

**CITY OF SAN GABRIEL
CITY COUNCIL
REGULAR MEETING AGENDA**

Tuesday, September 18, 2018 - 6:30 P.M.

**City Hall Council Chamber
425 South Mission Drive
San Gabriel, California 91776**

John R. Harrington
Mayor

Jason Pu
Vice Mayor

Juli Costanzo
Council Member

Chin Ho Liao
Council Member

Denise Menchaca
Council Member



Mark Lazzaretto
City Manager

Keith Lemieux
City Attorney

Julie Nguyen
City Clerk

Kevin B. Sawkins
City Treasurer

Materials Available for Inspection. The City Clerk's Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. You may also view agenda items online at www.sangabrielcity.com/agendacenter. Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, are available for public inspection at the meeting or in the City Clerk's Department, located at City Hall, 425 South Mission Drive, San Gabriel, California, during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

Persons with Disabilities. Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Persons requesting a Translator. Any person requesting translation for the meeting must notify the City Clerk's Department at (626) 308-2816 at least 48 hours before the meeting.

Questions about this Agenda? Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.

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**City Council Meeting Agenda
Tuesday, September 18, 2018**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Vice Mayor Pu
- **ROLL CALL:** Mayor Harrington, Vice Mayor Pu, Council Members Costanzo, Liao, Menchaca

1. APPROVAL OF AGENDA ORDER

2. PRESENTATIONS

NONE

3. PUBLIC COMMENT

This is the time set aside for members of the public to address the City Council on items of interest that are not on the Agenda, but are within the subject matter jurisdiction of the San Gabriel City Council. Pursuant to the Brown Act, the City Council cannot answer any questions or take any action until such time as the matter may appear as an item on a future agenda.

In an effort to provide everyone with an opportunity to speak tonight, please be aware that all public comments will be limited to a maximum of three minutes. I will give you a 30 second warning as you approach the end of your time. As a reminder, please be respectful of all speakers regardless of the position they take on any items.

If you wish to address the City Council, please complete a speaker's request card and hand it to me before the start of the meeting. When speaking, please state your NAME for the record.

4. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

A. MATERIAL DEMANDS

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval

B. APPROVAL OF MINUTES

The minutes are a record of the official actions taken at the City Council meeting.

1. [Minutes of the City Council Special Meeting of April 17, 2018.](#)
2. [Minutes of the City Council Regular Meeting of April 17, 2018.](#)
3. [Minutes of the City Council Special Meeting of May 8, 2018.](#)
4. [Minutes of the City Council Special Meeting of May 15, 2018.](#)
5. [Minutes of the City Council Special Meeting of May 17, 2018.](#)
6. [Minutes of the City Council Special Meeting of May 24, 2018.](#)

Recommended Action: Approval

C. 2018 CONFLICT OF INTEREST CODE BIENNIAL UPDATE

Under the Political Reform Act, public agencies are required to adopt a conflict of interest code designating positions required to file Statements of Economic Interests (Form 700), and assigning disclosure categories specifying the types of interests to be reported. The conflict of interest code must be reviewed every two years so that amendments may be made as needed.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 18-46 entitled, "A Resolution of the City Council of the City of San Gabriel, California, amending the City of San Gabriel conflict of interest code and rescinding Resolution No. 16-19.

D. RESOLUTION NO. 18-42 FOR TEMPORARY STREET CLOSURE REQUEST FOR BLOCK PARTY – 580 MILTON DRIVE

The Public Works Department received a request on August 14, 2018 from Susan Sanchez, resident, for a temporary street closure. The purpose of this event is to hold a block party on Saturday, October 6, 2018 from 12:00 p.m. to 4:00 p.m. in the 500 block of North Milton Drive. The closure will take place between Coolidge Drive and Roses Road. The Public Works Department, Fire Department, and Police Department have reviewed and approved the request.

Recommended Action:

Staff recommends that the City Council approve this request and adopt Resolution No. 18-42.

E. RESOLUTION NO. 18-43 FOR TEMPORARY STREET CLOSURE AT 864 COMMERCIAL AVENUE BETWEEN GLADYS AND THE RUBIO WASH ON SEPTEMBER 29, 2018

The Public Works Department received a request from Ogotogo Brewing Company for a temporary street closure for a Grand Opening event on Saturday, September 29, 2018 from 11:00 a.m. to 10:00 p.m. for a Grand Opening Event at the Ogotogo Brewery Company. The Public Works Department, Fire Department and Police Department have reviewed and approved the request.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 18-43 authorizing closure of Commercial Avenue between Gladys Avenue and the Rubio Wash from 11:00 a.m. to 10:00 p.m. on Saturday, September 29, 2018.

5. PUBLIC HEARING

A. INTRODUCTION AND FIRST READING OF ORDINANCE NO. 648 AMENDING PORTIONS OF TITLE XI (BUSINESS REGULATIONS), CHAPTER 116 (ENTERTAINMENT, AMUSEMENTS AND GAMES) OF THE SAN GABRIEL MUNICIPAL CODE REGARDING FIESTAS, FAIRS, CARNIVALS, NONPROFIT FUNDRAISERS, AND OTHER SPECIAL EVENTS

The San Gabriel Municipal Code (SGMC) currently prohibits casino/poker nights under its broad prohibition of gambling, with no exemption for charitable fundraisers. At the June 5, 2018, City Council meeting, the City Council discussed the issues and directed the City Attorney to return with a Municipal Code Amendment ordinance to allow casino-type charitable fundraisers, consistent with State law, through consideration of a Temporary Use Permit (TUP), which is approved or denied by the Community Development Director.

Recommended Action:

Staff recommends that the City Council:

1. Conduct the public hearing and discuss the proposed Ordinance;

2. Motion to waive full reading and introduce the attached Ordinance by title only. The City Clerk will read aloud the title of the Ordinance;
3. Motion to approve the First Reading of the Ordinance and to waive future reading of the Ordinance; and
4. Schedule the Second Reading and adoption of the Ordinance for the next regular Council meeting. The Second Reading will require a majority vote of the total membership of the Council.

6. NEW BUSINESS

A. INTRODUCTION FOR FIRST READING OF ORDINANCE NO. 647-C.S., AMENDING THE MUNICIPAL CODE AS IT RELATES TO THE APPOINTMENT OF CERTAIN DEPARTMENT HEADS

The City of San Gabriel has undergone several changes that require amendments to the Municipal Code. To ensure the Municipal Code is consistent with City practice, staff seeks approval of Ordinance No. 647-C.S. to add a new section that creates an Assistant City Manager position and revises portions of the code describing the positions of Community Development Director and Director of Human Resources/Risk Management.

Recommended Action:

Staff recommends that the City Council waive full reading, read by title only, and introduce for first reading Ordinance No. 647-C.S., amending the Municipal Code as it relates to the appointment of certain department heads.

B. PURCHASE OF SMART COVER MONITORING DEVICE FOR MANHOLES

The City owns and maintains over 70 miles of sewer mains. Under state and federal law, sewer lines must be regularly cleaned and repaired to prevent sanitary sewer overflows (SSO). In order to assist with proper prevention and ensure that all feasible steps are taken to mitigate the impacts of SSO's, the Public Works Department conducted a pilot program in 2017 that deployed the Hadronex SmartCover monitoring system at 4 manhole locations that had a history of previous surcharges and overflows. During this pilot program, the system detected potential SSO's that were then prevented by field staff intervention.

Recommended Action:

Staff recommends that the City Council:

1. Waive ordinary purchasing procedure and approve by sole source determination.
2. Approve a Purchase Order in the amount not to exceed \$28,746.22 from account 137-800-22-000.

7. PUBLIC COMMENT

8. CITY MANAGER'S REPORT

9. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS (\$54956.8)

Property: 405 South Del Mar Avenue, San Gabriel, CA 91776

Agency Negotiation: Mark Lazzaretto, City Manager

Negotiating Parties: City of San Gabriel and San Gabriel Valley Council of Governments/Alameda Corridor East Project

Under Negotiation: Price/terms

11. ADJOURNMENT

The next regular City Council meeting will be held on Tuesday, October 2, 2018 at 6:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at www.sangabrielcity.com.