

CITY OF SAN GABRIEL
CITY COUNCIL
REGULAR MEETING AGENDA

Tuesday, September 19, 2017 - 7:30 P.M.

City Hall Council Chamber
425 South Mission Drive
San Gabriel, California 91776

Juli Costanzo
Mayor

John R. Harrington
Vice Mayor

Chin Ho Liao
Council Member

Denise Menchaca
Council Member

Jason Pu
Council Member



Steven A. Preston
City Manager

Robert L. Kress
City Attorney

Julie Nguyen
City Clerk

Kevin B. Sawkins
City Treasurer

Materials Available for Inspection. The City Clerk's Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. You may also view agenda items online at www.sangabrielcity.com/agendacenter. Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, are available for public inspection at the meeting or in the City Clerk's Department, located at City Hall, 425 South Mission Drive, San Gabriel, California, during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

Persons with Disabilities. Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Persons requesting a Translator. Any person requesting translation for the meeting must notify the City Clerk's Department at (626) 308-2816 at least 48 hours before the meeting.

Questions about this Agenda? Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.

NOTE: CITY HALL IS AN ACCESSIBLE FACILITY PER THE AMERICANS WITH DISABILITIES ACT.
Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk's Department at (626) 308-2816 at least 48 hours before the meeting, if possible.

**City Council Meeting Agenda
Tuesday, September 19, 2017**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Council Member Menchaca
- **ROLL CALL:** Mayor Costanzo, Vice Mayor Harrington, Council Members Liao, Menchaca and Pu

1. PRESENTATIONS

A. INTRODUCTION OF RECREATION SUPERVISOR CHRISTINA ALATORRE

Presentation will be made by Community Services Director Rebecca Perez.

B. SWEARING IN OF FIREFIGHTER/PARAMEDIC MATT SMITH

Presentation will be made by Fire Chief Derrick Doehler.

C. RECOGNITION OF ROBERT L. KRESS OUTGOING CITY ATTORNEY

Presentation will be made by Mayor Juli Costanzo.

2. PUBLIC COMMENT

This is the time set aside for members of the public to address the City Council on items of interest that are not on the Agenda, but are within the subject matter jurisdiction of the San Gabriel City Council. Pursuant to the Brown Act, the City Council cannot answer any questions or take any action until such time as the matter may appear as an item on a future agenda.

If you wish to address the City Council, please complete a speaker's request card and hand it to the Assistant City Clerk before the start of the meeting. When speaking, please state your NAME for the record.

3. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

A. MINUTES OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 5, 2017

The minutes are a record of the official actions taken at the City Council meeting.

Recommended Action: Approval

B. MINUTES OF THE ADJOURNED COUNCIL MEETING OF SEPTEMBER 5, 2017

The minutes are a record of the official actions taken at the City Council meeting.

Recommended Action: Approval

C. MATERIAL DEMANDS

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval

D. AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH CONVERSE CONSULTANTS FOR GEOTECHNICAL OBSERVATION, MATERIAL TESTING AND INSPECTION SERVICES FOR THE MARSHALL PARK IMPROVEMENT PROGRAM

In November 2010, the City of San Gabriel was awarded a grant through the Statewide Park Development Program for the construction of a new community park on the site of the John Marshall Elementary School at Marshall Way between Marshall Street and Norwood Place. Construction of the project began in November 2016 and was projected to be completed by early summer. Several delays have occurred due to weather conditions and material availability. Staff is now seeking to amend the agreement with Converse Consultants to provide materials and testing services through the completion of the project.

Recommended Action: Staff recommends that the City Council approve an Amendment to the Professional Services Agreement with Converse Consultants for geotechnical observation, material testing and inspection services in the amount of \$22,905 for a total contract amount not to exceed \$111,495.

E. RESOLUTION NO. 17-26 FOR TEMPORARY STREET CLOSURE OF MISSION DRIVE BETWEEN SANTA ANITA AND BROADWAY ON THURSDAY, OCTOBER 5, 2017

The City of San Gabriel will be hosting its annual Dumpling and Beer Fest community block party and concert event, which will be led by the Community Development Department. This event will be held in the heart of the Mission District on Mission Drive, from Santa Anita to Broadway on Thursday, October 5, 2017 from 6:00 p.m. to 10:00 p.m. The event is planned to be similar as last

year's event, except for the addition of the shuffle board area behind the Grapevine Arbor.

Recommended Action: Staff Recommends that the City Council approve this request, subject to the conditions on the staff report dated September 19, 2017 and adopt Resolution No. 17-26, entitled:

RESOLUTION NO. 17-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL, CALIFORNIA APPROVING A TEMPORARY STREET CLOSURE ON MISSION DRIVE FROM BROADWAY TO SANTA ANITA TO CONDUCT THE "DUMPLING AND BEER FEST"

F. RESOLUTION NO. 17-27 FOR TEMPORARY STREET CLOSURE OF FAIRVIEW AVENUE BETWEEN NORTH CIRCLE DRIVE AND SOUTH CIRCLE DRIVE ON SEPTEMBER 21, 2017

The City of San Gabriel will be hosting its first annual FairviewCon community block party which will be led by the Community Development Department. This superhero and comic book hero theme event will be held in the beautiful, historic San Gabriel Village on Fairview Avenue from North Circle Drive to South Circle Drive on Thursday, September 21, 2017 from 5:00 p.m. to 9:00 p.m. This event will include a superhero costume contest, booths for artists, jumpers for kids, vendors, food trucks, food vendors and a DJ.

Recommended Action: Staff recommends that the City Council approve this request, subject to the conditions on the staff report dated September 19, 2017, and adopt Resolution No. 17-27, entitled:

RESOLUTION NO. 17-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL, CALIFORNIA APPROVING A TEMPORARY STREET CLOSURE ON FAIRVIEW AVENUE FROM NORTH CIRCLE DRIVE TO SOUTH CIRCLE DRIVE TO CONDUCT THE "FAIRVIEWCON"

G. AGREEMENT WITH LOS ANGELES COUNTY FLOOD CONTROL DISTRICT FOR MAINTENANCE OF CATCH BASINS WITH TRASH CAPTURE DEVICES

The City of San Gabriel is required to install and maintain trash capture devices on storm drain catch basins (CBs) to eliminate debris from entering the Los Angeles River through stormwater discharge outfalls in the City in order to comply with regulations implemented by the Regional Water Quality Control Board (RWQCB). There are approximately 486 catch basins located throughout the City, of which 60 are City-owned and the remaining 426 are County-owned facilities. The City completed installation of trash devices on the City-owned catch basins in November 2016. A contract was awarded to United Storm Water, Inc. in August 2017 to complete installation of devices on city owned CBs. In order to obtain a permit to retrofit their facilities, the County requires that the City enter into an agreement to maintain the CBs after they are retrofitted with trash devices.

Recommended Action: Authorize the City Manager to execute the Maintenance Agreement with Los Angeles County Flood Control District and approve a Purchase Order in the amount of \$182,250.00.

H. CONTRACT FOR ON-CALL SANITARY SEWER CLEANING

The City owns and maintains over 70 miles of sewer mains. Under the state and federal law, the lines must be regularly cleaned and repaired to ensure reliable operation and to prevent sewer overflows. Specifically, the Public Works Department most thoroughly clean each segment of the sewer system at least once each year. Critical areas prone to blockages from roots or grease must be cleaned every 90 days. Currently, the Field Operations Division crew size has temporarily, and significantly been reduced and does not have the capacity to perform routine maintenance of the City's sewer system. As the department is working to fill the vacancies, an interim on-call cleaning contract is necessary to ensure continued routine maintenance of the City's sewer system.

Recommended Action: Staff recommends that the City Council authorize the City Manager to execute a contract for on-call sewer services with National Plant Services, Inc. in an amount not to exceed \$90,000.

I. 2017 HOUSING ELEMENT ANNUAL PROGRESS REPORT

As required by Government Code Section 65400(b), the Planning Division is required to provide an annual report to the California Department of Housing and Community Development regarding the implementation of the Housing Element and how the City is meeting the regional housing needs for the

community. The Planning Commission reviewed the 2017 Annual Progress Report at their July 31, 2017 meeting, affirmed the information in the report, and recommended it be forwarded to the City Council.

Recommended Action: Staff recommends that the City Council affirm the information contained in the Housing Element Implementation Report for the period of January 2016 to December 2016 and direct staff to send the document to HCD and the Governor’s Office of Planning and Research.

4. PUBLIC HEARING - NONE

5. NEW BUSINESS

A. AWARD OF DEMOLITION CONTRACT FOR POLICE DEPARTMENT FACILITY PROJECT CASH CONTRACT 17-11/CIP 6-08-03

For Several Decades, the Police Department and Public Works Department shared the site located at the northwest corner of Mission Road and Del Mar Avenue. In July of 2000, the City of San Gabriel commissioned WMM Associates to conduct a Needs Assessment for the San Gabriel Police Facility. The assessment concluded that the best option would be to relocate the Public Works Department off of the shared site and build the new Police Facility on the former Public Works site located directly behind the current Police facility. In August 2016, the Public Works facility was completed and that department has vacated the site. Since then, the police project team has continued to work with WMM Associates to prepare plans and specifications for the demolition of the former Public Works buildings to allow the construction phase of the new Police Facility to proceed.

Recommended Action: Staff recommends that the City Council approve the plans and specifications for the Public Works demolition project, Cash Contract 17-11, override the bid protest filed by Integrated Demolition and Remediation, Inc., execute contract document with GGG Demolition, Inc. in the amount of \$175,000, and approve a Purchase Order in the amount of \$227,500 which includes a 30% construction contingency.

B. APPOINTMENT OF OLIVAREZ MADRUGA LEMIEUX O’NEILL LLP AS CITY ATTORNEY

After more than 28 years of service, Robert L. Kress (Wallin, Kress, Reisman and Kranitz) announced his planned retirement on or about September 1. The City Council directed the City Manager to prepare a Request for Proposals to seek the services of a new provider. The City Council received 12 proposals, selecting

four of those firms to interview. At the conclusion of the review process, the City Council selected Olivarez Madruga, LeMieux O'Neill, LLP as the firm best prepared to provide the level and quality of services desired by the City.

Recommended Action: Staff recommends that the City Council approve an agreement with Olivarez Madruga Lemieux O'Neill, LLP for legal services.

C. REQUEST TO JOIN TAKING BACK OUR COMMUNITY COALITION

Assembly Bill 109 Proposition 47, and Proposition 57 have reshaped how public safety issues are approached in the State of California. While identified measures have resulted in measureable and positive impacts to California's criminal justice system, the cumulative effect of these legislative actions have also had significant adverse effects resulting in public safety challenges. Whittier recently introduced a resolution asking the League of California Cities to initiate further discussion between the Governor, Legislature, and public safety stakeholders regarding the recent changes to California's criminal justice system. In late August, Monrovia officials contact the City Manager to join a new coalition of California cities seeking to identify solutions to address the unintended consequences of the enactment of Assembly Bill 109, Proposition 47, and Proposition 57.

Recommended Action: Staff recommends that the City Council consider the proposal and if interested, adopt Draft Resolution No. 2017-29, Designate the Police Chief and City Manager as San Gabriel's representatives, and authorize the City Manager to communicate our participation, and any issues or concerns that the City would like to convey.

RESOLUTION NO. 17-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL, CALIFORNIA, ESTABLISHING THE CITY'S PARTICIPATION IN THE "TAKING BACK OUR COMMUNITY" COALITION

6. CITY MANAGER ITEMS

7. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

8. ADJOURN COUNCIL MEETING

The City Council will adjourn the City Council Meeting to Friday, September 29, 2017 at 9:00 a.m. for a meeting with Supervisor Kathryn Barger at the San Gabriel Mission Playhouse Stage, 320 South Mission Drive, San Gabriel, California.

The next regular City Council meeting will be held on Tuesday, October 3, 2017 at 7:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at www.sangabrielcity.com.