

**CITY OF SAN GABRIEL
CITY COUNCIL
REGULAR MEETING AGENDA**

Tuesday, May 5, 2020 - 6:30 P.M.

**City Hall Council Chamber
425 South Mission Drive
San Gabriel, California 91776**

**Due to Executive Order N-25-20 Members of the Council may
Teleconference into the meeting.**

Denise Menchaca
Mayor

Chin Ho Liao
Vice Mayor

Tony Ding
Council Member

John R. Harrington
Council Member

Jason Pu
Council Member



Mark Lazzaretto
City Manager

Keith Lemieux
City Attorney

Julie Nguyen
City Clerk

Kevin B. Sawkins
City Treasurer

Pursuant to State and County Directives, San Gabriel City Hall is **closed to the public** and physical access to the meeting has been suspended. To provide members of the public access to the meeting and an opportunity to comment on items on and off the Agenda, the following opportunities have been established:

Public Comments

Please email all public comments to cityclerk@sgch.org and include the following on the subject line of your email: the section (Public Comment, Consent, Public Hearing, New Business) and Item Number you are commenting on. The Clerk will read public comments into the record for up to the three-minute limit. Words that would disrupt the meeting, including profanity, obscenity, and discriminatory language, will not be read.

Example: PUBLIC COMMENT: New Business Item A

Watch the Meeting Online

Live broadcasts of the meetings are available using the following link:

[City Council Meeting Videos](#)

Spectrum cable: Live streaming on Channel 3, Public Access Channel.

City Council Meeting Agenda
Tuesday, May 5, 2020

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Council Member Pu
- **ROLL CALL:** Mayor Menchaca, Vice Mayor Liao, Council Members Ding, Harrington, Pu

1. APPROVAL OF AGENDA ORDER

2. PRESENTATIONS

A. PROCLAMATION OF THE MONTH OF MAY AS NATIONAL PRESERVATION MONTH

B. COVID-19 UPDATE ON CITY OPERATIONS

3. PUBLIC COMMENT

4. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

A. APPROVAL OF MINUTES

The minutes are a record of the official actions taken at the City Council meeting.

1. Minutes of the City Council Regular Meeting of April 7, 2020.
2. Minutes of the City Council Regular Meeting of April 21, 2020.

Recommended Action: Approval.

B. MATERIAL DEMANDS

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval.

C. AWARD OF CONSTRUCTION CONTRACT FOR VINCENT LUGO PARK NEW PLAYGROUND EQUIPMENT PROJECT, CONTRACT NO. 20-03

This item is to award a construction contract for \$124,155 to the lowest responsive bidder, Ortco, Incorporated (Contractor) for the Vincent Lugo Park New Playground Equipment Project. The project will install new play equipment (for ages 2-12) in the two new playground areas at Vincent Lugo Park. The installation also includes an ADA accessible concrete walkway, perimeter curbs, curb ramps, wood fiber playground surfacing, sump trench drains, and playground signage, which will complete Phase 2 of the Vincent Lugo Park Renovation Project.

Recommended Action:

Staff recommends that the City Council:

1. Approve plans and specifications for the Vincent Lugo Park New Playground Equipment Project, Contract No. 20-03;
2. Authorize the City Manager to execute contract documents with Ortco, Incorporated for total bid amount in the amount of \$124,155;
3. Approve a Purchase Order in the amount of \$136,571 which includes a 10% construction contingency; and
4. Approve a separate Purchase Order for San Gabriel Valley Conservation Corps in the amount of \$3,360 for turf removal.

5. PUBLIC HEARING – None.

6. NEW BUSINESS

A. MEMORANDUM OF UNDERSTANDING FOR TASK FORCE FOR REGIONAL AUTO THEFT PREVENTION

Police Department staff has researched the feasibility and benefits of entering into a Memorandum of Understanding (MOU) with the "Taskforce for Regional Auto Theft Prevention" (T.R.A.P.) to combat vehicle theft, vehicle embezzlement, and the ancillary criminal activities associated with the aforementioned crimes. The MOU serves as an operative document governing T.R.A.P. operations and was studied to determine the benefits, costs, risks and opportunities associated with participation.

Recommended Action:

Staff recommends assigning one Detective to the Taskforce for Regional Auto Theft Prevention Program and authorizing the City Manager to enter into the Memorandum of Understanding.

B. CONSIDERATION TO REPEAL URGENCY ORDINANCE NO. 668 TEMPORARILY RESRICTING RESIDENTIAL AND COMMERCIAL EVICTIONS FOR NONPAYMENT OF RENT DUE TO COVID-19

After the adoption of Urgency Ordinance No. 668, state and county authorities issued new rules and orders that afford even greater protections to residential and commercial tenants impacted by COVID-19. The new County Order is effectively retroactively to March 5 and covers all residential and commercial tenants in Los Angeles County, and applies to unincorporated areas and incorporated cities, except cities that have a local eviction moratoria in place.

Recommended Action:

Staff recommends that the City Council consider repealing Urgency Ordinance No. 668 in its entirety, in light of recent actions taken at the state and county level affording greater protections to residential and commercial tenants during the COVID-19 emergency and to avoid conflicts and ambiguities between the City's eviction moratorium and subsequent orders and rules issued by county and state officials.

C. PUBLIC WORKS DEPARTMENT UPDATE

The Public Works Department will be presenting an update to Council regarding accomplishments, staffing and organizational changes, operational improvements, completed and proposed budget-saving efforts, and future plans. The presentation will highlight the department's efforts to operate more efficiently and describe how the department has decreased expenditures over the past year.

7. PUBLIC COMMENT

8. CITY MANAGER'S REPORT

9. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. CLOSED SESSION – None.

11. ADJOURNMENT

The next Regular City Council meeting will be held on Tuesday, May 19, 2020 at 6:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at www.sangabrielcity.com.

Materials Available for Inspection. You may view agenda items online at www.sangabrielcity.com/agendacenter. Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, will be posted on the City website.

Persons with Disabilities. Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Persons requesting a Translator. Any person requesting translation for the meeting must notify the City Clerk's Department at cityclerk@sgch.org at least 48 hours before the meeting.

Questions about this Agenda? Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk at cityclerk@sgch.org during regular office hours.

Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk Department by emailing cityclerk@sgch.org at least 48 hours before the meeting, if possible.