

NOTE: CITY HALL IS HANDICAPPED ACCESSIBLE. AUDIO DEVICES FOR THE HEARING IMPAIRED ARE AVAILABLE FROM THE CITY CLERK DURING EACH MEETING

Speaker's Request Cards are provided on the table in the lobby of the Council Chamber. If you wish to address the Council during the meeting, please complete a speaker's card and hand it to the City Clerk.

**SAN GABRIEL CITY COUNCIL REGULAR MEETING
and
REDEVELOPMENT AGENCY REGULAR MEETING
held in the
COUNCIL CHAMBER
at
CITY HALL
425 SOUTH MISSION DRIVE
SAN GABRIEL, CALIFORNIA
on
TUESDAY, JULY 3, 2007
at
7:30 P.M.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE: BALDWIN, COSTANZO, GUTIERREZ, HUANG, SAWKINS
4. RECESS AGENCY MEETING
5. PRESENTATION: ADMINISTRATION OF OATH TO POLICE OFFICER RICKIMARU "RIKI" NAKAMURA
6. PUBLIC COMMENT: PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS OF INTEREST THAT ARE NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE SAN GABRIEL CITY COUNCIL

Citizens wishing to address the Council on any matter not on the Agenda, which is in the subject matter jurisdiction of the San Gabriel City Council, may do so at this time. Please state your NAME and ADDRESS CLEARLY for the record.

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7. REVISED VINCENT LUGO PARK MASTER PLAN

The City Council previously approved the Vincent Lugo Master Plan in November 2005. The revised plan preserves the La Laguna de San Gabriel (aka Dinosaur or Monster Park) and provides for an athletic field.

Recommended Action: That the City Council:

- A. Approve the revised Vincent Lugo Park Master Plan as presented.
- B. Approve the Amendment to the First Amended Professional Services Agreement Between the City of San Gabriel and the landscape architectural firm Lawrence R. Moss and Associates, Inc. for the implementation of the revised Vincent Lugo Park master plan.
- C. Authorize the removal of trees necessary for the construction of the athletic field and event open space, with the condition that replacement trees shall be planted within the park.
- D. Approve the Revised Draft Mitigated Negative Declaration of Environmental Impact for the Vincent Lugo Park Master Plan finding that there would no be significant environmental impacts in this case because revisions in the project have been made by or agreed to by the project proponent.

8. RECLASSIFICATION OF ECONOMIC DEVELOPMENT SPECIALIST TO ECONOMIC DEVELOPMENT MANAGER (CONTINUED FROM APRIL 17, 2007)

Staff has been considering methods to increase the effectiveness of the City's economic development staff. A report has been prepared and is being presented for Council consideration.

Recommended Action: That the City Council:

- (1) Delete the classification *Economic Development Specialist* from the classification schedule.
- (2) Adopted a new position in the classification schedule, *Economic Development Manager*, as attached in Exhibit "A".
- (3) Set the salary point for Step "E" of the Economic Development Manager classification at \$7,488/month.
- (4) Authorize the staff to proceed with a recruitment effort.

9. BUILDING DIVISION OPERATIONAL REVIEW (CONTINUED FROM APRIL 17, 2007)

Staff has conducted an in-depth review of the Building Division operations. A report has been prepared and is being presented for Council consideration.

Recommended Action: The City Council:

- (1) Approve the findings of the staff report.
- (2) Authorize the Building Division to proceed with development of the class specification for a full-time Plan Check Engineer.
- (3) Authorize staff to begin negotiations with RKA Civil Engineers of Walnut, California on a proposed contract (RFP 06-02) that would take effect following approval of the budget and contract by the Council.

10. ADMINISTRATIVE CITATION PROGRAM

- A. ORDINANCE 569-C.S. – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL, CALIFORNIA, ADDING CHAPTER 11 OF THE SAN GABRIEL MUNICIPAL CODE AS IT PERTAINS TO AN ADMINISTRATIVE CITATION PROGRAM
- B. RESOLUTION 07-18 – A RESOLUTION OF THE CITY COUNCIL OF SAN GABRIEL, CALIFORNIA, ADOPTING CIVIL FINES FOR THE ADMINISTRATIVE CITATION PROGRAM

In accordance with provisions of the California Government Code, being presented for Council consideration is an Administrative Citation Program. The proposed program provides an alternative enforcement method for violators of the San Gabriel Municipal Code.

Recommended Action: That the City Council:

- A. Waive reading in full and Introduce Ordinance 569-C.S as indicated above on first reading.
- B. Adopt Resolution 07-18 as indicated above.
- C. Direct staff to issue an RFQ/RFP soliciting proposals for management of the administrative citation procedure.

11. CASH CONTRACT 06-06 - GLADYS AVENUE AND CENTRAL AVENUE STREET IMPROVEMENTS
CDBG PROJECT 600776-05

Plans and specifications for the subject project were developed and duly advertised. Staff has reviewed the bids and prepared a report that is being presented for Council consideration.

Recommended Action: That the City Council:

- A. Approve the plans and specifications.
- B. Award Cash Contract 06-06 to E.C. Construction in the amount of \$110,932.67 in accordance with its bid.
- C. Authorize the execution of the contract documents.

12. CASH CONTRACT 06-07 – ALLEGRO SQUARE STREET IMPROVEMENTS
CDBG PROJECT 600876-06

Plans and specifications for the subject project were developed and duly advertised. Staff has reviewed the bids and prepared a report that is being presented for Council consideration.

Recommended Action: That the City Council:

- A. Approve the plans and specifications.
- B. Award Cash Contract 06-07 to Sully-Miller Contracting Co. in the amount of \$66,654.65 in accordance with its bid.
- C. Authorize the execution of the contract documents.

13. ORDINANCE 572-C.S. – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL CLARIFYING REFERENCES TO THE FEDERAL EXCISE TAX IN THE SAN GABRIEL MUNICIPAL CODE

Currently, the City makes reference to the Federal Excise Tax (FET) in the Utility Users Tax portion of the San Gabriel Municipal Code (SGMC). Recent administrative actions by the IRS require the City to clarify the references to the FET in the SGMC. This will not result in the collection of additional tax revenues nor will it expand the base upon which the tax is levied.

Recommended Action: That the City Council waive reading in full and introduce Ordinance 572-C.S. on first reading.

14. CONSENT CALENDAR: ALL ITEMS LISTED UNDER THE CONSENT CALENDAR ARE CONSIDERED ROUTINE AND WILL BE ENACTED BY ONE MOTION UNLESS A MEMBER OF THE CITY COUNCIL OR AUDIENCE REQUESTS SEPARATE DISCUSSION

A. MINUTES OF REGULAR COUNCIL MEETING OF JUNE 19, 2007

The minutes are a record of the official actions taken at the last Council meeting.

Recommended Action: Approval

B. MATERIAL DEMANDS

This is the presentation of the “Register of Demands and Warrants” for the payment of City expenditures.

Recommended Action: Approval

C. EXTENSION OF EXCLUSIVE NEGOTIATING AGREEMENT 07-01
TSCP INVESTMENT, LLC – 261 Mission Drive

The current Exclusive Negotiating Agreement (ENA) expires July 17, 2007. The development team has requested an extension.

Recommended Action: That the City Council extend the Exclusive Negotiating Agreement No. 07-01, with TSCP Investment, LLC, to six months (to January 15, 2008) so that the developer and City can address these issues. And also, for the City Council to authorize the City Manager or designee to execute the extension letter attached to the staff report.

D. 2007-09 SALARY AND BENEFIT ADJUSTMENTS

City and employee association representatives have been meeting for a number of months concerning changes in wages, hours and working conditions to be effective July 1, 2007. These discussions have resulted in two-year agreements. The City Council is asked to ratify the labor agreements, and approve salary and benefit changes for City employees effective for the 2007-09 fiscal year and approve a modification to the Executive Management Incentive Pay benefit and a City Council's salary increase in compliance with Government Code provisions.

Recommended Action: It is recommended that the City Council:

1. Ratify the labor agreements which have been reached with City employee associations (Exhibits 1-4);
2. Approve compensation changes for full-time employees not represented by an employee association and new monthly salary schedules effective July 7, 2007 and July 5, 2008 respectively (Exhibit 5);
3. Approve the revised Executive Management Incentive Pay benefit and Seventh Amendment to the City Manager's Employment Agreement, and approve an increase in the City Council's salary (Exhibit 6);
4. Direct staff to update the City's salary and benefits policies and the City budget to reflect these actions.

E. CLAIMS: (1) LINDA GRAVES

The City has received a Claim for Damages that requires formal Council action.

Recommended Action: That the City Council deny the claim and refer it to the claims adjuster.

15. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council members to report on conferences and/or meetings they have attended

16. ADJOURN COUNCIL MEETING AND RECONVENE AGENCY MEETING

17. REDEVELOPMENT AGENCY MEETING:

A. APPROVAL OF MINUTES OF JUNE 19, 2007

B. PUBLIC COMMENT: PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE AGENCY BOARD ON ITEMS OF INTEREST THAT ARE NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE SAN GABRIEL AGENCY BOARD

Citizens wishing to address the Agency Board on any matter not on the Agenda, which is in the subject matter jurisdiction of the San Gabriel Agency Board, may do so at this time. Please state your NAME and ADDRESS CLEARLY for the record.

Please note that while the Agency Board values your comments, pursuant to the Brown Act, the Agency Board cannot take any action until such time as the matter may appear as an item on a forthcoming agenda.

C. ADJOURN AGENCY MEETING

The next regular Council meeting will be held Tuesday, July 17, 2007 at 7:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Immediately following the Council meeting, the Redevelopment Agency will hold their regular meeting. Information regarding matters to be considered at each meeting will be available on Friday, July 13, 2007 by calling the Council Agenda Information Line at (626) 308-2800 and selecting option 5 or on the City's website at www.sgch.org.

NOTICE: Copies of the staff reports or other written documentation relating to each item of business of the San Gabriel City Council and the San Gabriel Redevelopment Agency listed above are in file in the Office of the City Clerk located at City Hall, 425 South Mission Drive, San Gabriel, California, and are available for inspection during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's office at 626/308-2816 at least 48 hours before the meeting, if possible.

Should any person have a question concerning any of the above agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.