

NOTE: CITY HALL IS HANDICAPPED ACCESSIBLE. AUDIO DEVICES FOR THE HEARING IMPAIRED ARE AVAILABLE FROM THE CITY CLERK DURING EACH MEETING

Speaker's Request Cards are provided on the table in the lobby of the Council Chamber. If you wish to address the Council during the meeting, please complete a speaker's card and hand it to the City Clerk.

**SAN GABRIEL CITY COUNCIL REGULAR MEETING
and
REDEVELOPMENT AGENCY REGULAR MEETING
held in the
COUNCIL CHAMBER
at
CITY HALL
425 SOUTH MISSION DRIVE
SAN GABRIEL, CALIFORNIA
on
TUESDAY, MARCH 18, 2008
at
7:30 P.M.**

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE: BALDWIN, COSTANZO, GUTIERREZ, HUANG, SAWKINS
4. RECESS AGENCY MEETING
5. COUNCIL REORGANIZATION:
 - A. OUTGOING MAYOR'S COMMENTS
 - B. APPOINTMENT OF MAYOR – DEPUTY CITY CLERK PRESIDING
NEWLY APPOINTED MAYOR'S COMMENTS
 - C. APPOINTMENT OF VICE MAYOR – NEWLY APPOINTED MAYOR PRESIDING
NEWLY APPOINTED VICE MAYOR'S COMMENTS

6. PUBLIC COMMENT: PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS OF INTEREST THAT ARE NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE SAN GABRIEL CITY COUNCIL

Citizens wishing to address the Council on any matter not on the Agenda, which is in the subject matter jurisdiction of the San Gabriel City Council, may do so at this time. Please state your NAME and ADDRESS CLEARLY for the record.

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7. 2008 SAN GABRIEL CHAMBER OF COMMERCE STREET FESTIVAL AND CITY'S 95TH BIRTHDAY

The San Gabriel Chamber of Commerce is hosting the annual Street Festival and City's 95th Birthday Celebration to be held Friday to Sunday, April 25-27, 2008 in the historic Mission District.

This event requires a great deal of coordination between Chamber representatives, the carnival/street festival operator and City staff. Staff from Police, Fire, Community Development, Public Works, Mission Playhouse and Parks and Recreation have worked with the Chamber to ensure that this is a safe and successful event for all.

Recommended Action: That the City Council approve the following requests, subject to the terms and conditions below:

1. Grant permission for use of the Mission Playhouse parking lot and adjoining Playhouse Plaza (Glass Room, fountain and grass area) for the event. Use dates will be from Monday, April 21 (staging of carnival trucks only; set-up of carnival to begin Wednesday, April 23) to Monday, April 28.
2. Grant the Chamber of Commerce and its operator, Shamrock Shows, a license to occupy the aforementioned premises.
3. Grant the Chamber of Commerce and its operator a waiver of concession and permit fees with the stipulation that permits shall be obtained from the City in accordance with all applicable codes and regulations.
4. Grant closure of through traffic on Mission Drive from Broadway on the north, to Mission Road on the south; and closure of Santa Anita from Broadway to McGroarty. (Santa Anita to be used as parking for booth vendors, with one lane left open for emergency access.)

5. On Sunday, April 27, grant closure of through traffic on Mission Drive south of Padilla Street to Broadway from 6:00 a.m. to 9:00 p.m. for the car show. Mission Dr. at Broadway will remain open to allow access to the Park & Ride and nearby restaurants. (Car show vehicles will be parked on the south-bound side of Mission Drive and in the west lane of the north-bound side; the east lane of the north-bound side will remain open for emergency access only.)
6. Grant permission to display three (3) street banners advertising the event with the location of the banners to be at the City's discretion.
7. Grant permission for additional banners to be hung in locations approved by City staff in the Mission District on event days to promote festival and car show sponsors.
8. Grant permission for a beer/wine garden to be held in the parking lot of 323 S. Mission Dr. (Playhouse Café) during festival hours. The Chamber has obtained an ABC License for the beer garden and has written permission for use of the parking lot from the owner of Playhouse Café. A security guard who is licensed pursuant to all state and local laws will be at entrance and volunteers will be verifying ID's. No beer/wine will be allowed outside this area.

In addition, staff recommends that the City Council impose the following conditions consistent with the Chamber's request:

9. The Chamber and its operator shall submit a layout of the carnival and festival area to be approved by Building, Fire and Police. In addition, a field inspection shall be arranged with Building staff and Fire Inspector to ensure pedestrian and user safety, proper handling of electrical hookups, etc.
10. The Chamber of Commerce shall provide security at the event, including security personnel and shall pay for two (2) San Gabriel Police Department officers per day for the duration of the festival. The Chamber shall present a plan for private security to the Police Department for approval five (5) days prior to the event.
11. The Chamber and its operator shall provide the City with proof of liability insurance in the amount of not less than one million dollars and naming the City of San Gabriel as additional insured.

8. REQUEST SUBMITTED ON BEHALF OF SYMPHONIC JAZZ ORCHESTRA FOR PARTNERSHIP WITH CITY ON MAY 10, 2008 CONCERT

The Symphonic Jazz Orchestra (SJO) has approached the City of San Gabriel with a partnership opportunity for a free community concert on May 10, 2008. SJO is requesting a fee waiver for the San Gabriel Mission Playhouse theater rental fee of \$1,800.00 for this free concert.

Recommended Action: That the City Council approve the Symphonic Jazz Orchestra's request to waive the theater rental fee of \$1,800.00 for the proposed free admission concert on May 10, 2008.

9. CLASSIFICATION AND PAY REPORT – ADMINISTRATIVE SERVICES MANAGER

The Administrative Services Manager requested that this position be reviewed to determine whether the existing salary range accurately reflects its duties and responsibilities. The City Council directed classification and pay study be conducted by consultant Barry Newton, Managing Director of Creative Management Solutions.

The recommendation represents an increase of 8.6% over the current range, however, an initial reclassification adjustment of 5% has been recommended by the consultant based on prevailing local government compensation practices for executive management personnel. As with other executive management classifications, future increases within the salary range would be based upon the incumbent's experience and performance.

Recommended Action: That the City Council approve a new salary range for the position of Administrative Services Manager of \$6,039 - \$7,341 with the incumbent to receive an initial reclassification adjustment of 5% within the new salary range effective on the next pay period.

10. CONSENT CALENDAR: ALL ITEMS LISTED UNDER THE CONSENT CALENDAR ARE CONSIDERED ROUTINE AND WILL BE ENACTED BY ONE MOTION UNLESS A MEMBER OF THE CITY COUNCIL OR AUDIENCE REQUESTS SEPARATE DISCUSSION

A. MINUTES OF REGULAR COUNCIL MEETING OF MARCH 4, 2008

The minutes are a record of the official actions taken at the last Council meeting.

Recommended Action: Approval

B. MATERIAL DEMANDS

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval

- C. REQUEST SUBMITTED ON BEHALF OF ONEONTA COOPERATIVE NURSERY SCHOOL FOR PERMISSION TO SERVE ALCOHOL AT A FUNDRAISER BEING HELD AT SAN GABRIEL GRAPEVINE PARK AND ADULT CENTER ON APRIL 19, 2008

San Gabriel Municipal Code Section 99.03(g) requires Council approval to serve alcoholic beverages, other than wine and champagne, for events held at the Grapevine Park, Mission Playhouse, and Adult Center.

Recommended Action: Approval subject to the condition that all requirements of the Alcoholic Beverage Control Board are met.

- D. REQUEST SUBMITTED BY KIWANIS DIVISION 10 FOR PERMISSION TO PLACE BANNER

Kiwanis Division 10 requests a banner to be displayed at prominent intersections in San Gabriel promoting Kiwanis Children's Fair on April 5.

Recommended Action: That the Council approve banner request from Kiwanis Division 10.

- E. RESOLUTION 08-07 UPHOLDING PLANNING COMMISSION ACTION DENYING REQUEST FOR CUP – PLANNING CASE NO. PL-07-113 (CONDITIONAL USE PERMIT)
201-202 E. BENCAMP STREET,
APPLICANT: GERARD NGO (HAWAII SUPERMARKET)

On March 4, 2008 the City Council voted (4-1) to uphold the determination of the City Planning Commission in denying an application for a conditional use permit to create a 43-space surface parking lot for use by Hawaii Supermarket's employees located at 201-202 E. Bencamp Street.

The Council directed staff to prepare findings for denial and return at the next council meeting with a resolution. The attached Resolution 08-07 states the findings upon which the denial of the application was based and is presented to the Council for its adoption.

Recommended Action: That the City Council approve Resolution 08-07.

11. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council members to report on conferences and/or meetings they have attended

12. ADJOURN COUNCIL MEETING TO TUESDAY, MARCH 25, 2008 AT 4:00 P.M. IN CONFERENCE ROOM A FOR THE PURPOSE OF DISCUSSING CITY BUSINESS, GOALS, AND CAPITAL IMPROVEMENT PROGRAM; AND RECONVENE AGENCY MEETING

13. REDEVELOPMENT AGENCY MEETING:

A. APPROVAL OF MINUTES OF MARCH 4, 2008

B. PUBLIC COMMENT: PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE AGENCY BOARD ON ITEMS OF INTEREST THAT ARE NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE SAN GABRIEL AGENCY BOARD

Citizens wishing to address the Agency Board on any matter not on the Agenda, which is in the subject matter jurisdiction of the San Gabriel Agency Board, may do so at this time. Please state your NAME and ADDRESS CLEARLY for the record.

Please note that while the Agency Board values your comments, pursuant to the Brown Act, the Agency Board cannot take any action until such time as the matter may appear as an item on a forthcoming agenda.

C. ADJOURN AGENCY MEETING

The next regular Council meeting will be held Tuesday, April 1, 2008 at 7:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Immediately following the Council meeting, the Redevelopment Agency will hold their regular meeting. Information regarding matters to be considered at each meeting will be available on Friday, March 28, 2008 by calling the Council Agenda Information Line at (626) 308-2800 and selecting option 5 or on the City's website at www.sgch.org.

NOTICE: Copies of the staff reports or other written documentation relating to each item of business of the San Gabriel City Council and the San Gabriel Redevelopment Agency listed above are on file in the Office of the City Clerk located at City Hall, 425 South Mission Drive, San Gabriel, California, and are available for inspection during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's office at 626/308-2816 at least 48 hours before the meeting, if possible.

Should any person have a question concerning any of the above agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.