

**CITY OF SAN GABRIEL  
CITY COUNCIL  
REGULAR MEETING AGENDA**

**Tuesday, May 3, 2022 - 6:30 P.M.**

**City Hall Council Chamber  
425 South Mission Drive  
San Gabriel, California 91776**

Tony Ding  
Mayor

John R. Harrington  
Vice Mayor

Denise Menchaca  
Council Member

Carina Rivera  
Council Member

John Wu  
Council Member



Mark Lazzaretto  
City Manager

Keith Lemieux  
City Attorney

Julie Nguyen  
City Clerk

Kevin B. Sawkins  
City Treasurer

In addition to providing public comment in person at the meeting, the following opportunity has been established:

**Public Comments**

Please email all public comments on items on this agenda only to [cityclerk@sgch.org](mailto:cityclerk@sgch.org) and include the following on the subject line of your email: *PUBLIC COMMENT: 05/03/2022 Regular Meeting*. The Clerk will read public comments into the record for up to the three-minute limit. Words that would disrupt the meeting, including profanity, obscenity, and discriminatory language, will not be read. All public comments shall be e-mailed by 5:00 P.M. on meeting day.

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[City Council Meeting Videos](#)

Spectrum cable: Live streaming on Channel 3, Public Access Channel.

**City Council Regular Meeting Agenda  
Tuesday, May 3, 2022**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Mayor Ding
- **ROLL CALL:** Mayor Ding, Vice Mayor Harrington, Council Members Menchaca, Rivera, Wu

**1. APPROVAL OF AGENDA ORDER**

**2. PRESENTATIONS**

**A. EMPLOYEE INTRODUCTIONS**

**COMMUNITY DEVELOPMENT**

**CAROLINE VELARDE, ECONOMIC DEVELOPMENT MANAGER**

**CHRISTINE SONG, SENIOR PLANNER**

**MARIA SANCHEZ, SENIOR NEIGHBORHOOD IMPROVEMENT SERVICES OFFICER**

**MARLON CERVANTES, ASSISTANT PLANNER**

**COMMUNITY SERVICES**

**AMY CORTEZ, RECREATION COORDINATOR**

**FINANCE**

**DAVID TSUEN, INFORMATION TECHNOLOGY MANAGER**

**JEREMY ESQUIVIAS, FULL-TIME INFORMATION TECHNOLOGY SPECIALIST**

**MICHELLE MARQUEZ, MANAGEMENT ANALYST**

**PUBLIC WORKS**

**KIMBER GUTIERREZ, ADMINISTRATIVE ASSISTANT II**

**B. RECOGNITION OF FIRST PLACE “BAKER TO VEGAS CHALLENGE CUP RELAY” RACE MULTI-AGENCY TEAM**

**C. PROCLAMATION FOR POLICE WEEK AND PEACE OFFICERS MEMORIAL DAY**

**D. PROCLAMATION FOR ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE (AAPI) MONTH**

**E. PROCLAMATION FOR NATIONAL PRESERVATION MONTH**

**F. STATEWIDE ORGANICS RECYCLING AND EDIBLE FOOD RECOVERY PRESENTATION**

### **3. PUBLIC COMMENT**

### **4. CONSENT CALENDAR**

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

#### **A. APPROVAL OF MINUTES**

The minutes are a record of the official actions taken at the City Council meeting.

1. [Minutes of the City Council Special Meeting of April 12, 2022.](#)
2. [Minutes of the City Council Special Meeting of April 13, 2022.](#)
3. [Minutes of the City Council Special Meeting of April 19, 2022.](#)
4. [Minutes of the City Council Regular Meeting of April 19, 2022.](#)

Recommended Action: Approval.

#### **B. MATERIAL DEMANDS**

The most recent Material Demands from the Finance Department are presented to the City Council for review and approval.

Recommended Action:

Staff recommends that the City Council approve Material Demands as presented.

#### **C. FIRE STATION 51 LOCKER REPLACEMENT**

The Fire Department is seeking approval for the replacement of lockers in the staff locker room at Fire Station 51. The work is fully funded using existing Fire Facility Development Impact Fees and is the last item in our current Fire Station Facility Upgrade project, started in 2017. Staff has selected a design based on the installation at Fire Station 52, with fabrication and installation by a local San Gabriel Vendor.

Recommended Action:

Staff recommends that the City Council approve the locker room renovation upgrade and authorize the City Manager or designee to issue a purchase order per attachment A, not to exceed the amount of \$53,846.10 from the Fire Facility Impact Fee account to Sanchez and Sons Cabinets Incorporated with a deposit in the amount of \$27,000 and the balance of \$26,846.10 due on completion, inspection and acceptance of the work.

**5. PUBLIC HEARING** – None.

**6. CONTINUED BUSINESS** – None.

**7. NEW BUSINESS**

**A. DISCUSSION REGARDING STREET NAME CHANGE POLICY AND REQUEST TO CHANGE THE NAME OF A PART OF WEST BENCAMP STREET TO HING WA LEE PLACE**

In August 2013, the City received a request to change the street name currently known as West Bencamp Street to Hing Wa Lee Place. The street segment known as West Bencamp Street is located between Del Mar Avenue and the Alhambra Wash Flood Control Channel just south of Valley Boulevard. The requested segment of West Bencamp Street is approximately 240 feet long, and located east of San Gabriel Square. The applicant's business, Hing Wa Lee Jewelers (1635 S Del Mar Avenue), is located adjacent to the south side of West Bencamp Street. The remainder of West Bencamp on the west side of San Gabriel Square would remain unchanged.

The item was presented to the City Council on August 20, 2013, September 3, 2013, and on October 15, 2013. The request was denied by the City Council on October 15, 2013. On February 15, 2022, the City received a second request to consider a new application to change the name from West Bencamp to Hing Wa Lee Place. This staff report describes the requested street name change, includes background from the 2013 City Council decision, and request the City Council provide direction on the current requested street name change.

Recommended Action:

Staff recommends that the City Council discuss the matter and provide direction to staff on how street name change applications will be handled in the future.

## **B. FIRE DEPARTMENT ANNUAL UPDATE**

### Presentation

The San Gabriel Fire Department is an all hazard, all risk service. Operating from two Fire Stations, the department responds to an average of over 3000 unique incidents per year. This report contains a history of the department; an update of our organizational structure; our accomplishments in the past year; the state of our current operations and organizational; goals as we look to the future.

### Recommended Action:

Staff recommends that the City Council review and file this report.

## **8. PUBLIC COMMENT**

## **9. CITY MANAGER'S REPORT**

## **10. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS**

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

## **11. CLOSED SESSION**

### **A. CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE §54957.6)**

City Negotiators – City Manager Lazzaretto, City Attorney Lemieux, and Human Resources/Risk Management Director Macias, Labor Relations Counsel Steve Filarsky.

Regarding the following Employee Organization – San Gabriel Police Officers' Association, San Gabriel Police Management Group, San Gabriel Firefighters' Association, San Gabriel Fire Management Group and all Unrepresented Employees.

## **12. ADJOURNMENT**

The next regular City Council meeting will be held on Tuesday, May 17, 2022 at 6:30 P.M. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at [www.sangabrielcity.com](http://www.sangabrielcity.com).

**Materials Available for Inspection.** You may view agenda items online at [www.sangabrielcity.com/agendacenter](http://www.sangabrielcity.com/agendacenter). Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, will be posted on the City website.

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**Persons requesting a Translator.** Any person requesting translation for the meeting must notify the City Clerk's Department at [cityclerk@sgch.org](mailto:cityclerk@sgch.org) at least 48 hours before the meeting.

**Questions about this Agenda?** Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk at [cityclerk@sgch.org](mailto:cityclerk@sgch.org) during regular office hours.

Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk Department by emailing [cityclerk@sgch.org](mailto:cityclerk@sgch.org) at least 48 hours before the meeting, if possible.