

**CITY OF SAN GABRIEL  
CITY COUNCIL  
REGULAR MEETING AGENDA**

**Tuesday, August 4, 2020 - 6:30 P.M.**

**City Hall Council Chamber  
425 South Mission Drive  
San Gabriel, California 91776**

**Due to Executive Order N-25-20 Members of the Council may  
Teleconference into the meeting.**

Denise Menchaca  
Mayor

Chin Ho Liao  
Vice Mayor

Tony Ding  
Council Member

John R. Harrington  
Council Member

Jason Pu  
Council Member



Mark Lazzaretto  
City Manager

Keith Lemieux  
City Attorney

Julie Nguyen  
City Clerk

Kevin B. Sawkins  
City Treasurer

Pursuant to State and County Directives, San Gabriel City Hall is **closed to the public** and physical access to the meeting has been suspended. To provide members of the public access to the meeting and an opportunity to comment on items on and off the Agenda, the following opportunities have been established:

**Public Comments**

Please email all public comments to [cityclerk@sgch.org](mailto:cityclerk@sgch.org) and include the following on the subject line of your email: the section (Public Comment, Consent, Public Hearing, New Business) and Item Number you are commenting on. The Clerk will read public comments into the record for up to the three-minute limit. Words that would disrupt the meeting, including profanity, obscenity, and discriminatory language, will not be read.

*Example: PUBLIC COMMENT: New Business Item A*

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[City Council Meeting Videos](#)

Spectrum cable: Live streaming on Channel 3, Public Access Channel.

**City Council Meeting Agenda  
Tuesday, August 4, 2020**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Mayor Menchaca
- **ROLL CALL:** Mayor Menchaca, Vice Mayor Liao, Council Members Ding, Harrington, Pu

**1. APPROVAL OF AGENDA ORDER**

**2. PRESENTATIONS**

**A. RECOGNITION OF NATIONAL NIGHT OUT**

**B. COVID-19 BRIEFING**

**3. PUBLIC COMMENT**

**4. CONSENT CALENDAR**

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

**A. APPROVAL OF MINUTES**

The minutes are a record of the official actions taken at the City Council meeting.

1. [Minutes of the City Council Special Meeting of July 21, 2020.](#)
2. [Minutes of the City Council Regular Meeting of July 21, 2020.](#)

Recommended Action: Approval.

**B. MATERIAL DEMANDS**

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval.

### **C. PHOENIX GROUP INFORMATION SYSTEMS CITATION PROCESSING SYSTEM CONTRACT**

The contract for the Police Department's current citation processing system, Phoenix Group Information Systems, expired in September 2019. Other competitive vendors have provided presentations for services; however, have not been qualified to meet the City's parking citation processing needs. Staff has conducted a comparative analysis with other competitive vendors to determine the best qualified vendor for citation processing.

#### Recommended Action:

Staff recommends that the City Council approve the City Manager to execute a five-year contract with Phoenix Group Information Systems for parking-citation processing and online overnight-permit processing and management services.

### **D. AGREEMENT FOR USE OF SMITH PARK POOL BY SAN GABRIEL SEA GULLS**

On June 30, 2020, the Agreement between the City of San Gabriel and the San Gabriel Sea Gulls for the use of Smith Park Pool expired. The San Gabriel Sea Gulls (SGSG) use Smith Park Pool for its swim team practices and swim meets. Typically, the team uses the pool during the school year and summer months. Due to COVID-19, the pool has been closed since March of this year. With the reopening of Smith Park Pool in accordance with Los Angeles County Health Order, the SGSG anticipate restarting its program and using Smith Park Pool by late August.

#### Recommended Action:

Staff recommends that City Council approve the attached agreement between the City of San Gabriel and San Gabriel Sea Gulls for the use of Smith Park Pool, effective immediately and ending on June 30, 2021, with the option to renew automatically for two additional one-year terms.

### **E. AGREEMENT FOR USE OF SMITH PARK POOL BY MONTEREY PARK MANTA RAYS**

The Monterey Park Manta Rays (MPMR) approached the City in June about using the Smith Park Pool for their regular swim team practices. The agreement allows MPMR use of the pool during mutually agreed upon dates

and times and requires that they adhere to all emergency public health protocols established by the Los Angeles County Department of Public Health.

Recommended Action:

Staff recommends that the City Council approve the attached agreement between the City of San Gabriel and the Monterey Park Manta Rays for the use of Smith Park Pool, effective immediately and ending on June 30, 2021.

**5. PUBLIC HEARING** – None.

**6. NEW BUSINESS**

**A. IMPACTS OF ELIMINATING OR REDUCING FEES TO APPEAL A VARIANCE DECISION**

At the June 16, 2020 Council meeting, City Council requested that an item be agendaized to have a discussion of the possible impacts from reducing or eliminating fees to appeal a variance decision made by the Planning Commission. This report will analyze the pros and cons of such actions.

Recommended Action:

Staff recommends that the City Council discuss and provide direction to staff on whether or not they want to reduce or eliminate variance appeal fees.

**B. CONSIDERATION FOR CITY OF SAN GABRIEL TO JOIN A LAWSUIT AS A PLAINTIFF SEEKING TO BLOCK AN ATTEMPT BY THE TRUMP ADMINISTRATION TO EXCLUDE PERSONS BASED ON CITIZENSHIP AND IMMIGRATION STATUS FROM THE 2020 CENSUS COUNT APPORTIONMENT BASE**

The City Council will consider whether to join a lawsuit with City of San Gabriel as a plaintiff to stop defendants from excluding persons from population counts and apportionment determinations following the 2020 Census on the basis of citizenship and immigration status that would in effect deprive cities with relatively high numbers of immigrants, such as San Gabriel, of equal representation in Congress and threaten the City's ability to obtain resources needed to deliver vital City services.

Recommended Action:

It is recommended that the Council consider joining the lawsuit by Common Cause et. al. as a plaintiff to prevent harm to the City and its residents that would result from excluding persons from the 2020 Census enumeration and apportionment determinations based on citizenship and immigration status.

## **7. PUBLIC COMMENT**

## **8. CITY MANAGER'S REPORT**

## **9. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS**

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

## **10. CLOSED SESSION** – None.

## **11. ADJOURNMENT**

The next Regular City Council meeting will be held on Tuesday, August 18, 2020 at 6:30 p.m. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at [www.sangabrielcity.com](http://www.sangabrielcity.com).

**Materials Available for Inspection.** You may view agenda items online at [www.sangabrielcity.com/agendacenter](http://www.sangabrielcity.com/agendacenter). Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, will be posted on the City website.

**Persons with Disabilities.** Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

**Persons requesting a Translator.** Any person requesting translation for the meeting must notify the City Clerk's Department at [cityclerk@sgch.org](mailto:cityclerk@sgch.org) at least 48 hours before the meeting.

**Questions about this Agenda?** Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk at [cityclerk@sgch.org](mailto:cityclerk@sgch.org) during regular office hours.

*Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk Department by emailing [cityclerk@sgch.org](mailto:cityclerk@sgch.org) at least 48 hours before the meeting, if possible.*