

**CITY OF SAN GABRIEL
CITY COUNCIL
REGULAR MEETING AGENDA**

Tuesday, April 20, 2021 - 6:30 P.M.

**City Hall Council Chamber
425 South Mission Drive
San Gabriel, California 91776**

**Due to Executive Order N-25-20 Members of the Council may
Teleconference into the meeting.**

Chin Ho Liao
Mayor

Tony Ding
Vice Mayor

John R. Harrington
Council Member

Denise Menchaca
Council Member

Jason Pu
Council Member



Mark Lazzaretto
City Manager

Keith Lemieux
City Attorney

Julie Nguyen
City Clerk

Kevin B. Sawkins
City Treasurer

Pursuant to State and County Directives, San Gabriel City Hall is **closed to the public** and physical access to the meeting has been suspended. To provide members of the public access to the meeting and an opportunity to comment on items on and off the Agenda, the following opportunities have been established:

Public Comments

Please email all public comments to cityclerk@sgch.org and include the following on the subject line of your email: the section (Public Comment, Consent, Public Hearing, Continued Business, New Business) and Item Number you are commenting on. The Clerk will read public comments into the record for up to the three-minute limit. Words that would disrupt the meeting, including profanity, obscenity, and discriminatory language, will not be read.

Example: PUBLIC COMMENT: New Business Item A

Watch the Meeting Online

Live broadcasts of the meetings are available using the following link:

[City Council Meeting Videos](#)

Spectrum cable: Live streaming on Channel 3, Public Access Channel.

City Council Meeting Agenda
Tuesday, April 20, 2021

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Vice Mayor Ding
- **ROLL CALL:** Mayor Liao, Vice Mayor Ding, Council Members Harrington, Menchaca, Pu

1. APPROVAL OF AGENDA ORDER

2. PRESENTATION

A. COVID-19 BRIEFING

3. PUBLIC COMMENT

4. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

A. APPROVAL OF MINUTES

The minutes are a record of the official actions taken at the City Council meeting.

1. [Minutes of the City Council Special Meeting of April 1, 2021, 5:30 P.M.](#)
2. [Minutes of the City Council Special Meeting of April 1, 2021, 6:30 P.M.](#)
3. [Minutes of the City Council Special Meeting of April 6, 2021.](#)
4. [Minutes of the City Council Regular Meeting of April 6, 2021.](#)

Recommended Action: Approval.

B. MATERIAL DEMANDS

The most recent Material Demands from the Finance Department are presented to the City Council for review and approval.

Recommended Action: Approval.

C. CASH AND INVESTMENT REPORT – MARCH 2021

In accordance with the City of San Gabriel's 2020-21 Adopted Investment Policy (Resolution No. 20-30 dated June 16, 2020) and California Government Code §53646, the Finance Director is to render an investment report to the City Council, City Treasurer, City Manager, and the City Attorney. The March 2021 Cash and Investment Report is presented to receive and file in accordance with the City's adopted 2020-21 Investment Policy.

Recommended Action:

Staff recommends that the City Council receive and file the Cash and Investment Report for March 2021.

D. MONTHLY BUDGET UPDATE

This report provides an update on the City's General Fund, Mission Playhouse budgets and financial position as of March 31, 2021 (prior to the monthly closing entries). The monthly budget update incorporates impacts from the COVID-19 pandemic and other external factors on revenues and operations, and provides a projection for the fiscal year that ends on June 30, 2021.

Recommended Action:

Staff recommends that the City Council receive and file the report.

E. ACCEPTANCE OF FINAL TRACT MAP NO. 73908 (230 SOUTH SAN MARINO AVENUE) PLANNING CASE NO. TMAP20-004

The development, located at 230 South San Marino Avenue, is a four-unit condominium development on a 13,420 square foot lot. City Staff and the Los Angeles County Department of Public Works have reviewed the Final parcel Map and have determined it is in compliance with the State Subdivision Map Act, conditions of approval, and the City's ordinances regarding subdivision.

Recommended Action:

Staff recommends that the City Council accept the Final Parcel Map No. 73908 and authorize filing with the Los Angeles County Recorder.

5. PUBLIC HEARING – None.

6. CONTINUED BUSINESS

A. UPDATE ON ANIMAL CARE AND CONTROL SERVICES AND CONSIDERATION OF A PROPOSAL FROM SAN GABRIEL VALLEY HUMANE SOCIETY FOR ANIMAL CARE AND CONTROL SERVICES FOR FISCAL YEAR 2021-22

At the direction of the City Council, staff has researched alternatives for keeping the City's animal control expenses as low as possible. This report provides a summary of an audit commissioned by the City on San Gabriel Valley Humane Society (SGVHS), a summary of the work thus far by a group of cities in the West San Gabriel Valley area looking for alternatives to the current animal control services providers, and a proposal from SGVHS for the 2021-2022 Fiscal Year.

Recommended Action:

Staff recommends that the City Council move forward with a contract with San Gabriel Valley Humane Society for a full-service model for the 2021-2022 fiscal year, and direct staff to return with a contract for approval prior to June 30, 2021 to include the improvements to the contract as recommended by the auditor and staff.

7. NEW BUSINESS

A. CITY PENSIONS, PENSION LIABILITIES, AND STRATEGIES AND SOLUTIONS

As reported in the City's June 30, 2020 financial statements, the City is carrying over \$117,223,000 in pension and other post-employment benefit liabilities. City pensions make up over \$71 million in the liability. The focus of the report and presentation is on the City's pension plans, pension liabilities, and strategies and solutions to address the growing liability.

Recommended Action:

Staff recommends that the City Council receive and file the report.

8. PUBLIC COMMENT

9. CITY MANAGER'S REPORT

10. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

11. CLOSED SESSION – None.

12. ADJOURNMENT

The next regular City Council meeting will be held on Tuesday, May 4, 2021, at 6:30 P.M. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at www.sangabrielcity.com.

Materials Available for Inspection. You may view agenda items online at www.sangabrielcity.com/agendacenter. Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, will be posted on the City website.

Persons with Disabilities. Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Persons requesting a Translator. Any person requesting translation for the meeting must notify the City Clerk's Department at cityclerk@sgch.org at least 48 hours before the meeting.

Questions about this Agenda? Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk at cityclerk@sgch.org during regular office hours.

Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk Department by emailing cityclerk@sgch.org at least 48 hours before the meeting, if possible.