

**CITY OF SAN GABRIEL
CITY COUNCIL
REGULAR MEETING AGENDA**

Tuesday, April 5, 2022 - 6:30 P.M.

**City Hall Council Chamber
425 South Mission Drive
San Gabriel, California 91776**

Tony Ding
Mayor

John R. Harrington
Vice Mayor

Denise Menchaca
Council Member

Carina Rivera
Council Member

John Wu
Council Member



Mark Lazzaretto
City Manager

Keith Lemieux
City Attorney

Julie Nguyen
City Clerk

Kevin B. Sawkins
City Treasurer

In addition to providing public comment in person at the meeting, the following opportunity has been established:

Public Comments

Please email all public comments on items on this agenda only to cityclerk@sgch.org and include the following on the subject line of your email: *PUBLIC COMMENT: 04/05/2022 Regular Meeting*. The Clerk will read public comments into the record for up to the three-minute limit. Words that would disrupt the meeting, including profanity, obscenity, and discriminatory language, will not be read. All public comments shall be e-mailed by 5:00 P.M. on meeting day.

Watch the Meeting Online

Live broadcasts of the meetings are available using the following link:

[City Council Meeting Videos](#)

Spectrum cable: Live streaming on Channel 3, Public Access Channel.

**City Council Regular Meeting Agenda
Tuesday, April 5, 2022**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Council Member Rivera
- **ROLL CALL:** Mayor Ding, Vice Mayor Harrington, Council Members Menchaca, Rivera, Wu

1. APPROVAL OF AGENDA ORDER

2. PRESENTATION

A. FIRE DEPARTMENT EMPLOYEE INTRODUCTIONS

B. SAN GABRIEL VALLEY REGIONAL HOUSING TRUST

3. PUBLIC COMMENT

4. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

A. RESOLUTION NO. 22-24 REAUTHORIZING THE CITY COUNCIL AND THE CITY'S COMMISSIONS TO IMPLEMENT TELECONFERENCE ACCESSIBILITY FOR CONDUCTING PUBLIC MEETINGS PURSUANT TO ASSEMBLY BILL 361

Resolution No. 22-24 makes findings that allow the City to continue implementation of teleconference/internet-based accessibility for public meetings under state-of-emergency provisions.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 22-24 regarding the use of teleconferencing for public meetings.

B. APPROVAL OF MINUTES

The minutes are a record of the official actions taken at the City Council meeting.

1. [Minutes of the City Council Regular Meeting of March 15, 2022.](#)

Recommended Action: Approval.

C. MATERIAL DEMANDS

The most recent Material Demands from the Finance Department are presented to the City Council for review and approval.

Recommended Action:

Staff recommends that the City Council approve Material Demands as presented.

D. PROFESSIONAL SERVICES AGREEMENT WITH WOODS MAINTENANCE SERVICE, INCORPORATED FOR GRAFFITI REMOVAL SERVICES IN THE AMOUNT NOT TO EXCEED \$4,750 PER MONTH

On August 2, 2021, the City of San Gabriel issued a Request for Proposal (RFP No. 21-07) for a qualified firm to provide graffiti removal services on private property and public right-of-way within the City limits. Having three responses, however, qualified this service to utilize funding from the Community Development Block Grant (CDBG).

Recommended Action:

Staff recommends that the City Council approve the Professional Services Agreement with Woods Maintenance Services, Incorporated and authorize the City Manager to execute the Agreement and issue a purchase order commencing on April 1, 2022.

E. ADOPTION OF RESOLUTION NO. 22-22 TO APPLY FOR AND ACCEPT MEASURE A FUNDS

The Safe, Clean Neighborhood Parks, Open Space Beaches, Rivers Protection, and Water Conservation Measure, or Measure A, was developed to meet current and future park needs throughout Los Angeles County. Its content reflects the findings of the Countywide Parks and Recreation Needs Assessment that was completed in 2016. Measure A was approved by voters in 2016 and includes both formula-based allocations to agencies throughout the study area, as well as competitive grants that are open to public agencies, non-profit organizations and schools. In order to apply for and accept Measure A funds,

the Los Angeles County Regional Park and Open Space District requires a resolution from the City of San Gabriel.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 22-22 authorizing the acceptance of Measure A funds.

F. PROFESSIONAL SERVICES AGREEMENT WITH ARCHITECTURAL RESOURCES GROUP FOR PREPARATION OF A HISTORIC RESOURCES SURVEY IN AN AMOUNT NOT TO EXCEED \$73,500

On February 21, 2022, the City of San Gabriel issued a Request for Proposals (RFP) for a qualified firm to prepare a Historic Resources Survey (HRS) for the City. Of the ten entities that received the RFP, Architectural Resources Group was the only one that responded. If approved, the consultant will survey the entire City and document properties that may qualify for historic designation. The results of the survey and report will aid the City in adopting its first historic districts.

Recommended Action:

Staff recommends that the City Council approve the Professional Services Agreement with Architectural Resources Group and authorize the City Manager to execute the agreement and issue a purchase order in the amount of \$40,000 for Phase I and \$33,500 for Phase II.

5. PUBLIC HEARING – None.

6. CONTINUED BUSINESS – None.

7. NEW BUSINESS

A. MAYOR'S APPOINTMENTS TO INTERGOVERNMENTAL AGENCIES - COUNCIL LIAISONS

The Mayor is responsible for appointing members of the City Council to serve on various local and regional committees, as well as liaisons for City initiatives. In addition, it is necessary for the Council to take formal action to designate the new Mayor to serve as the Delegate to the Los Angeles County Sanitation District Board and Los Angeles County City Selection Committee.

Recommended Action:

Staff recommends that the City Council discuss and adopt Resolution No. 22-19 confirming the Mayor's appointments of Council Members to serve as delegates, alternates and liaisons to outside agencies and Committees, and approving the removal of suggested Committees that have completed their responsibilities or have no active liaisons.

8. PUBLIC COMMENT

9. CITY MANAGER'S REPORT

10. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

11. CLOSED SESSION – None.

12. ADJOURNMENT

The next regular City Council meeting will be held on Tuesday, April 19, 2022 at 6:30 P.M. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at www.sangabrielcity.com.

Materials Available for Inspection. You may view agenda items online at www.sangabrielcity.com/agendacenter. Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, will be posted on the City website.

Persons with Disabilities. Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Persons requesting a Translator. Any person requesting translation for the meeting must notify the City Clerk's Department at cityclerk@sgch.org at least 48 hours before the meeting.

Questions about this Agenda? Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk at cityclerk@sgch.org during regular office hours.

Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk Department by emailing cityclerk@sgch.org at least 48 hours before the meeting, if possible.