2018.
7. Minutes of the City Council Regular Meeting of October 16, 2018.

Recommended Action: Approval

D. ADOPTION OF RESOLUTION NO. 18-52, APPROVING COUNCILMEMBER JULI COSTANZO TO THE BOARD FOR THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY

The San Gabriel Basin Water Quality Authority closed their nomination for Board Member and Alternate for cities without pumping rights on October 19, 2018. The City of San Gabriel will consider the adoption of Resolution No. 18-52 casting their full votes for Councilmember Juli Costanzo.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 18-52, Approving Councilmember Juli Costanzo to the Board for the San Gabriel Basin Water Quality Authority.

E. ADOPTION OF RESOLUTION NO. 18-53, AUTHORIZATION TO AMEND THE SALARY SCHEDULE TO COMPLY WITH CALIFORNIA MINIMUM WAGE REQUIREMENTS

Effective January 1, 2019, the State of California's hourly minimum wage will increase to \$12.00, followed by a \$1.00 increase per year until it reaches \$15.00 in 2022. To ensure the City is compliant with State law, staff is required to adjust the salary ranges of those classifications impacted by next year's minimum wage increase. The current salary schedule must be amended to reflect those changes.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 18-53, Authorization to Amend the Salary Schedule to Comply with California Minimum Wage Requirements.

5. PUBLIC HEARING

A. CONTINUED PUBLIC HEARING – PLANNED DEVELOPMENT AND DEVELOPMENT AGREEMENT, AND VESTING TENTATIVE PARCEL MAP NO. 74993 FOR THE SYMPHONY AT SAN GABRIEL ASSISTED LIVING PROJECT; ADOPTION OF MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM (PLANNING CASE NO. PL-15-149)

APPLICANT: SAN GABRIEL AL REAL ESTATE LLC / TODD BALICKI (ARCHITECT)

Staff Report Attachment Attachment Attachment Attachment Attachment
A B C D E

This is a request for a Planned Development (PD), Development Agreement (DA), and Tentative Parcel Map No. 74993 (TPM) to allow for a 197-unit senior independent living, assisted living, and memory care center (Symphony at San Gabriel) generally located at 806-824 South Gladys Avenue. The PD would create an overlay zone encompassing the site, which includes two parcels merged together by the Vesting TPM. The DA would define customized land use and development standards, relative to density, building setbacks, heights, form, mass scale, and conditions of approval for the proposed project.

The City Council considered this item at a public hearing on August 21, 2018. At the public hearing, the City Council discussed the proposed project, provided direction on some aspects of the project, and requested additional information on others.

Recommended Action:

Staff recommends that the City Council:

1. Conduct the public hearing and discuss the proposed Ordinance;
2. Motion to waive full reading and introduce the attached Ordinance by title only. The City Clerk will read aloud the full title of the Ordinance;
3. Motion to approve the First Reading of the Ordinance and to waive future reading of the Ordinance; and
4. Schedule the Second Reading and adoption of the Ordinance for the next regular City Council meeting. The Second Reading will require a majority vote of the total membership of the City Council.

6. NEW BUSINESS

A. RESOLUTION OF INTENTION TO ESTABLISH THE SAN GABRIEL TOURISM AND MARKETING IMPROVEMENT DISTRICT

The San Gabriel Tourism and Marketing Improvement District (SGTMID) is a benefit assessment district proposed to create a revenue source to help fund marketing and sales promotional efforts for San Gabriel lodging businesses and thereby increase the transient occupancy tax for the City of San Gabriel. This approach has been used successfully in other destination areas throughout the state to improve tourism and drive additional room night sales to assessed lodging businesses. The proposed SGTMID includes all lodging businesses, with 100 rooms or more, located within the boundaries of the City of San Gabriel.

Lodging business owners with 100 rooms or more decided to pursue formation of the SGTMID in order to create a revenue source devoted to marketing San Gabriel as a tourist, meeting and event destination. If established, the SGTMID would generate approximately \$193,000 on an annual basis for promotion of travel and tourism specific to San Gabriel.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 18-54, Declaring its Intention to Establish the San Gabriel Tourism and Marketing Improvement District (SGTMID) and Fixing the Time and Place of a Public Meeting and a Public Hearing Thereon and Giving Notice Thereof.

B. PROFESSIONAL SERVICES AGREEMENT WITH RKA CONSULTING GROUP TO PROVIDE ENGINEERING SERVICES FOR CONSTRUCTION MANAGEMENT AND INSPECTION FOR STREET IMPROVEMENT PROJECTS

This is a request for approval of a Professional Services Agreement with RKA Consulting Group for construction management and inspection services to support the three street improvement project contracts awarded by City Council on October 16, 2018. These projects will start construction this month, and this agreement will provide the necessary quality control and construction inspections to insure compliance with the contract, project plans, and specifications.

Recommended Action:

Staff recommends that the City Council:

1. Approve the Professional Services Agreement with RKA Consulting Group; and
2. Authorize the City Manager to execute said Agreement and approve issuing a purchase order in the amount of \$193,905.

7. PUBLIC COMMENT

8. CITY MANAGER'S REPORT

9. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (§ 54956.9)

The City Council will meet in closed session with legal counsel to discuss a matter that the City Attorney has determined poses a significant exposure to litigation pursuant to Government Code § 54956.6 Subparts (d)(2) and (e)(3) – (one potential case).

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (§ 54957)

Title: City Manager

11. ADJOURNMENT

The next regular City Council meeting will be held on Tuesday, November 20, 2018 at 6:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at www.sangabrielcity.com.