

SAN GABRIEL CITY COUNCIL ADJOURNED MEETING MINUTES OF AUGUST 21, 2007

The Adjourned City Council meeting convened on August 21, 2007 at 6:00 p.m. with Vice Mayor Baldwin, Councilmember Costanzo, Councilmember Gutierrez, Councilmember Huang, Mayor Sawkins, City Attorney Kress, City Manager Paules present.

The adjourned meeting was called to order by Mayor Sawkins at 6:00 p.m.

The retirement of Cynthia Trujillo on July 31, 2007 created a vacancy in the Office of the City Clerk. State law requires that within 30 days the Council must fill the vacancy by an appointment to the balance of the term or call a special election for that purpose.

Retirement of Cynthia Trujillo City Clerk position changed to appointed vacancy filled by Eleanor K. Andrews approved

The Council discussed this issue and determined that the appointment of a resident elector would be appropriate to satisfy the requirements of the San Gabriel Municipal Code until such time as the voters can consider a ballot measure making the City Clerk an appointive position. The Council further determined that the elector appointed to this position would be part-time, exercising general oversight responsibilities, and would receive a monthly salary of \$250 plus enrollment in the City-paid health insurance plan of their choice. A full-time Deputy City Clerk, or similar position, would be given responsibility for the day-to-day operations of the Office of City Clerk. This position would report to the City Manager and be designated as 'Executive Management' and exempt from the City's civil service regulations.

Councilman Gutierrez recommended Eleanor K. Andrews for consideration for appointment to the part-time position of City Clerk. After discussion, the Council unanimously agreed to offer the position to Ms. Andrews which she graciously accepted. The Council approved Resolution No. 07-28 confirming the appointment.

City staff then provided the City Council with preliminary salary information for the proposed full-time Deputy City Clerk position. The Council directed staff to return with a salary range recommendation on September 4th. Once the new position and salary are established by the Council, the City Manager will be authorized to conduct a recruitment and selection process. Councilman Gutierrez was appointed by the Council to work with the City Manager in this matter.

The meeting was adjourned at 7:30 p.m.

SAN GABRIEL CITY COUNCIL AND REDEVELOPMENT AGENCY

MINUTES OF AUGUST 21, 2007

The regular meetings of the San Gabriel City Council and the San Gabriel Redevelopment Agency convened on August 21, 2007 at 7:34 p.m. with Vice Mayor/Vice Chair Baldwin, Council/Agencymember Costanzo, Council/Agencymember Gutierrez, Council/Agencymember Huang, Mayor/Chair Sawkins, City Attorney/General Counsel Kress, City Manager/Executive Director Paules and Acting Deputy City Clerk/Secretary Aguilar present.

Pledge of Allegiance

RECESS AGENCY MEETING

Recess Agency Meeting

At 7:35 p.m. Agencymember Gutierrez moved to recess; seconded by Vice Chair Baldwin. There being no objections, it was so ordered.

PRESENTATIONS: INTRODUCTION OF: JOHN GONZALEZ, PARKS SUPERVISOR AND JACKIE WONG, COMMUNITY DEVELOPMENT ASSISTANT

Introductions: John Gonzalez and Jackie Wong

PUBLIC HEARING: ADOPTION OF 2007 CONFORMANCE SELF-CERTIFICATION RESOLUTION 07-24 CONGESTION MANAGEMENT PROGRAM

Public Hearing 2007
Conformance Self-Certification
Resolution 07-24 Congestion
Management Program
Approved

Pursuant to the Traffic Congestion and Spending Act of 1990, the City must monitor and report on the status of its congestion management program each year. The LACMTA Board changed the process in 2004, which temporarily freezes the credit balances for all cities. As part of the 2003 Short Range Transportation Plan, LACMTA staff is still conducting a feasibility study relating to implementing a congestion management fee. Cities are required to report their new net development activity and to certify their conformance with the CMP program.

Vice Mayor Baldwin moved to open the public hearing; seconded by Councilmember Gutierrez. There being no objections, it was so ordered.

There being no one in the audience who wished to address the Council, Vice Mayor Baldwin moved to close the public hearing; seconded by Councilmember Costanzo. There being no objections, it was so ordered.

Vice Mayor Baldwin moved to approve item presented; seconded by Councilmember Huang. The motion passed by a vote on the board of five yes.

PUBLIC COMMENT: PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS OF INTEREST THAT ARE NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE SAN GABRIEL CITY COUNCIL

Public Comment

Phong Ly, 4920 Telstar Ave. Ste 103, El Monte, representing Assemblymember Mike Eng, addressed the Council regarding the announcement of the 5th Annual 49th District Latino Heritage Month Celebration.

Fran Dyer, 5433 Charlotte Avenue, San Gabriel, presented flyer for a Neighborhood Watch Meeting.

ADMINISTERING AGENCY-STATE MASTER PROGRAM SUPPLEMENTAL AGREEMENT NO.006-N CITY RESOLUTION 07-25 FOR FAIRVIEW AVENUE REHABILITATION PROJECT

Administering Agency-State Master Program Supplemental Agreement No.006-N City Resolution 07-25 for Fairview Avenue Rehabilitation Project Approved

The City of San Gabriel entered into the Administering Agency-State Master Agreement No. 07-5217 in November 2000. Program Supplemental Agreement No. 006-N provides for the funding of the Fairview Avenue Rehabilitation Project from Montecito Drive to Del Mar Avenue. The Supplemental Agreement provides funding for the construction phase of the project; the design portion of the project was funded using City funds. Caltrans has received all required documentation and has authorized advertisement and construction of the project.

Councilmember Huang moved to approve item presented; the motion was seconded by Councilmember Costanzo and passed by a vote on the board of five yes.

CITY-WIDE AERIAL SURVEY AND MAPPING SERVICES AGREEMENT WITH VERTICAL MAPPING INC.

City-Wide Aerial Survey and Mapping Services Agreement with Vertical Mapping Inc. Approved

State wastewater regulations require that cities have a development plan and schedule for preparing a Sanitary Sewer Master Plan (SSMP) by November 1, 2007. San Gabriel does not have current topographical survey data and aerial photos to support preliminary engineering, conceptual studies, and developer requests. The proposed agreement will provide staff with the necessary data to prepare the master sewer plan, provide up-to-date topographical survey data, and initial data for a geographical information system.

Councilmember Costanzo moved to approve item presented; the motion was seconded by Councilmember Gutierrez and passed by a vote on the board of five yes.

PURCHASE OF NEW PICK UP TRUCK FOR SAN GABRIEL FIRE DEPARTMENT

Purchase of New Pick Up Truck for San Gabriel Fire Department Approved

The San Gabriel Fire Department needs to replace an existing and aging 1995 Ford F350 truck with a new 2007 Chevrolet 2500HD Crew Cab Pickup truck.

The staff report was given after which Vice Mayor Baldwin moved to waive the formal bidding process, and approve the purchase of a 2007 Chevrolet 2500HD 4 wheel drive crew cab pickup from Crest Chevrolet in the amount of \$39,497.27; seconded by Councilmember Huang and passed by a vote on the board of five yes.

CONSENT CALENDAR: ALL ITEMS LISTED UNDER THE CONSENT CALENDAR ARE CONSIDERED ROUTINE AND ENACTED IN ONE MOTION UNLESS A MEMBER OF THE CITY COUNCIL OR AUDIENCE REQUESTS SEPARATE DISCUSSION

Consent Calendar

A. MINUTES OF REGULAR COUNCIL MEETING OF JULY 17, 2007

Minutes Approved

The minutes are a record of the official actions taken at the last Council meeting.

Recommended Action: Approval

- B. MATERIAL DEMANDS: 70528 – 70915 INCLUSIVE \$2,611,828.94 Material Demands Approved
- This is the presentation of the “Register of Demands and Warrants” for the payment of City expenditures.
- Recommended Action: Approval
- C. RESOLUTION 07-26 - APPLICATION FOR GRANT FUNDS FOR THE LOS ANGELES RIVER PARKWAY GRANT PROGRAM Resolution 07-26 - Application For Grant Funds For The Los Angeles River Parkway Grant Program Approved.
- Recommended Action: Staff recommends that the City Council adopt Resolution 07-26 approving the City’s application for grant funds from the 2007 Los Angeles River Parkway Grant Program for the Vincent Lugo Park.
- D. RESOLUTION 07-27 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL TO TEMPORARILY CLOSE PORTIONS OF MISSION ROAD, JUNIPERO SERRA, AND MISSION DRIVE TO CONDUCT “LOS POBLADORES – WALK TO LOS ANGELES” Resolution 07-27 – A Resolution Of The City Council Of The City Of San Gabriel To Temporarily Close Portions Of Mission Road, Junipero Serra, And Mission Drive To Conduct “Los Pobladores – Walk To Los Angeles” Approved.
- Each year since 1981, the Cities of San Gabriel and Los Angeles have participated in the reenactment of the 1781 walk of Los Pobladores final nine-mile trek from the San Gabriel Mission to found the town of Los Angeles. To assist in the orderly and safe conduct of the event, it is recommended that the City Council authorize the temporary street closures as provided for in the subject resolution.
- Recommended Action: That the City Council adopt the subject resolution.
- E. COUNCIL APPROVAL OF SANITATION DISTRICTS BOARD ALTERNATE DIRECTOR FOR THE MEETING OF AUGUST 8, 2007 Council Approval Of Sanitation Districts Board Alternate Director For The Meeting Of August 8, 2007
- The Mayor and Vice Mayor were unavailable to attend the Sanitation Districts Board meeting being held August 8, 2007. Mayor Sawkins wishes to authorize Councilmember Costanzo to serve as the Alternate Director at the subject meeting, which requires Council approval.
- Recommended Action: That the City Council approve Councilmember Costanzo serving as the alternate director as indicated above.
- F. CLAIMS: (1) SUSANA FARAHANI (2) AISSA GALOSO (3) JOSHUA MAWSON Claims Denied
- The City has received Claims for Damages that require formal Council action.
- Recommended Action: That the City Council deny the claims and refer them to the claims adjuster.

Councilmember Huang moved to approve the consent calendar as amended; seconded by Vice Mayor Baldwin. The motion passed by a vote on the board of five yes.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Council Comments and
Conference/Meeting Reports

Each Council Member addressed the Council and public on matters of general information and/or concern. Also, the Council gave reports on meetings they had attended. Councilmember Costanzo addressed the issue of more time needed in vehicle purchases. City Attorney Kress noted that this issue would be addressed in the updated Purchasing Policy due out later this year.

RECESS COUNCIL MEETING AND RECONVENE AGENCY MEETING

Recess Council Meeting and
Reconvene Agency Meeting

At 8:28 p.m., Councilmember Gutierrez moved to adjourn and reconvene as indicated above; seconded by Vice Mayor Baldwin. There being no objections, it was so ordered.

REDEVELOPMENT AGENCY MEETING:

Agency Meeting

A. APPROVAL OF MINUTES OF JULY 17, 2007

Minutes Approved

Councilmember Gutierrez moved to approve the subject minutes; seconded by Councilmember Costanzo. The motion passed by a vote on the board of five yes.

B. RESOLUTION 07-03 DECLARING PROPERTY WITHIN THE REDEVELOPMENT PROJECT AREA TO BE ACQUISITION EXEMPT APN# 5373-002-026, 5373-001, 5373-001-002 & 5373-001-003

Resolution 07-03 Declaring
Property Within The
Redevelopment Project Area
To Be Acquisition Exempt
Apn# 5373-002-026, 5373-
001, 5373-001-002 & 5373-
001-003. Resolution 07-03
Adopted

On August 22, 2005 the Agency was in negotiations with WCE Genton under an exclusive agreement for redevelopment of Huntington Garden Properties. The negotiations have not culminated in a disposition and development agreement and therefore the Agency does not wish to acquire HGP's property. The resolution would declare the property acquisition exempt.

Recommended Action: That the Agency adopt the Resolution 07-03 making the designated parcels acquisition exempt.

B. PUBLIC COMMENT

Public Comment

There was no one in the audience who wished to address the Agency Board at this time.

C. ADJOURN AGENCY MEETING

Adjourn Agency Meeting

At 8:38 p.m. Vice Mayor/Vice Chair Baldwin moved to adjourn; seconded by Agency/Councilmember Costanzo. There being no objections, it was so ordered.

RECONVENE THE COUNCIL MEETING FOR THE PURPOSE OF HOLDING A CLOSED SESSION WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54956.8 REGARDING THE FOLLOWING:

Reconvene The Council
Meeting For The Purpose Of
Holding A Closed Session
With Real Property Negotiators
Pursuant To Government
Code Section 54956.8

Park-and-ride lot (261 S Mission Drive): Legally described as Parcel 2 of Parcel Map Recorded in Book 266, Pages 3-4 of Parcel Maps in the Office of the County Recorder.

City Negotiators: City Manager, Deputy City Manager, Deputy City Attorney
Negotiating Parties: TSCP Investment LLC

At 8:38 p.m. Agency/Councilmember Gutierrez moved to reconvene the City Council meeting and recess as indicated above; seconded by Agency/Councilmember Costanzo. There being no objections, it was so ordered.

At 9:17 p.m. the Council reconvened in open session and announced the Council had met in closed session for the purpose stated and provided direction to the City Negotiators.

ADJOURN COUNCIL MEETING IN MEMORY OF MARY BELLE BANKS TO
SEPTEMBER 4, 2007 AT 6:30 P.M. IN CONFERENCE ROOM "A" AT 425 S.
MISSION DRIVE, SAN GABRIEL, AT WHICH TIME THE COUNCIL WILL DISCUSS
OFFICE OF CITY CLERK STAFF.

Adjourn Council Meeting to
September 4, 2007 at 6:30p.m

SAN GABRIEL REDEVELOPMENT AGENCY

SAN GABRIEL CITY COUNCIL

Diana Aguilar, Secretary

Diana Aguilar, Deputy City Clerk

Kevin B. Sawkins, Chair

Kevin B. Sawkins, Mayor