

**CITY OF SAN GABRIEL
CITY COUNCIL
REGULAR MEETING AGENDA**

Tuesday, July 2, 2019 - 6:30 P.M.

**City Hall Council Chamber
425 South Mission Drive
San Gabriel, California 91776**

Jason Pu
Mayor

Denise Menchaca
Vice Mayor

Juli Costanzo
Council Member

John R. Harrington
Council Member

Chin Ho Liao
Council Member



Mark Lazzaretto
City Manager

Keith Lemieux
City Attorney

Julie Nguyen
City Clerk

Kevin B. Sawkins
City Treasurer

Materials Available for Inspection. The City Clerk's Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. You may also view agenda items online at www.sangabrielcity.com/agendacenter. Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, are available for public inspection at the meeting or in the City Clerk's Department, located at City Hall, 425 South Mission Drive, San Gabriel, California, during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

Persons with Disabilities. Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

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Questions about this Agenda? Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.

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City Council Meeting Agenda
Tuesday, July 2, 2019

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Mayor Pu
- **ROLL CALL:** Mayor Pu, Vice Mayor Menchaca, Council Members Costanzo, Harrington, Liao

1. APPROVAL OF AGENDA ORDER

2. PRESENTATIONS

- A. INTRODUCTION OF CITY CLERK DEPARTMENT ADMINISTRATIVE ASSISTANT II JESSICA ZHAO**
- B. INTRODUCTION OF COMMUNITY SERVICES MANAGER LUCY HAKOBIAN**
- C. INTRODUCTION OF MISSION PLAYHOUSE MANAGER ELIAS BOURJEILI**
- D. PARKS MAKE LIFE BETTER PROCLAMATION**
- E. 25TH ANNUAL NATIONAL NIGHT OUT PROCLAMATION**
- F. GRAND OPENING OF POLICE SATELLITE STATION**
- G. SOUTHERN CALIFORNIA GAS COMPANY PRESENTATION ON ENERGY ALTERNATIVES**

3. PUBLIC COMMENT

This is the time set aside for members of the public to address the City Council on items of interest that are not on the Agenda, but are within the subject matter jurisdiction of the San Gabriel City Council. Pursuant to the Brown Act, the City Council cannot answer any questions or take any action until such time as the matter may appear as an item on a future agenda.

In an effort to provide everyone with an opportunity to speak tonight, please be aware that all public comments will be limited to a maximum of three minutes. I will give you a 30-second warning as you approach the end of your time. As a reminder, please be respectful of all speakers regardless of the position they take on any items.

If you wish to address the City Council, please complete a speaker's request card and hand it to me before the start of the meeting. When speaking, please state your NAME for the record.

4. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

A. APPROVAL OF MINUTES

The minutes are a record of the official actions taken at the City Council meeting.

1. [Minutes of the City Council Special Meeting of June 11, 2019.](#)
2. [Minutes of the City Council Special Meeting of June 18, 2019.](#)
3. [Minutes of the City Council Regular Meeting of June 18, 2019.](#)

Recommended Action: Approval.

B. MATERIAL DEMANDS

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval.

C. ACCEPTANCE OF REAL ESTATE INTERESTS ACQUIRED FOR THE ACE SAN GABRIEL TRENCH GRADE SEPARATION PROJECT (RESOLUTION NO. 19-27)

The San Gabriel Valley Council of Governments is the joint powers authority having jurisdiction over the Alameda East Corridor San Gabriel Trench Grade Separation Project. Resolution No. 19-27 authorizes the acceptance of a Quitclaim Deed for remnant strips of land, a Grant of Permanent Tie-Back Easement, and an Assignment of Permanent Tie-Back Easements which were initially acquired by the Alameda Corridor East Construction Authority for the San Gabriel Trench Grade Separation Project. There is no impact to the current fiscal year budget or any anticipated impact to future budgets.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 19-27 authorizing the City Manager to sign the certificates of acceptance for the attached documents.

D. ADOPTION OF RESOLUTION NO. 19-29 AND APPROVAL OF PROFESSIONAL SERVICE AGREEMENT WITH JMDIAZ INCORPORATED FOR CONSTRUCTION MANAGEMENT AND INSPECTION OF THE TRAFFIC SIGNAL INSTALLATION AT SAN GABRIEL BOULEVARD AND COMMERCIAL AVENUE

This project will construct a new traffic signal at the intersection of San Gabriel Boulevard and Commercial Avenue. The traffic signal design and construction was a condition of approval for the mixed-use project at 402-404 South San Gabriel Boulevard. The design was completed in 2013 and the developer placed deposits with the City for construction. On March 21, 2019, three bids were received and publicly opened. Comet Electric Inc., was the lowest responsible bidder. The total amount of Comet Electric Inc.'s bid, including two additive bid items, is \$245,879.

Recommended Action:

Staff Recommends that the City Council:

1. Adopt Resolution No. 19-29;
2. Approve the Professional Services Agreement with JMDiaz, Inc. and authorize the City Manager to execute the said Agreement not to exceed \$27,755 (including 10% contingency in the amount of \$2,523) for construction management and inspection for the traffic signal installation at San Gabriel Boulevard and Commercial Avenue;
3. Approve a Purchase Order in the amount of \$27,755 from the account number 122-800-56-97-280.

E. ADOPTION OF RESOLUTION NO. 19-30 TO AMEND THE 2019 OPERATING BUDGET AND APPROVAL OF CRIME PREVENTION VIDEO PRODUCTION PROPOSAL

The City Council will consider a proposal to approve the professional production, broadcasting, and distribution of a community outreach, crime prevention video for the San Gabriel Police Department. The purpose of the production will be to highlight and market the San Gabriel Police Department's Community Engagement and crime prevention programs to the community.

Recommended Action:

Staff Recommends that WebEdge be used for video production.

5. PUBLIC HEARING – None.

6. NEW BUSINESS

A. CITY-WIDE SPEED HUMP POLICY CONSIDERATION

In 2018, residents of Country Club Drive between Hermosa Drive and Roses Road requested that the City install traffic calming speed humps on their Street to slow down traffic and discourage cut-through traffic between Del Mar Avenue and Las Tunas Drive. The Public Works Department has not installed speed humps on City Streets before due to performance concerns and lack of budgeted funds. The Country Club Drive residents have asked the City to consider adopting a policy for implementation of speed humps and offered to pay for the installation of speed humps on their street segment. Staff estimated the cost for installation of each speed hump will be \$5,000 to \$7,500 including staff time, special studies, construction, and construction inspection. On-going maintenance costs are estimated at an additional \$500 per hump per year. There are no funds currently budgeted or implementation fee established to recover any associated costs for installation, so applicant(s) would be required to pay for study and installation costs.

Recommended Action:

Staff recommends that the City Council consider approval of the Speed Hump Policy for Residential Streets and provide direction to staff.

7. PUBLIC COMMENT

8. CITY MANAGER’S REPORT

9. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. CLOSED SESSION – None.

11. ADJOURNMENT

The meeting will be Adjourned in memory of Salvador Magdaleno. The next Regular City Council meeting will be held on Tuesday, July 16, 2019 at 6:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California.

Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at www.sangabrielcity.com.