

SAN GABRIEL CITY COUNCIL AND REDEVELOPMENT AGENCY MINUTES OF MARCH 18, 2008

The regular meetings of the San Gabriel City Council and the San Gabriel Redevelopment Agency convened on March 18, 2008 at 7:34 p.m. with Vice Mayor/Vice Chair Baldwin, Council/Agencymember Costanzo, Council/Agencymember Gutierrez, Council/Agencymember Huang, Mayor/Chair Sawkins, City Attorney/General Counsel Kress, City Manager/Executive Director Paules and Deputy City Clerk Aguilar present.

Pledge of Allegiance

RECESS AGENCY MEETING

Recess Agency Meeting

At 7:35 p.m., Agencymember Gutierrez moved to recess; seconded by Agencymember Costanzo. There being no objections, it was so ordered.

COUNCIL REORGANIZATION

Council Reorganization

Pursuant to Resolution 95-01, this is time for the Council to reorganize by appointing a Mayor and Vice Mayor, respectively,

A. OUTGOING MAYOR'S COMMENTS

Comments and acknowledgements by outgoing Mayor Kevin B. Sawkins. Councilmember Juli Costanzo presented a gift from the Council to outgoing Mayor.

B. APPOINTMENT OF MAYOR – DEPUTY CITY CLERK PRESIDING

With Deputy City Clerk Aguilar presiding, Councilmember Gutierrez moved to appoint Vice-Mayor Baldwin to serve as Mayor; seconded by Councilmember Huang. The motion passed by a vote on the board of five yes.

NEWLY APPOINTED MAYOR BALDWIN'S COMMENTS

Comments and acknowledgements by newly appointed Mayor Baldwin and presentation of City tile plaque to outgoing Mayor Sawkins.

C. APPOINTMENT OF VICE MAYOR – NEWLY APPOINTED MAYOR PRESIDING

Councilmember Gutierrez moved to appoint Councilmember Costanzo to serve as Vice Mayor; seconded by Councilmember Huang. There being no objections, it was so ordered.

NEWLY APPOINTED VICE MAYOR COSTANZO COMMENTS

Comments and acknowledgements by newly appointed Vice Mayor Costanzo.

Public Comment

PUBLIC COMMENT: PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS OF INTEREST THAT ARE NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE SAN GABRIEL CITY COUNCIL

Assemblymember Mike Eng presented certificates to outgoing Mayor Sawkins, incoming Mayor Baldwin and incoming Vice Mayor Costanzo.

Robert Baldonado, had concerns on overnight parking permits for cars parked on his street that deter street sweeping.

2008 SAN GABRIEL CHAMBER OF COMMERCE STREET FESTIVAL AND
CITY'S 95TH BIRTHDAY

2008 San Gabriel Chamber of
Commerce Street Festival and
City's 95th Birthday Approved.

The San Gabriel Chamber of Commerce is hosting the annual Street Festival and City's 95th Birthday Celebration to be held Friday to Sunday, April 25-27, 2008 in the historic Mission District.

This event requires a great deal of coordination between Chamber representatives, the carnival/street festival operator and City staff. Staff from Police, Fire, Community Development, Public Works, Mission Playhouse and Parks and Recreation has worked with the Chamber to ensure that this is a safe and successful event for all.

Recommended Action: That the City Council approve the following requests, subject to the terms and conditions below:

1. Grant permission for use of the Mission Playhouse parking lot and adjoining Playhouse Plaza (Glass Room, fountain and grass area) for the event. Use dates will be from Monday, April 21 (staging of carnival trucks only; set-up of carnival to begin Wednesday, April 23) to Monday, April 28.
2. Grant the Chamber of Commerce and its operator, Shamrock Shows, a license to occupy the aforementioned premises.
3. Grant the Chamber of Commerce and its operator a waiver of concession and permit fees with the stipulation that permits shall be obtained from the City in accordance with all applicable codes and regulations.
4. Grant closure of through traffic on Mission Drive from Broadway on the north, to Mission Road on the south; and closure of Santa Anita from Broadway to McGroarty. (Santa Anita to be used as parking for booth vendors, with one lane left open for emergency access.
5. On Sunday, April 27, grant closure of through traffic on Mission Drive south of Padilla Street to Broadway from 6:00 a.m. to 9:00 p.m. for the car show. Mission Dr. at Broadway will remain open to allow access to the Park & Ride and nearby restaurants. (Car show vehicles will be parked on the south-bound side of Mission Drive and in the west lane of the north-bound side; the east lane of the north-bound side will remain open for emergency access only.)
6. Grant permission to display three (3) street banners advertising the event with the location of the banners to be at the City's discretion.
7. Grant permission for additional banners to be hung in locations approved by City staff in the Mission District on event days to promote festival and car show sponsors.
8. Grant permission for a beer/wine garden to be held in the parking lot of 323 S. Mission Dr. (Playhouse Café) during festival hours. The Chamber has obtained an ABC License for the beer garden and has written permission for use of the parking lot from the owner of Playhouse Café. A security guard who is licensed pursuant to all state and local laws will be at entrance and volunteers will be verifying ID's. No beer/wine will be allowed outside this area.

In addition, staff recommends that the City Council impose the following conditions consistent with the Chamber's request:

9. The Chamber and its operator shall submit a layout of the carnival and festival area to be approved by Building, Fire and Police. In addition, a field inspection shall be arranged with Building staff and Fire Inspector to ensure pedestrian and user safety, proper handling of electrical hookups, etc.
10. The Chamber of Commerce shall provide security at the event, including security personnel and shall pay for two (2) San Gabriel Police Department officers per day for the duration of the festival. The Chamber shall present a plan for private security to the Police Department for approval five (5) days prior to the event.

11. The Chamber and its operator shall provide the City with proof of liability insurance in the amount of not less than one million dollars and naming the City of San Gabriel as additional insured.

Parks and Recreation Director Rebecca Perez presented Council with staff report.

Councilmember Huang moved to approve item presented; seconded by Councilmember Sawkins. The motion passed by a vote on the board of five yes.

REQUEST SUBMITTED ON BEHALF OF SYMPHONIC JAZZ ORCHESTRA FOR PARTNERSHIP WITH CITY ON MAY 10, 2008 CONCERT

The Symphonic Jazz Orchestra (SJO) has approached the City of San Gabriel with a partnership opportunity for a free community concert on May 10, 2008. SJO is requesting a fee waiver for the San Gabriel Mission Playhouse theater rental fee of \$1,800.00 for this free concert.

Request Submitted on Behalf of Symphonic Jazz Orchestra for Partnership with City on May 10, 2008 Concert Approved.

Recommended Action: That the City Council approve the Symphonic Jazz Orchestra's request to waive the theater rental fee of \$1,800.00 for the proposed free admission concert on May 10, 2008.

Mission Playhouse Managing Director Anna Cross presented Council with staff report.

Councilmember Gutierrez moved to approve item presented; seconded by Councilmember Sawkins. The motion passed by a vote on the board of five yes.

CLASSIFICATION AND PAY REPORT – ADMINISTRATIVE SERVICES MANAGER

The Administrative Services Manager requested that this position be reviewed to determine whether the existing salary range accurately reflects its duties and responsibilities. The City Council directed classification and pay study be conducted by consultant Barry Newton, Managing Director of Creative Management Solutions.

Classification and Pay Report – Administrative Services Manager Approved.

The recommendation represents an increase of 8.6% over the current range, however, an initial reclassification adjustment of 5% has been recommended by the consultant based on prevailing local government compensation practices for executive management personnel. As with other executive management classifications, future increases within the salary range would be based upon the incumbent's experience and performance.

Recommended Action: That the City Council approve a new salary range for the position of Administrative Services Manager of \$6,039 - \$7,341 with the incumbent to receive an initial reclassification adjustment of 5% within the new salary range effective on the next pay period.

City Manager Mike Paules presented Council with staff report.

Councilmember Sawkins moved to approve item presented; seconded by Councilmember Huang. The motion passed by a vote on the board of three yes and two no votes by Vice Mayor Costanzo and Councilmember Gutierrez.

Councilmember Gutierrez made comment "I just want to qualify my no vote as not having anything to do with the person involved in this request; it has to do with the policy implemented in the consideration of the process. Thank you".

CONSENT CALENDAR: ALL ITEMS LISTED UNDER THE CONSENT CALENDAR ARE CONSIDERED ROUTINE AND WILL BE ENACTED BY ONE MOTION UNLESS A MEMBER OF THE CITY COUNCIL OR AUDIENCE REQUESTS SEPARATE DISCUSSION

Consent Calendar

A. MINUTES OF REGULAR COUNCIL MEETING OF MARCH 4, 2008

Minutes Approved

The minutes are a record of the official actions taken at the last Council meeting.

Recommended Action: Approval

B. MATERIAL DEMANDS: 73368-73559 INCLUSIVE \$376,897.98

Material Demands Approved

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval

C. REQUEST SUBMITTED ON BEHALF OF ONEONTA COOPERATIVE NURSERY SCHOOL FOR PERMISSION TO SERVE ALCOHOL AT A FUNDRAISER BEING HELD AT SAN GABRIEL GRAPEVINE PARK AND ADULT CENTER ON APRIL 19, 2008

Oneonta Cooperative Nursery School Alcohol Request Approved

San Gabriel Municipal Code Section 99.03(g) requires Council approval to serve alcoholic beverages, other than wine and champagne, for events held at the Grapevine Park, Mission Playhouse, and Adult Center.

Recommended Action: Approval subject to the condition that all requirements of the Alcoholic Beverage Control Board are met.

D. REQUEST SUBMITTED BY KIWANIS DIVISION 10 FOR PERMISSION TO PLACE BANNER

Kiwanis Division 10 Banner Request Approved

Kiwanis Division 10 requests a banner to be displayed at prominent intersections in San Gabriel promoting Kiwanis Children's Fair on April 5.

Recommended Action: That the Council approve banner request from Kiwanis Division 10.

E. RESOLUTION 08-07 UPHOLDING PLANNING COMMISSION ACTION DENYING REQUEST FOR CUP – PLANNING CASE NO. PL-07-113 (CONDITIONAL USE PERMIT) 201-202 E. BENCAMP STREET, APPLICANT: GERARD NGO (HAWAII SUPERMARKET)

Resolution 08-07 Upholding Planning Commission Action Denying Request for CUP – PL-07-113 201-202 E. Bencamp Street Approved.

On March 4, 2008 the City Council voted (4-1) to uphold the determination of the City Planning Commission in denying an application for a conditional use permit to create a 43-space surface parking lot for use by Hawaii Supermarket's employees located at 201-202 E. Bencamp Street.

The Council directed staff to prepare findings for denial and return at the next council meeting with a resolution. The attached Resolution 08-07 states the findings upon which the denial of the application was based and is presented to the Council for its adoption.

Recommended Action: That the City Council approve Resolution 08-07.

Vice Mayor Costanzo moved to approve the consent calendar as presented; seconded by Councilmember Huang. The motion passed by a vote on the board of five yes.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Council Comments and
Conference/Meeting Reports

Each Council Member addressed the Council and public on matters of general information and/or concern. Also, the Council gave reports on meetings they had attended.

At 8:52 p.m., Councilmember Gutierrez moved to adjourn and reconvene as indicated above; seconded by Councilmember Huang. There being no objections, it was so ordered.

REDEVELOPMENT AGENCY MEETING:

Agency Meeting

A. APPROVAL OF MINUTES OF MARCH 4, 2008

Minutes Approved

Vice Chair Costanzo moved to approve the subject minutes; seconded by Agency member Huang. There being no objections, it was so ordered.

B. PUBLIC COMMENT

Public Comment

There was no one in the audience who wished to address the Council at this time.

C. ADJOURN AGENCY MEETING

Adjourn Agency Meeting

At 8:53 p.m. Agency member Sawkins moved to adjourn; seconded by Chair Baldwin. There being no objections, it was so ordered.

SAN GABRIEL REDEVELOPMENT AGENCY

SAN GABRIEL CITY COUNCIL

Diana Aguilar, Secretary

Diana Aguilar, Deputy City Clerk

Harry L. Baldwin, Chair

Harry L. Baldwin, Mayor