

**CITY OF SAN GABRIEL
CITY COUNCIL
REGULAR MEETING AGENDA**

Tuesday, October 5, 2021 - 6:30 P.M.

**City Hall Council Chamber
425 South Mission Drive
San Gabriel, California 91776**

Due to recent legislation (Assembly Bill 361), members of the City Council may teleconference into the meeting.

Chin Ho Liao
Mayor

Tony Ding
Vice Mayor

John R. Harrington
Council Member

Denise Menchaca
Council Member

Jason Pu
Council Member



Mark Lazzaretto
City Manager

Keith Lemieux
City Attorney

Julie Nguyen
City Clerk

Kevin B. Sawkins
City Treasurer

Pursuant to State and County Directives, the physical access to the meeting has been suspended. To provide members of the public access to the meeting and an opportunity to comment on items on this Agenda, the following opportunity has been established:

Public Comments

Please email all public comments on items on this agenda only to cityclerk@sgch.org and include the following on the subject line of your email: *PUBLIC COMMENT: 10/05/2021 Regular Meeting*. The Clerk will read public comments into the record for up to the three-minute limit. Words that would disrupt the meeting, including profanity, obscenity, and discriminatory language, will not be read.

Watch the Meeting Online

Live broadcasts of the meetings are available using the following link:

[City Council Meeting Videos](#)

Spectrum cable: Live streaming on Channel 3, Public Access Channel.

City Council Meeting Agenda
Tuesday, October 5, 2021

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Vice Mayor Ding
- **ROLL CALL:** Mayor Liao, Vice Mayor Ding, Council Members Harrington, Menchaca, Pu

1. APPROVAL OF AGENDA ORDER

A. ASSEMBLY BILL 361 FINDINGS; ADOPTION OF RESOLUTION NO. 21-47

2. PRESENTATION

A. INTRODUCTION OF COMMUNITY DEVELOPMENT DIRECTOR ALDO CERVANTES

B. COVID-19 UPDATE

3. PUBLIC COMMENT

4. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

A. APPROVAL OF MINUTES

The minutes are a record of the official actions taken at the City Council meeting.

1. Minutes of the City Council Special Meeting of September 21, 2021.
2. Minutes of the City Council Regular Meeting of September 21, 2021.

Recommended Action: Approval.

B. MATERIAL DEMANDS

The most recent Material Demands from the Finance Department are presented to the City Council for review and approval.

Recommended Action:

Staff recommends that the City Council approve Material Demands as presented.

C. PURCHASE OF A FORD F-350 UTILITY TRUCK FOR THE WASTEWATER OPERATIONS DIVISION

The Wastewater Operations Division within the Public Works Department is responsible for the operation and maintenance of the City's sewer and storm water systems. The sewer system consists of 72 miles of sewer main lines as well as 1,350 maintenance holes. The storm water system consists of roughly 450 catch basins and over 1,000 maintenance holes. The Wastewater Division has also taken on the responsibility of Fats, Oils & Grease (FOG) Inspections, Industrial, and Commercial Inspections for compliance of National Pollutant Discharge Elimination System (NPDES) requirements. Currently, the Wastewater Operations Division is using one Ford F-150 truck that is assigned to the Field Operations Division, which will be returned to the Field Operations Division upon delivery of the Ford F-350 Utility Truck.

Recommended Action:

Staff recommends that the City Council:

1. Waive formal bidding and authorize the Cooperative Purchase Agreement consistent with the piggyback-bidding requirements pursuant to Municipal Code Section 34.35; and
2. Authorize the City Manager to approve a Purchase Order with National Auto Fleet Group in the amount not to exceed \$53,730.34 from budget account 124-800-38-99-767.

5. PUBLIC HEARING

A. ADOPTION OF RESOLUTION NO. 21-41 APPROVING THE CITY OF SAN GABRIEL HISTORIC CONTEXT STATEMENT

A citywide Historic Context Statement is to identify significant themes and patterns of developments in the City. On August 25, 2021, the Historic Preservation and Cultural Resource Commission (HPCRC) adopted a resolution recommending the City Council to approve the Draft Historic Context Statement.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 21-41 approving the Historic Context Statement.

Should the City Council determine the proposed project or any part of the proposed project be modified or denied, the appropriate motion should be made and passed. Staff will be ready to assist in that instance.

B. ADOPTION OF AN ORDINANCE TO AMEND CHAPTER 153 OF THE SAN GABRIEL MUNICIPAL CODE RELATING TO TERM LIMITS FOR THE HISTORIC PRESERVATION AND CULTURAL RESOURCE COMMISSION (ZTA21-001)

The proposed Zone Text Amendment will amend Chapter 153 of the San Gabriel Municipal Code (SGMC) eliminating term limits for the Historic Preservation and Cultural Resource Commission (HPCRC) and modifying nomination procedures for historic resources in the San Gabriel Municipal Code.

Recommended Action:

Staff recommends that the City Council:

1. Conduct the public hearing and discuss the proposed Ordinance;
2. Motion to waive full reading and introduce the attached Ordinance by title only: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL, CALIFORNIA, AMENDING CHAPTER 153 (ZONING CODE) OF THE SAN GABRIEL MUNICIPAL CODE RELATING TO TERM LIMITS FOR THE HISTORIC PRESERVATION AND CULTURAL RESOURCE COMMISSION AND NOMINATION PROCEDURES FOR HISTORIC RESOURCES."
3. Motion to waive future reading of the Ordinance and schedule the second reading and adoption of the Ordinance for the next regular City Council meeting. The Ordinance would then become effective 30 days after the Second Reading.

6. CONTINUED BUSINESS – None.

7. NEW BUSINESS

A. BODY WORN CAMERA PURCHASE

Police Department staff has researched the feasibility, benefits, and costs of integrating WatchGuard's Body Worn Camera (BWC) system with the San

Gabriel Police Department's WatchGuard In-Car Dashboard Camera System. The integration is set for immediate implementation.

Recommended Action:

Staff recommends that the City Council award a sole-source contract to WatchGuard to lease the BWC system in an amount not to exceed \$177,000 and authorize the Chief of Police to enter into a leasing agreement with WatchGuard, subject to approval as to form by the City Attorney.

8. PUBLIC COMMENT

9. CITY MANAGER'S REPORT

10. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

11. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE §54957.6)

City Negotiators – City Manager Lazzaretto, City Attorney Lemieux, and Human Resources/Risk Management Director Macias, Labor Relations Counsel Steve Filarsky.

Regarding the following Employee Organizations – San Gabriel Police Officers' Association, San Gabriel Police Management Group, San Gabriel Firefighters' Association, San Gabriel Fire Management Group and all Unrepresented Employees.

12. ADJOURNMENT

The next regular City Council meeting will be held on Tuesday, October 19, 2021, at 6:30 P.M. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at www.sangabrielcity.com.

Materials Available for Inspection. You may view agenda items online at www.sangabrielcity.com/agendacenter. Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, will be posted on the City website.

Persons with Disabilities. Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Persons requesting a Translator. Any person requesting translation for the meeting must notify the City Clerk's Department at cityclerk@sgch.org at least 48 hours before the meeting.

Questions about this Agenda? Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk at cityclerk@sgch.org during regular office hours.

Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk Department by emailing cityclerk@sgch.org at least 48 hours before the meeting, if possible.