

NOTE: CITY HALL IS HANDICAPPED ACCESSIBLE. AUDIO DEVICES FOR THE HEARING IMPAIRED ARE AVAILABLE FROM THE CITY CLERK DURING EACH MEETING

Speaker's Request Cards are provided on the table in the lobby of the Council Chamber. If you wish to address the Council during the meeting, please complete a speaker's card and hand it to the City Clerk before the start of the meeting.

**SAN GABRIEL CITY COUNCIL REGULAR MEETING
and
REDEVELOPMENT AGENCY REGULAR MEETING
held in the
COUNCIL CHAMBER
at
CITY HALL
425 SOUTH MISSION DRIVE
SAN GABRIEL, CALIFORNIA
on
TUESDAY, DECEMBER 18, 2007
at
7:30 P.M.**

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ATTENDANCE:** BALDWIN, COSTANZO, GUTIERREZ, HUANG, SAWKINS
4. **RECESS AGENCY MEETING**
5. **PRESENTATIONS:**
 - A. Jeremy Schmidt – Auto Shop Supervisor
 - B. Administration of Oath to Firefighter / Paramedic Bradley Davis
 - C. Proclamation: National Blood Donor Month

6. **PUBLIC COMMENT:** PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS OF INTEREST THAT ARE NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE SAN GABRIEL CITY COUNCIL

Citizens wishing to address the Council on any matter not on the Agenda, which is in the subject matter jurisdiction of the San Gabriel City Council, may do so at this time. Please state your NAME and ADDRESS CLEARLY for the record.

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7. **MAYOR’S APPOINTMENT OF TWO PARKS & RECREATION COMMISSIONERS**

The Mayor is responsible for appointing persons to serve on the various City commissions. At this time it is necessary to appoint two Parks & Recreation Commissioners.

Recommended Action: That the City Council approve the Mayor’s appointments.

8. **PROFESSIONAL SERVICES AGREEMENT WITH CONEXUS FOR THE HOUSING ELEMENT UPDATE (RFP 07-01)**

The Community Development Department circulated Request for Proposal 07-01 to provide consulting services for the City of San Gabriel’s Housing Element Update.

Recommended Action: That the City Council:

1. Increase account 122-800-15-96-763; General Plan Update from \$20,000 to \$40,000.
2. Execute the professional services agreement with CONEXUS in the amount of \$39,680.

9. **RESOLUTION 07-36 – GENERAL PLAN UPDATE FEE (PLANNING CASE PL-07-156)**

All Cities are required to regularly update their general plan to sufficiently address the growth and changes that impact a community, including land use, housing, environmental, economic, and demographic changes. Included in this process is the State Department of Housing and Community Development’s requirement to regularly update the Housing Element to provide adequate housing to the community. In order to prepare and complete these documents, a new General Plan Update fee is needed to cover the cost of the preparation, administration, and adoption of these documents.

Recommended Action: That the City Council adopt Resolution No. 07-36.

10. **CASH CONTRACT NO. CC-07-09
VINCENT LUGO PARK FIELD IMPROVEMENTS**

Proposed improvements to the Vincent Lugo Park Baseball Field were included as part of the Vincent Lugo Park Master Plan. The project includes changes to the electrical system, an extended outfield fence, an increased infield area, renovated irrigation and new sports lighting. The project plans and specifications were reviewed by Community Development Department staff and Willdan and were authorized for bid advertisement. These improvements will be funded through the Per Capita Grant Program under the 2000 Bond Act, the Roberti-Z'berg-Harris funds under the 2000 bond Act and a portion of the Los Angeles County Excess Funds. Bids were received and opened publicly on December 7, 2007.

Recommended Action: That the City Council:

1. Approve the plans and specifications;
2. Award Cash Contract 07-09 to Pima Corporation in the amount of \$388,800.00 in accordance with its bid;
3. Authorize \$27,500 to RKA Civil Engineering for Construction Management; and
4. Authorize the execution of the contract documents.

11. **APPEAL OF DESIGN REVIEW COMMISSION'S DECISION TO DENY DRIVEWAY
APRON AT WEST END OF ROSES ROAD (PLANNING CASE PL-05-015) –
Continued from November 20, 2007**

Just prior to the November 20, 2007 City Council meeting, the applicant's attorney submitted additional information in support of the requested driveway access. The City Council continued the matter to December 18, 2007 to review the supplemental information.

The previous staff report indicated that there was no reason to grant a permanent access because San Marino had stated that there would not be any parking allowed on the property, even to service the koi pond. Since that time San Marino has reevaluated its position and has determined that the San Marino Municipal Code would allow the temporary parking of vehicles on the property in order to service the koi pond.

Recommended Action: That the City Council:

1. Approve a temporary access for construction of the koi pond, subject to conditions of approval; and
2. Approve the appeal, overturn the decision of the Design Review Commission to deny a precise plan of design, and approve a permanent driveway and curb cut, subject to conditions of approval.

12. **CONSENT CALENDAR:** ALL ITEMS LISTED UNDER THE CONSENT CALENDAR ARE CONSIDERED ROUTINE AND WILL BE ENACTED BY ONE MOTION UNLESS A MEMBER OF THE CITY COUNCIL OR AUDIENCE REQUESTS SEPARATE DISCUSSION

A. **MINUTES OF REGULAR COUNCIL MEETING OF DECEMBER 4, 2007**

The minutes are a record of the official actions taken at the last Council meeting.

Recommended Action: Approval

B. **MATERIAL DEMANDS**

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval

C. **REQUEST SUBMITTED ON BEHALF OF SAN GABRIEL VALLEY MUSIC THEATRE FOR RENEWAL OF LICENSE AGREEMENT FOR 2008**

The San Gabriel Valley Music Theatre (SGVMT) requests a renewal of their license agreement with the City of San Gabriel for use of property and equipment and waivers of the San Gabriel Mission Playhouse rental fees for select fundraising events.

Recommended Action: That the City Council approve the Restated and Extended License Agreement with San Gabriel Valley Music Theatre through the end of the 2007-08 season ending June 30, 2008.

D. **ADMINISTERING AGENCY-STATE MASTER PROGRAM SUPPLEMENTAL AGREEMENT NO. 005-N CITY RESOLUTION 07-37 SAN GABRIEL BLVD AT I-10 LANDSCAPE PROJECT**

The City of San Gabriel entered into the Administering Agency-State Master Agreement No. 07-5217R on September 18, 2007. Program Supplemental Agreement No. 005-N provides for the funding of the San Gabriel Blvd at I-10 Median and Landscape Project from the I-10 Freeway to Marshall Street. Supplemental Agreement 005-N provides funding for the construction phase of the project; the design portion of the project was funded under Master Agreement No. 07-5217 and Supplemental Agreement No. 002.

Recommended Action: That the City Council:

1. Approve the Program Supplemental Agreement No. 005-N;
2. Adopt Resolution 07-37 authorizing the City Manager to sign the Agreement; and
3. Direct staff to submit the agreement and resolution to Caltrans.

E. ASSISTANCE TO FIREFIGHTERS GRANT

On August 25, 2007, the San Gabriel Fire Department received notification that their application for a FY 07 Assistance to Firefighters Grant has been approved. This grant is in the program area of "Emergency Preparedness and Response Directorate's" (EP&R/FEMA of DHS).

The approved project costs total to \$98,516.00. The Federal share is 90% or \$88,665.00 of the approved amount and the City's share of the costs is 10% or \$9,851.00. This is an advance grant; FEMA will transfer their share into a City account, with the assistance of the Finance Director.

The original grant application was intended to purchase twenty-two (22) Motorola XTS 5000 UHF M3 R portable radios with Smartzone System Software, emergency activation button, twenty-two (22) spare batteries, one battery bank charger, and 3 mobile chargers.

Recommended Action: That the City Council waive the formal bid process and authorize the Fire Chief to purchase Motorola radios and accessories through Los Angeles County contract pricing.

13. COUNCIL COMMENTS AND CONFERENCE / MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council members to report on conferences and/or meetings they have attended.

14. ADJOURN COUNCIL MEETING AND RECONVENE AGENCY MEETING

15. REDEVELOPMENT AGENCY MEETING:

A. APPROVAL OF MINUTES OF DECEMBER 4, 2007

B. PUBLIC COMMENT: PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE AGENCY BOARD ON ITEMS OF INTEREST THAT ARE NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE SAN GABRIEL AGENCY BOARD

Citizens wishing to address the Agency Board on any matter not on the Agenda, which is in the subject matter jurisdiction of the San Gabriel Agency Board, may do so at this time. Please state your NAME and ADDRESS CLEARLY for the record.

Please note that while the Agency Board values your comments, pursuant to the Brown Act, the Agency Board cannot take any action until such time as the matter may appear as an item on a forthcoming agenda.

C. ADJOURN AGENCY MEETING

NOTE THAT THE REGULAR MEETING OF JANUARY 1, 2008 WILL NOT BE HELD.

The next regular Council meeting will be held Tuesday, January 15, 2008 at 7:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Immediately following the Council meeting, the Redevelopment Agency will hold its regular meeting. Information regarding matters to be considered at each meeting will be available on Friday, January 11, 2008 by calling the Council Agenda Information Line at (626) 308-2800 and selecting option 5 or on the City's website at www.sgch.org.

NOTICE: Copies of the staff reports or other written documentation relating to each item of business of the San Gabriel City Council and the San Gabriel Redevelopment Agency listed above are in file in the Office of the City Clerk located at City Hall, 425 South Mission Drive, San Gabriel, California, and are available for inspection during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's office at 626/308-2816 at least 48 hours before the meeting, if possible.

Should any person have a question concerning any of the above agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.