

NOTE: CITY HALL IS HANDICAPPED ACCESSIBLE. AUDIO DEVICES FOR THE HEARING IMPAIRED ARE AVAILABLE FROM THE CITY CLERK DURING EACH MEETING

Speaker's Request Cards are provided on the table in the lobby of the Council Chamber. If you wish to address the Council during the meeting, please complete a speaker's card and hand it to the City Clerk before the start of the meeting.

**SAN GABRIEL CITY COUNCIL REGULAR MEETING
and
REDEVELOPMENT AGENCY REGULAR MEETING
held in the
COUNCIL CHAMBER
at
CITY HALL
425 SOUTH MISSION DRIVE
SAN GABRIEL, CALIFORNIA
on
TUESDAY, JANUARY 15, 2008
at
7:30 P.M.**

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ATTENDANCE:** BALDWIN, COSTANZO, GUTIERREZ, HUANG, SAWKINS
4. **RECESS AGENCY MEETING**
5. **PRESENTATION:**
 - A. Introduction of Carol Barrett – Planning Manager
6. **PUBLIC HEARING:** RESOLUTION 08-01 – PROPOSED FISCAL YEAR 2008-2009 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

San Gabriel receives federal funds through the Community Development Block Grant (CDBG) Program. For the 2008-2009 Fiscal Year, the City will be receiving an estimated allocation of \$492,279. In addition, there remains \$84,577 in unallocated funds. We also expect to receive an estimated \$22,494 for the After School Program from the County Supervisor. This makes a total of \$599,350 in CDBG funds available for the 2008-2009 Fiscal Year.

Federal regulations require the local entity receiving funds to hold a public hearing to receive community comments on the proposed use of the CDBG funds. One of the proposed projects is new, and the remaining eight are continuations of existing programs. Notice of a public hearing was published.

Recommended Action: That the City Council adopt Resolution No. 08-01 which will approve the proposed projects for CDBG funding.

7. **PUBLIC COMMENT:** PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS OF INTEREST THAT ARE NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE SAN GABRIEL CITY COUNCIL

Citizens wishing to address the Council on any matter not on the Agenda, which is in the subject matter jurisdiction of the San Gabriel City Council, may do so at this time. Please state your NAME and ADDRESS CLEARLY for the record.

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8. **MAYOR'S APPOINTMENT OF A PLANNING COMMISSIONER**

The Mayor is responsible for appointing persons to serve on the various City commissions. At this time it is necessary to re-appoint a Planning Commissioner.

Recommended Action: That the City Council approve the Mayor's appointment.

9. **REVIEW OF CITY REVENUES AND INFRASTRUCTURE FINANCING**

Economic conditions and regulatory changes are expected to significantly impact government revenues in the coming year. Weakness in the overall economy, declining property values, and the unpredictability of key revenue sources are creating greater uncertainty related to the City's future financial position.

Recommended Action: That the City Council designate two members to work with City staff as the City addresses its revenue needs for current programs and reviews financing options for priority infrastructure projects and report back to the City Council.

10. **REQUEST SUBMITTED ON BEHALF OF SAN GABRIEL VALLEY MUSIC THEATRE FOR RENEWAL OF LICENSE AGREEMENT**

The San Gabriel Valley Music Theatre (SGVMT) requests a renewal of their license agreement with the City of San Gabriel for use of property and equipment and waivers of the San Gabriel Mission Playhouse rental fees for select fundraising events.

Recommended Action: That the City Council approve the Restated and Extended License Agreement with San Gabriel Valley Music Theatre through June 30, 2008.

11. **CALIFORNIA 9-1-1 EMERGENCY COMMUNICATIONS RESIDUAL FUND PURCHASE PROPOSAL**

The San Gabriel Police Department's Emergency 9-1-1 system is purchased by funds supplied by the California 9-1-1 Emergency Communications Office. During the past five years, money has accrued annually for San Gabriel to fund a new system. Based on the previous year 2000 installation date of our existing system, the amount of accrued funds available in 2006 was \$132,000.

These funds were used earlier this year to purchase and install the Department's new 9-1-1 system and mapping solution. Of the allotted amount, any State funds not spent are considered residual funds. Residual funds may be used by the Department within the same year of the emergency 9-1-1 purchase/replacement for additional purchases as long as the additional purchases are approved as being related to the 9-1-1 system or dispatch communication center.

The remaining (unspent) residual funds currently allotted for the San Gabriel Police Department are \$41,237.00. The San Gabriel Police Department has been authorized by the California 9-1-1 Emergency Communications Office to spend this amount on approved items.

Recommended Action: That the City Council authorize the Chief of Police to utilize the allotted funds from the California 9-1-1 Emergency Communications Office totaling \$41,237.00 for the purchase and partial installation cost of the equipment. Staff requests funds totaling \$1,665.04 from Building Operating account #121-751-00-35-000 be authorized to fund the remainder of the installation costs.

12. **SANITARY SEWER MASTER PLAN STUDY PROFESSIONAL SERVICES PROPOSAL, NORRIS-REPKE**

State wastewater regulations require that cities complete the first phase of a Sanitary Sewer Master Plan (SSMP) by May 1, 2009. An SSMP covers the evaluation, maintenance, rehabilitation, and expansion of sanitary sewers. The plan addresses the operational aspects of a sanitary sewer system as well as the engineering aspects such as evaluation, rehabilitation, and expansion. A detailed engineering study is required to prepare an adequate SSMP.

The proposed SSMP Study will compile a complete inventory of San Gabriel's sewer system, provide current flow rates in the system, use television cameras to inspect the pipes, develop a flow model for predicting future flows, establish design criteria, identify improvements to be made, provide the necessary data for operation of the system, and investigate means of funding for maintaining and expanding the system.

Recommended Action: That the City Council accept this proposal from Norris-Repke and authorize the City Manager or designee to issue a purchase order to authorize the professional services in the proposal.

13. **CASH CONTRACT 06-05 FAIRVIEW AVENUE STREET REHABILITATION PROJECT**

Proposed improvements on Fairview Avenue were designed in accordance with City design standards. The project includes pavement rehabilitation, installation of gutter plate and installation of new handicap ramps with colored truncated dome inserts to comply with the latest Americans with Disabilities Act (ADA) standards. The project specifications were reviewed by the State of California Department of Transportation (CALTRANS) Office of Local Assistance and were authorized for bid advertisement. The project will be funded by Federal Surface Transportation Funds for Local Roads (STPL) and Traffic Congestion and City Waste Management funds. Bids were received and opened publicly on the 29th of November 2007, in the City Clerk's office.

Recommended Action: That the City Council:

1. Approve the plans and specifications, and
2. Award Cash Contract 06-05 to All American Asphalt in the amount of \$342,000.00 in accordance with its bid; and
3. Authorize the execution of the contract documents.

14. **DESIGN ENHANCEMENT PROGRAM FOR SAN GABRIEL VILLAGE COMMERCIAL DISTRICT ON FAIRVIEW AVENUE**

The 2004 General Plan, *Ingredients for Success*, calls for the establishment of design enhancement programs for the City's unique commercial districts, including San Gabriel Village's Fairview Avenue. In October 2005, the Council provided staff with preliminary direction on general plan goals and objectives and ranked implementation measures in order of priority, with San Gabriel Village improvements ranking sixth on a list of eight measures. During May 2006, students from the Cal Poly Pomona School of Environmental Design did field work surveying the built environment along Fairview between the east and west legs of Circle Drive. Following this, the students prepared a set of recommendations for how to improve the streetscape of this unique neighborhood commercial area. The City Council held a study session on September 5, 2006 to review general plan implementation priorities and reaffirmed the ranking of the San Gabriel Village improvements and asked that staff come back to present the results of recommendations made by the Cal Poly Pomona class.

On October 16, 2007 staff presented a summary of these recommendations to the Council. The Council directed staff to come back with an outline of how a design enhancement strategy for Fairview Avenue might work, a time line for accomplishing it, and how improvements to the district might be financed. A report was prepared that presents that strategy.

Recommended Action: That the City Council authorize staff to proceed with implementation of the design enhancement strategy for the San Gabriel Village commercial district on Fairview Avenue.

15. **APPEAL OF DESIGN REVIEW COMMISSION'S DECISION TO DENY DRIVEWAY APRON AT WEST END OF ROSES ROAD (PLANNING CASE PL-05-015) – Continued from December 18, 2007**

The City Council considered this item at its December 18, 2007 meeting, when the City Attorney was ill and not present at the meeting. At that time, staff recommended the conditional approval of the driveway. The Council voted to continue this item to tonight's meeting so that action could be taken with legal counsel present.

Recommended Action: That the City Council:

1. Approve a temporary access for construction of the koi pond, subject to conditions of approval; and
2. Approve the appeal, overturn the decision of the Design Review Commission to deny a precise plan of design, and approve a permanent driveway and curb cut, subject to conditions of approval.

16. **CONSENT CALENDAR: ALL ITEMS LISTED UNDER THE CONSENT CALENDAR ARE CONSIDERED ROUTINE AND WILL BE ENACTED BY ONE MOTION UNLESS A MEMBER OF THE CITY COUNCIL OR AUDIENCE REQUESTS SEPARATE DISCUSSION**

A. **MINUTES OF REGULAR COUNCIL MEETING OF DECEMBER 18, 2007**

The minutes are a record of the official actions taken at the last Council meeting.

Recommended Action: Approval

B. **MATERIAL DEMANDS**

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval

C. **2008 AMERICAN PLANNING ASSOCIATION NATIONAL CONFERENCE APRIL 27 – MAY 2, 2008; LAS VEGAS, NEVADA**

A request from Councilmember Huang has been received to attend the 2008 American Planning Association National Conference being held April 27 – May 2, 2008 in Las Vegas, Nevada.

In accordance with Resolution 06-04 adopted on January 17, 2006, City Council approval is required.

Councilmember Huang is requesting the \$1,600 budget for the ICA Conference being held in February 2008 be redirected to cover the expense associated with his attendance at the APA conference.

Recommended Action: That the City Council approve the redirecting of \$1,600 in account 701-00-54-000 Allowances, to cover the expenses for Councilmember Huang's attendance at the 2008 American Planning Association National Conference.

D. 2nd AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH DAVID EVANS & ASSOCIATES FOR INTERIM CITY ARCHITECT SERVICES

The Community Development Department is requesting an amendment to the existing agreement with David Evans & Associates, Inc. for interim City Architect services. In 2003 and 2006, the Council approved agreements with David Evans & Associates, Inc. for City Landscape Architect services. The firm also provides design and architect services to many cities.

Recommended Action: That the City Council:

1. Approve the second amendment to professional services agreement with David Evans & Associates for interim City Architect services in the amount of \$25,000 through June 30, 2008 and \$24,000 from July 1 through February 18, 2009; and
2. Authorize the Deputy City Manager to execute the amendment.

17. COUNCIL COMMENTS AND CONFERENCE / MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council members to report on conferences and/or meetings they have attended.

18. RECESS COUNCIL MEETING AND RECONVENE AGENCY MEETING

19. REDEVELOPMENT AGENCY MEETING:

A. APPROVAL OF MINUTES OF DECEMBER 18, 2007

B. PUBLIC COMMENT: PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE AGENCY BOARD ON ITEMS OF INTEREST THAT ARE NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE SAN GABRIEL AGENCY BOARD

Citizens wishing to address the Agency Board on any matter not on the Agenda, which is in the subject matter jurisdiction of the San Gabriel Agency Board, may do so at this time. Please state your NAME and ADDRESS CLEARLY for the record.

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C. ADJOURN AGENCY MEETING

20. ADJOURN AGENCY MEETING, RECONVENE COUNCIL MEETING AND RECESS TO CLOSED SESSION, PURSUANT TO GOVERNMENT CODE §54957.6, FOR THE FOLLOWING PURPOSE:

CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiator: City Manager, City Attorney
Unrepresented employee: Administrative Services Manager

21. ADJOURN COUNCIL MEETING

The next regular Council meeting will be held Tuesday, February 5, 2008 at 7:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Immediately following the Council meeting, the Redevelopment Agency will hold its regular meeting. Information regarding matters to be considered at each meeting will be available on Friday, February 1, 2008 by calling the Council Agenda Information Line at (626) 308-2800 and selecting option 5 or on the City's website at www.sgch.org.

NOTICE: Copies of the staff reports or other written documentation relating to each item of business of the San Gabriel City Council and the San Gabriel Redevelopment Agency listed above are in file in the Office of the City Clerk located at City Hall, 425 South Mission Drive, San Gabriel, California, and are available for inspection during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's office at 626/308-2816 at least 48 hours before the meeting, if possible.

Should any person have a question concerning any of the above agenda items prior to the meeting, please contact the City Clerk in person or by telephone at (626) 308-2816 during regular office hours.