

**SAN GABRIEL CITY COUNCIL
ADJOURNED REGULAR MEETING**

**CONFERENCE ROOM "A" at CITY HALL
425 SOUTH MISSION DRIVE, SAN GABRIEL, CALIFORNIA**

TUESDAY, FEBRUARY 19, 2008

**at
6:00 P.M.**

AGENDA

1. CALL TO ORDER
2. ATTENDANCE: BALDWIN, COSTANZO, GUTIERREZ, HUANG, SAWKINS
3. PUBLIC COMMENT: PURSUANT TO PROVISIONS OF THE GOVERNMENT CODE, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL REGARDING MATTERS UNDER CONSIDERATION ON THIS AGENDA
4. CLOSED SESSION PURSUANT TO GOVERNMENT CODE 54957.6, FOR THE FOLLOWING PURPOSE:
Conference With Labor Negotiator
Agency Negotiator: City Manager, City Attorney,
Consultant Barry Newton-
Creative Management Solutions, Inc.
Unrepresented Employee: Administrative Services Manager
5. ADJOURN

Please note that the regular City Council meeting will be held at the standard 7:30 p.m. in the Council Chamber.

NOTICE: Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's office at 626/308-2816 at least 48 hours before the meeting, if possible. Should any person have a question concerning any of the above agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.

NOTE: CITY HALL IS HANDICAPPED ACCESSIBLE. AUDIO DEVICES FOR THE HEARING IMPAIRED ARE AVAILABLE FROM THE CITY CLERK DURING EACH MEETING

Speaker's Request Cards are provided on the table in the lobby of the Council Chamber. If you wish to address the Council during the meeting, please complete a speaker's card and hand it to the City Clerk.

**SAN GABRIEL CITY COUNCIL REGULAR MEETING
and
REDEVELOPMENT AGENCY REGULAR MEETING
held in the
COUNCIL CHAMBER
at
CITY HALL
425 SOUTH MISSION DRIVE
SAN GABRIEL, CALIFORNIA
on
TUESDAY, FEBRUARY 19, 2008
at
7:30 P.M.**

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE: BALDWIN, COSTANZO, GUTIERREZ, HUANG, SAWKINS
4. RECESS AGENCY MEETING
5. PUBLIC COMMENT: PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS OF INTEREST THAT ARE NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE SAN GABRIEL CITY COUNCIL

Citizens wishing to address the Council on any matter not on the Agenda, which is in the subject matter jurisdiction of the San Gabriel City Council, may do so at this time. Please state your NAME and ADDRESS CLEARLY for the record.

Please note that while the City Council values your comments, pursuant to the Brown Act, the City Council cannot take any action until such time as the matter may appear as an item on a forthcoming agenda.

6. AWARD OF CONTRACT TO REVENUE EXPERTS FOR MANAGEMENT AND PROCESSING SERVICES FOR ADMINISTRATIVE CITATIONS

Neighborhood Improvement Services staff conducted research of four firms that provide citation management services. Staff recommends Revenue Experts based upon their exclusive services, their interview with staff, and their highly recommended references.

Recommended Action: That the City Council:

1. Approve the Professional Services Agreement with Revenue Experts, Inc., in the amount of \$13,600.
2. Authorize the City Manager or designee to execute the agreement from March 1, 2008 to June 30, 2009.

7. HYBRID VEHICLE PURCHASES:

A. TWO (2) FORD 2008 ESCAPE HYBRID VEHICLES (CASH CONTRACT 08-01)

The Council directed the Public Works Division to pursue alternative fuel vehicles whenever possible. Two low pollution emitting vehicles are to be used by the Finance Department Staff and Community Development Department staff and to be funded by the Capital and Special Projects Budget.

Recommended Action: That the City Council:

1. Waive formal bidding and authorize a cooperative (“piggyback”) purchase with that of the County of Los Angeles (Internal Services Department).
2. Authorize approval of Cash Contract 08-01, the issuance of a purchase order to Wondries Ford for the acquisition of two (2) 2008 Ford Escape Hybrids in the amount of \$49,068.14, including taxes and delivery; to be funded from accounts #122-706-51-99-200 and #122-800-51-99-200.

B. TOYOTA HIGHLANDER HYBRID VEHICLE (CASH CONTRACT 08-02)

The Public Works Division and Police Department recommend that the City Council approve the proposal to purchase a new vehicle for the City Manager, a 2008 Toyota Hybrid, as part of the City’s conversion to “green” low-emissions technologies for its vehicle fleet. Wondries Fleet Division is the agency with the lowest cost and best availability, and has offered to provide the vehicle at a fixed price.

Recommended Action: That the City Council:

1. Approve a transfer of aggregated lease payments (approximately \$6,000) from Account No. 121-704-00-33-000 to a new Capital Improvement Account number to be assigned for this purpose (City Manager Staff Vehicle). With this transfer the balance to be funded will be \$33,079.68 (\$39,079.68 less \$6,000).

2. Waive formal bidding and authorize Cash Contract No. 08-02, the purchase of one 2008 Toyota Highlander Hybrid Limited staff vehicle from Wondries Fleet Division, for a purchase price of \$39,079.68 including sales tax and delivery costs.

8. X26 TASER PURCHASE (CASH CONTRACT 08-04)

As part of the City of San Gabriel's 2007-08 capital and special projects budget, funding was approved for police tactical equipment. The San Gabriel Police Department requests City Council authorization to use a portion of these funds for the purchase of twenty-five new electronic Tasers. Taser International Inc. is the only manufacturer of the X26 and distributed by ProForce Law Enforcement.

Recommended Action: That the City Council waive compliance with the formal purchasing procedures set forth in the San Gabriel Municipal Code and authorize funding for the Chief of Police to purchase twenty-five X26 Tasers and related accessories as detailed in this report. The total cost of this purchase is \$24,793.09 and pending approval will be funded from account #122-751-43-99-730.

9. PUBLIC HEARING: APPEAL OF PLANNING COMMISSION DECISION – PLANNING CASE NO. PL-07-113 (CONDITIONAL USE PERMIT) 201-202 E. BENCAMP STREET APPLICANT: GERARD NGO (HAWAII SUPERMARKET)

This is an appeal of the Planning Commission's decision to deny an application for a conditional use permit request to create a 43-space surface parking lot for use by Hawaii Supermarket's employees. The applicant proposes to demolish two single-family homes and vacate a portion of Bencamp Street located in the R-1 (Single-Family Residential) zone.

On December 10, 2007 the Planning Commission held a public hearing and voted 4-0 to deny the application, based on the inability to make the required findings for approval.

Recommended Action: That the City Council:

ALTERNATIVE A – UPHOLD PLANNING COMMISSION ACTION (Denying the Appeal)

- A. Determine that the findings for a Conditional Use Permit, contained in Section 153.246 of the San Gabriel Municipal Code cannot be made;
- B. Deny the appeal and uphold the decision of the Planning Commission to deny Planning Case No. PL-07-113 (Conditional Use Permit); and
- C. Direct staff to prepare a Resolution for denial to be presented at the next regular City Council meeting;

ALTERNATIVE B – GRANT THE APPEAL

If the City Council wishes to reverse the decision of the Planning Commission, and approve the appeal of Planning Case No. PL-07-113 (Conditional Use Permit):

- A. Affirm the environmental determination prepared by staff;
- B. Direct staff to prepare a resolution for approval stating the facts and findings for a Conditional Use Permit, and granting the appeal, to be placed on calendar for action at the next Council meeting on Tuesday, March 4, 2008.

10. CONSENT CALENDAR: ALL ITEMS LISTED UNDER THE CONSENT CALENDAR ARE CONSIDERED ROUTINE AND WILL BE ENACTED BY ONE MOTION UNLESS A MEMBER OF THE CITY COUNCIL OR AUDIENCE REQUESTS SEPARATE DISCUSSION

A. MINUTES OF REGULAR COUNCIL MEETING OF FEBRUARY 5, 2008

The minutes are a record of the official actions taken at the last Council meeting.

Recommended Action: Approval

B. MATERIAL DEMANDS

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval

C. STATEWIDE GENERAL WASTE DISCHARGE REQUIREMENTS FOR SANITARY SEWER SYSTEMS – SANITARY SEWER MANAGEMENT PLAN (SSMP) DEVELOPMENT PLAN AND SCHEDULE

State regulations require that cities complete the first phase of a Sanitary Sewer Management Plan (SSMP) by May 1, 2009. The State requires that the governing body of the local agency approve the development plan and schedule for the SSMP.

Recommended Action: That the Council approve the proposed Development Plan and Schedule for the Sewer System Management Plan.

D. RESOLUTION 08-05 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN GABRIEL DECLARING THAT WEEDS GROWING UPON AND IN FRONT OF, AND BRUSH, RUBBISH, REFUSE, AND DIRT UPON AND IN FRONT OF CERTAIN PRIVATE PROPERTY IN THE CITY ARE A PUBLIC NUISANCE, AND DECLARING ITS INTENTION TO PROVIDE FOR THE ABATEMENT THEREOF

Each year, the City's goal is to establish a fire-safe community through voluntary compliance of informed property owners and residents. Pursuant to a City Council approved agreement, Los Angeles County has provided the annual weed abatement services in San Gabriel since January 1, 2000. Owners of vacant/unimproved properties on which hazardous vegetation exists are asked to correct the problem. The annual assessment cost for the current year inspection service is \$44.86. If a property owner does not comply, the Los Angeles County Agricultural Commissioner/Director of Weights and Measures has the authority to have the necessary work performed and, further, to recover the costs related to the abatement of those properties that constitute a public nuisance and endanger the public safety. The County has requested that the City Council adopt the subject resolution that sets a public hearing for March 4, 2008 at 7:30 p.m. for the Hearing of Protests.

Recommended Action: That the City Council adopt the subject resolution.

11. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council members to report on conferences and/or meetings they have attended

12. ADJOURN COUNCIL MEETING TO TUESDAY, FEBRUARY 26, 2008 AT 4:00 P.M. IN CONFERENCE ROOM A OF THE CITY COUNCIL CHAMBERS FOR THE PURPOSE OF CONDUCTING A STUDY SESSION OF THE DRAFT CAPITAL IMPROVEMENT PROGRAM AND COUNCIL MAIL-HANDLING PROCEDURES AND RECONVENE AGENCY MEETING

13. REDEVELOPMENT AGENCY MEETING:

A. APPROVAL OF MINUTES OF FEBRUARY 5, 2008

B. PUBLIC COMMENT: PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE AGENCY BOARD ON ITEMS OF INTEREST THAT ARE NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE SAN GABRIEL AGENCY BOARD

Citizens wishing to address the Agency Board on any matter not on the Agenda, which is in the subject matter jurisdiction of the San Gabriel Agency Board, may do so at this time. Please state your NAME and ADDRESS CLEARLY for the record.

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C. ADJOURN AGENCY MEETING

The next regular Council meeting will be held Tuesday, March 4, 2008 at 7:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Immediately following the Council meeting, the Redevelopment Agency will hold their regular meeting. Information regarding matters to be considered at each meeting will be available on Friday, February 29, 2008 by calling the Council Agenda Information Line at (626) 308-2800 and selecting option 5 or on the City's website at www.sgch.org.

NOTICE: Copies of the staff reports or other written documentation relating to each item of business of the San Gabriel City Council and the San Gabriel Redevelopment Agency listed above are in file in the Office of the City Clerk located at City Hall, 425 South Mission Drive, San Gabriel, California, and are available for inspection during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

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