

**CITY OF SAN GABRIEL
CITY COUNCIL
REGULAR MEETING AGENDA**

Tuesday, January 4, 2022 - 6:30 P.M.

MEETING WILL BE HELD VIRTUALLY

Due to recent legislation (Assembly Bill 361), members of the City Council will teleconference into the meeting.

Chin Ho Liao
Mayor

Tony Ding
Vice Mayor

John R. Harrington
Council Member

Denise Menchaca
Council Member

Jason Pu
Council Member



Mark Lazzaretto
City Manager

Keith Lemieux
City Attorney

Julie Nguyen
City Clerk

Kevin B. Sawkins
City Treasurer

Pursuant to State and County Directives, the physical access to the meeting has been suspended. To provide members of the public access to the meeting and an opportunity to comment on items on this Agenda, the following opportunity has been established:

Public Comments

Please email all public comments on items on this agenda only to cityclerk@sgch.org and include the following on the subject line of your email: *PUBLIC COMMENT: 01/04/2022 Regular Meeting*. The Clerk will read public comments into the record for up to the three-minute limit. Words that would disrupt the meeting, including profanity, obscenity, and discriminatory language, will not be read.

Watch the Meeting Online

Live broadcasts of the meetings are available using the following link:

[City Council Meeting Videos](#)

Spectrum cable: Live streaming on Channel 3, Public Access Channel.

City Council Special Meeting Agenda
Tuesday, January 4, 2022

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Vice Mayor Ding
- **ROLL CALL:** Mayor Liao, Vice Mayor Ding, Council Members Harrington, Menchaca, Pu

1. APPROVAL OF AGENDA ORDER

2. PRESENTATION

A. COVID-19 UPDATE

3. PUBLIC COMMENT

4. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

A. RESOLUTION NO. 22-08 REAUTHORIZING THE CITY COUNCIL AND THE CITY'S COMMISSIONS TO IMPLEMENT TELECONFERENCE ACCESSIBILITY FOR CONDUCTING PUBLIC MEETINGS PURSUANT TO ASSEMBLY BILL 361

Resolution No. 22-08 makes findings that allow the City to continue implementation of teleconference/internet-based accessibility for public meetings under state-of-emergency provisions.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 22-08 regarding the use of teleconferencing for public meetings.

B. APPROVAL OF MINUTES

The minutes are a record of the official actions taken at the City Council meeting.

1. [Minutes of the City Council Special Meeting of December 7, 2021.](#)
2. [Minutes of the City Council Special Meeting of December 21, 2021.](#)

Recommended Action: Approval.

C. MATERIAL DEMANDS

The most recent Material Demands from the Finance Department are presented to the City Council for review and approval.

Recommended Action:

Staff recommends that the City Council approve Material Demands as presented.

D. CASH AND INVESTMENT REPORT – NOVEMBER 2021

In accordance with the City of San Gabriel's 2021-22 Adopted Investment Policy (Resolution No. 21-30 dated July 20, 2021) and California Government Code §53646, the Finance Director is to render an investment report to the City Council, City Treasurer, City Manager, and the City Attorney. The October 2021 Cash and Investment Report is presented to receive and file in accordance with the City's adopted 2021-22 Investment Policy.

Recommended Action:

Staff recommends that the City Council receive and file the Cash and Investment Report for October 2021.

E. MONTHLY BUDGET UPDATE – NOVEMBER 2021

This report provides a budget update as of November 30, 2021, for the City's General Fund and Mission Playhouse. The monthly budget update presents historical revenue and expenditure information as well as the current year amended budget, revenues and expenditures as of November 30, 2021.

Recommended Action:

Staff recommends that the City Council receive and file the monthly budget update report.

F. 2019 STATE HOMELAND SECURITY GRANT PROGRAM – RADIO PURCHASE

The San Gabriel Police Department was awarded a grant from the 2019 State Homeland Security Program in the amount of \$51,788. Staff is requesting

authorization to utilize the grant to purchase seven mobile radios to enhance the communications capabilities of the Police Department.

Recommended Action:

Staff recommends that the City Council:

1. Waive formal bidding to purchase the items from Motorola Solutions pursuant to Municipal Code §34.35
2. Authorize the Police Chief to authorize the purchase of the Motorola equipment using the allocated SHSP grant funding.

G. ACCEPTANCE OF STATE HOMELAND SECURITY GRANT PROGRAM – SUPPLEMENTAL AWARD TO PURCHASE THERMAL IMAGING CAMERAS

The City of San Gabriel was awarded \$25,000 for the San Gabriel Fire Department by the State Homeland Security Grant Program (SHSGP) administered by the Federal Emergency Management Agency (FEMA). The City of San Gabriel is not required to provide matching funds and will purchase Thermal Imaging Cameras with the funding from this grant.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 22-05 approving the following:

1. Increase account 186-3212 by \$25,000 (revenue account);
2. Increase the Fire Department budget by \$25,000 in account # 124-761-57-99-390; and
3. Authorize the City Manager to accept the SHSGP grant and issue a purchase order not to exceed \$22,368.55 for purchase of the items under the purchasing policy.

5. PUBLIC HEARING – None.

6. CONTINUED BUSINESS – None.

7. NEW BUSINESS – None.

8. PUBLIC COMMENT

9. CITY MANAGER’S REPORT

10. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

11. CLOSED SESSION

12. ADJOURNMENT

The next regular City Council meeting will be held on Tuesday, January 18, 2022 at 6:30 P.M. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at www.sangabrielcity.com.

Materials Available for Inspection. You may view agenda items online at www.sangabrielcity.com/agendacenter. Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, will be posted on the City website.

Persons with Disabilities. Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.

Persons requesting a Translator. Any person requesting translation for the meeting must notify the City Clerk's Department at cityclerk@sgch.org at least 48 hours before the meeting.

Questions about this Agenda? Should any person have a question concerning any of the above Agenda items prior to the meeting, please contact the City Clerk at cityclerk@sgch.org during regular office hours.

Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk Department by emailing cityclerk@sgch.org at least 48 hours before the meeting, if possible.