

**CITY OF SAN GABRIEL  
CITY COUNCIL  
REGULAR MEETING AGENDA**

Item 2A – Amended Proclamation

Added Item 4A2 – 10/19/2021

Regular Meeting

**Tuesday, November 2, 2021 - 6:30 P.M.**

**City Hall Council Chamber  
425 South Mission Drive  
San Gabriel, California 91776**

**Due to recent legislation (Assembly Bill 361), members of the City Council may teleconference into the meeting.**

Chin Ho Liao  
Mayor

Tony Ding  
Vice Mayor

John R. Harrington  
Council Member

Denise Menchaca  
Council Member

Jason Pu  
Council Member



Mark Lazzaretto  
City Manager

Keith Lemieux  
City Attorney

Julie Nguyen  
City Clerk

Kevin B. Sawkins  
City Treasurer

Pursuant to State and County Directives, the physical access to the meeting has been suspended. To provide members of the public access to the meeting and an opportunity to comment on items on this Agenda, the following opportunity has been established:

**Public Comments**

Please email all public comments on items on this agenda only to [cityclerk@sgch.org](mailto:cityclerk@sgch.org) and include the following on the subject line of your email: *PUBLIC COMMENT: 11/02/2021 Regular Meeting*. The Clerk will read public comments into the record for up to the three-minute limit. Words that would disrupt the meeting, including profanity, obscenity, and discriminatory language, will not be read.

**Watch the Meeting Online**

Live broadcasts of the meetings are available using the following link:

[City Council Meeting Videos](#)

Spectrum cable: Live streaming on Channel 3, Public Access Channel.

**City Council Meeting Agenda**  
**Tuesday, November 2, 2021**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Council Member Menchaca
- **ROLL CALL:** Mayor Liao, Vice Mayor Ding, Council Members Harrington, Menchaca, Pu

**1. APPROVAL OF AGENDA ORDER**

**A. ASSEMBLY BILL 361 FINDINGS**

**2. PRESENTATION**

**A. PROCLAMATION FOR NATIVE AMERICAN HERITAGE MONTH**

**B. COVID-19 UPDATE**

**3. PUBLIC COMMENT**

**4. CONSENT CALENDAR**

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

**A. APPROVAL OF MINUTES**

The minutes are a record of the official actions taken at the City Council meeting.

1. [Minutes of the City Council Special Meeting of October 19, 2021.](#)
2. [Minutes of the City Council Regular Meeting of October 19, 2021.](#)

Recommended Action: Approval.

**B. MATERIAL DEMANDS**

The most recent Material Demands from the Finance Department are presented to the City Council for review and approval.

Recommended Action:

Staff recommends that the City Council approve Material Demands as presented.

**C. ADOPTION OF RESOLUTION NO. 21-49 AMENDING THE AUTHORIZED POSITION SALARY SCHEDULE TO INCORPORATE THE CALIFORNIA MINIMUM WAGE REQUIREMENT EFFECTIVE JANUARY 1, 2022**

On January 1, 2022, the State minimum wage will increase to \$15.00 per hour. To maintain compliance with State law, staff recommends salary increases for those position classifications not meeting the new minimum wage and equity adjustments to those position classifications inequitably compacted by the new requirement.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 21-49 incorporating the new minimum wage and amending the City's authorized salary schedule.

**D. PURCHASE OF RADIO EQUIPMENT FOR NEW RESCUE AMBULANCE IN THE AMOUNT OF \$44,737.22**

The San Gabriel Fire Department is purchasing radios and communications equipment for the new 2021 Rescue Ambulance. In fiscal year 2020-2021, as part of the vehicle lease financing with Holman Capital, the San Gabriel Fire Department was approved to purchase a new Leader Rescue Ambulance to replace the current frontline apparatus along with the radio and other specialized equipment. In October 2020, the fire department made payment for the purchase of an emergency ambulance from Leader Industries. The assembly of the ambulance is nearly complete with the next phase of the assembly being the radio equipment.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 21-51 and authorize the City Manager to approve a sole source Purchase Order to Motorola Solutions in an amount not to exceed \$44,737.22.

**E. ORDINANCE NO. 680, AMENDING TITLE V: "PUBLIC WORKS" OF THE SAN GABRIEL MUNICIPAL CODE BY ADDING CHAPTER 50.016, "MANDATORY ORGANIC WASTE DISPOSAL REGULATIONS" AND ORDINANCE NO. 681, AMENDING TITLE III: "ADMINISTRATION" CHAPTER 34: "FINANCE AND REVENUE" OF THE SAN GABRIEL MUNICIPAL CODE BY ADDING SECTION 34.90 "RECOVERED ORGANIC**

## **WASTE PRODUCT PROCUREMENT POLICY” – SECOND READING AND ADOPTION**

Senate Bill 1383 (“SB 1383), the Short-lived Climate Pollutant Reduction Act of 2019, requires the California Department of Resources, Recycling, and Recovery (“CalRecycle”) to develop regulations to reduce organics in landfills as a source of methane. The regulations place requirements on multiple entities including cities, residential households, commercial businesses, business owners, edible food generators, food recover organizations, food recovery services and waste haulers to support achievement of statewide organic waste disposal reduction targets. SB 1383 requires cities to adopt and enforce an ordinance or enforceable mechanism to implement relevant provisions of SB 1383 Regulations.

### Recommended Action:

Staff recommends that the City Council:

1. Waive the reading in full; and
2. Adopt Ordinance No. 680, Amending Title V: “Public Works” of the San Gabriel Municipal Code by adding Chapter 50.016, “Mandatory Organic Waste Disposal Regulations” and Ordinance No. 681, Amending Title III: “Administration” Chapter 34: “Finance and Revenue” of the San Gabriel Municipal Code by adding Section 34.80 “Recovered Organic Waste Product Procurement Policy.”

## **F. CITY COUNCIL CONFERENCES AND MEETINGS EXPENSE ACCOUNT**

The City of San Gabriel belongs to multiple organizations that schedule educational conferences throughout the year. In response to COVID-19, the City Council’s Conferences and Meetings Expense accounts were reduced in Fiscal Year 2020-21. When the budget for Fiscal Year 2021-22, was adopted in June, the amounts were inadvertently not increased to a more realistic level to cover a gradual reopening and more in-person conferences. As a result, the City Council Conferences and Meetings Expense accounts are not sufficient to cover City Council conferences and meetings scheduled for the rest of the fiscal year.

### Recommended Action:

Staff recommends that the City Council increase each individual Councilmember’s Council Expenses budget to \$6,000.

## Council Alternatives

As alternatives to the recommended action, the City Council could choose to increase the accounts to some other amount as determined after discussion by the City Council, or choose to leave the amounts at \$3,000 each as currently budgeted.

**5. PUBLIC HEARING** – None.

**6. CONTINUED BUSINESS** – None.

**7. NEW BUSINESS**

**A. STATE ADOPTED HOUSING LEGISLATION (SENATE BILL 8, SENATE BILL 9, AND SENATE BILL 10)**

Over the recent years, the State of California has been in an ongoing housing supply crisis. This has led to a number of bills being signed and adopted at the State level to help alleviate the housing shortage. On September 16, 2021, Governor Gavin Newsom signed multiple housing bills (SB 8, SB 9, and SB 10) into effect in an effort to address this housing shortage problem. The report provides a summary of the three recently signed bills as a basis for City Council discussion. This item was continued from the October 19, 2021 City Council meeting to the November 2, 2021 City Council meeting due to the late hour the item was introduced at the meeting.

Recommended Action:

Staff recommends that the City Council review and discuss the three legislative bills, provide direction to staff on the development of objective standards, and then direct staff to draft an Ordinance for review and recommendation by the Planning Commission before returning to the City Council for formal adoption.

**8. PUBLIC COMMENT**

**9. CITY MANAGER'S REPORT**

**10. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS**

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

## **11. CLOSED SESSION**

## **12. ADJOURNMENT**

The next regular City Council meeting will be held on Tuesday, November 16, 2021, at 6:30 P.M. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at [www.sangabrielcity.com](http://www.sangabrielcity.com).

**Materials Available for Inspection.** You may view agenda items online at [www.sangabrielcity.com/agendacenter](http://www.sangabrielcity.com/agendacenter). Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, will be posted on the City website.

**Persons with Disabilities.** Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

**Persons requesting a Translator.** Any person requesting translation for the meeting must notify the City Clerk's Department at [cityclerk@sgch.org](mailto:cityclerk@sgch.org) at least 48 hours before the meeting.

**Questions about this Agenda?** Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk at [cityclerk@sgch.org](mailto:cityclerk@sgch.org) during regular office hours.

Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk Department by emailing [cityclerk@sgch.org](mailto:cityclerk@sgch.org) at least 48 hours before the meeting, if possible.