

2013-2014
Annual Budget

CITY OF SAN GABRIEL

City Council

Juli Costanzo – Mayor

John R. Harrington – Vice Mayor

Chin Ho Liao – Councilmember

Jason Pu – Councilmember

Kevin Sawkins – Councilmember

City Clerk

Eleanor K. Andrews

City Treasurer

John Janosik

Staff

Steven Preston – City Manager

Marcella Marlowe – Assistant City Manager

Thomas Marston – Finance Director

David Lawton – Police Chief

Joseph Nestor – Fire Chief

Jennifer Davis – Community Development Director

Bob Bustos – Public Works Director

Rebecca Perez – Parks and Recreation Director

Anna Cross – Mission Playhouse Director

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2013-14 Budget

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Introduction



San Gabriel

CITY WITH A MISSION

June 25, 2013

SUBJECT: FY 2013-2014 ANNUAL BUDGET

Honorable Mayor and Council Members:

We are pleased to submit for your consideration San Gabriel's proposed FY 2013-14 *Annual Budget*.

INTRODUCTION

For the fifth year, we have produced a **balanced** *annual* budget of approximately \$54 million. While that accomplishment has required continuing belt-tightening on the City's part, I am particularly grateful for the skilled efforts of our Finance staff and department heads to manage limited resources.

It is our hope to return to a two-year (*biennial*) budget program, which was the City's former model, as the State and local revenue picture stabilizes.

This budget message is divided into the following sections:

- **Budget Overview**
- **2012-13 Accomplishments**
- **What's New In This Budget**
- **Analysis of the Proposed Budget**
- **Operational Budget**
- **Capital and Special Projects**

The budget message closes with a brief update regarding the Successor Agency, the legal entity designated under State law to oversee the dissolution of San Gabriel's Redevelopment Agency.

In evaluating the cities programs and projects the Council has kept in mind the strategic priorities and principles it has used for the past four budgets; these are shown in the graphic on the next page. These expenditures have been prioritized given input from the public, staff, commissioners, and City Council, including four study sessions and the formal public hearing.

BUDGET OVERVIEW



Agenda for the Decade

These **5** principles... ...and these **5** initiatives

- Transparency
- Community engagement
- Customer service
- Diversity
- Smart organization

- Infrastructure
- Public safety
- Economic development
- Arts and culture
- Quality of life



San Gabriel has continued to manage its limited resources without the dramatic consequences experienced in many local communities. **This FY 2013-14 budget maintains a positive financial position with adequate reserve levels.**

Focusing on five key initiatives and principles at left, the proposed budget is a \$54.1 million spending plan that implements the key organizational goals which were reaffirmed during this year's budget process.

The budget anticipates \$53,431,442 in revenues and \$54,135,258 in expenditures across all cost

centers and is balanced using available funds derived from operation revenues, debt issuance, transfers and fund reserves. These resources exceed the proposed appropriations and leave a remaining total City reserve of approximately \$1.55 million.

Unlike prior years, the City achieved a balanced budget making both service reductions and revenue enhancements. This year's budget also marks the second significant step forward to address the long-term obligations of the City's pension plan. Mirroring last year's budget, those capital improvements from the *Capital Improvement Program* which are expected to occur this year have been included in the current Budget.

2012-13 ACCOMPLISHMENTS

During the past 12 months the City's Council and employees successfully:

Transparency and Communication

- **Completed three facilitated town hall forums**, each focused on a different 'community conversation' topic, drawing an average of 70 residents each.
- **Expanded and enhanced the City's new website**, including added graphics, simpler navigation, and significant increases in content.
- **Established a public information officer** with substantial experience in social media, bilingual and design capabilities to help guide a new generation communications strategy.
- **Launched e-alerts** through the website.
- **Successfully completed audits and reviews** by more than a dozen separate auditors and multiple Federal, State, County and Special performance auditors with positive opinions.

Infrastructure

- **Began construction on the \$350 million San Gabriel Trench Project**, which by 2017 will lower the railroad tracks throughout the city. This project will improve safety near the tracks as

well as ensure reliable response times for fire and police and reduce noise levels and vibrations for residents lining along the tracks.

- **Approved a citywide bus shelter project** that provided shelter from the elements at 25 locations throughout the city.
- **Completed a new gateway monument** on San Gabriel Boulevard at Interstate 10.
- **Initiated design to rehabilitate Las Tunas Drive**, the city's widest and most heavily traveled arterial, between San Gabriel Boulevard and Muscatel Avenue.
- **Completed environmental review and preliminary design** for the Broadway and Walnut Grove Avenue intersection, which will add turning lanes, reconstruct pavement and curb ramps and replace the traffic signal at this busy intersection.
- **Completed environmental review and initiated right of way negotiations** for the San Gabriel Blvd. and Mission Road intersection, which will reduce traffic backups and improve safety by adding turning lanes, reconstructing pavement and curb ramps and replacing the traffic signal at this intersection.
- **Completed design and secured easements for Mission Road utility undergrounding**, which will reduce the clutter of poles and overhead wires along Mission Road between Del Mar Avenue and the west city limits.

Public Safety

- **Police:** Continued to see crime rates at some of the lowest levels in the last 50 years, despite the potential impacts of the State's realignment program.
- **Police:** Continued forward momentum on a new \$26.5 million police facility more than a decade in planning and needed for more than 20 years.
- **Fire:** Responded to 2,168 calls including fire and medical emergencies. The Fire Department continued its participation in the Unified Response as part of the Automatic Aid agreement between the 12 Verdugo Dispatch Cities.
- **Fire:** Conducted fire prevention inspection on 100% of businesses and multi-family residences in the city.
- **Animal Control:** Successfully launched a new generation animal control services under an agreement with the San Gabriel Valley Humane Society.

Economic Development

- **Opened the first and only Airstream sales and service dealership** in the Western United States, making San Gabriel a destination for the travel-minded.
- **Secured expansion of Marples Gears**, opening of Interstate Batteries' new facility, renovation of the San Gabriel Promenade, and the opening of the 168 Market in the former Albertson's location.

- **Implemented permit streamlining programs** including a regular applicant review session, and a simplified project review committee.
- **Opened the City's first Small Business Development Center.**

Customer Service

- **Implemented critical components** of the Business Friendly strategy including a customer bill of rights on line for all customers, a case manager model to expedite project approvals, and expedited reviews through an Applicant Review Session.
- **Added use of the Language Line**, reducing barriers for foreign language customers.
- **Implemented a new Dial-a-Ride** contract that will deploy an all-new fleet of vehicles for our customers.
- **Increased translation of documents** into multiple languages.



Arts and Culture

- **Successfully produced the Mission Play** “reimagined” for the first time since 1947, before more than 2000 audience members.
- **Completed several Mission Playhouse enhancements** including acquisition of a new fire curtain and improved stage lighting.

Quality of Life

- **Launched San Gabriel's Centennial Celebration** with an award winning entry in the 2013 Tournament of Roses Parade, the first in a series of events that will continue throughout the year. The grand celebration has included a community time capsule opening, a dinner celebration, and a citywide “One City, One Book” program.
- **Developed plans** for the Marshall Community Park project, a first-ever joint venture between the City and Garvey School District. The project includes a walking/jogging path, multi-purpose areas, restrooms and security lighting.
- **Completed Phase I improvements at Vincent Lugo Park**, the City's largest park. The public has enjoyed the new trails, pedestrian lighting, native landscaping, athletic fields and dry riverbed.
- **Completed Smith Park pool enhancements** and an ADA-compliant pool lift to meet updated American with Disabilities Act standards.
- **Conserved residential neighborhoods** by rehabilitating residential properties, developing a homeless prevention resource guide and designating two Mills Act historic properties.

WHAT'S NEW IN THIS BUDGET

Specific goals and objectives to be completed during the 2013-14 budget period include:

Infrastructure

- **Construct the Alameda Corridor East “San Gabriel Trench” project**, lowering railroad tracks to provide substantial employment, safety, and aesthetic benefits.
- **Initiate second phase of San Gabriel Boulevard** streetscape improvements.
- **Rehabilitate 1.1 miles of Las Tunas Drive** between Muscatel Ave. and San Gabriel Boulevard.
- **Begin construction** on a new, \$10.5 million City maintenance facility.
- **Complete sewer system analysis** and recommendations to help ensure public health and comply with State law.
- **Build the new Marshall Community Park**, San Gabriel's first new park in more than a decade, on the vacated campus of John Marshall Elementary School. Planned park features will benefit both the school and the community with multi-purpose areas, a walking/jogging trail, open space for public gatherings, restrooms, parking areas, security features, and sustainability elements.

Public Safety

Provide the highest quality, most efficient law enforcement and fire services.

- **Fire:** Provide funding for training and safety equipment in the proposed Fire budget to support this goal.
- **Fire:** Begin design and approval for the remodel of the Fire Department's North Station.
- **Fire:** Purchase a new fire engine.
- **Fire:** Implement a new electronic patient control record system.
- **Police:** Work with neighboring law enforcement agencies to research and identify opportunities to improve effectiveness.
- **Police:** Initiate booking prisoners at neighboring communities to save local costs and increase field deployment of police officers.

Economic Development

- **Expand economic development and marketing activities** to generate jobs, shopping, and entertainment opportunities, and stimulate additional sales and property tax revenues.
- **Implement business friendly practices** across all departments.

- **Conduct business outreach** and establish a business advisory group.
- **Develop new businesses with information and assistance**, using the Small Business Development Center to establish a stakeholder-based alliance to promote and develop economic value.
- **Launch a façade improvement program** in the San Gabriel Village business district.
- **Implement an updated marketing strategy** with retail attraction tools.
- **Provide 10 additional businesses** with assistance through our Small Business Development Center.

Financial Stability

To protect the City's financial position during economic downturns and to provide for emergency situations, the City will:

- **Establish a recommended reserve level of 10%** of the General Fund operating budget, or \$3.2 million. In previous years, the City maintained a reserve level of approximately \$1.4 million. We currently estimate \$1.6 million to be available for fiscal year 2013-14.
- **Maintain a diversified investment portfolio**, ensuring that the investments are in compliance with its investment policy.
- **Continue to have its financial records and internal control structure** reviewed on an annual basis by its independent accounting firm and will implement both auditor recommended process modifications and the Governmental Accounting Standards Board pronouncements by the required dates.

Housing

- **Complete and implement the City's updated Housing Element** of the general plan.
- **Update the Development Code** to remove regulatory constraints and increase the number of entitlements that can be obtained through over the counter planning approvals.

Quality of Life, Arts & Culture

- **Improve both facilities and marketing at the Mission Playhouse** will be ongoing as the staff continues to develop strategies to bring internal box-office capabilities and new revenues to this historic venue.
- **Implement a plan to address police department facility needs**, currently estimated at \$26.3 million. Towards this end, the City will continue its review of potential financing strategies over the next year.
- **Construct a new electronic pylon sign**, of historic design for \$130,000 at the Mission Playhouse.

- **Plant nearly 200 new street trees** to replace wind damaged or lost trees; begin a comprehensive urban forestry program which will trim every street tree within five years.
- **Complete street tree and landscape plantings** on Valley Boulevard from Walnut Ave. to the eastern city limits.
- **Install new ‘welcome’ signs** at City entrances.

Community Engagement

- **Launch new, interactive web-based tools** including a new San Gabriel blogsite, Facebook and Twitter feeds allowing direct interaction with citizens.
- **Expand the successful Town Hall meeting program** into its second year.

Organizational Effectiveness

- **Initiate and complete the City’s first strategic planning effort** in more than a decade
- **Complete a technology master plan to guide technology developments** over the next decade.
- **Develop a volunteer code enforcement program** to help address minor property maintenance violation and to input data into the code enforcement database to track fats, oils and grease incidents that can reduce the efficiency of the sewer system.
- **Continue to digitally transfer existing hard-copy building permits and plans** to imaging systems that can be accessible from the web.
- **Implement a citywide records management** program.
- **Develop an enhanced risk management strategy**, including prevention, management, and mitigation which should reduce costs.
- **Implement a web based business license module** permitting businesses to secure and pay for business licenses remotely.
- **Implement online customer service and citizen complaint tracking systems** that will permit citizens to provide direct information from their computer, smartphone or tablet.

AN ANALYSIS OF THE PROPOSED BUDGET

The proposed Budget is a plan for accomplishing the 2013-14 goals. Reflecting the key goals that the Council has set, this document continues its emphasis on such priority themes such as:

- **Infrastructure**
- **Public Safety**
- **Economic Development**
- **Arts and Leisure**
- **Quality of Life**

The Budget seeks to accomplish these ends while preserving jobs, despite the challenges faced by economic uncertainty and an unstable State financial picture. As presented, it maintains a General Fund Available Reserve of approximately \$1.6 million of the targeted \$3.2 million (10% of General Fund expenditures), an increase from previous years. This achievement has been possible due to the collective efforts of the City Council and staff.

Estimated Revenues

The City of San Gabriel's total estimated revenue budget for the 2013-14 fiscal year is approximately \$53.4 million, with the proposed General Fund revenue budget generating approximately \$34.9 million of the total and the balance comprised of various revenue funds and the City's self-insurance funds. Though some General Fund revenues have decreased, some General Fund revenue sources have also increased over the prior Budget and include the following:

- \$200,000 increase in sales tax.
- \$133,000 increase in utility user tax.
- \$1,239,000 increase in special plan check fees.
- \$7,800,000 increase in proceeds from a loan.

Revenue sources from other funds remain substantially the same when compared to the prior Budget with the exception of the OTS Fund, CDBG, Federal and State Grants. Most notably, the addition of a Parking Fund has been introduced this year with an anticipation of receiving \$235,000 in revenues.

Service fee increases include fees charged to license dogs, obtain a daily overnight parking permit, building and safety fine amounts and the fee to rent facilities through the Parks and Recreation Department. Swim fees will also increase and the day camp program will have a modification to its pricing structure.

The Mission Playhouse will be increasing parking fees by \$3.00 per car and a 10% increase to equipment and labor charges. Public Works is introducing a couple of new fees this year which include a fee to advertise on the city bus shelter and a fee to recover costs to hang street banner signs. Fees identified in each department fee schedule in the Appendix otherwise remain unchanged.

Proposed Expenditures

Operating Budget

Summary. The operating budget includes all expenditures except those costs incurred to maintain the City's infrastructure, acquire certain major equipment systems, or special projects (these are budgeted in the Special and Capital Projects Fund.) The total proposed operating budget for the next year is approximately \$31.7 million. The 2013-14 Budget essentially maintains the same budget as the prior year. The proposed operating budget does contain employee adjustments to the labor market or cost-of-living adjustments (COLAs.)

Personnel. During the past year, the City met the demands of an unstable economy by eliminating or delaying recruitment in all city departments. The proposed Budget includes several personnel changes in order to meet program demands.

- In November, the city implemented a city-wide reclassification effort which modernized many employee titles.

- The proposed budget includes a net change of eight fulltime positions which include the reduction of three police officers, one dispatcher, two maintenance worker II, an administrative assistant I, a park maintenance worker two and two grounds worker II. There have been two additions to the budget; a management resource specialist which was added in November along with the city-wide reclassification effort and a management assistant to be included with the adoption of this budget.
- This proposed budget includes a net increase of approximately \$250,000 in part-time employee wages reflecting a greater use of part-time employees and a decrease in full-time employees. Other departments reduced part-time wages as a budget balancing strategy. Part-time wages were reduced in Finance (\$16,000) and Community Development (\$95,000); part-time wages were increased in Administration (\$32,000), Mission Playhouse (\$2,000), Police (\$126,000) and Parks and Recreation (\$197,000).

Non-personnel expenditures in the operating budget generally reflect the City's costs to provide ongoing services. This year as opposed to prior years has seen departments make a reduction in this category of expenditures and is reflective of a citywide effort to structurally bring expenditures in line with ongoing revenues. The most notable decrease to the non-personnel portion of the operating budget this year is in the Police Department's budget and is due to elimination of the \$875,000 annual contribution associated with the Police Facility Funding.

Capital and Special Projects

In accordance with the City's Capital and Special Projects Budget, this Budget includes a total of \$14,274,035 in capital and special project for the year. In addition to the items listed in the Capital Improvement Program, this Budget is comprised of Capital Outlay and Special Projects.

- The Capital Improvement budget includes street, infrastructure, and other City improvements. The most significant project in this category this year is for the construction of the new Public Works Maintenance Facility where the plan is to borrow \$7.8 million in order to complete the funding and provide for the construction of the project. Proposed street improvements include the San Gabriel Boulevard & Mission Road Intersection Improvements, Great Streets Program, Del Mar Avenue Bridge Crossing to Alhambra Wash, Las Tunas Rehabilitation, San Gabriel Boulevard Streetscape Improvements, ACE Trench Haul Route Restoration, and Roosevelt Elementary Safe Routes to School. These account for \$12,153,892 of Capital Improvement projects.
- The Capital Outlay component of this Budget is \$926,500 and will fund a fire engine and Fire Marshal vehicle for the Fire Department, police vehicles, as well as two Parks and Recreation pick-up trucks. Other Capital Outlay items include a technology upgrades for the Police Department and Fire Department.
- The City's Special Projects Budget is \$1,193,643. An item of interest is the Zoning Ordinance/ General Plan Update for \$120,000 this year. These funds are needed to facilitate the rewrite of the City's Zoning Ordinance and update to the City's General Plan. Modifications to the documents are scheduled through the 2015-16 budget year for a total cost of \$1,070,000. Another \$419,243 is being provided to ACE in conjunction with improvements to the bridge that will go over the lowered railroad tracks at San Gabriel Blvd. This year's special projects also budget \$185,000 into the City's Stormwater Management Program which will help develop a plan mandated by the Clean Water Act.

Successor Agency Funds

On February 7, 2012, the City Council adopted Resolution No. 12-03 designating the City as the "Successor Agency" to the San Gabriel Redevelopment Agency. As Successor Agency, the City is responsible for winding down the Agency's existing obligations and liquidating the Agency's assets. An Oversight Board is guiding the Agency's dissolution and will oversee the repayments and implementation of projects already underway.

A recognized Obligation Payment Schedule (ROPS) lists all enforceable obligations of the former San Gabriel Redevelopment Agency and the City has moved progressively to wind down the Agency as expeditiously as possible. The Successor Agency has several projects yet to complete which include the completion of the Long Range Property Management Plan which when approved will allow for the conveyance of the two parcels still owned by the Successor Agency. It is anticipated that the final obligation that the Successor Agency will eliminate is the remaining amount due to the City for advances that it had made to the Redevelopment Agency. This last enforceable obligation may take up to six year to be liquidated.

CONCLUSION

This year the Council will have its first opportunity in more than a decade to engage in a strategic planning process, working with its stakeholders and constituents to define the best course to ensure a successful, sustainable San Gabriel over the next decade. We are looking forward to that process.

Finally, let me say thank you to the many city employees who have worked with resources greatly reduced by the recession, State and Federal funding cuts. Each year I continue to be amazed at the talent and resourcefulness that our staff brings to its work, making it a pleasure to work at their sides. Thanks to them and to all of our citizens for making San Gabriel a remarkable, memorable place.

Respectfully submitted,



Steven A. Preston
City Manager

OBJECTIVES OF THE BUDGET

1. To establish service level efforts and funding in accordance with the service priorities set by the City Council for the coming budget period.
2. To adhere to the principles of financial management, including budgets being balanced and adopted on time, matching ongoing expenditures with ongoing resources, providing adequate maintenance to infrastructure, and keep prudent cash reserves.
3. To involve City Council, commissioners, and operating departments in the planning of service delivery for the coming year.
4. Assist the Council and community in understanding the City of San Gabriel's plan of operation, and to allow revision to the plan.
5. To establish a basis for annual audits.

Annual Operating Budget

Goal setting and financial planning occur in a twelve month cycle. Since the levels and distribution of services are anticipated not to remain relatively constant over the next several years, an annual budgeting process has been maintained. In a dynamic economic environment an annual budget simplifies efforts in establishing priorities, creating goals and objectives and allocating the appropriate financial resources.

Budget Calendar

The Budget Calendar is prepared by the Finance Director and reviewed by the City Manager. The calendar establishes critical paths and deadlines necessary to adopting the budget prior to the commencement of the new annual budget period.

City Council Budget Workshops

At these sessions, an overview of the upcoming budget is presented and goals and objectives are discussed. The public workshops are scheduled for the purpose of gaining input and direction to assist in the compilation of the Preliminary Budget. The City Council, commissioners and management staff members are invited to participate in an exchange of ideas in order to better understand the continuation of the current program of service and prioritize possible revenue and expenditure adjustments. After the workshop, Finance working with all departments compiles the Preliminary Budget for the City Manager's review.

Budget Study Session

A Budget Study Session is scheduled in June. The City Manager and Finance Director present an overview of the City's financial condition and the proposed Budget. Department Heads are asked to present a brief review of their respective departmental programs for the upcoming budget cycle.

Budget Hearing and Adoption

Final adoption for the City budget is scheduled for the last meeting in June. Responses to prior Council meetings or budget study sessions are addressed. A series of actions are taken including adoption of a Resolution establishing the next year's Appropriations Limit Calculation.

The final budget document is prepared by the Finance Department and distributed to Council and management staff. Financial performance reviews are reported monthly.

Budget Summaries

SECTION I

This section presents information about the City of San Gabriel's revenues and expenditure structures. The pie charts describe each major category of revenue and appropriation and show the percentage of total revenues and appropriations for each category. Also included is a brief description of each revenue source and area of appropriation.

TOTAL REVENUES SOURCES - ALL FUNDS

Property Tax –

Revenues received as a result of the levy of taxes upon the real value of personal property. Includes levies against the secured, unsecured, and utility rolls, and all penalties and interest on delinquent taxes.

Sales Tax –

Taxes imposed upon the sale or consumption of goods in the City. Current percentage is 9.00 percent. Revenues equal 1 percent of taxable sales in San Gabriel.

Other Taxes –

Revenues derived from franchise, property transfer, transient occupancy and utility users taxes.

Licenses and Permits –

Revenues received from Business and dog licenses and development and regulatory permits.

Fines, Forfeitures, and Penalties –

Monies derived from the City's share of fines and penalties imposed by the courts for vehicle code and other statutory violations.

Use of Money and Property –

Revenue received from the rental of buildings and interest from investment of City funds.

Revenue from Other Agencies –

Subventions and grants received by the City, the distribution of which is controlled by another agency.

Charges for Service –

Revenue from all charges for specific services provided by the City, such as, engineering, plan check, park and recreation fees, and ambulance and false alarm charges.

Internal Service –

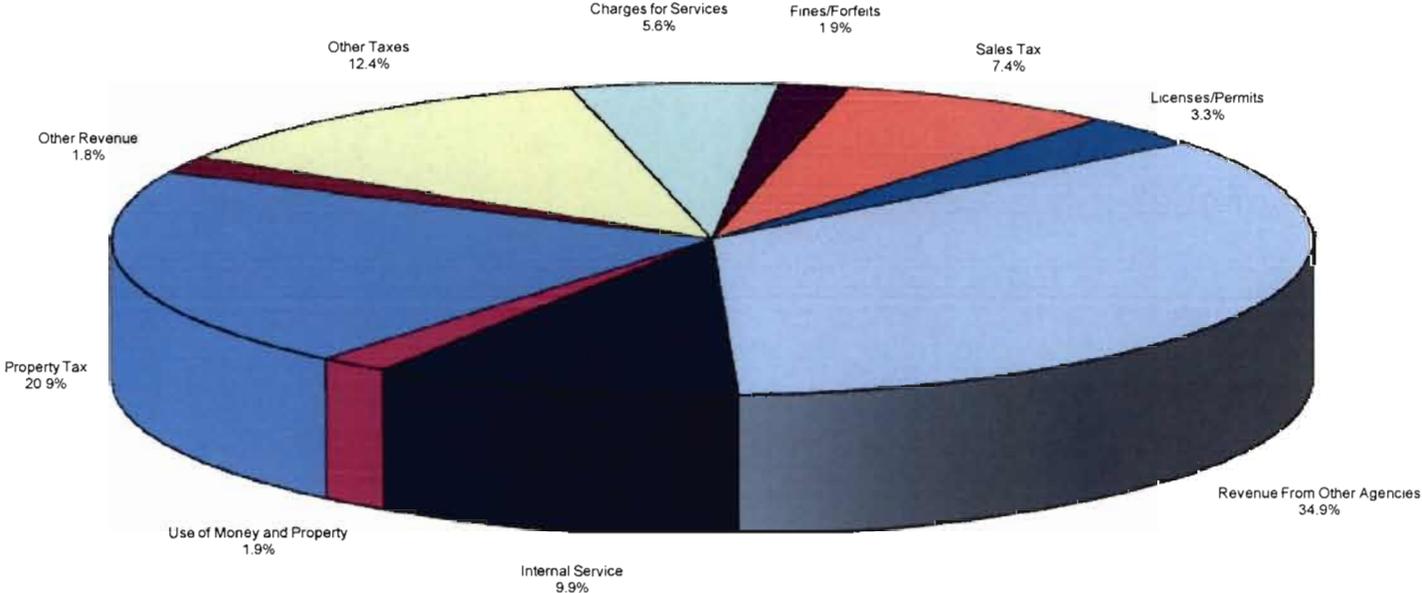
Internal service revenues are used to finance and account for services provided to departments within the City. These revenues are also used to account for self-insurance of workers' compensation and general liability insurance claims.

Other –

Miscellaneous and unusual revenues not falling into any other classification, such as, sale of property, cost reimbursements, and donations.

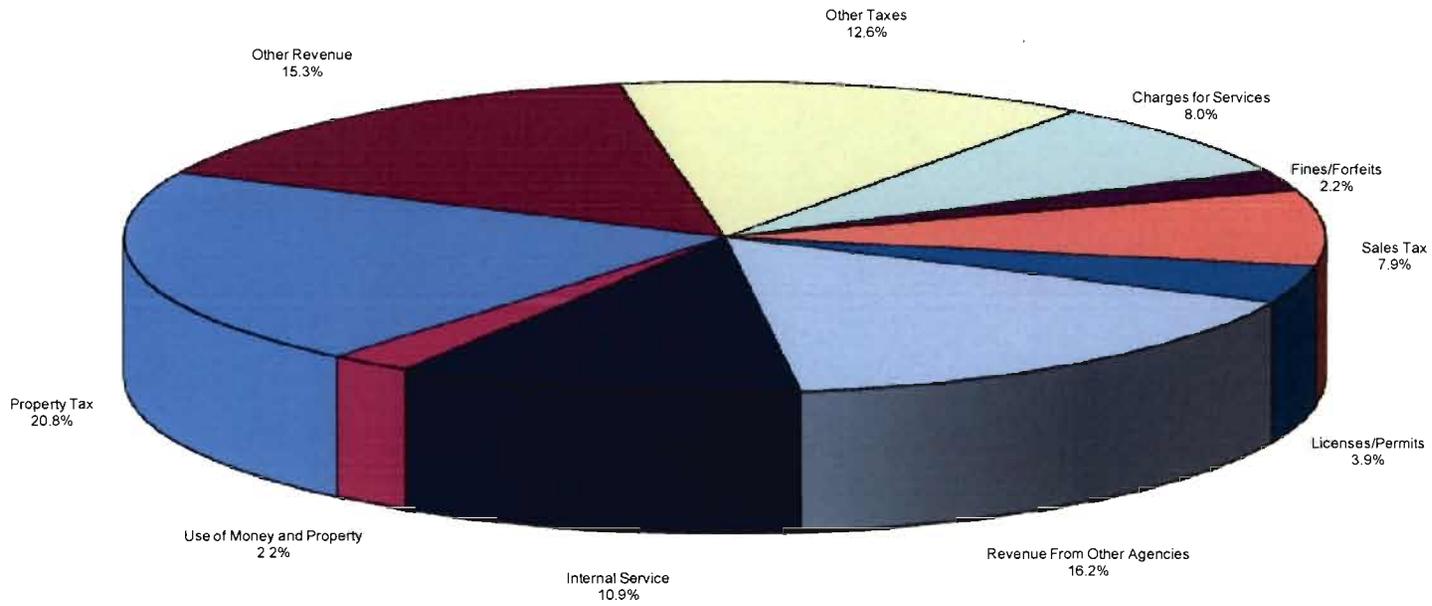
**Total Revenues - All Funds
2012-2013 Fiscal Year
By Source**

Total Budget - \$53,734,604



**Total Revenues - All Funds
2013-2014 Fiscal Year
By Source**

Total Budget - \$53,431,442



TOTAL EXPENDITURES - ALL FUNDS

General Administration –

Expenditures for general administrative support of the various operating departments. Included are the City Council, City Clerk, and City Attorney along with the City Manager and his staff who are responsible for City management, public information, elections and Human Resources.

Insurance –

Expenditures for insurance costs including liability, workers compensation and property.

Finance –

Expenditures for all accounting services from collecting revenues to paying bills, preparing payroll, data processing, and miscellaneous billings. Provides financial and analytical support to all departments and the RDA Successor Agency.

Police –

Expenditures for police protection, crime investigation and prevention and traffic safety.

Fire –

Expenditures for the fire suppression, prevention, investigation and paramedic service.

Parks and Recreation –

Expenditures for maintenance of City parks, recreation programs for all ages, and the various local transit programs.

Mission Playhouse –

Expenditures for the operations of the Mission Playhouse.

Public Works –

The Public Works Department is responsible for maintenance of city streets, sidewalks, sewers and street lighting systems.

Community Development –

Expenditures for administration of Building, Planning, Code Enforcement, Community Development Block Grant and Housing Programs, RDA Successor Agency and Economic Development.

Internal Service –

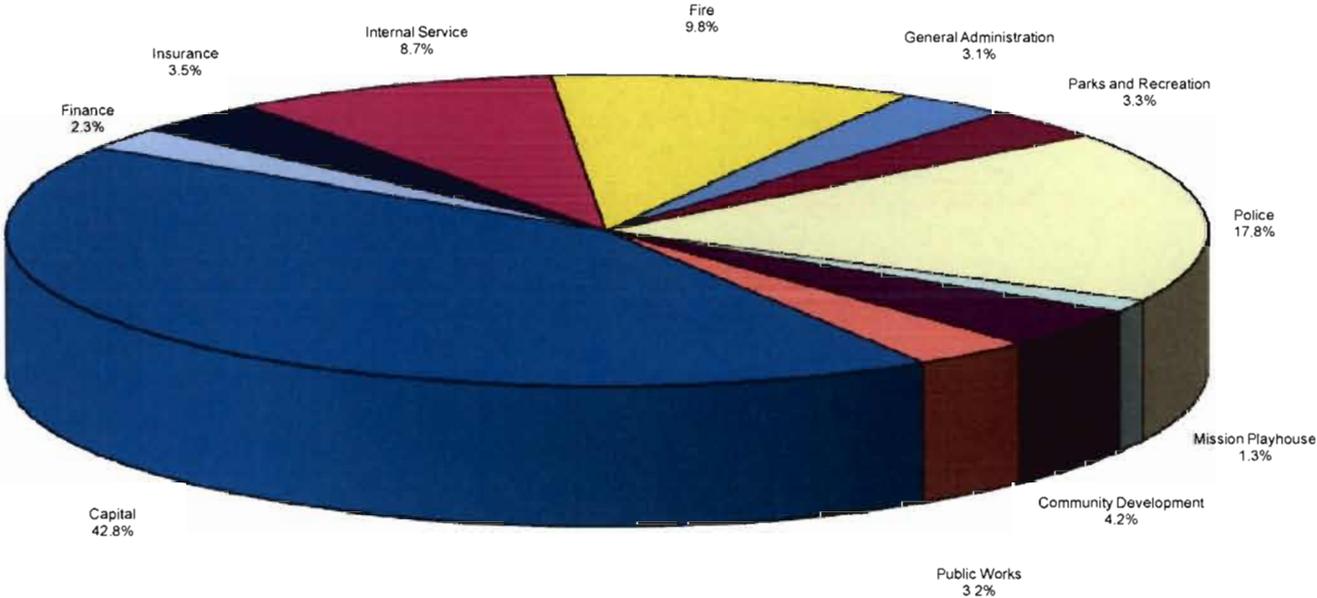
Internal service expenditures are used to account for expenditures for services provided to departments within the City. These expenditures include automotive maintenance, and self-insurance of workers' compensation and general liability insurance claims.

Capital Projects –

These expenditures represent all capital items to be acquired and capital improvements to be completed Citywide.

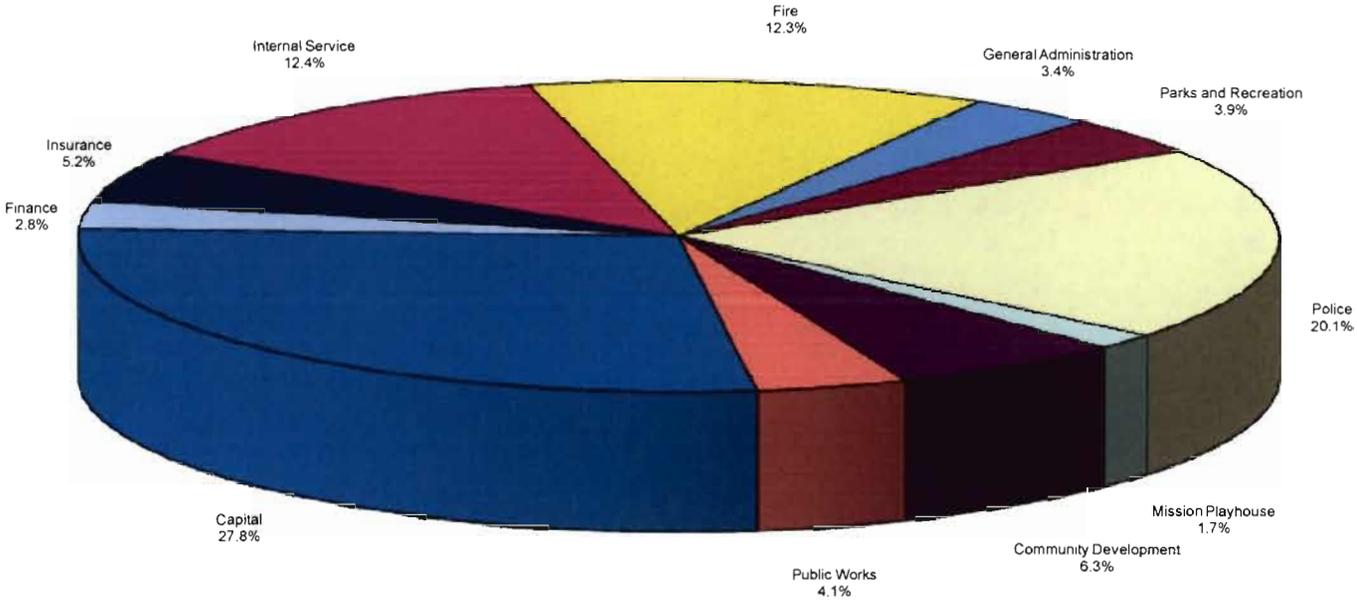
Total Expenditures - All Funds 2012-2013 Fiscal Year

Total Budget - \$69,259,381



Total Expenditures - All Funds 2013-2014 Fiscal Year

Total Budget - \$54,135,258



SECTION II

The Fund Balance Analysis summarizes the estimated financial position of each City Fund for 2013-14. The Beginning Balance shows the total estimated amount available at the close of 2012-13, which is available for appropriation in the new year. Revenues represent the total estimated resources available for the fiscal year and Expenditures are the recommended appropriations. Net Transfers is the difference of all budgeted Transfers In and Transfers Out anticipated during the fiscal year. Reserves represent funds not yet appropriated by formal action, allowing the City to plan in a prudent manner the financial position at the close of the fiscal year. The Ending Fund Balance represents unappropriated funds available.

Because the transfers between funds are significant, a Schedule of Transfers for the next fiscal year follows the Fund Balance Analysis.

A schedule of Capital and Special Projects completes this section .

City of San Gabriel
Fund Balance Analysis 2012-13

<u>Fund</u>	<u>Beginning Fund Balance</u>	<u>Revised Revenues</u>	<u>Revised Expenditures</u>	<u>Net Transfer</u>	<u>Net Advances/ Reserves</u>	<u>Ending Fund Balance</u>
General Fund	1,140,249	26,097,220	31,939,405	2,007,721	5,194,405	2,500,190
Special & Capital Projects	-	-	27,689,912	27,689,912	-	-
Retirement Fund	1,194,325	5,430,000	-	(6,552,424)	-	71,901
Gas Tax Fund	1,745,599	1,279,000	-	(2,135,065)	-	889,534
PROP A Fund	624,861	666,000	1,240,000	(181,968)	-	(131,107)
PROP C Fund	2,009,600	600,000	707,958	(1,439,070)	-	462,572
Measure R Fund	1,046,617	465,000	-	(1,421,943)	-	89,674
Low/Mod Housing	-	-	-	-	-	-
RDA Retirement Obligation Fund	(935,972)	900,000	187,012	(2,601,418)	-	(2,824,402)
C.O.P.S. Fund	143,338	102,000	130,009	-	-	115,329
Traffic Congestion Relief Fund	-	-	-	(88,663)	-	(88,663)
Parks & Recreation Activity Fund	152,313	209,600	274,147	-	-	87,766
Office of Traffic Safety Grant Fund	(19,832)	120,600	-	-	-	100,768
Mission Playhouse Facility Fund	100,212	45,000	-	(159,812)	-	(14,600)
Parking Fund	-	-	-	-	-	-
Air Quality Management District Fund	(2,647)	50,000	-	(35,000)	-	12,353
Narcotic Seizure Fund	474,481	60,500	-	(148,185)	-	386,796
Waste Management Fund	1,892,603	500,000	-	(2,051,666)	-	340,937
C.D.B.G. Grant Fund	(148,230)	1,105,275	155,113	(801,932)	-	-
Other Grants Fund	(653,926)	10,463,409	-	(11,786,764)	-	(1,977,281)
Developer Impact Facility Fund	1,489,568	276,000	-	(661,732)	-	1,103,836
Street Light Assessment District	211,381	-	-	-	-	211,381
Redevelopment Capital Project	-	-	-	-	-	-
Automotive Equipment Fund	905,196	1,193,000	797,575	(666,991)	-	633,630
Self Insurance Fund	117,591	4,172,000	5,221,000	1,035,000	-	103,591
Total All Funds	11,487,327	53,734,604	68,342,131	-	5,194,405	2,074,205

Detailed information of Net Transfers can be found on page 11.

City of San Gabriel
Fund Balance Analysis 2013-14

Fund	Beginning Fund Balance	Estimated Revenues	Estimated Expenditures	Net Transfer	Net Advances/ Reserves	Ending Fund Balance
General Fund	2,500,190	34,914,992	31,654,062	(4,208,242)	-	1,552,878
Special & Capital Projects	-	-	14,274,035	14,274,035	-	-
Retirement Fund	71,901	5,830,000	-	(5,335,443)	-	566,458
Gas Tax Fund	889,534	1,279,000	-	(1,334,382)	-	834,152
PROP A Fund	(131,107)	687,000	84,676	-	-	471,217
PROP C Fund	462,572	630,000	694,670	(380,055)	-	17,847
Measure R Fund	89,674	465,000	-	(429,831)	-	124,843
Low/Mod Housing	-	-	-	-	-	-
RDA Retirement Obligation Fund	(2,824,402)	900,000	258,443	(387,534)	-	(2,570,379)
C.O.P.S. Fund	115,329	104,000	131,139	-	-	88,190
Traffic Congestion Relief Fund	(88,663)	-	-	31,985	-	(56,678)
Parks & Recreation Activity Fund	87,766	197,600	244,673	-	-	40,693
Office of Traffic Safety Grant Fund	100,768	-	-	-	-	100,768
Mission Playhouse Facility Fund	(14,600)	45,000	-	-	-	30,400
Parking Fund	-	235,000	-	(235,000)	-	-
Air Quality Management District Fund	12,353	50,000	-	(50,000)	-	12,353
Narcotic Seizure Fund	386,796	8,500	-	(44,000)	-	351,296
Waste Management Fund	340,937	500,000	-	(779,938)	-	60,999
C.D.B.G. Grant Fund	-	339,802	141,158	(193,595)	-	5,049
Other Grants Fund	(1,977,281)	1,227,000	-	(1,227,000)	-	(1,977,281)
Developer Impact Facility Fund	1,103,836	145,000	-	(75,000)	-	1,173,836
Street Light Assessment District	211,381	-	-	-	-	211,381
Redevelopment Capital Project	-	-	-	-	-	-
Automotive Equipment Fund	633,630	1,247,000	796,554	(833,000)	-	251,076
Self Insurance Fund	103,591	4,626,548	5,855,848	1,207,000	-	81,291
Total All Funds	2,074,205	53,431,442	54,135,258	-	-	1,370,389

Detailed information of Net Transfers can be found on page 12.

**City of San Gabriel
Detail Schedule of Transfers
2012-2013**

Fund	General	Capital and Special Projects	Self-Insurance	Transfers-out Total
General Fund	-	4,144,703	-	4,144,703
Special and Capital Projects Fund	-	-	-	
Retirement Fund (1)	5,517,424	-	1,035,000	6,552,424
Gas Tax Fund (2)	600,000	1,535,065	-	2,135,065
Asset Forfeiture State Fund	-	148,185	-	148,185
Air Quality Improvement Fund	-	35,000	-	35,000
Traffic Congestion Relief Fund	-	88,663	-	88,663
State Supplemental Law Enf. Fund	-	-	-	-
RDA Successor Agency Fund	-	2,601,418	-	2,601,418
Development Impact Fund	-	661,732	-	661,732
Proposition A Fund	-	181,968	-	181,968
Proposition C Fund	-	1,439,070	-	1,439,070
Measure R Fund	-	1,421,943	-	1,421,943
Automotive Equipment Fund (3)	35,000	631,991	-	666,991
Self-Insurance Fund	-	-	-	-
Street Light Assessment Fund	-	-	-	-
Mission Playhouse Facility Fund	-	159,812	-	159,812
O.T.S. Grant Fund	-	-	-	-
Waste Management Fund	-	2,051,666	-	2,051,666
C.D.B.G. Fund	-	801,932	-	801,932
Other Grants Fund	-	11,786,764	-	11,786,764
Parking Fund	-	-	-	-
Low/Mod Housing Fund	-	-	-	-
Transfers-in Total	<u>6,152,424</u>	<u>27,689,912</u>	<u>1,035,000</u>	<u>34,877,336</u>

- (1) Retirement Costs for General Fund Active and All Retired Employees
(2) Annual Transfer to General Fund
(3) Annual Transfer to General Fund to Repay Loan for Fire Engine

**City of San Gabriel
Detail Schedule of Transfers
2013-2014**

Fund	General	Capital and Special Projects	Self-Insurance	Transfers-out Total
General Fund	-	8,971,685	-	8,971,685
Special and Capital Projects Fund	-	-	-	
Retirement Fund (1)	4,128,443	-	1,207,000	5,335,443
Gas Tax Fund (2)	600,000	734,382	-	1,334,382
Asset Forfeiture State Fund	-	44,000	-	44,000
Air Quality Improvement Fund	-	50,000	-	50,000
Traffic Congestion Relief Fund	-	(31,985)	-	(31,985)
State Supplemental Law Enf. Fund	-	-	-	-
RDA Successor Agency Fund	-	387,534	-	387,534
Development Impact Fund	-	75,000	-	75,000
Proposition A Fund	-	-	-	-
Proposition C Fund	-	380,055	-	380,055
Measure R Fund	-	429,831	-	429,831
Automotive Equipment Fund (3)	35,000	798,000	-	833,000
Self-Insurance Fund	-	-	-	-
Street Light Assessment Fund	-	-	-	-
Mission Playhouse Facility Fund	-	-	-	-
O.T.S. Grant Fund	-	-	-	-
Waste Management Fund	-	779,938	-	779,938
C.D.B.G. Fund	-	193,595	-	193,595
Other Grants Fund	-	1,227,000	-	1,227,000
Parking Fund	-	235,000	-	235,000
Low/Mod Housing Fund	-	-	-	-
Transfers-in Total	<u>4,763,443</u>	<u>14,274,035</u>	<u>1,207,000</u>	<u>20,244,478</u>

(1) Retirement Costs for General Fund Active and All Retired Employees

(2) Annual Transfer to General Fund

(3) Annual Transfer to General Fund to Repay Loan for Fire Engine

**CITY OF SAN GABRIEL
CAPITAL AND SPECIAL PROJECTS BUDGET
FISCAL YEAR 2013-14**

<u>Project #</u>	<u>Account #</u>	<u>Description</u>	<u>Funding Source</u>	<u>Amount</u>
<u>Special Projects</u>				
1-08-02	122-800 15 96-515	Valley Blvd Street Trees	General	(70,000)
1-09-48	122-800 15 96-743	Mission Road Rule 20-A Underground Phase 1	General	43,000
1-09-49	122-800 41 96-744	Mission Road Rule 20-A Underground Phase 2	Gas Tax	19,000
1-09-49	122-800 15 96-744	Mission Road Rule 20-A Underground Phase 2	General	23,000
1-12-66	122-810 41 96-727	Annual Pavement Marking Program	Gas Tax	20,000
8-08-05	122-800 57 96-512	Urban Forest Program	County Park Grant	61,520
8-09-14	122-800 15 96-763	Zoning Ordinance/General Plan Updates	General	120,000
	122-761 15 96-373	Electronic Patient Care Report	General	12,200
	122-800 55 96-521	State Mandated Waste Mgmt. Costs	Waste Management	1,200
	122-810 15 96-526	Stormwater Mgmt. Program	General	185,000
	122-810 44 96-769	Parking In-Lieu Fees	Parking Fund	235,000
	122-810 57 96-887	ACE - San Gabriel Trench Project Coordinator	ACE Reimbursement	84,480
1-09-58	122-946 48 96-888	ACE San Gabriel Blvd. Bridge	Successor Agency	419,243
	122-946 48 96-131	Financial Reporting - City Finance Staff	Successor Agency	40,000
Total Special Projects				1,193,643
<u>Capital Improvement</u>				
1-08-11	122-800 41 97-706	Broadway/Walnut Grove Intersection Improvemer	Gas Tax	225,000
1-08-11	122-800 50 97-706	Broadway/Walnut Grove Intersection Improvemer	Prop C	(225,000)
1-08-11	122-800 40 97-706	Broadway/Walnut Grove Intersection Improvemer	Development Impact	75,000
1-08-23	122-800 41 97-707	San Gabriel & Mission Intersection Improvement	Gas Tax	(225,000)
1-08-23	122-800 50 97-707	San Gabriel & Mission Intersection Improvement	Prop C	225,000
1-08-24	122-800 41 97-715	SG @ Las Tunas & Broadway Intersection	Gas Tax	(6,700)
1-08-24	122-800 15 97-715	SG @ Las Tunas & Broadway Intersection	General	(155,000)
1-08-24	122-800 50 97-715	SG @ Las Tunas & Broadway Intersection	Prop C	(64,911)
1-08-24	122-800 57 97-715	SG @ Las Tunas & Broadway Intersection	MTA	(62,000)
1-08-33	122-800 55 97-742	Las Tunas Streetscape/Pedestrian Enhancement	Waste Management	193,000
1-08-33	122-800 15 97-742	Las Tunas Streetscape/Pedestrian Enhancement	General	30,000
1-08-33	122-800 57 97-742	Las Tunas Streetscape/Pedestrian Enhancement	STPE-R-RIP-STP	641,000
1-08-35	122-800 41 97-704	Great Street Program	Gas Tax	78,000
1-08-35	122-800 55 97-704	Great Street Program	Waste Management	335,000
1-08-35	122-800 15 97-704	Great Street Program	General	31,985
1-08-35	122-800 56 97-704	Great Street Program	Traffic Congestion	(31,985)
1-08-42	122-800 50 97-650	Del Mar Ave/Alhambra Wash Bridge Replacemen	Prop C	(335,383)
1-08-42	122-800 45 97-650	Del Mar Ave/Alhambra Wash Bridge Replacemen	STP-L	568,383
1-09-45	122-946 48 97-785	Las Tunas Rehab. SG-Muscatel	Successor Agency	(40,561)
1-09-45	122-800 45 97-785	Las Tunas Rehab. SG-Muscatel	STP-L	(443,383)
1-09-45	122-800 58 97-785	Las Tunas Rehab. SG-Muscatel	Measure R	329,831
1-09-45	122-800 41 97-785	Las Tunas Rehab. SG-Muscatel	Gas Tax	611,082
1-09-45	122-800 55 97-785	Las Tunas Rehab. SG-Muscatel	Waste Management	185,738
1-09-45	122-800 15 97-785	Las Tunas Rehab. SG-Muscatel	General	210,000
1-09-45	122-800 50 97-785	Las Tunas Rehab. SG-Muscatel	Prop C	780,349
1-09-58	122-800 53 97-725	San Gabriel Streetscape Improvements	CDBG	193,595
1-09-58	122-946 48 97-725	San Gabriel Streetscape Improvements	Successor Agency	(101,120)
1-11-62	122-800 41 97-747	Annual Street Sign Replacement	Gas Tax	5,000
1-11-63	122-946 48 97-543	ACE Trench - Haul Route Restoration	Successor Agency	64,612
1-11-63	122-810 58 97-543	ACE Trench - Haul Route Restoration	Measure R	100,000
1-12-64	122-800 41 97-747	Citywide Series Street Light Retrofit	Gas Tax	8,000

**CITY OF SAN GABRIEL
CAPITAL AND SPECIAL PROJECTS BUDGET
FISCAL YEAR 2013-14**

Project #	Account #	Description	Funding Source	Amount
1-12-65	122-810 57 97-757	Roosevelt Elementary Safe Routes to School	SRTS (Federal Grant)	247,000
1-13-68	122-800 57 97-760	San Gabriel Blvd. Signal Improvements	SAFETEA-LU	130,000
3-09-02	122-800 55 97-771	Storm Drain Catch Basin Screens	Waste Management	65,000
6-08-02	122-800 15 97-751	New City Public Works Yard	General	7,800,000
6-08-03	122-751 15 97-585	New City Police Facility	General	625,000
6-09-08	122-800 15 97-753	City Hall,McGroarty,Santa Anita Bldg Remodel	General	82,000
6-09-08	122-946 48 97-753	City Hall,McGroarty,Santa Anita Bldg Remodel	Successor Agency	5,360
Total Capital Improvement				12,153,892
Capital Outlay				
2-08-01	122-800 15 99-762	Annual Traffic Signal Upgrade Program	General	20,000
7-10-13	122-751 37 99-201	Police Vehicles	Auto Shop	198,000
7-11-18	122-761 37 99-302	Fire Engine	Auto Shop	550,000
	122-751 43 99-250	Technology Upgrades	Asset Forfeiture	44,000
	122-761 15 99-373	Digital Telephone System	General	14,500
	122-761 51 99-200	New Deputy Fire Marshal Vehicle	AQMD	50,000
	122-850 37 99-202	Parks & Rec Pick-Up Trucks (2)	Auto Shop	50,000
Total Capital Outlay				926,500
TOTAL CAPITAL AND SPECIAL PROJECTS BUDGET				14,274,035

SECTION III

The General Fund is the main operating fund of the City, which accounts for resources that are not restricted for use by law or local policy. Services such as public safety, public works, recreation and general administration are traditionally included in the General Fund.

This section presents a more detailed look at the General Fund, including a historical perspective on the Fund Balance and a more detailed presentation of revenues and expenditures.

**CITY OF SAN GABRIEL
AVAILABLE RESERVES ANALYSIS
FOR FISCAL YEARS 2009-10 THROUGH 2013-14**

	<u>2009-10</u> <u>Audited</u>	<u>2010-11</u> <u>Audited</u>	<u>2011-12</u> <u>Audited</u>	<u>2012-13</u> <u>Revised</u>	<u>2013-14</u> <u>Estimated</u>
Available Reserves, July 1	426,912	429,181	(639,868)	1,140,249	2,500,190
OPERATING					
Revenues	22,632,346	25,312,197	24,543,179	26,097,220	34,914,992
Expenditures	28,468,455	29,262,934	31,329,775	31,939,405	31,654,062
Transfers	5,514,865	5,629,740	5,315,085	6,152,424	4,763,443
OPERATING SURPLUS (DEFICIT)	(321,244)	1,679,003	(1,471,511)	310,239	8,024,373
CAPITAL & SPECIAL PROJECTS	598,599	1,656,930	1,421,666	4,144,703	8,971,685
TOTAL SURPLUS (DEFICIT)	(919,843)	22,073	(2,893,177)	(3,834,464)	(947,312)
CHANGES IN RESERVES:					
Capital Replacement	(823,162)	(3,750,094)	-	-	-
Prepaid Expenditures	-	(2,640)	-	-	-
Advances To RDA	1,192,369	(4,951,252)	-	-	-
Advances To Other Funds	(713,059)	(98,044)	-	-	-
Encumbrances	(247,406)	(98,455)	-	-	-
Waste Reduction	-	-	-	-	-
Capital Outlay	(330,854)	(1,831,155)	-	-	-
Nonspendable	-	5,457,078	(4,166,043)	-	-
Restricted	-	244,594	(222,687)	(21,907)	-
Committed	-	6,121,090	(284,564)	(5,172,498)	-
Assigned	-	-	-	-	-
Available Reserves, June 30	429,181	(639,868)	1,140,249	2,500,190	1,552,878

Remaining amount required to achieve a \$3,165,407 Available Reserve goal which is equal to 10% of total expenditures = \$1,612,528
2012-13 Transfers In and (Out) = Retirement Fund = \$5,517,424, Gas Tax Fund = \$600,000 and Automotive Equipment Fund = \$35,000
2013-14 Transfers In and (Out) = Retirement Fund = \$4,128,443, Gas Tax Fund = \$600,000 and Automotive Equipment Fund = \$35,000
2012-13 Capital & Special Projects budget is reduced by \$3,681,955 for the Public Works Yard with increased borrowing in 2013-14

CITY OF SAN GABRIEL
GENERAL FUND REVENUES
FISCAL YEAR 2012-13

		<u>Revised Estimate</u>	<u>% of Total</u>
3111	Property Tax	\$ 4,950,000	19.0%
3131	Utility Users Tax	4,700,000	18.0%
3132	Sales and Use Tax	4,000,000	15.3%
3133	Franchise Tax	590,000	2.3%
3134	Transient Occupancy Tax	1,028,250	3.9%
3135	Property Transfer Tax	100,000	0.4%
	Taxes	15,368,250	58.9%
3211	ARRA (Stimulus) Funding	-	0.0%
3222	Motor Vehicle In-Lieu	3,700,000	14.2%
3224	State Reimbursements	150,000	0.6%
3227	State Mandated Reimbursement	20,000	0.1%
3231	Bikeway Fund	30,000	0.1%
3234	County Grants	45,000	0.2%
3245	Grants-Other Agencies	10,000	0.0%
	Revenue From Other Agencies	3,955,000	15.2%
3311	Business Licenses	625,000	2.4%
3312	Dog Licenses	15,000	0.1%
3314	Tobacco Retailer Licenses	15,000	0.1%
3321	Building Permits	475,000	1.8%
3322	Occupancy Permits	150,000	0.6%
3323	Plumbing Permits	60,000	0.2%
3324	Electrical Permits	60,000	0.2%
3225	Sign Permits	15,000	0.1%
3326	Overnight Parking Permits	350,000	1.3%
3327	CASP Program - City	-	0.0%
	Licenses and Permits	1,765,000	6.8%
3411	Vehicle Code Fines - Court	100,000	0.4%
3412	Other Fines - Court	90,000	0.3%
3413	Parking Fines - City	800,000	3.1%
3416	Administrative Citations	6,000	0.0%
	Fines and Forfeitures	996,000	3.8%
3511	Interest	190,000	0.7%
3512	Interest-RDA	6,500	0.0%
3529	Other Rental Income	175,000	0.7%
3531	Building Rentals	160,000	0.6%
3532	Rental Subsidy	(44,530)	-0.2%
3533	Equipment Rental	45,000	0.2%
3534	Parking	34,000	0.1%
3536	Labor Charges	200,000	0.8%
	Use of Money and Property	765,970	2.9%

CITY OF SAN GABRIEL
GENERAL FUND REVENUES
FISCAL YEAR 2012-13

		<u>Revised Estimate</u>	<u>% of Total</u>
3621	Plan Checking	250,000	1.0%
3622	Public Works Fees	230,000	0.9%
3624	Street Sweeping	165,000	0.6%
3625	Graffiti Removal	34,000	0.1%
3626	Sewer Maintenance	50,000	0.2%
3627	General Plan "Set-Aside" Fee	15,000	0.1%
3628	Planning Fees	80,000	0.3%
3630	Advertising & Posting Fees	7,000	0.0%
	Community Development	831,000	3.2%
3631	Fire Services	400,000	1.5%
3633	Police Services	75,000	0.3%
3634	Facility Rental - EOC	-	0.0%
3635	Ambulance Fees	775,000	3.0%
3636	False Alarms	13,000	0.0%
3637	Witness Fees	1,000	0.0%
	Public Safety	1,264,000	4.8%
3641	Recreation Fees	65,000	0.2%
3642	Lighted Fields	1,000	0.0%
3644	Swimming Pool	100,000	0.4%
3645	Adult Center	40,000	0.2%
3647	Vending Machine Proceeds	-	0.0%
	Recreation	206,000	0.8%
3911	Sale of Records	1,000	0.0%
3912	Post Reimbursements	5,000	0.0%
3913	CDBG Reimbursements	-	0.0%
3914	Proposition "A" Administration	-	0.0%
3915	Damage Recovery	30,000	0.1%
3916	Election Cost Reimbursement	90,000	0.3%
3917	Sale of Property	10,000	0.0%
3918	Proposition "C" Administration	-	0.0%
3919	Proceeds From Prop "A" Exch.	780,000	3.0%
3920	Donations	15,000	0.1%
3990	Miscellaneous	15,000	0.1%
	Other Revenue	946,000	3.6%
TOTAL - GENERAL FUND		<u>\$ 26,097,220</u>	<u>100.0%</u>

CITY OF SAN GABRIEL
GENERAL FUND REVENUES
FISCAL YEAR 2013-14

		<u>Adopted Budget</u>	<u>% of Total</u>
3111	Property Tax	\$ 4,400,000	12.6%
3131	Utility Users Tax	4,800,000	13.7%
3132	Sales and Use Tax	4,200,000	12.0%
3133	Franchise Tax	590,000	1.7%
3134	Transient Occupancy Tax	1,161,000	3.3%
3135	Property Transfer Tax	100,000	0.3%
	Taxes	15,251,000	43.7%
3222	Motor Vehicle In-Lieu	3,700,000	10.6%
3223	Off Highway Vehicle In-Lieu	-	0.0%
3224	State Reimbursements	190,000	0.5%
3227	State Manadated Reimbursement	20,000	0.1%
3231	Bikeway Fund	30,000	0.1%
3234	County Grants	45,000	0.1%
3245	Grants-Other Agencies	-	0.0%
	Revenue From Other Agencies	3,985,000	11.4%
3311	Business Licenses	685,000	2.0%
3312	Dog Licenses	45,000	0.1%
3314	Tobacco Retailer Licenses	15,000	0.0%
3321	Building Permits	511,070	1.5%
3322	Occupancy Permits	157,500	0.5%
3323	Plumbing Permits	63,000	0.2%
3324	Electrical Permits	63,000	0.2%
3225	Sign Permits	15,750	0.0%
3326	Overnight Parking Permits	419,540	1.2%
3327	CASP Program - City	85,000	0.2%
	Licenses and Permits	2,059,860	5.9%
3411	Vehicle Code Fines - Court	100,000	0.3%
3412	Other Fines - Court	90,000	0.3%
3413	Parking Fines - City	981,000	2.8%
3416	Administrative Citations	6,000	0.0%
	Fines and Forfeitures	1,177,000	3.4%
3511	Interest	200,000	0.6%
3512	Interest-RDA	6,500	0.0%
3529	Other Rental Income	193,750	0.6%
3531	Building Rentals	176,000	0.5%
3532	Rental Subsidy	(44,530)	-0.1%
3533	Equipment Rental	49,500	0.1%
3534	Parking	51,631	0.1%
3536	Labor Charges	264,240	0.8%
	Use of Money and Property	897,091	2.6%

CITY OF SAN GABRIEL
GENERAL FUND REVENUES
FISCAL YEAR 2013-14

		<u>Adopted Budget</u>	<u>% of Total</u>
3621	Plan Checking	269,940	0.8%
3622	Public Works Fees	230,000	0.7%
3623	Special Project Plan Check Services	1,239,000	3.5%
3624	Street Sweeping	165,000	0.5%
3625	Graffiti Removal	34,000	0.1%
3626	Sewer Maintenance	1,000	0.0%
3627	General Plan "Set-Aside" Fee	15,750	0.0%
3628	Planning Fees	91,430	0.3%
3630	Advertising & Posting Fees	7,350	0.0%
	Community Development	2,053,470	5.9%
3631	Fire Services	400,000	1.1%
3633	Police Services	80,000	0.2%
3634	Facility Rental - EOC	-	0.0%
3635	Ambulance Fees	810,685	2.3%
3636	False Alarms	13,000	0.0%
3637	Witness Fees	1,000	0.0%
	Public Safety	1,304,685	3.7%
3641	Recreation Fees	75,752	0.2%
3642	Lighted Fields	3,840	0.0%
3644	Swimming Pool	108,706	0.3%
3645	Adult Center	45,750	0.1%
3647	Vending Machine Proceeds	-	0.0%
	Recreation	234,048	0.7%
3911	Sale of Records	1,000	0.0%
3912	Post Reimbursements	5,000	0.0%
3913	CDBG Reimbursements	28,970	0.1%
3914	Proposition "A" Administration	23,434	0.1%
3915	Damage Recovery	30,000	0.1%
3916	Election Cost Reimbursement	-	0.0%
3917	Sale of Property	10,000	0.0%
3918	Proposition "C" Administration	23,434	0.1%
3919	Proceeds From Prop "A" Exch.	-	0.0%
3920	Donations	15,000	0.0%
3921	Proceeds of Loan	7,800,000	22.3%
3990	Miscellaneous	16,000	0.0%
	Other Revenue	7,952,838	22.8%
TOTAL - GENERAL FUND		<u>\$ 34,914,992</u>	<u>100.0%</u>

CITY OF SAN GABRIEL
EXPENDITURES BY FUNCTION AND DIVISION - ALL CITY FUNDS
2012-13

Function/Division	<u>Salary and Benefits</u>	<u>Maintenance & Operations</u>	<u>Budget Savings</u>	<u>Total</u>	<u>% Total</u>
General Administration					
City Council	164,663	140,570	0	305,233	
City Clerk	168,374	28,119	0	196,493	
City Manager	384,458	74,726	0	459,184	
City Attorney	0	200,265	0	200,265	
Election	139,001	100,000	0	239,001	
Human Resources	341,355	282,894	0	624,249	
Public Information	30,000	66,605	0	96,605	
Total General Administration	1,227,851	893,179	0	2,121,030	5.1%
Mission Playhouse	740,888	155,482	0	896,370	2.2%
Finance					
City Treasurer	125,536	1,400	0	126,936	
Finance	745,112	308,203	0	1,053,315	
Information Technology	0	129,951	0	129,951	
Purchasing	170,316	1,400	0	171,716	
General Services	26,260	89,033	0	115,293	
Insurance	0	2,452,000	0	2,452,000	
Total Finance	1,067,224	2,981,987	0	4,049,211	9.7%
Police	10,300,950	2,035,283	0	12,336,233	29.7%
Fire					
Fire	5,899,126	865,266	0	6,764,392	
Emergency Operations Center	0	24,491	0	24,491	
Disaster Preparedness	0	6,000	0	6,000	
Total Fire Department	5,899,126	895,757	0	6,794,883	16.3%
Public Works					
Street Services	1,217,418	447,282	0	1,664,700	
Maintenance Services	116,457	445,930	0	562,387	
Total Public Works	1,333,875	893,212	0	2,227,087	5.4%
Community Development					
Administration	380,365	83,820	0	464,185	
Engineering	489,103	13,540	0	502,643	
Planning	540,207	117,845	0	658,052	
Building and Safety	462,556	36,440	0	498,996	
Neighborhood Imp. Services	232,015	65,278	0	297,293	
Economic Development	145,569	150,368	0	295,937	
Low Mod Housing	0	0	0	0	
Successor Agency	92,910	85,102	0	178,012	
Total Community Development	2,342,725	552,393	0	2,895,118	7.0%

Function/Division	<u>Salary and Benefits</u>	<u>Maintenance & Operations</u>	<u>Budget Savings</u>	<u>Total</u>	<u>% Total</u>
Parks & Recreation					
Park Maintenance	689,406	168,589	0	857,995	
Swimming Pool	161,939	63,612	0	225,551	
Facilities Maintenance	112,291	48,349	0	160,640	
Recreation	558,196	140,641	0	698,837	
Special Activities	64,547	209,600	0	274,147	
Prop "A" Local Return	0	1,246,000	0	1,246,000	
Prop "C" Local Return	97,958	610,000	0	707,958	
Youth Program	38,496	0	0	38,496	
After School Program	21,338	0	0	21,338	
Total Parks and Recreation	1,744,171	2,486,791	0	4,230,962	10.2%
Internal Service					
Self Insurance	0	5,221,000	0	5,221,000	
Vehicle Services	289,875	507,700	0	797,575	
Total Internal Service	289,875	5,728,700	0	6,018,575	14.5%
Capital					
Redevelopment	0	0	0	0	
Total Capital	0	0	0	0	0.0%
TOTAL - ALL FUNDS	<u>24,946,685</u>	<u>16,622,784</u>	<u>0</u>	<u>41,569,469</u>	100.0%

CITY OF SAN GABRIEL
EXPENDITURES BY FUNCTION AND DIVISION - ALL CITY FUNDS
2013-14

Function/Division	Salary and Benefits	Maintenance & Operations	Budget Savings	Total	% Total
General Administration					
City Council	157,237	87,994	0	245,231	
City Clerk	250,742	22,116	0	272,858	
City Manager	464,543	23,950	0	488,493	
City Attorney	0	176,840	0	176,840	
Election	18,993	0	0	18,993	
Human Resource	366,349	222,387	0	588,736	
Public Information	38,549	36,387	0	74,936	
Total General Administration	1,296,413	569,674	0	1,866,087	4.7%
Mission Playhouse	739,575	161,182	0	900,757	2.3%
Finance					
City Treasurer	146,822	1,400	0	148,222	
Finance	640,139	310,503	0	950,642	
Information Technology	0	129,951	0	129,951	
Purchasing	196,850	1,400	0	198,250	
General Services	26,961	73,610	0	100,571	
Insurance	0	2,794,848	0	2,794,848	
Total Finance	1,010,772	3,311,712	0	4,322,484	10.8%
Police	9,675,926	1,212,183	0	10,888,109	27.3%
Fire					
Fire	5,720,558	924,066	0	6,644,624	
Emergency Operations Center	0	25,016	0	25,016	
Disaster Preparedness	0	6,000	0	6,000	
Total Fire Department	5,720,558	955,082	0	6,675,640	16.7%
Public Works					
Street Services	931,474	651,052	0	1,582,526	
Maintenance Services	154,414	479,260	0	633,674	
Total Public Works	1,085,888	1,130,312	0	2,216,200	5.6%
Community Development					
Administration	371,091	65,939	0	437,030	
Engineering	467,429	9,940	0	477,369	
Planning	481,829	71,462	0	553,291	
Building and Safety	436,024	744,290	0	1,180,314	
Neighborhood Imp. Services	206,704	59,261	0	265,965	
Economic Development	142,669	120,768	0	263,437	
Low Mod Housing	0	0	0	0	
Successor Agency	37,243	221,200	0	258,443	
Total Community Development	2,142,989	1,292,860	0	3,435,849	8.6%

Parks & Recreation					
Park Maintenance	595,067	228,131	0	823,198	
Swimming Pool	154,371	66,052	0	220,423	
Facilities Maintenance	99,526	49,349	0	148,875	
Recreation	499,092	129,519	0	628,611	
Special Activities	47,073	197,600	0	244,673	
Prop "A" Local Return	20,676	64,000	0	84,676	
Prop "C" Local Return	84,670	610,000	0	694,670	
Youth Program	37,206	0	0	37,206	
After School Program	21,363	0	0	21,363	
Total Parks and Recreation	1,559,044	1,344,651	0	2,903,695	7.3%
Internal Service					
Self Insurance	0	5,855,848	0	5,855,848	
Vehicle Services	262,454	534,100	0	796,554	
Total Internal Service	262,454	6,389,948	0	6,652,402	16.7%
Capital					
Redevelopment	0	0	0	0	
Total Capital	0	0	0	0	0.0%
TOTAL - ALL FUNDS	<u>23,493,619</u>	<u>16,367,604</u>	<u>0</u>	<u>39,861,223</u>	100.0%

SECTION IV

This Section contains miscellaneous information about the City and related financial issues, which may enhance the readers' perspective of the financial condition of the City.

APPROPRIATIONS LIMIT SUMMARY

In November 1979, the voters of the State of California approved Proposition 4, commonly known as the "Gann Initiative." The Proposition created Article XIII B of the State Constitution placing limits on the amount of revenue, which can be spent by all entities of government from the "proceeds of taxes." Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limits was based on the 1978-79 "base year" revenues.

Section 9710 of the California Government Code, added in 1980 by the State Legislature, provides that "each year, the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following year..."

In order to address the increasing number of complaints by agencies about the restrictions of Proposition 4, and to provide guidelines for local governments in adopting their limits, the voters approved Proposition 111 in June 1990. Among other things, Proposition 111 provided new adjustment formulas, which make the Appropriations Limit more responsive to local growth issues. Proposition 111 also established a requirement for an annual review of Limit calculations.

A comparison between the FY 2013-14 Appropriations Limit of \$33,315,123 and the Appropriations Subject to the Limit of \$16,920,358 indicates a positive gap between the two. The City will be \$16,394,765 below its Appropriations Limit for Fiscal Year 2013-14.

2012-13	Appropriations Limit		\$31,475,289
2013-14	Change in PCI	=	5.12%
2013-14	Change in Population	=	0.69%
2013-14	Appropriations Limit		\$33,315,123

CITY OF SAN GABRIEL

<u>Fiscal Year</u>	<u>Population</u>	<u>Assessed Valuations</u>	<u>Taxable Sales</u>
2003-04	41,914	2,394,149,638	378,387,200
2004-05	42,374	2,550,004,856	392,461,287
2005-06	42,320	2,615,851,001	395,155,758
2006-07	42,691	3,137,838,065	414,686,832
2007-08	42,762	3,332,115,766	405,101,051
2008-09	42,829	3,670,473,094	350,710,900
2009-10	42,984	3,718,889,581	309,053,100
2010-11	39,839	3,770,851,330	352,756,900
2011-12	39,796	3,845,890,962	3,860,989
2012-13	40,153	3,946,559,370	400,000,000 (*)
2013-14	40,200 (*)	3,846,268,357 (*)	420,000,000 (*)

(*) Estimated

CITY OF SAN GABRIEL
Full Time Positions by Department

Fiscal Year	Elected Officials	Admin.	Mission Playhouse	Finance	Police	Fire	Public Works	Com. Develop.	Parks and Rec.	Total
2003-04	7.0	4.0	4.0	8.0	71.0	36.0	19.0	14.0	18.0	181.0
2004-05	7.0	4.0	4.0	8.0	71.0	36.0	19.0	14.0	18.0	181.0
2005-06	7.0	5.0	4.0	9.0	71.0	36.0	19.0	15.0	18.0	184.0
2006-07	7.0	5.0	4.0	9.0	71.0	36.0	19.0	15.0	18.0	184.0
2007-08	7.0	5.0	5.0	9.0	72.0	36.0	19.0	17.0	18.0	188.0
2008-09	7.0	5.0	5.0	9.0	73.0	36.0	19.0	17.0	18.0	189.0
2009-10	7.0	6.0	5.0	9.0	73.0	36.0	18.0	18.0	18.0	190.0
2010-11	7.0	6.0	5.0	9.0	73.0	36.0	17.0	19.0	18.0	190.0
2011-12	7.0	7.0	5.0	9.0	73.0	36.0	17.0	19.0	18.0	191.0
2012-13	7.0	7.0	5.0	9.0	73.0	36.0	18.0	17.0	18.0	190.0
2013-14	7.0	9.0	5.0	9.0	69.0	36.0	16.0	17.0	14.0	182.0

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Note:

Administration total includes City Clerk staff

Community Development total includes Housing and Redevelopment Agency staff

Public Works unfunded a Maintenance Superintendent in Fiscal Year 2009-10.

Operating Budget

CITY OF SAN GABRIEL
REVENUES

121 GENERAL FUND

		2012-13 Revised Estimate	2013-14 Adopted Budget
3111	Property Tax	\$ 4,950,000	\$ 4,400,000
3131	Utility Users Tax	4,700,000	4,800,000
3132	Sales and Use Tax	4,000,000	4,200,000
3133	Franchise Tax	590,000	590,000
3134	Transient Occupancy Tax	1,028,250	1,161,000
3135	Property Transfer Tax	100,000	100,000
	Taxes	15,368,250	15,251,000
3211	ARRA (Stimulus) Funding	-	-
3222	Motor Vehicle In-Lieu	3,700,000	3,700,000
3224	State Reimbursements	150,000	190,000
3227	State Mandated Reimbursement	20,000	20,000
3231	Bikeway Funds	30,000	30,000
3234	County Grants	45,000	45,000
3245	Grants-Other Agencies	10,000	-
	Revenue From Other Agencies	3,955,000	3,985,000
3311	Business Licenses	625,000	685,000
3312	Dog Licenses	15,000	45,000
3314	Tobacco Retailer Licenses	15,000	15,000
3321	Building Permits	475,000	511,070
3322	Occupancy Permits	150,000	157,500
3323	Plumbing Permits	60,000	63,000
3324	Electrical Permits	60,000	63,000
3325	Sign Permits	15,000	15,750
3326	Overnight Parking Permits	350,000	419,540
3327	CASP Program - City	-	85,000
	Licenses and Permits	1,765,000	2,059,860
3411	Vehicle Code Fines - Court	100,000	100,000
3412	Other Fines - Court	90,000	90,000
3413	Parking Fines - City	800,000	981,000
3416	Administrative Citations	6,000	6,000
	Fines and Forfeitures	996,000	1,177,000
3511	Interest	190,000	200,000
3512	Interest-RDA/Successor Agency	6,500	6,500
3529	Other Rental Income	175,000	193,750
3531	Building Rentals	160,000	176,000
3532	Rental Subsidy	(44,530)	(44,530)
3533	Equipment Rental	45,000	49,500
3534	Parking	34,000	51,631
3536	Labor Charges	200,000	264,240
	Use of Money and Property	765,970	897,091

CITY OF SAN GABRIEL
REVENUES

121 GENERAL FUND

		2012-13 <u>Revised Estimate</u>	2013-14 <u>Adopted Budget</u>
3621	Plan Checking	250,000	269,940
3622	Public Works Fees	230,000	230,000
3623	Special Project Plan Check Services	-	1,239,000
3624	Street Sweeping	165,000	165,000
3625	Graffiti Removal	34,000	34,000
3626	Sewer Maintenance	50,000	1,000
3627	General Plan "Set-Aside" Fee	15,000	15,750
3628	Planning Fees	80,000	91,430
3630	Advertising & Posting Fees	7,000	7,350
	Community Development	<u>831,000</u>	<u>2,053,470</u>
3631	Fire Services	400,000	400,000
3633	Police Services	75,000	80,000
3634	Facility Rental - EOC	-	-
3635	Ambulance Fees	775,000	810,685
3636	False Alarms	13,000	13,000
3637	Witness Fees	1,000	1,000
	Public Safety	<u>1,264,000</u>	<u>1,304,685</u>
3641	Recreation Fees	65,000	75,752
3642	Lighted Fields	1,000	3,840
3644	Swimming Pool	100,000	108,706
3645	Adult Center	40,000	45,750
3647	Vending Machine Proceeds	-	-
	Recreation	<u>206,000</u>	<u>234,048</u>
3911	Sale of Records	1,000	1,000
3912	Post Reimbursements	5,000	5,000
3913	CDBG Reimbursements	-	28,970
3914	Proposition "A" Administration	-	23,434
3915	Damage Recovery	30,000	30,000
3916	Election Cost Reimbursement	90,000	-
3917	Sale of Property	10,000	10,000
3918	Proposition "C" Administration	-	23,434
3919	Proceeds From Prop "A" Exch.	780,000	-
3920	Donations	15,000	15,000
3921	Proceeds From Loan	-	7,800,000
3990	Miscellaneous	15,000	16,000
	Other Revenue	<u>946,000</u>	<u>7,952,838</u>
	GENERAL FUND	<u><u>\$ 26,097,220</u></u>	<u><u>\$ 34,914,992</u></u>

CITY OF SAN GABRIEL
REVENUES

125 RETIREMENT FUND

		2012-13 <u>Revised Estimate</u>	2013-14 <u>Adopted Budget</u>
3111	Property Tax	\$ 5,400,000	\$ 5,800,000
	Taxes	5,400,000	5,800,000
3511	Interest	<u>30,000</u>	<u>30,000</u>
	Use of Money and Property	30,000	30,000
	 RETIREMENT FUND	 <u><u>\$ 5,430,000</u></u>	 <u><u>\$ 5,830,000</u></u>

CITY OF SAN GABRIEL
REVENUES

128 AUTOMOTIVE EQUIPMENT FUND

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3511	Interest	\$ 16,000	\$ 28,000
	Use of Money and Property	16,000	28,000
3651	Vehicle Charges	<u>1,177,000</u>	<u>1,219,000</u>
	Internal Service Charges	1,177,000	1,219,000
AUTOMOTIVE EQUIPMENT FUND		<u><u>\$ 1,193,000</u></u>	<u><u>\$ 1,247,000</u></u>

CITY OF SAN GABRIEL
REVENUES

129 SELF INSURANCE FUND

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3227	State Mand. Reimbursement Revenue From Other Agencies	<u>\$ -</u>	<u>\$ -</u>
3511	Interest Use of Money and Property	<u>30,000</u> <u>30,000</u>	<u>35,000</u> <u>35,000</u>
3652	Insurance Charges Internal Service Charges	<u>4,142,000</u> <u>4,142,000</u>	<u>4,591,548</u> <u>4,591,548</u>
SELF INSURANCE FUND		<u><u>\$ 4,172,000</u></u>	<u><u>\$ 4,626,548</u></u>

CITY OF SAN GABRIEL
REVENUES

136 GAS TAX FUND

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3241	2106 Gas Tax	\$ 138,000	\$ 138,000
3242	2107 Gas Tax	300,000	300,000
3243	2107.5 Gas Tax	6,000	6,000
3244	2105 Gas Tax	200,000	200,000
3245	2103 Gas Tax	<u>600,000</u>	<u>600,000</u>
	Revenue From Other Agencies	1,244,000	1,244,000
3511	Interest	<u>35,000</u>	<u>35,000</u>
	Use of Money and Property	35,000	35,000
	GAS TAX FUND	<u>\$ 1,279,000</u>	<u>\$ 1,279,000</u>

CITY OF SAN GABRIEL
REVENUES

140 ST. LIGHT ASSESS DIST FUND

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3225	State Grants	\$ -	\$ -
	Revenue From Other Agencies	-	-
3661	Street Lighting	-	-
	Charges For Service	-	-
ST. LIGHT ASSESS DIST FUND		<u>\$ -</u>	<u>\$ -</u>

CITY OF SAN GABRIEL
REVENUES

145 TRAF. CONGESTION RELIEF FUND

		2012-13 <u>Revised Estimate</u>	2013-14 <u>Adopted Budget</u>
3221	Traffic Congestion Relief	\$ -	\$ -
3226	Prop 1B Funding	-	-
	Revenue From Other Agencies	-	-
3511	Interest	-	-
	Use of Money and Property '	-	-
	 TRAF. CONGESTION RELIEF FUND	 <u>\$ -</u>	 <u>\$ -</u>

CITY OF SAN GABRIEL
REVENUES

147 OTS GRANT FUND

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3229	OTS Grants	\$ 120,600	\$ -
	Revenue From Other Agencies	120,600	-
3511	Interest	-	-
	Use of Money and Property	-	-
	 OTS GRANT FUND	 <u>\$ 120,600</u>	 <u>\$ -</u>

CITY OF SAN GABRIEL
REVENUES

150 WASTE MANAGEMENT FUND

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3629	Recycling Fees	\$ 50,000	\$ 50,000
	Charges for Service	50,000	50,000
3671	Surcharge	450,000	450,000
	Waste Disposal	450,000	450,000
WASTE MANAGEMENT FUND		<u>\$ 500,000</u>	<u>\$ 500,000</u>

CITY OF SAN GABRIEL
REVENUES

151 AIR QUAL. IMPROVEMENT FUND

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3246	AQMD Registration Fees	\$ 50,000	\$ 50,000
	Revenue From Other Agencies	50,000	50,000
3511	Interest	-	-
	Use of Money and Property	-	-
AIR QUAL. IMPROVEMENT FUND		<u>\$ 50,000</u>	<u>\$ 50,000</u>

CITY OF SAN GABRIEL
REVENUES

152 MISSION PLAYHOUSE IMPROVEMENT

		2012-13 <u>Revised Estimate</u>	2013-14 <u>Adopted Budget</u>
3538	Capital Improvement Surcharge	\$ 45,000	\$ 45,000
	Use of Money and Property	45,000	45,000
3990	Miscellaneous	-	-
	Other Revenue	-	-
	 MISSION PLAYHOUSE IMPROVEMENT	 <u>\$ 45,000</u>	 <u>\$ 45,000</u>

CITY OF SAN GABRIEL
REVENUES

160 STATE SUPPL. LAW ENF. FUND

		<u>2012-13</u>	<u>2013-14</u>
		Revised Estimate	Adopted Budget
3228	AB 3229 Revenue	\$ 100,000	\$ 100,000
	Revenue From Other Agencies	100,000	100,000
3511	Interest	<u>2,000</u>	<u>4,000</u>
	Use of Money and Property	2,000	4,000
STATE SUPPL. LAW ENF. FUND		<u><u>\$ 102,000</u></u>	<u><u>\$ 104,000</u></u>

CITY OF SAN GABRIEL
REVENUES

161 ASSET FORFEITURE- D.O.J.

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3415	Department of Justice	\$ 50,000	\$ -
	Revenue From Other Agencies	50,000	-
3511	Interest	7,000	7,000
	Use of Money and Property	7,000	7,000
ASSET FORFEITURE- D.O.J.		<u>\$ 57,000</u>	<u>\$ 7,000</u>

CITY OF SAN GABRIEL
REVENUES

162 ASSET FORFEITURE- TREAS.

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3415	Department of Treasury	\$ 1,000	\$ -
	Revenue From Other Agencies	1,000	-
3511	Interest	1,000	1,000
	Use of Money and Property	1,000	1,000
ASSET FORFEITURE- TREAS.		<u>\$ 2,000</u>	<u>\$ 1,000</u>

CITY OF SAN GABRIEL
REVENUES

163 ASSET FORFEITURE- STATE

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3415	State of California	\$ 1,000	\$ -
	Revenue From Other Agencies	1,000	-
3511	Interest	500	500
	Use of Money and Property	500	500
ASSET FORFEITURE- STATE		<u><u>\$ 1,500</u></u>	<u><u>\$ 500</u></u>

CITY OF SAN GABRIEL
REVENUES

165 PARKING FUND

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3511	Interest	\$ -	\$ -
	Use of Money and Property	-	-
3990	Miscellaneous	-	235,000
	Other Revenue	-	235,000
	PARKING FUND	<u>\$ -</u>	<u>\$ 235,000</u>

CITY OF SAN GABRIEL
REVENUES

172 DEVELOPMENT IMPACT FUND

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3662	Parks & Rec Facilities	\$ 71,000	\$ 30,000
3663	Sanitary Sewer System	25,000	25,000
3664	Police Facilities	15,000	10,000
3665	Fire Facilities	15,000	10,000
3666	Traffic Impact	110,000	25,000
	Development Impact Fees	236,000	100,000
3511	Interest	40,000	45,000
	Use of Money and Property	40,000	45,000
	DEVELOPMENT IMPACT FUND	<u>\$ 276,000</u>	<u>\$ 145,000</u>

CITY OF SAN GABRIEL
REVENUES

173 PARKS & REC ACTIVITY FUND

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3682	Off Area Trips	\$ 40,000	\$ 40,000
3683	Recreation Classes	80,000	80,000
3684	Dance & Baton	10,000	1,000
3685	Day Camp	39,600	39,600
3686	Tennis	3,000	-
3687	Special Activity	30,000	30,000
3688	Senior Social Dance	2,500	2,500
3689	Recreation Class Insurance	4,500	4,500
	Recreation	209,600	197,600
	 PARKS & REC ACTIVITY FUND	 <u>\$ 209,600</u>	 <u>\$ 197,600</u>

CITY OF SAN GABRIEL
REVENUES

180 PROP "A" LOCAL RETURN FUND

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3232	Local Return - Prop "A"	\$ 650,000	\$ 675,000
	Revenue From Other Agencies	650,000	675,000
3511	Interest	10,000	6,000
3529	Rental Income	6,000	6,000
	Use of Money and Property	16,000	12,000
 PROP "A" LOCAL RETURN FUND		 <u>\$ 666,000</u>	 <u>\$ 687,000</u>

CITY OF SAN GABRIEL
REVENUES

181 PROP "C" LOCAL RETURN FUND

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3233	Local Return - Prop "C"	\$ 550,000	\$ 580,000
	Revenue From Other Agencies	550,000	580,000
3511	Interest	50,000	50,000
	Use of Money and Property	50,000	50,000
	 PROP "C" LOCAL RETURN FUND	 <u>\$ 600,000</u>	 <u>\$ 630,000</u>

CITY OF SAN GABRIEL
REVENUES

183 MEASURE "R" FUND

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3237	Local Return - Measure "R"	\$ 450,000	\$ 450,000
	Revenue From Other Agencies	450,000	450,000
3511	Interest	15,000	15,000
	Use of Money and Property	15,000	15,000
	 MEASURE "R" FUND	 <u>\$ 465,000</u>	 <u>\$ 465,000</u>

CITY OF SAN GABRIEL
REVENUES

185 COMMUNITY DEVELOPMENT BLOCK GRANT FUND

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3211	ARRA (Stimulus) Funding	\$ -	\$ -
3218	CDBG Allocation	1,105,275	339,802
	Revenue From Other Agencies	1,105,275	339,802
	 CDBG FUND	 <u>\$ 1,105,275</u>	 <u>\$ 339,802</u>

CITY OF SAN GABRIEL
REVENUES

186 OTHER GRANTS FUND

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3212	FEMA Grant	\$ 35,000	\$ -
3214	TEA-21	1,480,180	377,000
3215	Homeland Security Grant	200,000	-
3219	Department of Justice (JAG)	35,000	-
3225	State Grants	4,196,250	641,000
3234	County Grants	-	61,520
3235	STP-L Reimbursements	543,383	125,000
3245	Grants-Other Agencies	3,973,596	22,480
	Revenue From Other Agencies	10,463,409	1,227,000
	 OTHER GRANTS FUND	 <u>\$ 10,463,409</u>	 <u>\$ 1,227,000</u>

CITY OF SAN GABRIEL
REVENUES

191 REDEVEL. - CAPITAL PROJECTS

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3116	Tax Increment	\$ -	\$ -
	Taxes	-	-
3511	Interest	-	-
	Use of Money and Property	-	-
3991	Proceeds of Loan	-	-
	Other Revenue	-	-
REDEVEL. - CAPITAL PROJECTS		<u>\$ -</u>	<u>\$ -</u>

CITY OF SAN GABRIEL
REVENUES

192 LOW/MOD HOUSING FUND

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3117	20% Set a side Taxes	\$ -	\$ -
3511	Interest Use of Money and Property	-	-
3913	CDBG Reimbursements Other Revenue	-	-
LOW/MOD HOUSING FUND		<u>\$ -</u>	<u>\$ -</u>

CITY OF SAN GABRIEL
REVENUES

193 RDA RETIREMENT OBLIGATION FUND

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
3224	State Reimbursement	\$ 900,000	\$ 900,000
	Taxes	900,000	900,000
3511	Interest	-	-
	Use of Money and Property	-	-
RDA RETIREMENT OBLIGATION FUND		<u>\$ 900,000</u>	<u>\$ 900,000</u>

CITY OF SAN GABRIEL
EXPENDITURES

121	GENERAL FUND		
701	CITY COUNCIL		
00	DEPARTMENT		
		<u>2012-13</u>	<u>2013-14</u>
		Revised Estimate	Adopted Budget
11-000	Full Time Employees	53,622	53,622
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	94,159	91,107
19-002	Retirement	16,104	11,730
19-004	Medicare	778	778
	Salaries and Benefits	164,663	157,237
21-000	Special Departmental	24,588	0
22-000	Contractual	0	0
31-000	Office Operating	4,001	4,001
40-010	Wireless Services	0	2,300
53-000	Membership and Dues	31,681	28,293
54-000	Allowances	61,700	39,900
56-000	Local Meetings/Expenses	18,600	13,500
	Operating	140,570	87,994
91-000	Budget Savings/Over Budget	0	0
	CITY COUNCIL	<u>305,233</u>	<u>245,231</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
701 CITY COUNCIL

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
City Council	5.00	53,622	5.00	53,622
Sub-Total Full Time Salaries	5.00	53,622	5.00	53,622
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	5.00	53,622	5.00	53,622

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
701 CITY COUNCIL

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-004 Medicare	: Employer costs for Medicare
19-002 Retirement	: Retirement costs for P.E.R.S.
21-000 Special Departmental	: None
31-000 Office Operating	: Office supplies, equipment, and related expenses
53-000 Membership and Dues	: League of California Cities National League of Cities Sister City U.S. Municipal Sister City Association San Gabriel Valley Council of Governments Independent Cities Association Southern California Association of Governments
54-000 Allowances	: League of California Cities - Annual Conference League of California Cities - Legislative Conference League of California Cities - Executive Forum Independent Cities Association - Annual Conference Independent Cities Association - Seminar National League of Cities - Annual Conference National League of Cities - Congressional Conference
56-000 Local Meetings/Expenses	: Monthly expense
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
702 CITY CLERK
00 DEPARTMENT

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	108,782	149,661
12-000	Limited Time Employees	21,517	32,576
13-000	Overtime Employees	0	0
19-001	Health Insurance	11,955	33,125
19-002	Retirement	24,543	32,738
19-004	Medicare	1,577	2,642
	Salaries and Benefits	168,374	250,742
21-000	Special Departmental	8,097	7,397
22-000	Contractual	500	0
31-000	Office Operating	5,932	4,000
33-000	Vehicle Operating	0	0
40-007	Cable	200	200
40-010	Wireless Services	0	0
45-000	Educational	1,500	0
53-000	Membership and Dues	930	675
54-000	Allowances	5,960	3,844
64-009	Municipal Code Services	3,000	4,000
65-000	Publishing	2,000	2,000
	Operating	28,119	22,116
91-000	Budget Savings/Over Budget	0	0
	CITY CLERK	<u>196,493</u>	<u>272,858</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
702 CITY CLERK

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
City Clerk	1.00	3,000	1.00	3,000
Deputy City Clerk	1.00	114,828	1.00	72,198
Receptionist/Clerical Assistant II	1.00	48,564		-
Administrative Assistant I		-	1.00	49,861
Auto Allowance (1)		5,850		-
Bilingual Pay (0)		-		1,200
Sub-Total Full Time Salaries	3.00	172,242	3.00	126,259
Limited Service:				
Clerical Aid - 1270 Hours		21,209		-
Office Assistant I - 1,900 Hours		-		32,576
Sub-Total Limited Service Wages		21,209		32,576
Allocated From:				
704 City Manager - 10%		26,272		-
704 City Manager - 30%		-		47,806
710 Human Resources - 15%		-		8,046
Sub-Total Allocated From		26,272		55,852

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
702 CITY CLERK

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
21-000	Special Departmental : Youth Education PATH Commissioners' Dinner
22-000	Contractual : No Budget
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
40-007	Cable : Cable Television Services
45-000	Educational : Staff Training
53-000	Membership and Dues : City Clerks Association of California International Institute of Municipal Clerks Notary
54-000	Allowances : City Clerks Association of California - Annual Conference League of California Cities
64-009	Municipal Code Services : Update San Gabriel Municipal Code On-line
65-000	Publishing : Legal advertising and public notices
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
704 CITY MANAGER
00 DEPARTMENT

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	268,321	331,771
12-000	Limited Time Employees	0	13,440
13-000	Overtime Employees	936	936
19-001	Health Insurance	34,228	43,362
19-002	Retirement	77,069	70,015
19-004	Medicare	3,904	5,019
	Salaries and Benefits	384,458	464,543
22-000	Contractual	42,059	0
31-000	Office Operating	3,500	3,000
33-000	Vehicle Operating	0	0
40-007	Cable	100	100
40-010	Wireless Services	0	2,200
53-000	Membership and Dues	4,767	3,950
54-000	Allowances	19,800	12,700
56-000	Local Meetings/Expenses	4,500	2,000
89-000	Administrative Contingency	0	0
	Operating	74,726	23,950
91-000	Budget Savings/Over Budget	0	0
	CITY MANAGER	<u>459,184</u>	<u>488,493</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
704 CITY MANAGER

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
City Manager	1.00	194,767	1.00	199,967
Assistant City Manager	1.00	147,836	1.00	159,355
Executive Assistant	1.00	67,956	1.00	69,770
Auto Allowance (2)		11,700		11,700
Sub-Total Full Time Salaries	3.00	422,259	3.00	440,792
Limited Service:				
Executive Assistant I - 487 Hours		-		13,440
Sub-Total Limited Service Wages		-		13,440
Allocated From:				
Human Resources - 15%		7,836		8,046
Sub-Total Allocated From		7,836		8,046

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
704 CITY MANAGER

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
22-000	Contractual : None
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : None
40-007	Cable : Cable Television
53-000	Membership and Dues : International City Management Association San Gabriel Valley City Managers
54-000	Allowances : Independent Cities Association - Annual Conference Independent Cities Association - Seminar League of Ca. Cities - Annual Conference League of Ca. Cities - Legislative Conference International City Managers Association - Annual Conference National League of Cities - Annual Conference National League of Cities - Congressional Conference CJPIA - Risk Management Conference American Planning Association/ACIP - Annual Conference San Gabriel Valley Municipal Assistants
56-000	Local Meetings/Expenses : Local meetings
89-000	Administrative Contingency : Reserves for unanticipated expenditures
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
705 CITY ATTORNEY
00 DEPARTMENT

		2012-13 Revised Estimate	2013-14 Adopted Budget
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
19-004	Medicare	0	0
	Salaries and Benefits	0	0
22-000	Contractual	189,865	172,540
31-000	Office Operating	0	0
53-000	Membership and Dues	0	0
54-000	Allowances	4,400	2,300
56-000	Local Meetings/Expenses	0	0
64-030	Prosecution Services	6,000	2,000
	Operating	200,265	176,840
91-000	Budget Savings/Over Budget	0	0
	CITY ATTORNEY	<u>200,265</u>	<u>176,840</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
705 CITY ATTORNEY

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
705 CITY ATTORNEY

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
22-000	Contractual : Legal services
54-000	Allowances : League of Ca. Cities - Annual Conference League of Ca. Cities - City Attorney's Dept. Meeting Ca. Joint Powers Ins. Authority-Risk Mgr's Conference
64-030	Professional Services : Prosecution Services
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
708 ELECTION
00 DEPARTMENT

		2012-13 <u>Revised Estimate</u>	2013-14 <u>Adopted Budget</u>
11-000	Full Time Employees	91,515	12,506
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	18,675	3,570
19-002	Retirement	27,484	2,736
19-004	Medicare	1,327	181
	Salaries and Benefits	139,001	18,993
21-000	Special Departmental	14,000	0
22-000	Contractual	70,000	0
31-000	Office Operating	5,800	0
33-000	Vehicle Operating	0	0
45-000	Educational	0	0
53-000	Membership and Dues	0	0
54-000	Allowances	0	0
64-000	Professional Services	10,200	0
65-000	Publishing	0	0
	Operating	100,000	0
91-000	Budget Savings/Over Budget	0	0
	ELECTION	<u>239,001</u>	<u>18,993</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
708 ELECTION

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
702 City Clerk - 10%		-		12,506
702 City Clerk - 55%		91,515		-
Sub-Total Allocated From		91,515		12,506
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	91,515	-	12,506

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
708 ELECTION

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
19-004 Medicare	: Employer costs for Medicare
21-000 Special Departmental	: Election day personnel
22-000 Contractual	: Election support services Language translations
31-000 Office Operating	: Office supplies, equipment, and related expenses
33-000 Vehicle Operating	: None
45-000 Educational	: None
53-000 Membership and Dues	: None
54-000 Allowances	: None
64-000 Professional Services	: Consulting Precinct maps
65-000 Publishing	: Legal advertising and public notices
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
710 HUMAN RESOURCES
00 DEPARTMENT

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	225,394	250,115
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	45,003	71,403
19-002	Retirement	67,690	41,204
19-004	Medicare	3,268	3,627
	Salaries and Benefits	341,355	366,349
21-000	Special Departmental	24,250	4,250
22-000	Contractual	66,086	26,739
31-000	Office Operating	2,797	2,797
33-000	Vehicle Operating	0	0
40-010	Wireless Services	0	2,800
45-000	Educational	10,600	7,241
51-000	Advertising	7,000	6,399
53-000	Membership and Dues	1,099	1,099
54-000	Allowances	5,200	5,200
56-000	Local Meetings/Expenses	2,000	2,000
68-000	Sick Leave	150,000	150,000
69-000	Employee Service Awards	13,862	13,862
	Operating	282,894	222,387
91-000	Budget Savings/Over Budget	0	0
	HUMAN RESOURCES	<u>624,249</u>	<u>588,736</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
710 HUMAN RESOURCES

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Human Resources Analyst	1.00	66,012	1.00	67,775
Human Resources Specialist		-	1.00	46,168
Management Assistant		-	1.00	49,619
Secretary	1.00	52,244		-
Administrative Services Assistant II		-	1.00	53,639
Bilingual Pay (1)		-		1,200
Sub-Total Full Time Salaries	2.00	118,256	4.00	218,401
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
704 City Manager - 10%		26,272		-
704 City Manager - 60%		88,702		-
704 City Manager - 30%		-		47,806
Sub-Total Allocated From		114,974		47,806

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
710 HUMAN RESOURCES

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
21-000	Special Departmental : Inhouse events and promotions
22-000	Contractual : Employee physicals, testing services, legal services labor negotiator, personnel assistance and training
31-000	Office Operating : Office supplies, equipment, and related expenses
45-000	Educational : Staff Training
51-000	Advertising : Job recruitment ads
53-000	Membership and Dues : CALPELRA SHRM SPLRC IPMA SCPMA
54-000	Allowances : CalPERS - Educational Forum CJPIA - Annual Conference CALPERLA - Annual Conference
56-000	Local Meetings/Expenses : Miscellaneous local meetings
68-000	Sick Leave : Expenses for 1/3 accumulated sick leave upon retirement and annual sick leave buy-back program
69-000	Employee Recognition Program : Annual employee gifts, service awards and holiday luncheon
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
711 PUBLIC INFORMATION
00 DEPARTMENT

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	29,571	37,998
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
19-004	Medicare	429	551
	Salaries and Benefits	30,000	38,549
21-000	Special Departmental	15,371	5,000
22-000	Contractual	0	0
33-000	Vehicle Operating	0	0
40-010	Wireless Services	0	1,100
51-000	Advertising	5,454	0
61-000	Chamber of Commerce	0	0
62-000	Quarterly Newsletter	45,780	30,287
	Operating	66,605	36,387
91-000	Budget Savings/Over Budget	0	0
	PUBLIC INFORMATION	<u>96,605</u>	<u>74,936</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
711 PUBLIC INFORMATION

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None	-	-	-	-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Management Assistant - 1,045 Hours		29,571		30,362
Management Assistant - 270 Hours		-		7,636
Sub-Total Limited Service Wages		-		37,998
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total		-		37,998

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
711 PUBLIC INFORMATION

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
21-000	Special Departmental : Public Information Services Community Promotion Materials
33-000	Vehicle Operating : None
51-000	Advertising : None
61-000	Chamber of Commerce : None
62-000	Quarterly Newsletter : Funding for Grapevine publication, including printing, editing, translation services and postage
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
703 CITY TREASURER
00 DEPARTMENT

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	73,635	93,360
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	28,719	35,236
19-002	Retirement	22,114	16,872
19-004	Medicare	1,068	1,354
	Salaries and Benefits	125,536	146,822
31-000	Office Operating	0	0
33-000	Vehicle Operating	1,100	1,100
53-000	Membership and Dues	300	300
54-000	Allowances	0	0
	Operating	1,400	1,400
91-000	Budget Savings/Over Budget	0	0
	CITY TREASURER	<u>126,936</u>	<u>148,222</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
703 CITY TREASURER

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
City Treasurer	1.00	3,000	1.00	3,000
Sub-Total Full Time Salaries	1.00	3,000	1.00	3,000
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
706 Finance - 15%		70,635		90,360
Sub-Total Allocated From		70,635		90,360
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	1.00	73,635	1.00	93,360

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
703 CITY TREASURER

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
53-000	Membership and Dues : California Municipal Treasurers Association Association Public Treasurers - U.S. & Canada
54-000	Allowances : None
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
706 FINANCE
00 DEPARTMENT

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	467,369	443,691
12-000	Limited Time Employees	14,945	0
13-000	Overtime Employees	764	764
19-001	Health Insurance	114,455	109,425
19-002	Retirement	140,574	79,814
19-004	Medicare	7,005	6,445
	Salaries and Benefits	745,112	640,139
21-000	Special Departmental	11,500	11,500
22-000	Contractual	63,335	63,335
31-000	Office Operating	13,243	13,243
33-000	Vehicle Operating	4,700	5,000
33-060	Vehicle Replacement	2,000	4,000
35-000	Building Operating	0	0
40-010	Wireless Services	0	0
45-000	Educational	9,000	9,000
53-000	Membership and Dues	825	825
54-000	Allowances	9,800	9,800
64-007	Auditing Services	27,500	27,500
64-011	Sales Tax Auditing	9,000	9,000
64-012	Animal Control	157,300	157,300
	Operating	308,203	310,503
91-000	Budget Savings/Over Budget	0	0
	FINANCE	<u>1,053,315</u>	<u>950,642</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
706 FINANCE

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Finance Director	1.00	154,388	1.00	158,510
Financial Services Manager	2.00	140,664	2.00	157,898
Accountant	1.00	55,686	1.00	57,173
Revenue Collection Administrator	1.00	66,012	1.00	67,775
Management Analyst	1.00	66,012	1.00	67,775
Payroll Technician	1.00	52,272		-
Payroll Specialist		-	1.00	46,167
Finance Clerk II	2.00	87,786	2.00	90,130
Bilingual Pay (4)		6,000		4,800
Sub-Total Full Time Salaries	9.00	628,820	9.00	650,228
Limited Service:				
Finance Clerk II - 612 Hours		14,945		-
Sub-Total Limited Service Wages		14,945		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
706 FINANCE

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
21-000	Special Departmental : Check stock, business forms, parking decals, and Business License software upgrade
22-000	Contractual : Maintenance of office equipment and software support
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
45-000	Educational : Staff Training
53-000	Membership and Dues : Government Finance Officers Association California Society of Municipal Finance Officers California Municipal Treasurers Association California Municipal Revenue and Tax Association
54-000	Allowances : Ca. Society of Municipal Finance Officers Ca. Municipal Treasurers Association California Municipal Revenue and Tax Association Eden Financial Systems Conference
64-007	Auditing Services : Annual Financial Audits
64-011	Sales Tax Auditing : Sales Tax Auditing and Analysis
64-012	Animal Control : Animal Control Services
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
707 INFORMATION TECHNOLOGY
00 DEPARTMENT

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
19-004	Medicare	0	0
	Salaries and Benefits	0	0
21-000	Special Departmental	63,300	63,300
22-000	Contractual	65,100	65,100
31-000	Office Operating	1,551	1,551
33-000	Vehicle Operating	0	0
40-010	Wireless Services	0	0
45-000	Educational	0	0
53-000	Membership and Dues	0	0
54-000	Allowances	0	0
	Operating	129,951	129,951
91-000	Budget Savings/Over Budget	0	0
	INFORMATION TECHNOLOGY	<u>129,951</u>	<u>129,951</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
707 INFORMATION TECHNOLOGY

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
707 INFORMATION TECHNOLOGY

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
21-000	Special Departmental : Computer equipment, supplies, and maintenance
22-000	Contractual : Website maintenance Phone system and records scanning Information technology consultant
31-000	Office Operating : Office supplies, equipment, and related expenses
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
709 PURCHASING
00 DEPARTMENT

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	111,344	137,632
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	23,919	31,680
19-002	Retirement	33,439	25,542
19-004	Medicare	1,614	1,996
	Salaries and Benefits	170,316	196,850
21-000	Special Departmental	0	0
22-000	Contractual	0	0
31-000	Office Operating	0	0
33-000	Vehicle Operating	1,400	1,400
45-000	Educational	0	0
53-000	Membership and Dues	0	0
54-000	Allowances	0	0
	Operating	1,400	1,400
91-000	Budget Savings/Over Budget	0	0
	PURCHASING	<u>171,716</u>	<u>198,250</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
709 PURCHASING

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
704 City Manager - 5%		20,528		21,455
706 Finance - 18%		90,816		116,177
Sub-Total Allocated From		111,344		137,632
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	111,344	-	137,632

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
709 PURCHASING

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
19-004	Medicare	: Employer costs for Medicare
33-000	Vehicle Operating	: Departmental Vehicle Operating Costs
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
717 GENERAL SERVICES
00 DEPARTMENT

		<u>2012-13</u>	<u>2013-14</u>
		Revised Estimate	Adopted Budget
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	25,885	26,576
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
19-004	Medicare	375	385
	Salaries and Benefits	26,260	26,961
22-000	Contractual	16,518	16,518
31-000	Office Operating	63,315	45,692
33-000	Vehicle Operating	7,200	7,400
33-060	Vehicle Replacement	2,000	4,000
	Operating	89,033	73,610
91-000	Budget Savings/Over Budget	0	0
	GENERAL SERVICES	<u>115,293</u>	<u>100,571</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
717 GENERAL SERVICES

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Finance Clerk II - 1,060 Hours		25,885		26,576
Sub-Total Limited Service Wages		25,885		26,576
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	25,885	-	26,576

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
717 GENERAL SERVICES

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
19-004 Medicare	: Employer costs for Medicare
22-000 Contractual	: Copier rental/maintenance, mail machine rental/maintenance, fax machine maintenance
31-000 Office Operating	: Office supplies, equipment, and related expenses Citywide postage
33-000 Vehicle Operating	: Departmental Vehicle Operating Costs
33-060 Vehicle Replacement	: Annual contribution for future vehicle replacement
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
721 INSURANCE
00 DEPARTMENT

		2012-13	2013-14
		<u>Revised Estimate</u>	<u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
19-004	Medicare	0	0
	Salaries and Benefits	0	0
23-025	First Aid	5,000	5,000
60-013	Worker's Compensation	1,500,000	1,565,924
60-014	Unemployment Insurance	15,000	15,000
60-022	Liability Insurance	700,000	965,924
60-023	Property Insurance	50,000	50,000
60-024	Bonds	2,000	3,000
60-025	Life Insurance	30,000	30,000
60-026	Pollution Insurance	25,000	25,000
60-027	Long Term Disability Insurance	60,000	70,000
60-029	Vision Insurance	65,000	65,000
	Operating	2,452,000	2,794,848
91-000	Budget Savings/Over Budget	0	0
	INSURANCE	<u>2,452,000</u>	<u>2,794,848</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
721 INSURANCE

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries			-	-
Limited Service:				
None			-	-
Sub-Total Limited Service Wages			-	-
Allocated From:				
None			-	-
Sub-Total Allocated From			-	-
Allocated To:				
None			-	-
Sub-Total Allocated To			-	-
Total			-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
721 INSURANCE

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
23-025	First Aid : General Fund charges for minor injuries
60-013	Worker's Compensation : General Fund charges for self-insured workers' compensation
60-014	Unemployment Insurance : General Fund charges for self-insured unemployment
60-022	Liability Insurance : General Fund charges for self-insured liability insurance
60-023	Property Insurance : General Fund charges for property insurance
60-024	Bonds : General Fund charges for bonds
60-025	Life Insurance : General Fund charges for life insurance
60-026	Pollution Insurance : General Fund charges for pollution insurance
60-027	Long Term Disability Insurance : General Fund charges for long term disability Insurance
60-029	Vision Insurance : General Fund charges for vision insurance
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

129 SELF INSURANCE FUND
826 SELF INSURANCE
00 DEPARTMENT

		<u>2012-13</u>	<u>2013-14</u>
		Revised Estimate	Adopted Budget
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
19-004	Medicare	0	0
	Salaries and Benefits	0	0
60-019	Health Insurance	1,700,000	1,800,000
60-020	Worker's Compensation	1,400,000	1,465,924
60-021	Unemployment Insurance	20,000	25,000
60-022	Liability Insurance	900,000	1,165,924
60-023	Property Insurance	26,000	26,000
60-024	Bonds	2,000	3,000
60-025	Life Insurance	0	30,000
60-026	Pollution Insurance	13,000	13,000
60-027	Long Term Disability Insurance	60,000	60,000
60-028	Retiree Health Insurance	1,035,000	1,207,000
60-029	Vision Insurance	65,000	60,000
	Operating	5,221,000	5,855,848
91-000	Budget Savings/Over Budget	0	0
	SELF INSURANCE	<u><u>5,221,000</u></u>	<u><u>5,855,848</u></u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

129 SELF INSURANCE FUND
826 SELF INSURANCE

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries			-	-
Limited Service:				
None			-	-
Sub-Total Limited Service Wages			-	-
Allocated From:				
None			-	-
Sub-Total Allocated From			-	-
Allocated To:				
None			-	-
Sub-Total Allocated To			-	-
Total			-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

129 SELF INSURANCE FUND
826 SELF INSURANCE

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
60-019	Health Insurance : Active employee health insurance premiums
60-020	Worker's Compensation : Payment of claims, legal costs, administration and excess insurance premium
60-021	Unemployment Insurance : Self insurance for unemployment
60-022	Liability Insurance : Payment of claims, legal costs, administration and excess insurance premium
60-023	Property Insurance : Payment of fire insurance on City buildings, collision insurance on City vehicles
60-024	Bonds : Bond premium for various City officials
60-026	Pollution Insurance : Payment of claims, legal costs, administration and excess insurance premium
60-027	Long Term Disability Insurance : Insurance premium for city employees
60-028	Retiree Health Insurance : Retiree employee health insurance premiums
60-029	Vision Insurance : Insurance premium for city employees
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
751 POLICE
00 DEPARTMENT

		2012-13 <u>Revised Estimate</u>	2013-14 <u>Adopted Budget</u>
11-000	Full Time Employees	5,950,036	5,780,850
12-000	Limited Time Employees	86,350	210,194
13-000	Overtime Employees	275,238	275,238
19-001	Health Insurance	1,212,447	1,207,877
19-002	Retirement	2,569,562	1,993,286
19-004	Medicare	77,308	77,342
	Salaries and Benefits	10,170,941	9,544,787
21-000	Special Departmental	30,000	30,000
22-000	Contractual	346,400	379,000
31-000	Office Operating	21,000	21,000
33-000	Vehicle Operating	283,000	290,000
33-060	Vehicle Replacement	213,000	178,000
35-000	Building Operating	15,700	45,700
40-003	Electricity	45,000	50,000
40-004	Gas	6,000	6,000
40-005	Telephone	50,000	50,000
40-006	Water	2,000	2,000
40-007	Cable	800	800
40-010	Wireless Services	0	12,300
43-000	Uniforms	74,400	74,400
45-000	Educational	62,483	62,483
53-000	Membership and Dues	3,500	3,500
54-000	Allowances	7,000	7,000
70-000	Depreciation Expense	875,000	0
	Operating	2,035,283	1,212,183
91-000	Budget Savings/Over Budget	0	0
	POLICE	<u>12,206,224</u>	<u>10,756,970</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
751 POLICE

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Chief	1.00	176,850	1.00	182,155
Captain	1.00	131,172	1.00	131,832
Lieutenant	6.00	695,502	6.00	690,038
Sergeant	7.00	648,960	7.00	657,537
Police Officers	42.00	3,055,284	39.00	2,911,962
Information Systems Specialist	1.00	83,364	1.00	85,590
Police Secretary	1.00	54,300		-
Administrative Assistant II		-	1.00	55,750
Police Records Supervisor	1.00	70,320	1.00	72,198
Police Records Specialist	4.00	175,914	4.00	180,611
Dispatcher	4.00	206,283	3.00	157,693
Crime Prevention Officer	1.00	67,896	1.00	59,984
Community Service Officer	1.00	47,124	1.00	48,382
Property & Evidence Technician	1.00	55,272	1.00	56,748
Senior Officer Pay (30)		110,218		113,525
Detective Pay (10)		18,462		15,213
Education Incentive Pay (42)		210,539		203,599
Field Officer Training Pay (13)		20,308		24,721
Bilingual Pay (21)		12,000		25,200
Uniform Pay (69)		76,200		74,400

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
751 POLICE

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Motorcycle Officer Pay (3)		5,400		5,400
Bicycle Officer Pay (3)		5,400		-
Sub-Total Full Time Salaries	71.00	5,926,768	67.00	5,752,538
Limited Service:				
Police Assistants		-		123,844
Crossing Guards		86,350		86,350
Sub-Total Limited Service Wages		86,350		210,194
Allocated From:				
160-751 Dispatcher - 50%		23,268		28,312
Sub-Total Allocated From		23,268		28,312
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	71.00	6,036,386	67.00	5,991,044

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
751 POLICE

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
21-000	Special Departmental : Special forms, ammunition, flares, first-aid supplies, crime prevention supplies, batteries, and tapes
22-000	Contractual : Legal services, copiers, radio service agreement, janitorial service, prisoner bookings, medicals, and meals, backgrounds and hiring process, photography, hearing officer, parking enforcement and phone maintenance, RMS CAD, software and hardware maintenance.
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
35-000	Building Operating : Plumbing, HVAC service, fire extinguisher service, and related expenses
40-003	Electricity : Electric utility costs
40-004	Gas : Natural Gas utility costs
40-005	Telephone : Local, Long distance, Modem, and DSL costs
40-006	Water : Water utility costs
40-007	Cable : Cable Television
43-000	Uniforms : Uniform allowance, purchase of uniforms for new employees, and replacement of safety equipment

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
751 POLICE

Account	Explanation
53-000	Membership and Dues : LA County Police Chiefs Association CA Peace Officers Association CA Police Chiefs Association CA Reserve Police Officers Association CA Narcotics Officers Association Southern California Crime Prevention Association
54-000	Allowances : Independent Cities - Annual Conference Int'l Association Chiefs of Police - Annual Conference California Police Chiefs Association - Annual Conference League of California Cities - Annual Conference
70-000	Depreciation Expense : Annual sinking fund payment for future construction of a new police facility
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

147 OTS GRANT FUND
751 POLICE
00 DEPARTMENT

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
19-004	Medicare	0	0
	Salaries and Benefits	0	0
21-000	Special Departmental	0	0
54-000	Allowances	0	0
65-000	Publishing	0	0
	Operating	0	0
91-000	Budget Savings/Over Budget	0	0
	POLICE	<u>0</u>	<u>0</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

147 OTS GRAND FUND
751 POLICE

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

147 OTS GRANT FUND
751 POLICE

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
19-004	Medicare	: Employer costs for Medicare
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

160 STATE SUPPL. LAW ENF. FUND
751 POLICE
00 DEPARTMENT

		<u>2012-13</u>	<u>2013-14</u>
		Revised Estimate	Adopted Budget
11-000	Full Time Employees	79,620	86,137
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	25,324	27,220
19-002	Retirement	23,911	16,533
19-004	Medicare	1,154	1,249
	Salaries and Benefits	130,009	131,139
	Operating	0	0
91-000	Budget Savings/Over Budget	0	0
	POLICE	<u>130,009</u>	<u>131,139</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

160 STATE SUPPL. LAW ENF. FUND
751 POLICE

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Dispatcher	2.00	101,688	2.00	113,249
Bilingual Pay (1)	-	1,200	-	1,200
Sub-Total Full Time Salaries	2.00	102,888	2.00	114,449
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
751 Dispatcher - 50%		(23,268)		(28,312)
Sub-Total Allocated To		(23,268)		(28,312)
Total	2.00	79,620	2.00	86,137

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

160 STATE SUPPL. LAW ENF. FUND
751 POLICE

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
19-004	Medicare	: Employer costs for Medicare
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
761 FIRE
00 DEPARTMENT

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	3,442,301	3,574,433
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	247,013	247,013
19-001	Health Insurance	611,189	645,113
19-002	Retirement	1,547,728	1,201,266
19-004	Medicare	50,895	52,733
	Salaries and Benefits	5,899,126	5,720,558
21-000	Special Departmental	146,954	146,954
22-000	Contractual	182,757	206,757
31-000	Office Operating	5,000	5,000
33-000	Vehicle Operating	252,000	263,000
33-060	Vehicle Replacement	148,000	164,000
35-000	Building Operating	15,907	15,907
40-003	Electricity	20,000	22,000
40-004	Gas	3,000	3,000
40-005	Telephone	30,000	30,000
40-006	Water	5,000	5,000
40-007	Cable	700	700
40-010	Wireless Services	0	5,800
43-000	Uniforms	27,270	27,270
45-000	Educational	14,328	14,328
53-000	Membership and Dues	2,000	2,000
54-000	Allowances	12,350	12,350
70-000	Depreciation Expense	0	0
	Operating	865,266	924,066
91-000	Budget Savings/Over Budget	0	0
	FIRE	<u>6,764,392</u>	<u>6,644,624</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
761 FIRE

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Chief	1.00	163,957	1.00	168,876
Battalion Chief	3.00	373,658		-
Division Chief		-	3.00	385,893
Captain	7.00	695,635	7.00	694,674
Engineer	6.00	492,984	6.00	507,774
Fire Fighters	18.00	1,222,164	18.00	1,240,306
Fire Secretary	1.00	54,900		-
Administrative Assistant II		-	1.00	56,350
FLSA - Premium Pay (35)		39,862		41,882
Paramedic Premium Pay (24)		129,667		179,857
Paramedic Coordinator Pay (1)		2,643		3,003
Ambulance Pay (4)		7,123		7,337
Bilingual Pay (3)		3,600		3,600
Holiday Pay (35)		129,981		150,751
Education Incentive Pay (25)		62,427		71,180
Paramedic Certification Pay (30)		3,000		3,000
Longevity Pay (25)		22,000		21,250
Urban Search and Rescue Pay (18)		11,400		10,800
Uniform Pay (37)		27,300		27,900
Sub-Total Full Time Salaries	36.00	3,442,301	36.00	3,574,433

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
761 FIRE

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	36.00	3,442,301	36.00	3,574,433

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
761 FIRE

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
19-004 Medicare	: Employer costs for Medicare
21-000 Special Departmental	: Paramedic supplies, safety equipment, oxygen, radio equipment, breathing apparatus, turnouts, and fire hose replacement, fire and paramedic training, fitness equipment
22-000 Contractual	: Dispatch services, medical education, employee physicals, fire hydrant rental, copier service, HVAC service, security service, termite and pest control, background investigations, and phone maintenance
31-000 Office Operating	: Office supplies, equipment, and related expenses
33-000 Vehicle Operating	: Departmental Vehicle Operating Costs
33-060 Vehicle Replacement	: Annual contribution for future vehicle replacement
35-000 Building Operating	: Repair apparatus doors Facility improvements and related expenses
40-003 Electricity	: Electric utility costs
40-004 Gas	: Natural Gas utility costs
40-005 Telephone	: Local, Long distance, Modem, and DSL costs
40-006 Water	: Water utility costs
40-007 Cable	: Cable Television
43-000 Uniforms	: Uniform allowance, purchase of uniforms for new employees, and replacement of safety equipment

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
761 FIRE

Account	Explanation
45-000 Educational	: Staff Training
53-000 Membership and Dues	: CA Fire Chiefs Association - EMS Section LA Area Fire Chiefs and LA Area Fire Marshal Fire Engineering National Fire & Rescue Foothill Fire Prevention and Training Officers
54-000 Allowances	: USAR and State Fire Marshall Approved Classes/Certs. Int. Assciation of Fire Chiefs - Annual Conference L.A. Area Fire Chiefs - Fall Conference L.A. Area Fire Chiefs - Spring Conference Independent Cities Assn. - Annual Conference Firehouse - World Conference CICCS - Training Certifications
70-000 Depreciation Expense	: None
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
761 FIRE
11 EMERG. OPERATIONS CENTER

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
19-004	Medicare	0	0
	Salaries and Benefits	0	0
21-000	Special Departmental	2,000	2,000
35-000	Building Operating	8,851	8,851
40-003	Electricity	5,000	5,500
40-005	Telephone	3,600	3,600
40-007	Cable	3,040	3,040
40-010	Wireless Services	0	25
53-000	Membership and Dues	2,000	2,000
	Operating	24,491	25,016
91-000	Budget Savings/Over Budget	0	0
	EMERG. OPERATIONS CENTER	<u>24,491</u>	<u>25,016</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
761 FIRE
11 EMERG. OPERATIONS CENTER

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None			-	-
Sub-Total Full Time Salaries			-	-
Limited Service:				
None			-	-
Sub-Total Limited Service Wages			-	-
Allocated From:				
None			-	-
Sub-Total Allocated From			-	-
Allocated To:				
None			-	-
Sub-Total Allocated To			-	-
<hr/>				
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
761 FIRE
11 EMERG. OPERATIONS CENTER

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
19-004 Medicare	: Employer costs for Medicare
21-000 Special Departmental	: Miscellaneous purchases
35-000 Building Operating	: Miscellaneous purchases
40-003 Electricity	: Electric utility costs
40-005 Telephone	: Local, Long distance, Modem, and DSL costs
40-007 Cable	: Cable Television
53-000 Membership and Dues	: Area D Membership
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
781 DISASTER PREPAREDNESS
00 DEPARTMENT

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
19-004	Medicare	0	0
	Salaries and Benefits	0	0
21-000	Special Departmental	6,000	6,000
	Operating	6,000	6,000
91-000	Budget Savings/Over Budget	0	0
	DISASTER PREPAREDNESS	<u>6,000</u>	<u>6,000</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
781 DISASTER PREPAREDNESS

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries			-	-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages			-	-
Allocated From:				
None		-		-
Sub-Total Allocated From			-	-
Allocated To:				
None		-		-
Sub-Total Allocated To			-	-
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
781 DISASTER PREPAREDNESS

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
19-004	Medicare	: Employer costs for Medicare
21-000	Special Departmental	: Disaster plan update and materials
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
12 ADMINISTRATION

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	250,138	256,785
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	500	500
19-001	Health Insurance	50,929	53,763
19-002	Retirement	75,164	56,312
19-004	Medicare	3,634	3,731
	Salaries and Benefits	380,365	371,091
21-000	Special Departmental	4,391	4,391
22-000	Contractual	16,579	14,579
31-000	Office Operating	12,050	9,910
33-000	Vehicle Operating	41,000	28,000
33-060	Vehicle Replacement	2,000	4,000
40-007	Cable	100	100
40-010	Wireless Services	0	1,000
45-000	Educational	3,300	0
51-000	Advertising	0	0
53-000	Membership and Dues	300	0
54-000	Allowances	4,100	3,959
	Operating	83,820	65,939
91-000	Budget Savings/Over Budget	0	0
	ADMINISTRATION	<u>464,185</u>	<u>437,030</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
12 ADMINISTRATION

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Development Services Director	1.00	147,022	1.00	150,948
Ace Coordinator		-		-
Community Development Assistant	1.00	54,300		-
Administrative Assistant II		-	1.00	55,750
Community Development Clerk	1.00	47,616		-
Administrative Assistant I		-	1.00	48,887
Bilingual Pay (1)		1,200		1,200
Sub-Total Full Time Salaries	3.00	250,138	3.00	256,785
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
12 ADMINISTRATION

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
21-000	Special Departmental : Promotional items, business cards, conference calls, and special departmental purchases
22-000	Contractual : Consultant contracts, staff development, and San Gabriel Community Foundation contribution.
31-000	Office Operating : Office supplies
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
40-007	Cable : Cable Television
45-000	Educational : None
51-000	Advertising : None
53-000	Membership and Dues : Organization membership
54-000	Allowances : Director and staff conferences, team building/training activities, and AT&T Translation Services
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
13 ENGINEERING

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	316,898	331,683
12-000	Limited Time Employees	15,870	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	55,312	58,406
19-002	Retirement	96,198	72,531
19-004	Medicare	4,825	4,809
	Salaries and Benefits	489,103	467,429
21-000	Special Departmental	1,350	2,175
22-000	Contractual	5,500	4,225
31-000	Office Operating	450	100
40-010	Wireless Services	0	700
45-000	Educational	1,200	250
53-000	Membership and Dues	1,900	2,340
54-000	Allowances	3,140	150
	Operating	13,540	9,940
91-000	Budget Savings/Over Budget	0	0
	ENGINEERING	<u>502,643</u>	<u>477,369</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
13 ENGINEERING

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
City Engineer	1.00	123,671	1.00	133,330
Senior Civil Engineer	1.00	91,776	1.00	94,226
Associate Civil Engineer	1.00	83,424	1.00	85,651
Bilingual Pay (1)		1,200		1,200
Sub-Total Full Time Salaries	3.00	300,071	3.00	314,407
Limited Service:				
Administrative Intern - 990 Hours		15,870		-
Sub-Total Limited Service Wages		15,870		-
Allocated From:				
121-810-13 Permit Technician - 25%		16,827		17,276
Sub-Total Allocated From		16,827		17,276
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	3.00	332,768	3.00	331,683

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
13 ENGINEERING

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
19-004 Medicare	: Employer costs for Medicare
21-000 Special Departmental	: Publications, manuals, standards, and codes GIS licensing
22-000 Contractual	: Plan Check/Report Review (Traffic, Civil), Design/Survey/ Engineering Support (General)
31-000 Office Operating	: Office supplies
45-000 Educational	: Training seminars and workshops
53-000 Membership and Dues	: City & County Engineering Association ASCE ITE APWA California BORPELS
54-000 Allowances	: Remote Access Software Licensing
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
14 PLANNING

		2012-13	2013-14
		<u>Revised Estimate</u>	<u>Adopted Budget</u>
11-000	Full Time Employees	346,746	342,117
12-000	Limited Time Employees	16,038	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	67,943	71,680
19-002	Retirement	104,220	63,071
19-004	Medicare	5,260	4,961
	Salaries and Benefits	540,207	481,829
21-000	Special Departmental	6,850	5,050
22-000	Contractual	90,044	48,295
31-000	Office Operating	0	0
40-010	Wireless Services	0	0
45-000	Educational	5,000	3,986
51-000	Advertising	10,100	10,100
53-000	Membership and Dues	2,286	1,596
54-000	Allowances	3,565	2,435
	Operating	117,845	71,462
91-000	Budget Savings/Over Budget	0	0
	PLANNING	<u>658,052</u>	<u>553,291</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
14 PLANNING

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Planning Division Manager	1.00	105,780	1.00	91,596
City Planner	1.00	100,740	1.00	103,430
Associate Planner	1.00	75,948	1.00	77,976
Assistant Planner	1.00	61,878	1.00	66,715
Bilingual Pay (2)		2,400		2,400
Sub-Total Full Time Salaries	4.00	346,746	4.00	342,117
Limited Service:				
Administrative Intern - 990 Hours		16,038		-
Sub-Total Limited Service Wages		16,038		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	4.00	362,784	4.00	342,117

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
14 PLANNING

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
19-004 Medicare	: Employer costs for Medicare
21-000 Special Departmental	: Environmental postings for SCAG, Bell awards, LAFCO annual assessment, miscellaneous supplies, and GIS license and annual license
22-000 Contractual	: Architectural, Arborist and other contractual services, Arch-Historic and Arch-Landscape architect
31-000 Office Operating	: None
45-000 Educational	: Planning
51-000 Advertising	: San Gabriel Sun
53-000 Membership and Dues	: American Planning Association
54-000 Allowances	: Conferences, reference material, and translation services
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
16 BUILDING AND SAFETY

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	291,151	298,925
12-000	Limited Time Employees	15,870	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	63,595	67,137
19-002	Retirement	87,489	65,628
19-004	Medicare	4,451	4,334
	Salaries and Benefits	462,556	436,024
21-000	Special Departmental	5,500	5,500
22-000	Contractual	12,800	12,800
22-032	Special Plan Check Services	0	716,000
40-010	Wireless Services	0	1,800
45-000	Educational	16,250	7,500
53-000	Membership and Dues	690	690
54-000	Allowances	1,200	0
	Operating	36,440	744,290
91-000	Budget Savings/Over Budget	0	0
	BUILDING AND SAFETY	<u>498,996</u>	<u>1,180,314</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
16 BUILDING AND SAFETY

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Sr. Building Inspector	1.00	83,424		-
Building Division Manager		-	1.00	85,651
Plan Check Engineer	1.00	81,998	1.00	84,225
Building Inspector	1.00	73,848	1.00	75,820
Permit Technician	1.00	67,308	1.00	69,105
Bilingual Pay (1)		1,200		1,200
Boot Allowance (2)		200		200
Sub-Total Full Time Salaries	4.00	307,978	4.00	316,201
Limited Service:				
Administrative Intern - 990 Hours		15,870		-
Sub-Total Limited Service Wages		15,870		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
16 BUILDING AND SAFETY

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
19-004 Medicare	: Employer costs for Medicare
21-000 Special Departmental	: Reprographics, code books and technical assistance and document imaging
22-000 Contractual	: Plan Check services
45-000 Educational	: Building staff training for new codes Certified Access Specialist (CASp)
53-000 Membership and Dues	: ICC CALBO IAPMO
54-000 Allowances	: None
64-029 Bldg/Plan Check Services	: Out Sourced Plan Checking Services
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
19 NEIGHBORHOOD IMP. SERVICES

		<u>2012-13</u> Revised Estimate	<u>2013-14</u> Adopted Budget
11-000	Full Time Employees	86,304	88,576
12-000	Limited Time Employees	12,150	0
13-000	Overtime Employees	2,242	2,242
19-001	Health Insurance	21,163	22,343
19-002	Retirement	25,962	19,699
19-004	Medicare	1,493	1,317
	Salaries and Benefits	149,314	134,177
21-000	Special Departmental	2,100	2,100
22-000	Contractual	40,900	37,599
31-000	Office Operating	2,621	2,621
40-010	Wireless Services	0	3,300
45-000	Educational	2,000	700
53-000	Membership and Dues	300	300
54-000	Allowances	4,779	2,579
	Operating	52,700	49,199
91-000	Budget Savings/Over Budget	0	0
	NEIGHBORHOOD IMP. SERVICES	<u>202,014</u>	<u>183,376</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
19 NEIGHBORHOOD IMP. SERVICES

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Neighborhood Improv. Serv. Manager	1.00	76,896	1.00	78,948
Neighborhood Improv. Serv. Officer	1.00	54,864	1.00	56,329
Bilingual Pay (1)		1,200		1,200
Sub-Total Full Time Salaries	2.00	132,960	2.00	136,477
Limited Service:				
Administrative Intern - 750 Hours		12,150		-
Sub-Total Limited Service Wages		12,150		-
Allocated From:				
None				-
Sub-Total Allocated From				-
Allocated To:				
185-810-19 Neighborhood Imp. Serv. Mgr. - 25%		(19,224)		(19,737)
185-810-19 Neighborhood Imp. Serv. Off. - 50%		(27,432)		(28,164)
Sub-Total Allocated To		(46,656)		(47,901)
Total	2.00	98,454	2.00	88,576

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
19 NEIGHBORHOOD IMP. SERVICES

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
19-004 Medicare	: Employer costs for Medicare
21-000 Special Departmental	: Property profile software
22-000 Contractual	: Administrative Citation Processing and Hearing Officer, Graffiti Removal, Shopping Cart Removal, and NPDES outreach and training
31-000 Office Operating	: Office supplies
45-000 Educational	: Staff training
53-000 Membership and Dues	: CACEO
54-000 Allowances	: Emergency board ups, weed abatement, and technology upgrades
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
26 ECONOMIC DEVELOPMENT

		2012-13 <u>Revised Estimate</u>	2013-14 <u>Adopted Budget</u>
11-000	Full Time Employees	87,960	112,890
12-000	Limited Time Employees	16,038	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	13,647	18,005
19-002	Retirement	26,416	10,137
19-004	Medicare	1,508	1,637
	Salaries and Benefits	145,569	142,669
21-000	Special Departmental	15,000	15,000
22-000	Contractual	86,990	56,990
33-000	Vehicle Operating	0	0
35-000	Building Operating	11,064	11,064
40-010	Wireless Services	0	400
54-000	Allowances	5,634	5,634
61-000	Chamber of Commerce	31,680	31,680
	Operating	150,368	120,768
91-000	Budget Savings/Over Budget	0	0
	COMMUNITY DEVELOPMENT	<u>295,937</u>	<u>263,437</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
26 ECONOMIC DEVELOPMENT

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Economic Development Manager	1.00	109,950	1.00	112,890
Sub-Total Full Time Salaries		109,950	1.00	112,890
Limited Service:				
Administrative Intern - 990 Hours		16,038		-
Sub-Total Limited Service Wages		16,038		-
Allocated From:				
191-945-00 Economic Dev. Manager - 23%		-		-
192-960-00 Housing/CDBG Specialist - 23%		-		-
192-960-00 Sr. Housing & Econ. Dev. Proj. Mgr.		-		-
Sub-Total Allocated From		-		-
Allocated To:				
193-946-00 Economic Dev. Manager - 20%		(21,990)		-
Sub-Total Allocated To		(21,990)		-
Total	-	103,998	1.00	112,890

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
26 ECONOMIC DEVELOPMENT

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
19-004 Medicare	: Employer costs for Medicare
21-000 Special Departmental	: Mission District Partnership administrative costs, ongoing support for Business Friendly Action Plan, and support for housing rehab and homeownership programs
22-000 Contractual	: Economic consulting services, legal, and marketing services
35-000 Building Operating	: Maintenance for city owned buildings
54-000 Allowances	: Supplies, meetings, subscriptions, translation. Mileage, and professional development
61-000 Chamber of Commerce	: Funding for Chamber services
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

185 C.D.B.G. FUND
810 COMMUNITY DEVELOPMENT
19 NEIGHBORHOOD IMP. SERVICES

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	46,656	47,901
12-000	Limited Time Employees	8,549	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	12,684	13,392
19-002	Retirement	14,012	10,539
19-004	Medicare	800	695
	Salaries and Benefits	82,701	72,527
22-000	Contractual	12,578	10,062
	Operating	12,578	10,062
91-000	Budget Savings/Over Budget	0	0
	NEIGHBORHOOD IMP. SERVICES	<u>95,279</u>	<u>82,589</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

185 C.D.B.G. FUND
810 COMMUNITY DEVELOPMENT
19 NEIGHBORHOOD IMP. SERVICES

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Administrative Intern - 528 Hours		8,549		-
Sub-Total Limited Service Wages		8,549		-
Allocated From:				
121-810-19 Neighborhood Imp. Serv. Mgr. - 25%		19,224		19,737
121-810-19 Neighborhood Imp. Serv. Off. - 50%		27,432		28,164
Sub-Total Allocated From		46,656		47,901
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	55,205	-	47,901

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

185 C.D.B.G. FUND
810 COMMUNITY DEVELOPMENT
19 NEIGHBORHOOD IMP. SERVICES

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
19-004 Medicare	: Employer costs for Medicare
21-000 Special Departmental	: None
22-000 Contractual	: Graffiti Removal
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

185 C.D.B.G. FUND
810 COMMUNITY DEVELOPMENT
26 ECONOMIC DEVELOPMENT

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
19-004	Medicare	0	0
	Salaries and Benefits	0	0
21-000	Special Departmental	0	0
22-000	Contractual	0	0
	Operating	0	0
91-000	Budget Savings/Over Budget	0	0
	ECONOMIC DEVELOPMENT	<u>0</u>	<u>0</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

185 C.D.B.G. FUND
810 COMMUNITY DEVELOPMENT
26 ECONOMIC DEVELOPMENT

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries			-	-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages			-	-
Allocated From:				
None		-		-
Sub-Total Allocated From			-	-
Allocated To:				
None		-		-
Sub-Total Allocated To			-	-
Total		-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

185 C.D.B.G. FUND
810 COMMUNITY DEVELOPMENT
26 ECONOMIC DEVELOPMENT

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
19-004 Medicare	: Employer costs for Medicare
21-000 Special Departmental	: None
22-000 Contractual	: None
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

191 REDEVELOPMENT FUND
945 REDEVELOPMENT
00 DEPARTMENT

		2012-13 <u>Revised Estimate</u>	2013-14 <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
19-004	Medicare	0	0
	Salaries and Benefits	0	0
21-000	Special Departmental	0	0
22-000	Contractual	0	0
31-000	Office Operating	0	0
40-003	Electricity	0	0
40-004	Gas	0	0
40-005	Telephone	0	0
40-006	Water	0	0
45-000	Educational	0	0
51-000	Advertising	0	0
53-000	Membership and Dues	0	0
54-000	Allowances	0	0
55-000	Lease Payments	0	0
57-000	Interest Expense	0	0
64-007	Auditing Services	0	0
64-031	Economic Development Services	0	0
71-000	Administrative Expense	0	0
75-000	Pass Through Expense	0	0
	Operating	0	0
91-000	Budget Savings/Over Budget	0	0
	REDEVELOPMENT	<u>0</u>	<u>0</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

191 REDEVELOPMENT FUND
945 REDEVELOPMENT

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Economic Development Manager	-	-	-	-
Sub-Total Full Time Salaries	-	-	-	-
Limited Service:				
Administrative Intern - 990 Hours		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
192-960-00 Sr.Housing & Redev. Proj. Mgr.			-	-
Sub-Total Allocated From			-	-
Allocated To:				
192-960-00 Economic Dev. Manager - 17%			-	-
121-810-26 Economic Dev. Manager - 23%			-	-
Sub-Total Allocated To			-	-
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

191 REDEVELOPMENT FUND
945 REDEVELOPMENT

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
21-000	Special Departmental : None
22-000	Contractual : None
31-000	Office Operating : None
40-003	Electricity : None
40-004	Gas : None
40-005	Telephone : None
40-006	Water : None
54-000	Allowances : None
55-000	Lease Payments : None
57-000	Interest Expense : None
64-007	Auditing Services : None
64-031	Economic Dev. Consulting Svs : None
71-000	Administrative Expense : None
75-000	Pass-Through Expense : None
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

192 LOW-MOD INCOME HOUSING FUND
960 LOW-MOD INCOME HOUSING
00 DEPARTMENT

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
19-004	Medicare	0	0
	Salaries and Benefits	0	0
21-000	Special Departmental	0	0
22-000	Contractual	0	0
40-003	Electricity	0	0
40-004	Gas	0	0
40-005	Telephone	0	0
40-006	Water	0	0
53-000	Membership and Dues	0	0
55-000	Lease Payments	0	0
64-007	Auditing Services	0	0
	Operating	0	0
91-000	Budget Savings/Over Budget	0	0
	LOW-MOD INCOME HOUSING	<u>0</u>	<u>0</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

192 LOW-MOD INCOME HOUSING FUND
960 LOW-MOD INCOME HOUSING

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Sr. Housing & Econ. Dev. Proj. Mgr.	-	-	-	-
Housing/CDBG Specialist	-	-	-	-
Sub-Total Full Time Salaries	-	-	-	-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
191-945-00 Economic Dev. Manager - 17%		-		-
Sub-Total Allocated From		-		-
Allocated To:				
191-945-00 Sr. Housing & Econ. Dev Proj. Mgr.		-		-
121-810-26 Sr. Housing & Econ. Dev Proj. Mgr.		-		-
185-810-26 Housing/CDBG Specialist - 30%		-		-
121-810-26 Housing/CDBG Specialist - 23%		-		-
Sub-Total Allocated To		-		-
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

192 LOW-MOD INCOME HOUSING FUND
960 LOW-MOD INCOME HOUSING

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
19-004 Medicare	: Employer costs for Medicare
21-000 Special Departmental	: None
22-000 Contractual	: None
40-003 Electricity	: None
40-004 Gas	: None
40-005 Telephone	: None
40-006 Water	: None
53-000 Membership and Dues	: None
55-000 Lease Payments	: None
64-007 Auditing Services	: None
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

193 REDEVELOPMENT OBLIGATION RETIREMENT FUND
946 R.D.A. SUCCESSOR AGENCY
00 DEPARTMENT

		2012-13 Revised Estimate	2013-14 Adopted Budget
11-000	Full Time Employees	21,990	0
12-000	Limited Time Employees	59,719	36,711
13-000	Overtime Employees	0	0
19-001	Health Insurance	3,412	0
19-002	Retirement	6,604	0
19-004	Medicare	1,185	532
	Salaries and Benefits	92,910	37,243
21-000	Special Departmental	0	0
22-000	Contractual	38,636	139,212
31-000	Office Operating	10,850	13,336
40-003	Electricity	1,500	3,000
40-004	Gas	0	0
40-005	Telephone	1,090	2,100
40-006	Water	276	552
45-000	Educational	1,250	0
51-000	Advertising	0	0
53-000	Membership and Dues	0	0
55-000	Lease Payments	31,500	63,000
	Operating	85,102	221,200
91-000	Budget Savings/Over Budget	0	0
	R.D.A. SUCCESSOR AGENCY	<u>178,012</u>	<u>258,443</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

193 REDEVELOPMENT OBLIGATION RETIREMENT FUND
946 R.D.A. SUCCESSOR AGENCY

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None	-	-	-	-
Sub-Total Full Time Salaries	-	-	-	-
Limited Service:				
Management Assistant		37,606		-
Management Analyst		-		36,711
Administrative Intern - 975 Hours		22,113		-
Sub-Total Limited Service Wages		59,719		36,711
Allocated From:				
121-810-26 Economic Dev. Manager - 20%		21,990		-
Sub-Total Allocated From		21,990		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	81,709	-	36,711

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

193 REDEVELOPMENT OBLIGATION RETIREMENT FUND
946 R.D.A. SUCCESSOR AGENCY

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
21-000	Special Departmental : None
22-000	Contractual : Legal services (City attorney) Security services HVAC maintenance Real estate services Contract Administration Fence rental Multi-functional copier/printer lease and maintenance
31-000	Office Operating : Office supplies
40-003	Electricity : Electrical utility costs
40-004	Gas : Natural gas utility costs
40-005	Telephone : Telephone and cellular services
40-006	Water : Water utility costs
45-000	Educational : None
51-000	Advertising : None
53-000	Membership and Dues : None
55-000	Lease Payments : Payments for use of City-owned building
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
800 PUBLIC WORKS
02 STREET SERVICES

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	736,538	595,879
12-000	Limited Time Employees	23,234	17,501
13-000	Overtime Employees	6,480	6,480
19-001	Health Insurance	219,643	178,354
19-002	Retirement	221,189	124,272
19-004	Medicare	10,334	8,988
	Salaries and Benefits	1,217,418	931,474
21-000	Special Departmental	69,965	64,965
21-018	Sewer Maintenance	0	5,000
22-000	Contractual	184,012	184,012
33-000	Vehicle Operating	124,000	140,000
33-060	Vehicle Replacement	2,000	4,000
40-006	Water	8,500	8,500
40-007	Cable	200	0
40-010	Wireless Services	0	2,300
43-000	Uniforms	7,230	7,230
45-000	Educational	2,000	2,000
53-000	Membership and Dues	475	475
54-000	Allowances	3,650	3,650
55-000	Lease Payments	45,250	228,920
	Operating	447,282	651,052
91-000	Budget Savings/Over Budget	0	0
	STREET SERVICES	<u>1,664,700</u>	<u>1,582,526</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
800 PUBLIC WORKS
02 STREET SERVICES

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Public Works' Director	1.00	127,472	1.00	131,260
Street Supervisor	1.00	68,460		-
Street Superintendent		-	1.00	70,288
Maintenance Leadperson	3.00	160,596	3.00	107,064
Maintenance Worker II	2.00	100,008		-
Maintenance Worker I	5.00	232,320	5.00	237,180
Community Development Clerk	1.00	46,482		-
Administrative Assistant I		-	1.00	48,887
Boot Allowance (12)		1,200		1,200
Sub-Total Full Time Salaries	13.00	736,538	11.00	595,879
Limited Service:				
Maintenance Worker - 763 Hours		23,234		17,501
Sub-Total Limited Service Wages		23,234		17,501
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
800 PUBLIC WORKS
02 STREET SERVICES

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
21-000	Special Departmental : Concrete, paint, stencils, tools, chain saws, sewer maint. equipment, street repairs, sand, gravel, trees, safety equipment, and insecticides
21-018	Sewer Maintenance : Sewer Maintenance
22-000	Contractual : Street sweeping, drug testing, reclaimed emulsion, tree trimming.
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
40-006	Water : Water utility costs
40-007	Cable : Cable Television
43-000	Uniforms : Uniform rental, boots, and rain gear for staff
45-000	Educational : Safety Training
53-000	Membership and Dues : Traffic Control Supervisor Association Maintenance Superintendents Association American Public Works Association
54-000	Allowances : American Public Works Association - Annual Conference Traffic Control Supervisor Association - Workshops Maintenance Superintendents Association - Workshops
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
800 PUBLIC WORKS
03 MAINTENANCE SERVICES

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	68,590	95,509
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	1,000	1,000
19-001	Health Insurance	25,260	35,613
19-002	Retirement	20,598	20,893
19-004	Medicare	1,009	1,399
	Salaries and Benefits	116,457	154,414
21-000	Special Departmental	24,155	24,155
22-000	Contractual	30,000	30,000
33-000	Vehicle Operating	23,000	28,000
33-060	Vehicle Replacement	1,000	4,000
35-000	Building Operating	1,000	1,000
40-003	Electricity	325,000	350,000
40-004	Gas	300	30
40-005	Telephone	40,000	40,000
40-007	Cable	0	600
40-010	Wireless Services	0	0
45-000	Educational	325	325
53-000	Membership and Dues	150	150
54-000	Allowances	1,000	1,000
	Operating	445,930	479,260
91-000	Budget Savings/Over Budget	0	0
	MAINTENANCE SERVICES	<u>562,387</u>	<u>633,674</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
800 PUBLIC WORKS
03 MAINTENANCE SERVICES

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Maintenance Supervisor		-		-
Maintenance Superintendent		-		-
Maintenance Leadperson	1.00	22,026	1.00	47,705
Maintenance Worker I	1.00	46,464	1.00	47,704
Boot Allowance (1)		100		100
Sub-Total Full Time Salaries	2.00	68,590	2.00	95,509
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	2.00	68,590	2.00	95,509

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
800 PUBLIC WORKS
03 MAINTENANCE SERVICES

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
21-000	Special Departmental : Street light poles, light bulbs, parts and signs traffic signal lighting and plumbing supplies
22-000	Contractual : HVAC maintenance, traffic signal maintenance, elevator maintenance, alarm system, City Hall Cleaning, and back flow prevention testing
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
35-000	Building Operating : Electrical, plumbing and hardware supplies
40-003	Electricity : Electric utility costs
40-004	Gas : Natural Gas utility costs
40-005	Telephone : Local, Long distance, Modem, and DSL costs
45-000	Educational : Staff Training
53-000	Membership and Dues : International Municipal Signal Association
54-000	Allowances : International Municipal Signal Association - Workshops
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

128 GENERAL FUND
800 PUBLIC WORKS
04 VEHICLE SERVICES

		2012-13 <u>Revised Estimate</u>	2013-14 <u>Adopted Budget</u>
11-000	Full Time Employees	181,896	175,720
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	50,722	53,517
19-002	Retirement	54,621	30,669
19-004	Medicare	2,636	2,548
	Salaries and Benefits	289,875	262,454
21-000	Special Departmental	59,919	59,919
22-000	Contractual	59,181	59,181
33-057	Fuel	190,000	215,000
33-058	Auto Parts & Supplies	130,000	130,000
33-059	Auto Maintenance & Repair	50,000	50,000
35-000	Building Operating	3,500	3,500
40-003	Electricity	4,000	4,300
40-004	Gas	1,500	1,500
40-005	Telephone	0	0
40-006	Water	0	0
40-007	Cable	0	100
40-010	Wireless Services	0	1,000
43-000	Uniforms	2,500	2,500
45-000	Educational	6,500	6,500
53-000	Membership and Dues	0	0
54-000	Allowances	600	600
	Operating	507,700	534,100
91-000	Budget Savings/Over Budget	0	0
	VEHICLE SERVICES	<u>797,575</u>	<u>796,554</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

128 AUTOMOTIVE EQUIP. FUND
800 COMMUNITY DEVELOPMENT
04 VEHICLE SERVICES

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Auto Shop Supervisor	1.00	68,460		-
Auto Manager		-	1.00	59,280
Auto Mechanic II	1.00	59,004	1.00	60,579
Auto Mechanic I	1.00	53,532	1.00	54,961
Tool Allowance (3)		900		900
Sub-Total Full Time Salaries	3.00	181,896	3.00	175,720
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	3.00	181,896	3.00	175,720

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

128 AUTOMOTIVE EQUIP. FUND
800 COMMUNITY DEVELOPMENT
04 VEHICLE SERVICES

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
19-004 Medicare	: Employer costs for Medicare
21-000 Special Departmental	: Welding supplies, underground tank fees, shop tools and equipment, diagnostic scan tool, first aid supplies, truck and shop equipment
22-000 Contractual	: Clarifier service, waste oil disposal, smog checks, software support, tire disposal, tank testing, drug testing, CARB AQMD emissions compliance
33-057 Fuel	: Gasoline and Diesel Fuel costs
33-058 Auto Parts and Supplies	: Tires and parts for repair of City vehicles
33-059 Auto Maintenance and Repair	: Auto body work and maintenance of City vehicles
35-000 Building Operating	: Building supplies and maintenance
40-003 Electricity	: Electric utility costs
40-004 Gas	: Natural Gas utility costs
43-000 Uniforms	: Uniform rental for staff
45-000 Educational	: Staff training
54-000 Allowances	: Local meetings and training
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
850 PARKS AND RECREATION
05 PARK MAINTENANCE

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	368,312	270,914
12-000	Limited Time Employees	53,252	155,746
13-000	Overtime Employees	0	0
19-001	Health Insurance	144,169	88,307
19-002	Retirement	117,560	73,913
19-004	Medicare	6,113	6,187
	Salaries and Benefits	689,406	595,067
21-000	Special Departmental	44,300	44,300
22-000	Contractual	6,520	6,520
25-000	Preservation	6,319	4,319
33-000	Vehicle Operating	43,000	43,000
33-060	Vehicle Replacement	2,000	53,606
40-003	Electricity	34,000	37,000
40-004	Gas	600	600
40-006	Water	25,000	33,000
40-007	Cable	100	0
43-000	Uniforms	3,000	3,000
45-000	Educational	3,050	2,086
53-000	Membership and Dues	700	700
54-000	Allowances	0	0
	Operating	168,589	228,131
91-000	Budget Savings/Over Budget	0	0
	PARK MAINTENANCE	<u>857,995</u>	<u>823,198</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
850 PARKS AND RECREATION
05 PARK MAINTENANCE

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Director of Parks & Recreation	1.00	139,657	1.00	143,386
Assistant Director	1.00	96,588	1.00	99,167
Park Supervisor	1.00	70,812		-
Park Manager		-	1.00	72,703
Park Maintenance Lead Worker	1.00	51,610	1.00	54,961
Park Maintenance Worker II	2.00	97,596	2.00	102,677
Park Maintenance Worker I	1.50	69,696	1.00	47,705
Recreation Clerk	0.50	19,899		-
Administrative Assistant I			0.25	11,079
Groundworker II	4.00	136,967	1.50	57,771
Bilingual Pay (1)		1,200		1,200
Boot Allowance (7)		800		700
Sub-Total Full Time Salaries	12.00	684,825	8.75	591,349
Limited Service:				
Park Maintenance Helper		53,252		-
Park Maintenance Worker I		-		144,968
Administrative Assistant I		-		10,778
Sub-Total Limited Service Wages		53,252		155,746

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
850 PARKS AND RECREATION
05 PARK MAINTENANCE

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
121-850-06 Swimming Pool - 6%		(44,165)		(44,712)
121-850-07 Facilities Maintenance - 8%		(58,886)		(59,616)
121-850-10 Recreation - 21%		(154,576)		(156,491)
180-940-00-11 Proposition C - 8%		(58,886)		(59,616)
Sub-Total Allocated To		(316,513)		(320,435)
Total	12.00	421,564	8.75	426,660

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
850 PARKS AND RECREATION
05 PARK MAINTENANCE

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
21-000	Special Departmental : Paint/Painting supplies, playground equipment supplies, plumbing/irrigation supplies, plants, and hardware supplies
22-000	Contractual : Security service, Tree maintenance, Backflow device licensing/testing, and Fire extinguisher maintenance
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
40-003	Electricity : Electric utility costs
40-004	Gas : Natural Gas utility costs
40-006	Water : Water utility costs
40-007	Cable : Cable Television
43-000	Uniforms : Uniform rental for staff
45-000	Educational : PAPA/Arborist Seminars, playground inspector training, OSHA training, and other meetings and seminars
53-000	Membership and Dues : Dept. of Pesticide Regulation training International Society of Arboriculture arborist license
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
850 PARKS AND RECREATION
06 SWIMMING POOL

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	44,165	44,712
12-000	Limited Time Employees	85,873	88,163
13-000	Overtime Employees	2,500	2,500
19-001	Health Insurance	15,176	9,296
19-002	Retirement	12,304	7,737
19-004	Medicare	1,921	1,963
	Salaries and Benefits	161,939	154,371
21-000	Special Departmental	13,350	13,350
22-000	Contractual	17,262	18,702
40-003	Electricity	10,000	11,000
40-004	Gas	17,000	17,000
40-006	Water	6,000	6,000
	Operating	63,612	66,052
91-000	Budget Savings/Over Budget	0	0
	SWIMMING POOL	<u>225,551</u>	<u>220,423</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
850 PARKS AND RECREATION
06 SWIMMING POOL

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Pool Concession Attendant		14,686		15,078
Lifeguard Instructor		42,041		43,163
Assistant Pool Manager		10,682		10,967
Specialist I		7,371		7,568
Pool Manager		11,093		11,387
Sub-Total Limited Service Wages		85,873		88,163
Allocated From:				
121-850-05 Park Maintenance - 6%		44,165		44,712
Sub-Total Allocated From		44,165		44,712
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total		-		130,038
			-	132,875

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
850 PARKS AND RECREATION
06 SWIMMING POOL

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
19-004 Medicare	: Employer costs for Medicare
21-000 Special Departmental	: Aquatic staff uniforms, Pool and safety supplies, Pool maintenance and repairs, public health license, American Red Cross facility fee
22-000 Contractual	: Pool chlorine/acid service
40-003 Electricity	: Electric utility costs
40-004 Gas	: Natural gas utility costs
40-006 Water	: Water utility costs
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
850 PARKS AND RECREATION
07 FACILITIES MAINTENANCE

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	58,886	59,616
12-000	Limited Time Employees	15,684	16,103
13-000	Overtime Employees	0	0
19-001	Health Insurance	20,235	12,394
19-002	Retirement	16,405	10,315
19-004	Medicare	1,081	1,098
	Salaries and Benefits	112,291	99,526
21-000	Special Departmental	13,150	13,150
22-000	Contractual	5,449	5,449
35-000	Building Operating	7,750	7,750
40-003	Electricity	15,000	16,000
40-004	Gas	1,000	1,000
40-006	Water	6,000	6,000
	Operating	48,349	49,349
91-000	Budget Savings/Over Budget	0	0
	FACILITIES MAINTENANCE	<u>160,640</u>	<u>148,875</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
850 PARKS AND RECREATION
07 FACILITIES MAINTENANCE

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Recreation Leaders		15,684		16,103
Sub-Total Limited Service Wages		15,684		16,103
Allocated From:				
121-850-05 Park Maintenance 8%		58,886		59,616
Sub-Total Allocated From		58,886		59,616
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total		-		74,570
				-
				75,719

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
850 PARKS AND RECREATION
07 FACILITIES MAINTENANCE

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
19-004 Medicare	: Employer costs for Medicare
21-000 Special Departmental	: Equipment and hardware supplies, Furniture/facility maintenance
22-000 Contractual	: Security services, HVAC services, Fire extinguisher maintenance
35-000 Building Operating	: Cleaning and miscellaneous supplies
40-003 Electricity	: Electric utility costs
40-004 Gas	: Natural Gas utility costs
40-006 Water	: Water utility costs
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
850 PARKS AND RECREATION
10 RECREATION

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	300,975	295,177
12-000	Limited Time Employees	69,520	71,377
13-000	Overtime Employees	0	0
19-001	Health Insurance	96,972	75,807
19-002	Retirement	86,044	52,157
19-004	Medicare	4,685	4,574
	Salaries and Benefits	558,196	499,092
21-000	Special Departmental	32,039	26,827
22-000	Contractual	61,060	54,660
23-051	Passport Services	1,812	1,812
31-000	Office Operating	7,500	7,500
33-000	Vehicle Operating	17,600	18,000
33-060	Vehicle Replacement	2,000	4,000
35-000	Building Operating	1,000	0
40-003	Electricity	2,000	2,200
40-004	Gas	1,800	1,800
40-005	Telephone	8,500	8,500
40-007	Cable	0	100
40-010	Wireless Services	0	3,100
45-000	Educational	3,120	1,020
53-000	Membership and Dues	1,210	0
54-000	Allowances	1,000	0
	Operating	140,641	129,519
91-000	Budget Savings/Over Budget	0	0
	RECREATION	<u>698,837</u>	<u>628,611</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
850 PARKS AND RECREATION
10 RECREATION

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Recreation Supervisor	2.00	126,624	2.00	130,002
Recreation Coordinator	1.00	47,412	1.00	51,130
Bilingual Pay (2)		2,400		2,400
Sub-Total Full Time Salaries	3.00	176,436	3.00	183,532
Limited Service:				
Recreation Leaders		67,964		69,779
Specialist I		1,556		1,598
Sub-Total Limited Service Wages		69,520		71,377
Allocated From:				
121-850-05 Park Maintenance - 21%		154,576		156,491
Sub-Total Allocated From		154,576		156,491

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
850 PARKS AND RECREATION
10 RECREATION

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
21-000	Special Departmental : Trophies, games, craft supplies, sports equipment, uniforms, tournament/league fees, marketing, gym use, Kid's Day, 4th of July parade, Walk to Los Angeles, Egg Hunt, and senior programs
22-000	Contractual : Recreation and Grapevine Guide, HVAC service, street banners, officiating, telephone and copy machine maintenance contract, registration software, and fingerprint cards
23-051	Passport Services : Passport supplies
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
35-000	Building Operating : Building supplies and maintenance
40-003	Electricity : Electric utility costs
40-004	Gas : Natural Gas utility costs
40-005	Telephone : Local, Long distance, Modem, and DSL costs
45-000	Educational : Staff Training
53-000	Membership and Dues : CA Parks and Recreation Society So. California Municipal Athletic Federation

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
850 PARKS AND RECREATION
10 RECREATION

	Account	Explanation
54-000	Allowances	: Department development
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

173 PARKS & REC ACTIVITY FUND
850 PARKS AND RECREATION
18 SPECIAL ACTIVITIES

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	23,706	12,782
12-000	Limited Time Employees	25,343	26,019
13-000	Overtime Employees	0	0
19-001	Health Insurance	6,822	3,414
19-002	Retirement	7,965	4,295
19-004	Medicare	711	563
	Salaries and Benefits	64,547	47,073
23-041	Adult Sports	0	0
23-042	Off Area Trips	40,000	40,000
23-043	Recreation Classes	80,000	80,000
23-044	Dance & Baton	10,000	1,000
23-045	Day Camp	39,600	39,600
23-046	Tennis	3,000	0
23-047	Special Activities	30,000	30,000
23-048	Senior Social Dance	2,500	2,500
23-049	Recreation Class Insurance	4,500	4,500
	Operating	209,600	197,600
91-000	Budget Savings/Over Budget	0	0
	SPECIAL ACTIVITIES	<u>274,147</u>	<u>244,673</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

173 PARKS & REC ACTIVITY FUND
850 PARKS AND RECREATION
18 SPECIAL ACTIVITIES

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None	1	-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Recreation Leaders		19,577		20,099
Specialist I		5,766		5,920
Sub-Total Limited Service Wages		25,343		26,019
Allocated From:				
121-850-10 Rec. Coordinator - 25%		23,706		12,782
Sub-Total Allocated From		23,706		12,782
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	49,049	-	38,801

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

173 PARKS & REC ACTIVITY FUND
850 PARKS AND RECREATION
18 SPECIAL ACTIVITIES

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
19-004 Medicare	: Employer costs for Medicare
23-041 Adult Sports	: Payment to independent contractors and program costs
23-042 Off Area Trips	: Payment to independent contractors and program costs
23-043 Recreation Classes	: Payment to independent contractors and program costs
23-044 Dance & Baton	: Payment to independent contractors and program costs
23-045 Day Camp	: Payment to independent contractors and program costs
23-046 Tennis	: Payment to independent contractors and program costs
23-047 Special Activities	: Payment to independent contractors and program costs
23-048 Senior Social Dance	: Payment to independent contractors and program costs
23-049 Recreation Class Insurance	: Participant liability insurance premiums
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

180 PROP "A" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT
00 DEPARTMENT

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	12,782
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	3,414
19-002	Retirement	0	4,295
19-004	Medicare	0	185
	Salaries and Benefits	0	20,676
53-000	Membership and Dues	10,000	10,000
80-000	Park and Ride Facility	0	0
81-000	Senior Dial a Ride	0	0
82-000	Rec. Transit Service	30,000	30,000
85-000	Administrative Costs	0	24,000
86-000	Bus Fare Subsidy	0	0
88-000	Transportation Planning	6,000	0
89-000	Prop A Fund Exchange	1,200,000	0
	Operating	1,246,000	64,000
91-000	Budget Savings/Over Budget	0	0
	LOCAL TRANSIT DEVELOPMENT	<u>1,246,000</u>	<u>84,676</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

180 PROP "A" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries			-	-
Limited Service:				
None			-	-
Sub-Total Limited Service Wages			-	-
Allocated From:				
121-850-10 Rec. Coordinator - 25%			-	12,782
Sub-Total Allocated From			-	12,782
Allocated To:				
None			-	-
Sub-Total Allocated To			-	-
Total	-	-	-	12,782

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

180 PROP "A" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
53-000	Membership and Dues : San Gabriel Valley Council of Governments
82-000	Rec. Transit Service : Recreational bus service for seniors and youths
85-000	Administrative Costs : Finance and accounting staff
89-000	Prop A Fund Exchange : None
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

181 PROP "C" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT
00 DEPARTMENT

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	60,086	60,816
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	20,235	12,394
19-002	Retirement	16,766	10,578
19-004	Medicare	871	882
	Salaries and Benefits	97,958	84,670
53-000	Membership and Dues	0	0
80-000	Park and Ride Facility	165,000	165,000
81-000	Senior Dial a Ride	320,000	320,000
82-000	Rec. Transit Service	0	0
85-000	Administrative Costs	0	0
86-000	Bus Fare Subsidy	125,000	125,000
88-000	Transportation Planning	0	0
89-000	Prop A Fund Exchange	0	0
	Operating	610,000	610,000
91-000	Budget Savings/Over Budget	0	0
	LOCAL TRANSIT DEVELOPMENT	<u>707,958</u>	<u>694,670</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

181 PROP "C" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Park Maintenance Worker II	1.00	46,584	1.00	51,340
Park Maintenance Worker I	0.50	20,052		-
Groundworker II		-	0.50	19,257
Recreation Clerk	1.50	64,746		-
Administrative Assistant I			0.75	33,237
Bilingual Pay (1)	-	1,200	-	1,200
Sub-Total Full Time Salaries	3.00	132,582	2.25	105,034
Limited Service:				
Administrative Assistant I		-		56,778
Park Maintenance Worker I		-		36,242
Sub-Total Limited Service Wages		-		93,020
Allocated From:				
121-850-05 Park Maintenance - 8%		58,886		59,616
121-850-10 Rec. Coordinator - 25%		-		12,782
Sub-Total Allocated From		58,886		72,398

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

181 PROP "C" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
19-004 Medicare	: Employer costs for Medicare
80-000 Park and Ride Facility	: City's share of Park and Ride Facility maintenance
81-000 Senior Dial a Ride	: Senior Dial a Ride program
86-000 Bus Fare Subsidy	: Fare subsidy for San Gabriel residents
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

185 C.D.B.G. FUND
850 PARKS AND RECREATION
20 YOUTH PROGRAM

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	4,432	4,550
12-000	Limited Time Employees	32,032	30,603
13-000	Overtime Employees	0	0
19-001	Health Insurance	14	14
19-002	Retirement	1,489	1,529
19-004	Medicare	529	510
	Salaries and Benefits	38,496	37,206
	Operating	0	0
91-000	Budget Savings/Over Budget	0	0
	YOUTH PROGRAM	<u>38,496</u>	<u>37,206</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

185 C.D.B.G. FUND
850 PARKS AND RECREATION
20 YOUTH PROGRAM

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Recreation Leaders - (CDBG Program)		32,032		30,603
Sub-Total Limited Service Wages		32,032		30,603
Allocated From:				
121-850-10 Rec. Supervisor - 7%		4,432		4,550
Sub-Total Allocated From		4,432		4,550
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total		-		36,464
			-	35,153

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

185 C.D.B.G. FUND
850 PARKS AND RECREATION
20 YOUTH PROGRAM

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
19-004	Medicare	: Employer costs for Medicare
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

185 C.D.B.G. FUND
850 PARKS AND RECREATION
21 AFTER SCHOOL PROGRAM

		<u>2012-13</u> <u>Revised Estimate</u>	<u>2013-14</u> <u>Adopted Budget</u>
11-000	Full Time Employees	1,899	1,950
12-000	Limited Time Employees	18,499	18,456
13-000	Overtime Employees	0	0
19-001	Health Insurance	6	6
19-002	Retirement	638	655
19-004	Medicare	296	296
	Salaries and Benefits	21,338	21,363
	Operating	0	0
91-000	Budget Savings/Over Budget	0	0
	AFTER SCHOOL PROGRAM	<u>21,338</u>	<u>21,363</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

185 C.D.B.G. FUND
850 PARKS AND RECREATION
21 AFTER SCHOOL PROGRAM

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Recreation Leaders - (CDBG Program)		18,499		18,456
Sub-Total Limited Service Wages		18,499		18,456
Allocated From:				
121-850-10 Rec. Supervisor - 3%		1,899		1,950
Sub-Total Allocated From		1,899		1,950
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	20,398	-	20,406

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

185 C.D.B.G. FUND
850 PARKS AND RECREATION
21 AFTER SCHOOL PROGRAM

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
19-004 Medicare	: Employer costs for Medicare
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
712 MISSION PLAYHOUSE
00 DEPARTMENT

		<u>2012-13</u> Revised Estimate	<u>2013-14</u> Adopted Budget
11-000	Full Time Employees	344,210	355,902
12-000	Limited Time Employees	189,752	196,400
13-000	Overtime Employees	7,142	7,142
19-001	Health Insurance	91,336	96,437
19-002	Retirement	101,568	76,574
19-004	Medicare	6,880	7,120
	Salaries and Benefits	740,888	739,575
21-000	Special Departmental	3,241	5,241
22-000	Contractual	18,500	19,500
31-000	Office Operating	4,850	4,850
33-000	Vehicle Operating	10,000	0
33-060	Vehicle Replacement	2,000	4,000
35-000	Building Operating	21,230	24,230
40-003	Electricity	55,000	60,000
40-004	Gas	5,000	5,000
40-005	Telephone	10,000	10,000
40-006	Water	3,000	3,000
40-010	Wireless Services	0	2,700
43-000	Uniforms	1,100	1,100
45-000	Educational	700	700
51-000	Advertising	19,317	19,317
53-000	Membership and Dues	1,544	1,544
	Operating	155,482	161,182
91-000	Budget Savings/Over Budget	0	0
	MISSION PLAYHOUSE	<u>896,370</u>	<u>900,757</u>

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
712 MISSION PLAYHOUSE

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Full Time:				
Playhouse Manager	1.00	97,679		-
Playhouse Director		-	1.00	100,288
Stage Manager	2.00	104,430	2.00	109,741
Facility Coordinator	1.00	66,660		-
Facility Manager		-	1.00	68,440
Maintenance Worker II	1.00	50,004	1.00	51,339
Auto Allowance (1)		5,850		5,850
Boot Allowance (3)		300		300
Sub-Total Full Time Salaries	5.00	324,923	5.00	335,958
Limited Service:				
Custodian		34,352		35,269
Specialist		13,164		15,240
Usher/Parking Attendant/Stage Tech		117,895		121,043
Sr. Usher/Sr. Park Att./Sr. Stage Tech		17,953		18,432
Stage Manager		6,249		6,416
Sub-Total Limited Service Wages		189,613		196,400

CITY OF SAN GABRIEL
2013-14 SALARY AND WAGES BUDGET

121 GENERAL FUND
712 MISSION PLAYHOUSE

Title	12-13 No.	Adopted Budget	13-14 No.	Adopted Budget
Allocated From:				
702 City Clerk - 40%	1	19,426		19,944
Sub-Total Allocated From		19,426		19,944
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	5.00	533,962	5.00	552,302

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
712 MISSION PLAYHOUSE

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
19-004	Medicare : Employer costs for Medicare
21-000	Special Departmental : Marketing and development program
22-000	Contractual : HVAC service, curtain repair, sound equipment service, fire extinguisher service, security system service, generator service, Mission Patio Courtyard painting, piano tuning, pest control, and lighting board service
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-006	Vehicle Replacement : Annual contribution for future vehicle replacement
35-000	Building Operating : Cleaning, janitorial and building supplies, props and sets, theater lamps, flameproofing stage curtains, fountain supplies and stage equipment
40-003	Electricity : Electric utility costs
40-004	Gas : Natural Gas utility costs
40-005	Telephone : Local, Long distance, Modem, and DSL costs
40-006	Water : Water utility costs
43-000	Uniforms : Uniform rental for staff
45-000	Educational : Staff training
51-000	Advertising : Advertising for Mission Playhouse rentals

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
712 MISSION PLAYHOUSE

Account	Explanation
53-000	Membership and Dues
	: American Society of Composers, Authors, and Publishers International Association of Assembly Managers Broadcast Music, Inc. League of Historic American Theatres
91-000	Budget Savings
	: Projected budget underexpenditure

APPENDIX A

CITY OF SAN GABRIEL

STATEMENT OF INVESTMENT POLICY

2013-2014

I. PURPOSE

This statement is intended to provide guidelines for the prudent investment of the City's temporary idle cash, and outline the procedures for maximizing the efficiency of the City's cash management system. The ultimate goal is to enhance the economic status of the City while safeguarding its assets.

II. OBJECTIVE

The City's cash management system is designed to accurately monitor and forecast revenues and expenditures, thus enabling the City to invest funds to the fullest extent possible. The City attempts to obtain the highest yield possible only after the criteria established for safety and liquidity have been met.

The City of San Gabriel invests public funds pursuant to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part to an overall strategy, a trustee is authorized to acquire investments as authorized by law.

This affords the City a broad spectrum of investment opportunities as long as the investment is deemed prudent and is allowable under current legislation of the State of California Government Code Section 53600 et seq. and the general laws of the City of San Gabriel.

The City of San Gabriel strives to maintain a prudent level of investment of idle funds while maintaining sufficient liquidity. This is accomplished through evaluation of projected cash inflows and outflows. Idle cash management and investment transactions are the responsibility of the Finance Director.

Criteria for selecting investments and the order of priority are:

1. Safety: The safety and risk associated with an investment refers to the potential loss of principal, interest, or a combination of these amounts. The City only operates in those investments that are considered very safe.

2. Liquidity: This refers to the ability to "cash in" at any moment in time with a minimal chance of losing some portion of principal or interest.
3. Yield: Yield is the potential dollar earnings an investment can provide and sometimes is referred to as the rate of return.
4. Safekeeping: Securities purchased shall be held in third party safekeeping pursuant to Government Code Section 53608, in the City's name and control.

The basic premise underlying the City's investment philosophy is and continues to be, to insure that surplus funds are always safe and available when needed.

III. DELEGATION OF INVESTMENT AUTHORITY

Authority to manage the City of San Gabriel's investment program is derived from the California Government Code Section, 53600, et seq. Management responsibility for the investment program is hereby delegated to the Finance Director, who shall establish written procedures to the operation of the investment program consistent with this Investment Policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Director. The Finance Director shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

IV. AUTHORIZED INVESTMENTS

The California Government Code Section 53601 allows the City to invest in the following media:

- Local Agency Bonds
- U.S. Treasury Bills, Notes or Bonds
- State Registered Warrants, Notes or Bonds
- Notes & Bonds of other Local California Agencies
- U.S. Agencies
- Bankers Acceptances
- Prime Commercial Paper
- Negotiable Certificates of Deposit
- Repurchase & Reserve Repurchase Agreements
- Medium Term Corporate Notes
- Money Market Mutual Funds & Mutual Funds
- Collateralized Bank Deposits
- Mortgage Pass-Through Securities
- Local Agency Investment Fund (LAIF)
- County Pooled Investment Funds

As a matter of practice, however, the City of San Gabriel is limiting the purchase of any new investments to the following vehicles:

U.S. TREASURY BILLS - issued weekly with maturity dates up to one year. They are issued and traded on a discount basis with interest figured on a 360-day basis, actual number of days. They are issued in amounts of \$10,000 and up, in multiples of \$5,000. They are a highly liquid security.

U.S. TREASURY NOTES - initially issued with two- to ten-year maturities. They are actively traded in a large secondary market and are very liquid. The Treasury may issue Note issues with a minimum of \$1,000; however, the average minimum is \$5,000.

FEDERAL AGENCY ISSUES - guaranteed directly or indirectly by the United States Government. All agency obligations qualify as legal investments and are acceptable as security for public deposits.

They usually provide higher yields than regular Treasury issues with all the same advantages. Examples include:

- * FICBs (Federal Intermediate Credit Bank Debentures) - Loans to lending institutions used to finance the short-term and intermediate needs of farmers, such as seasonal production. They are usually issued monthly in minimum denominations of \$3,000 with a nine-month maturity. Interest is payable at maturity and as calculated on a 60-day, 30-day month basis.
- * FFCBs (Federal Farm Credit Bank) - Debt instruments used to finance the short and intermediate term needs of farmers and the national agricultural industry. They are issued monthly with three- and six-month maturities. The FFCB issues larger issues (one to ten year) on a periodic basis. These issues are highly liquid.
- * FHLBs (Federal Land Bank Bonds) - Long-term mortgage credit provided to farmers by Federal Land Banks. These bonds are issued at irregular times for various maturities ranging from a few months to ten years. The minimum denomination is \$1,000. They carry semi-annual coupons. Interest is calculated on a 360-day, 30-day month basis.
- * FHLBs (Federal Home Loan Bank Notes and Bonds) - Issued by the Federal Home Loan Bank System to help finance the housing industry. The notes and bonds provide liquidity and home mortgage credit to savings and loan associations, mutual savings bank, cooperative banks, insurance companies, and mortgage-lending institutions. They are issued irregularly for various maturities. The minimum denomination is \$5,000. The notes are issued with maturities of less than one year and interest is paid at maturity. The bonds are issued with various maturities and carry semi-annual coupons. Interest is calculated on a 360-day, 30-day month basis.
- * FNMA's (Federal National Mortgage Association) - Used to assist the home mortgage market by purchasing mortgages insured by the Federal Housing Administration and the Farmers Home Administration, as well as those guaranteed by the Veterans Administration. They are issued about four times a year for

maturities ranging from a few months to eight years. They are issued in minimum denominations of \$10,000. They carry semi-annual coupons. Interest is computed on a 360-day, 30-day month basis.

- * FHLMC's (Federal Home Loan Mortgage Corporation) - Government-sponsored corporation established to develop the secondary market for conventional home mortgages. Mortgages are purchased solely from the Federal Home Loan Bank System member lending institutions whose deposits are insured by agencies of the United States Government. They are issued for various maturities and in minimum denominations of \$10,000. Interest is paid semi-annually and is calculated on a 360-day, 30-day month basis.
- * Other federal agency issues are Small Business administration notes (SBAs), Government National Mortgage Association notes (GNMAs), Tennessee Valley Authority notes (TVAs), and Student Loan Association notes (SALLIE-MAEs).

The City limits its investments to no more than 20% of its surplus funds in any one Federal Agency. The following are also allowable investments for the City of San Gabriel.

BANKERS ACCEPTANCES - short-term credit arrangements to enable businesses to obtain funds to finance commercial transactions. They are time drafts drawn on a bank by an exporter or importer to obtain funds to pay for specific merchandise. By its acceptance, the bank becomes primarily liable for the payment of the draft at its maturity. An acceptance is a high-grade negotiable instrument. Acceptances are purchased in various denominations for 30, 60, or 90 days, but no longer than 270 days. The interest is calculated on a 360-day discount basis similar to treasury bills. Local agencies may not invest more than 40% of their surplus money in bankers acceptances.

Certificates of Deposit - time deposits of a bank or savings and loan. They are purchased in various denominations with maturities ranging from 30 days to five years. The City shall not invest more than \$250,000 in any one institution unless the public deposit is properly collateralized as set forth in this policy. Certificate of Deposits directly placed with a state bank or savings and loan shall not be limited.

Negotiable Certificates of Deposit - unsecured obligations of the financial institution, bank or savings and loan, bought at par value with the promise to pay face value plus accrued interest at maturity. They are high-grade negotiable instruments, paying a higher interest rate than regular certificates of deposit. The primary market issuance is in multiples of \$1,000,000, the secondary market usually trades in denominations of \$500,000, although smaller lots are occasionally available.

Repurchase Agreements - a repurchase agreement is a short-term investment transaction. Banks buy temporarily idle funds from a customer by selling U.S. Government or other securities with a contractual agreement to repurchase the same securities on a future date. Repurchase agreements are typically for one to ten days in maturity. The customer receives interest from the bank. The interest rate reflects both the prevailing demand for Federal funds and the maturity of the repo.

Some banks will execute repurchase agreements of a minimum of \$100,000 to \$500,000, but most banks have a minimum of \$1,000,000. Repurchase Agreements can only be executed with financial institutions or broker/dealers that have a Master Repurchase Agreement with the City.

LAIF (Local Agency Investment Fund) - a special fund in the State Treasury which local agencies may use to deposit funds for investment. There is no minimum investment period and the minimum transaction is \$5,000, in multiples of \$1,000 above that, with a maximum balance of 50,000,000 for any agency. The City is restricted to a maximum of ten transactions per month. It offers high liquidity because deposits can be converted to cash in 24 hours and no interest is lost. All interest is distributed to those agencies participating on a proportionate share basis determined by the amounts deposited and the length of time they are deposited. Interest is paid quarterly. The State retains an amount for reasonable costs of making the investments, not to exceed one-quarter of one percent of the earnings.

The interest rates are fairly high because of pooling the State's surplus cash with the surplus cash deposited. This creates a multi-billion dollar pool and allows diversified investments. In a high interest rate market, the City does better than LAIF, but in times of low interest rates, LAIF yields are higher. The City continually invests in the Local Agency Investment Fund.

Mutual Funds - Mutual funds are shares of beneficial interest issued by diversified management companies that invest in securities and obligations set forth in California Government Code Sections 53601 and comply with the restrictions of those sections. Mutual funds are limited to 10% of surplus funds of the City.

V. INVESTMENT OF BOND PROCEEDS

If applicable, when investing proceeds from the issuance of bonds or other indebtedness, the City of San Gabriel will follow the specific statutory provisions governing the issuance of those bonds or other indebtedness. In the absence of specific Council authorized investments, the investments in bond proceeds or other indebtedness will follow the City's investment policy.

VI. CITY CONSTRAINTS

The City of San Gabriel operates its pooled idle cash investments under the Prudent Man rule. This provides a broad spectrum of prudent investment opportunities consistent with current State of California legislation and other imposed legal restrictions. The Finance Director will evaluate local banks and savings institutions and may invest idle cash funds with such institutions when the criteria for prudent investment previously stated are met. The City operates its investment pool according to State and Self-imposed constraints. It does not buy stocks; it does not speculate; it does not invest in instruments prohibited under Section 53631.5 of the California Government Code such as inverse floaters, range notes, or interest only strips that are derived from a pool of mortgages. The City does not invest in any security that could result in zero interest if held to maturity. Any investment extending beyond a five-year period requires prior City Council approval. Additionally, a minimum of 15% of the outstanding investments must mature within a one-year time period.

VII. SAFEKEEPING AND COLLATERALIZATION

All security transactions entered into by the City shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian designated by the Finance Director.

Collateralization will be required on two types of investments; certificates of deposit and repurchase agreements. In order to anticipate market changes and provide a level of security for all funds, a minimum collateralization level is required.

Surplus funds must be deposited in State or national banks, State or Federal savings associations, State or Federal credit unions or State or Federal thrift and loans within the State of California. The deposits cannot exceed the amount of the bank's savings and loan's, or thrift and loan's paid-up capital and surplus.

The bank or savings and loan must secure public funds deposits with eligible securities having a market value of 110% of the total amount of the deposits. State law also allows as an eligible security, first trust deeds having a value of 150% of the total amount of the deposits. Repurchase agreements require collateralization with securities having a minimum market value of 102% of the repurchase agreement.

The Finance Director may waive security for that portion of a deposit which is insured pursuant to Federal law. Currently, the first \$250,000 of a deposit is federally insured. Deposits in excess of \$250,000 are collateralized as previously indicated.

VIII. REPORTING

Under provisions of Section 53646 of the California Government Code, the Finance Director shall render a quarterly investment report to the City Council, City Treasurer, City Manager, and the City Attorney. A report shall be submitted listing the type of investments, issuer, date of maturity, amount of deposit, rate of interest, current market value for all securities. The quarterly report shall state compliance of the portfolio to the statement of investment policy or manner in which the portfolio is not in compliance. Additionally, the quarterly report shall indicate the City's ability to meet its obligations for the following six months.

IX. QUALIFIED DEALERS

The City of San Gabriel shall transact business only with banks, savings and loans, and registered investment securities dealers.

The Finance Director will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved broker/dealers who are authorized to provide investment services in the State of California. These may include "primary" and "regional" broker/dealers with offices located in the State of California. All financial institutions and broker/dealers who desire to become qualified bidders for investment transaction must be approved

by the Finance Director. The broker/dealer will acknowledge that he or she has read and understands the City's investment policy.

X. POLICY REVIEW

This Statement of Investment Policy shall be reviewed by the City Council as required by California Government Code Section 53646 at least annually to ensure its consistency with the overall objectives of preservation of principal, liquidity and return, and its relevance to current law, financial and economic trends. Additional guidelines addressing areas of internal control are handled through administrative policies.

APPENDIX B

**CITY OF SAN GABRIEL
PARKS AND RECREATION FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
AFTERSCHOOL RECREATION	\$0	\$0	Same	Same
SUMMER RECREATION	\$0	\$0	Same	Same
DAY CAMP (7:30 AM - 5:30 PM)	\$110	\$39,600		\$41,440
Full Day (9:00 AM - 4:00 PM)			\$95 ¹	
Half Day			\$55	
Extended Care			\$25	
TRIPS				
Senior Trips	Varies	\$30,000	Same	Same
Youth Trips	Varies	\$5,000	\$10 Additional Fee	\$7,590
CLASSES	Varies	\$60,000	\$2 Additional Fee	\$65,101
Non-Resident Fee	\$3	\$1,968	\$5	\$3,280
SPECIAL ACTIVITY	Varies to cover materials	\$30,000	Same	Same
ADULT SPORTS	Varies to cover officials and awards	\$0	Same	Same
 ¹ FEES RESTRUCTURED TO BETTER MEET RESIDENT'S NEEDS, BUT FULL DAY INCLUDES \$10 INCREASE				
<u>POOL</u>				
Pool Rental ²	Private \$65/Non-Profit \$55 \$15/hour Staffing for >50 people	\$3,355	Private \$65/Non-Profit \$55 \$20/ hour staffing per lifeguard	\$4,745
RECREATION SWIM				
Child	\$1.25	\$9,400	\$1.50	\$10,440
Adult	\$1.75	\$2,500	\$2.00	\$3,420
Family	\$70.00	\$1,250	Same	Same
Discount Card	\$25.00	\$1,250	Same	Same

**CITY OF SAN GABRIEL
PARKS AND RECREATION FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
RECREATION SWIM SUBTOTALS:		\$14,400		\$16,360
SEA GULLS	Cost ²	\$16,920	Cost ⁴	\$19,687
GABRIELINO HIGH	Cost ²	\$13,200	Same	Same
INSTRUCTION	\$32	\$38,400	Same	Same

² HOURLY RATE WITH 2 HOUR MINIMUM

³ COST INCLUDES UTILITIES, SUPPLIES AND STAFFING

⁴ APPROVED FEE, EFFECTIVE JUNE 2014, INCLUDES ADDED SUMMER POOL USE AND INCREASED STAFFING RATE

ADULT CENTER

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SENIOR NUTRITION	\$2 Donation (to provider)	\$0	Same	Same
SENIOR DANCE	\$3 (to provider)	\$0	Same	Same

CIVIC ORGANIZATION/CLUBS

Weekly Meetings	\$15 per hour staffing fee	\$1,560	Same	Same
Monthly Meetings	\$0	\$0	First meeting no charge, additional meetings \$15 per hour staffing fee	\$1,200

NON-PROFIT - GENERAL

DEPOSIT

Refundable Security Deposit - Indoor	\$100		Same	
Refundable Security Deposit - Outdoor	\$100		Same	
Refundable Security Deposit - In & Outdoor	\$200		Same	

STANDARD

Indoor - 5 hrs	\$350		Same	
Outdoor - 5 hrs	\$350		Same	
Indoor & Outdoor - 5 hrs	\$500		Same	

**CITY OF SAN GABRIEL
PARKS AND RECREATION FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
Supervision Fee	\$15 per hour		Same	
ADDITIONAL HOURLY				
Indoor	\$35		Same	
Outdoor	\$35		Same	
Indoor & Outdoor	\$50		Same	
Supervision Fee	\$15		Same	
TOTAL		\$600.00		Same
NON-PROFIT - SAN GABRIEL				
DEPOSIT				
Refundable Security Deposit - Indoor	\$100		Same	
Refundable Security Deposit - Outdoor	\$100		Same	
Refundable Security Deposit - In & Outdoor	\$200		Same	
STANDARD				
Indoor - 5 hrs	\$250		Same	
Outdoor - 5 hrs	\$250		Same	
Indoor & Outdoor - 5 hrs	\$400		Same	
Supervision Fee	\$15 per hour		Same	
ADDITIONAL HOURLY				
Indoor	\$35		Same	
Outdoor	\$35		Same	
Indoor & Outdoor	\$40		Same	
Supervision Fee	\$15		Same	
TOTAL		\$600		Same
PRIVATE EVENTS				
DEPOSIT				
Application	\$300		\$350	
Refundable Security Deposit	\$300		\$350	
STANDARD RATES				
Indoor - Resident - 5 hrs	\$800		\$900	
Indoor - Non-Resident - 5 hrs	\$1,100		\$1,200	

**CITY OF SAN GABRIEL
PARKS AND RECREATION FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
Outdoor - Resident - 5 hrs	\$800		\$900	
Outdoor - Non-Resident - 5 hrs	\$1,100		\$1,200	
Indoor & Outdoor - Resident - 5 hrs	\$1,200		\$1,400	
Indoor & Outdoor - Non-Resident - 5 hrs	\$1,500		\$1,700	
Kitchen	\$90		\$100	
Wedding Ceremony Fee	\$450		\$500	
Supervision Fee	\$20 per hour		\$25 per hour	

ADDITIONAL HOURLY

Indoor - Resident	\$175		\$200	
Indoor - Non-Resident	\$225		\$250	
Outdoor - Resident	\$175		\$200	
Outdoor - Non-Resident	\$225		\$250	
Indoor & Outdoor - Resident	\$225		\$250	
Indoor & Outdoor - Non-Resident	\$275		\$300	
Pre-Event/Post Event	\$75		\$90	
Wedding Rehearsal Fee	\$75		\$90	
TOTAL		\$40,240		\$44,790

PARK

SMITH PARK				
Gabrielino Area	\$100		Same	
VINCENT LUGO PARK				
Shelter A - Oak Area	\$50		Same	
Shelter B - Sage Area	\$50		Same	
Palms Area - La Laguna Area	\$100		\$75	
TOTAL		\$6,565		Same
Baseball Field Lights	\$0	\$0	\$10 per hour	\$2,840

**CITY OF SAN GABRIEL
PUBLIC WORKS AND ENGINEERING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
ADDRESS CHANGE (80% Refunded if not approved)	1,180	14,160	Same	Same
DRIVE APPROACH R & R (Includes sidewalk)	475	5,700	Same	Same
DRIVE APPROACH R & R (City Forces) (Plus \$6 per sq. foot for sidewalk)	1,475	14,750	Same	Same
GRADING / DRAINAGE & SHORING PLAN CHECK				
Minimum Lot Size	1,540	20,020	Same	Same
8,000 - 10,000	2,050	24,600	Same	Same
10,001- 20,000	3,430	20,580	Same	Same
20,001- 40,000	3,590	10,770	Same	Same
Over 40,000	4,870	4,870	Same	Same
	Plus \$370 for each 5,000 sq. ft increment over 40,000 sq. ft.			
	Shoring Plan Check and Permit (1/2 of Grading-Drainage Fee)			
IMPACT FEES				
Police Facility				
-Residential	696 / unit	19,800	758 / unit	5,000
-Non-residential	0.17 / sq ft	10,200	0.20 / sq ft	5,000
Fire Facility				
-Residential	210 / unit	9,900	229 / unit	5,000
-Non-residential	0.89 / sq ft	5,100	0.98 / sq ft	5,000
Open Space	2,008 / unit	80,000	2,188 / unit	30,000
Traffic	213 / trip	100,000	232 / trip	25,000
Sewer				
Residential (R-1)	3,668 / unit	9,876	3,997 / unit	3,571
Residential (R-2)	1,834 / unit	4,938	1,999 / unit	3,571
Residential (R-3)	1,222 / unit	3,300	1,332 / unit	3,571
Residential (2nd Unit)	917 / unit	2,469	1,000 / unit	3,571
Residential (Senior Unit)	611 / unit	1,650	667 / unit	3,571

**CITY OF SAN GABRIEL
PUBLIC WORKS AND ENGINEERING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
IMPACT FEES (CONT'D)				
Sewer				
Residential (Room Add > 800 S.F.)	1,834 / unit	4,938	1,999 / unit	3,571
Commercial	3.41 / sq ft	12,829	3.72 / sq ft	3,571
Industrial	6.92 / sq ft	0	7.54 / sq ft	0
MAPS				
Tentative Tract Map	2,375	26,125	Same	Same
Tentative Parcel Map	1,975	5,925	Same	Same
Ext. of Approved Subdivision Map	400	1,200	Same	Same
Final Tract/Parcel Map Review & Proc.	1,185	10,665	Same	Same
Adjustments				
-Lot Line Adjustment	1,975	3,950	Same	Same
-Lot Line Adjust. (4 Parcels or Less)	660	0	Same	Same
Grant Deeds				
(Not shown on tract or parcel map)				
-Street Right of Way	1,185	2,370	Same	Same
-Corner Cutoff	595	1,190	Same	Same
-Maint-Landscape Easement	295	885	Same	Same
Extensions				
-Subdivision Map	400	1,200	Same	Same
NPDES/SUSMP				
Conformance Construction Inspection	310	1,240	Same	Same
Commercial/Industrial Inspection	200	32,800	Same	Same
Restaurant/Retail Inspection	120	37,800	Same	Same
PUBLIC WORKS FEES				
Street Improvement	870	8,700	Same	Same
Street Cuts	530	50,350	Same	Same
Curb Cut (Drain hole)	235	1,175	Same	Same
PUBLIC UTILITY FEES				
Work by District Forces or by Contractor	440	34,320	Same	Same
Public Utility Fee: Emergency Work (follow-up)	235	2,585	Same	Same

**CITY OF SAN GABRIEL
PUBLIC WORKS AND ENGINEERING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
PUBLIC IMPROVEMENT				
Plan check (Street, lighting, signals)	660/Sheet	9,900	Same	Same
Plan Check (Misc-fencing, walls, etc)	130	-	Same	Same
Inspection (Street, lighting, signals)	1,055/Sheet	3,165	Same	Same
RECORD MANAGEMENT FEES				
Dig-Alert	4.50	1,206	Same	Same
Record Management & Microfilming	35.00	63,700	Same	Same
Issuance	32.00	58,240	Same	Same
SEWER CONNECTION FEE				
(Based on equivalent residential unit)	530	23,850	Same	Same
SHOPPING CART RECOVERY				
	35	140	0	0
SPECIAL INSPECTION				
	120/hour	14,400	Same	Same
STREET CLOSURE & ENCROACHMENT				
Street Closure	790	11,850	Same	Same
Air -space agreement	790	2,370	Same	Same
Scaffold-Pedestrian Canopy	790	2,370	Same	Same
Lane Closure (short term)	555	2,220	Same	Same
STREET DUMPSTER PERMIT				
	80	480	Same	Same
STREET NAME SIGN				
(Based on equivalent residential unit)	50	500	Same	Same
STREET TREE REPLACEMENT				
(Based on parkway width, tree size, and 2 hours labor)	265-385	11,200	Same	Same

**CITY OF SAN GABRIEL
PUBLIC WORKS AND ENGINEERING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
STUDY/REPORT REVIEW				
Focused Traffic Study	1,185	2,370	Same	Same
Focused Sewer Study	1,185	2,370	Same	Same
Concept Report-Hydrology & Drainage	790	2,370	Same	Same
Stormdrain Sump Pump Plan Check	790	1,580	Same	Same
Sewer Sump Pump Plan Check	1,185	2,370	Same	Same
NPDES/SUSMP Mitigation Plan	660	1,320	Same	Same
TRANSPORTATION				
Permits, House moving, Wide load, Oversize Load				
-Annual	310	4,960	Same	Same
-Daily	120	600	Same	Same
Penalty for Violation or failure to obtain permits - 2 times permit fee				
WASTE MANAGEMENT/ CITY SERVICES FEE				
Residential St & Sewer Cleaning & Maintenance	3.59/mo per residential household/unit	301,350	Same	Same
WASTE MANAGEMENT/ CITY SERVICES FEE				
Commercial St. & Sewer Cleaning, Maintenance, and Graffiti Removal	12.47/mo per bin	313,650	Same	Same

**CITY OF SAN GABRIEL
PLANNING AND ZONING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
ADULT ORIENTED BUSINESS PERMIT	2,275	0	Same	Same
ADVERTISEMENT FEE -- For all applications requiring a public hearing before the Planning Commission or the City Council	\$400	10,800	Same	Same
AGREEMENTS, CC&R'S & COVENANTS				
Attorney	Hourly Basis	0	Same	Same
APPEALS				
Staff Decision	565	790	Same	Same
Modification Decision	565	790	Same	Same
DRC Decision	565	790	Same	Same
PC Decision	565	790	Same	Same
Ad Hoc Sign Comm	565	790	Same	Same
Ad Hoc Mission District	565	790	Same	Same
Street Tree Decision	Same	300	Same	Same
Adult Oriented Use Permit Revocation	565	790	Same	Same
Non-Conforming Use Appeal	565	790	Same	Same
Undergrounding Determination	0	0	Same	Same
ARBORIST SERVICES				
Single Family Residential	990	8,910	Same	Same
Multi Family Residential/Commercial	1,975	3,950	Same	Same
Site Inspection & Progress Reports	170 / hr	3,910	Same	Same
CONDITIONAL USE PERMIT	1,750	33,500	Same	Same
CLASSIFICATION OF USE				
Planning Commission	1,750	1,750	Same	Same
DENSITY BONUS				
Density Bonus Application	615	615	Same	Same
Land Transfer & Condo Conversion	185	0	Same	Same
Monitoring Fee for Affordable Hsg Agreement	60/Hr	0	Same	Same

**CITY OF SAN GABRIEL
PLANNING AND ZONING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
ENVIRONMENT REVIEW				
Neg Declaration	265	3,710	Same	Same
Staff Review of EIR		50% of cost	Same	Same
Exemption	35	350	Same	Same
Mitigation Monitoring		Full Cost on an hourly basis (\$110/hour)	Same	Same
GENERAL PLAN AMENDMENT	2,940	3,165	Same	Same
GENERAL PLAN/MISSION DISTRICT SPECIFIC PLAN				
Printed Copy	30	30	Same	Same
Compact Disk	3	3	Same	Same
HISTORIC STRUCTURE				
DRC Review - Large Project	1,975	1,975	Same	Same
DRC Review - Small Project	1,195	1,195	Same	Same
LANDSCAPE PLAN CHECKING	660	6,600	Same	Same
MODIFICATIONS				
Minor	335	3,350	Same	Same
		(plus \$85/each over one modification)		
NOTICE OF TERMINATION				
Nonconforming Use	170	340	Same	Same
Structure or Lot Appeal	170	340	Same	Same
ON-CALL DEV. PROCESSING SERVICES		Time/Materials + 15% administrative cost	Same	Same
OUTDOOR STORAGE & DISPLAY PERMIT	195	975	Same	Same
PREPARATION AND POSTING OF SIGN ON PROPERTY -- For all significant projects of public hearing projects				
		\$400 for vacant property signs/\$150 for window signs	Same	Same
PRE-APPLICATION REVIEW	655	37,800	Same	Same

**CITY OF SAN GABRIEL
PLANNING AND ZONING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
PRECISE PLAN OF DESIGN				
Staff Review	1,390	6,500	Same	Same
DRC Review	2,830	36,800	Same	Same
REVISIONS TO PREVIOUSLY APPROVED ENTITLEMENTS				
Conditional Use Permit	1,360	1,360	Same	Same
PPD-DRC, PC or CC	1,750	1,750	Same	Same
PPD - Staff	475	475	Same	Same
DRC Applications	\$135 (awning signs)	540	Same	Same
DRC Applications (Non-PPD)	\$595 (master sign plan)	595	Same	Same
DRC Applications	\$730 (freestanding pole sign)	730	Same	Same
SIGN PERMIT (INDIVIDUAL)				
Temporary Signs (Banner)	45	12,400	Same	Same
Staff Review	85	8,500	Same	Same
DRC Review	550	5,500	Same	Same
Sign Conditional Use Permit	475	950	Same	Same
Determination of Special Significance Signs	265	0	Same	Same
Nonconforming Sign Extension Request	595	0	Same	Same
Sign Variance	1,360	1,360	Same	Same
MASTER SIGN PERMIT				
Staff Review	270	1,080	Same	Same
DRC Review	960	2,880	Same	Same
SIDEWALK DINING PERMIT (ANNUAL)				
3 or less tables	170	170	Same	Same
4 or more tables	475	475	Same	Same
SITE PLAN REVIEW				
Small Project (<800 s.f.)	170	7,650	Same	Same
Large Project (>800 s.f.)	335	7,705	Same	Same
STREET ENTERTAINMENT PERMIT				
	170	340	Same	Same
TEMPORARY USE PERMIT				
	530	4,240	Same	Same

**CITY OF SAN GABRIEL
PLANNING AND ZONING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
TENANT IMPROVEMENT	70	7,000	Same	Same
UNDERGROUND ELECTRICAL UTILITIES				
In-lieu Fee	465	465	Same	Same
Application for Appeal	70	70	Same	Same
USE & OCCUPANCY PERMITS				
Home Business	\$45 - \$3,300	158,000	Same	Same
Floor Area of Business:	\$45		Same	
Less than 2,500 sq. ft. GFA	\$465		Same	
2,500 - 5,000 sq. ft. GFA	\$1,195		Same	
5,001 - 10,000 sq.ft. GFA	\$1,975		Same	
10,001 - 50,000 sq.ft. GFA	\$2,640		Same	
Over 50,000 sq. ft. GFA	\$3,300 plus		Same	
	\$235/10,000 s.f. over 60,000		Same	
VARIANCE APPLICATIONS				
	\$1,955 for 2 variances + \$925 each additional variance.		Same	
	(Not to exceed \$5,875 total fee)		Same	
ZONING CHANGE APPLICATION	2,945	2,945	Same	Same
ZONE TEXT AMENDMENT	2,945	2,945	Same	Same
ZONING VERIFICATION (PER PROPERTY)				
Standard Letter	65	455	Same	Same
ZONING/LAND USE MAPS	1.12	112	Same	Same

Penalty for failure to obtain permit/approval prior to action - Amount of permit/application fee.

Fees shall be waived for property owners:

- (1) Receiving financial assistance under SSI, SSP, AFDC, Food Stamps, General Relief or General Assistance; or
- (2) With gross household incomes not exceeding 50% of the County median family income (\$44,332 x 50% = \$22,166 per year) and property equity of not more than \$50,000.

**CITY OF SAN GABRIEL
BUILDING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
BUILDING PERMITS	153% of U.B.C.	425,000	Same	Same
PLUMBING & MECHANICAL PERMITS	153% of L.A.C.	50,000	Same	Same
ELECTRICAL PERMITS	153% of L.A.C.	50,000	Same	Same
PLAN CHECKING	153% of U.B.C.	325,000	Same	Same
INSPECTIONS				
Regular Inspection	\$105/hour	Included in above	Same	Same
After-hours Inspection	\$140/hour	Included in above	Same	Same
Re-inspection	\$115/hour	Included in above	Same	Same
Occupancy Inspection	\$115/hour	Included in above	Same	Same
Certified Access Specialist Program (CASp) - Contractual Services	0	0	Per building valuation table	85,000
Certified Access Specialist Program (CASp) - In-House Staff Review	New Construction \$124/hr Existing Buildings \$105/hr (Min. 2 hours)	13,250	Same \$100/hour	Same
Over-the-Counter Plan Check Fee	0	0	est. 5 per month Base permit fee doubled	6,000
Double Fee for Penalties	T.B.D. by Building Official	0	est. 12 per yr \$55/extension	5,000
Building Plan Approval / Building Permit Extension Fees	0	0	est. 12 per yr. for each type	1,320
Special Projects Plan Check Services (Contract Services)	0	0	Per building valuation table	1,239,000

**CITY OF SAN GABRIEL
FINANCE DEPARTMENT FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
DOG LICENSE				
Regular	\$40/YR	-	\$50/YR	-
Spayed/Neutered	\$20/YR	-	\$30/YR	-
Lifetime	\$155	-	\$0	-
CAT LICENSE (Voluntary)				
Regular	\$30/YR	-	\$40/YR	-
Lifetime	\$50	-	\$0	-
ANIMAL LICENSING		\$15,000		\$45,000
COPY	10 cents per page	\$500	Same	Same
RETURNED CHECKS				
Non-Sufficient Funds	\$30	\$1,500	Same	Same
COPY OF ANNUAL BUDGET	\$35	\$70	Same	Same
COPY OF FINANCIAL STATEMENT	\$35	\$70	Same	Same
BUSINESS LICENSE				
AUTOMATION SURCHARGE	17% of License Tax	\$46,500	Same	Same
INVESTIGATION FEE	\$100	\$33,000	Same	Same
TOBACCO RETAILER LICENSE	\$300	\$15,000	Same	Same
OVERNIGHT PARKING PERMIT				
ANNUAL PERMIT	\$110	\$250,000	Same	Same
NIGHTLY PERMIT	\$3 each night	\$100,000	\$4 each night	\$169,540
FILMING				
APPLICATION FEE	\$130	\$780	Same	Same
FILMING FEE PER DAY	\$580	\$3,480	Same	Same
POLICE PERSONNEL	\$123/Hr	\$3,750	Same	Same
FIRE PERSONNEL	\$123/Hr	\$3,750	Same	Same
OTHER CITY EMPLOYEES	\$93/Hr	\$1,900	Same	Same

**CITY OF SAN GABRIEL
MISSION PLAYHOUSE FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
BOOKING DEPOSIT	\$500		\$510	
PLAYHOUSE LOBBY	\$500		\$550	
REHEARSAL ROOM	\$50		\$55	
MISSION PLAYHOUSE GLASSROOM To San Gabriel Fine Arts Assn.	\$750		\$825	
MCGROARTY COURTYARD With Glass Room	\$395 \$925		\$435 \$1,020	
FILMING				
Interior Rate	\$5,900		\$6,500	
Exterior Rate	\$2,900		\$3,200	
AUDITORIUM RENTAL - Performance				
Standard Rate- Weekday	\$1,450		\$1,595	
Standard Rate- Weekend	\$2,000		\$2,200	
K-12 School Rate- Weekday	\$950		\$1,045	
K-12 School Rate- Weekend	\$1,200		\$1,320	
Select Rate- Weekday	\$1,200		\$1,320	
Select Rate- Weekend	\$1,450		\$1,595	
L.A.T.O.S. Rate- 50% of Select Rate				
AUDITORIUM ADDITIONAL HOURS				
Up to Midnight	\$155		\$170	
Midnight to 2:00a.m.	\$330		\$365	
Past 2:00a.m.	\$430		\$475	
AUDITORIUM RENTAL - Non-Performance				
4 Hour minimum, 8 hour maximum	\$105/hour		\$115/hour	
Each Hour over the 8 up until Midnight	\$135/hour		\$150/hour	
Each Hour past Midnight	\$330/hour		\$365/hour	
BUILDING RENTALS		\$130,160		\$141,470

**CITY OF SAN GABRIEL
MISSION PLAYHOUSE FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
PARKING	\$7	\$34,000	\$10	\$51,631
 EVENT PRODUCTION LABOR:				
Production Specialist	\$32 to \$67/hour		\$35 to \$74/hour	
Production Technician	\$30 to \$62/hour		\$33 to \$68/hour	
 EVENT HOUSE LABOR:				
House Manager	\$67/hour		\$73/hour	
Senior Usher	\$19/hour		\$21/hour	
House Staff- Reserved Ticket Event	\$620/Event		\$1,214/Event	
House Staff- Festival Seating Event	\$430/Event		\$1,047/Event	
House Staff- Overtime 5 to 8 hours/day	\$27/hour		\$30/hour	
House Staff- Overtime 8 to 12 hours/day	\$43/hour		\$47/hour	
 LABOR CHARGES		 \$250,000		 \$314,240
 EQUIPMENT RENTAL				
Additional lighting instrument (plus labor charges to hang, focus, and restore)	\$17 per week		\$19 per week	
Xenon follow spotlight (plus labor operator fees)	\$90/day or \$359/week		\$99/day or \$395/week	
Black light unit	\$17/day or \$67/week		\$19/day or \$74/week	
Strobe Lights (Pair)	\$13/day or \$45/week		\$14/day or \$50/week	
Mirror Ball	\$50 per week		\$55 per week	
Falling Snow	\$112 per week		\$123 per week	
Marley Floor (plus labor fees)	\$224 per week		\$246 per week	
Full Risers (plus labor fees)	\$280 per event		\$308 per event	
Single Riser (plus labor fees)	\$17 per event		\$19 per event	
Grand Piano	\$112 per event		\$123 per event	
Electronic Piano	\$85 per event		\$94 per event	
Wurlitzer Pipe Organ				
-Concert Performance	\$560 per event		\$616 per event	
-Recording Session	\$560 per session		\$616 per session	
-Limited Performance	\$112 per event		\$123 per event	

**CITY OF SAN GABRIEL
MISSION PLAYHOUSE FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
-Pay and play practice session	\$22 per hour		\$24 per hour	
Piano tuning	Prevailing Rate + 10%		Prevailing Rate + 10%	
Basic Sound System	\$400 per day		\$440 per day	
EQUIPMENT RENTAL				
Silver Mylar Rain Curtain	\$335 per event		\$369 per event	
Black Scrim - 30' high by 60' wide	\$112 per event		\$123 per event	
Dry Ice Fog Machine (Dry Ice is not supplied)	\$90 per week		\$99 per week	
Independent phone line (Broadcast or computer purposes)	Prevailing AT&T rate +17%		Prevailing AT&T rate +17%	
Projector	\$200 per day		\$220 per day	
EQUIPMENT RENTALS		\$45,000		\$49,500

**CITY OF SAN GABRIEL
FIRE DEPARTMENT FEES**

FEE TYPE	CURRENT FEE	CURRENT REVENUE	APPROVED FEE	PROJECTED REVENUE
ADVANCE LIFE SUPPORT DISPATCH FEE	Per LA County Fee Schedule Per Verdugo Contract			Same Same
DIGITAL EMS FEE	None	\$0	\$3	\$35,685
NON-TRANSPORT FEE	\$170	\$72,800	Same	Same
FIRST RESPONDER FEE	\$100	\$24,640	Same	Same
PLAN CHECK Commercial/Residential	\$335/\$170 per plan	\$13,440	Same	Same
FIRE INVESTIGATION	\$125/HR	\$2,000	Same	Same
ANNUAL INSPECTION	\$125 for inspection	\$312,500	Same	Same
FIRE EXTINGUISHER Commercial SYSTEMS	\$170 + 1.70 per point	\$1,344	Same	Same
RESTAURANTS/PUBLIC ASSEMBLY	\$530/yr (Any Occupant Load w/Grease Interceptor)	\$52,640	Same	Same
INSPECTIONS STATE MANDATED	\$135/hr	\$2,700	Same	Same
FIRE CODE PERMITS	\$135	\$2,700	Same	Same
FALSE ALARMS	\$530 after 3 false alarms per year	\$5,300	Same	Same
FIRE/EMT REPORTS	\$25/REPORT	\$825	Same	Same
APPEALS STAFF DECISION	\$785	\$785	Same	Same

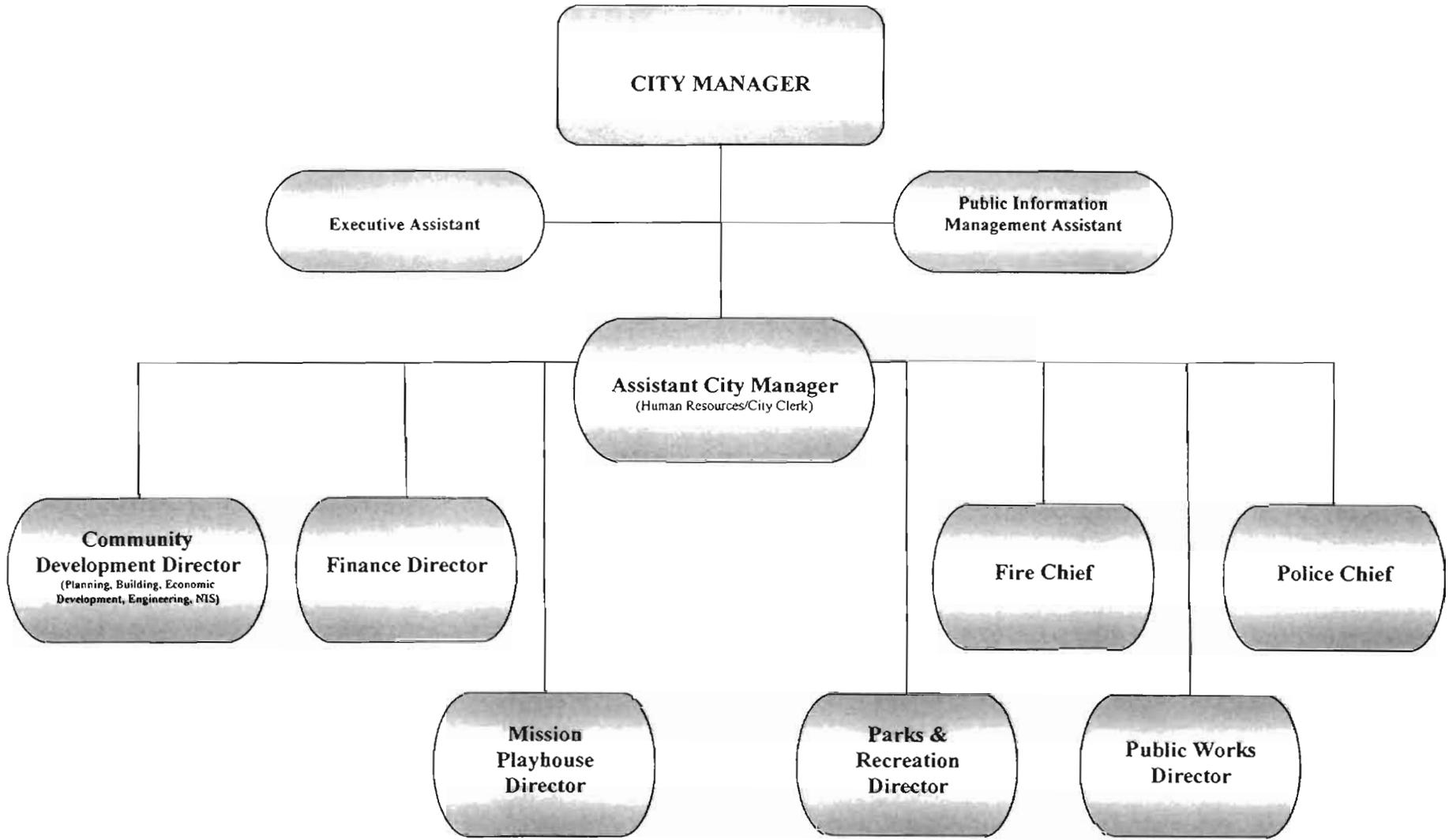
**CITY OF SAN GABRIEL
POLICE DEPARTMENT FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
FINGERPRINTING	\$25	\$1,650	Same	Same
VEHICLE RELEASES (G.T.A. RECOVERED)	\$25	\$15,000	Same	Same
VEHICLE RELEASES (STORED/IMPOUNDED)	\$125	\$66,250	Same	Same
CLEARANCE LETTERS	\$30	\$2,250	Same	Same
DANCE PERMITS	\$55	\$7,480	Same	Same
C.C.W. APPLICATIONS	\$150	\$700	Same	Same
Renewal	\$60		Same	
Amendment	\$60		Same	
232 MASSAGE				
Operator Permit (CAMTC State Certificate)	\$67	\$2,345	Same	Same
Operator Permit (No State Certificate)	\$259	\$9,583	Same	Same
Renewal Operator Permit (CAMTC State Cert.)	\$67	\$2,345	Same	Same
Renewal of Operator Permit (No State Cert.)	\$82	\$9,583	Same	Same
Operator Permit Appeal to City Manager	\$456	\$0	Same	Same
Appeals to the City Manager				
Certificate of Operation- Denial	\$464	\$0	Same	Same
Certificate of Operation- Revocation	\$642	\$0	Same	Same
V.C.EQUIPMENT	\$19	\$14,000	Same	Same
A.B. 244 RESEARCH	\$65	\$390	Same	Same
BOOKING FEE	\$366	\$7,550	Same	Same
FALSE ALARMS	(A)	\$22,000	Same	Same

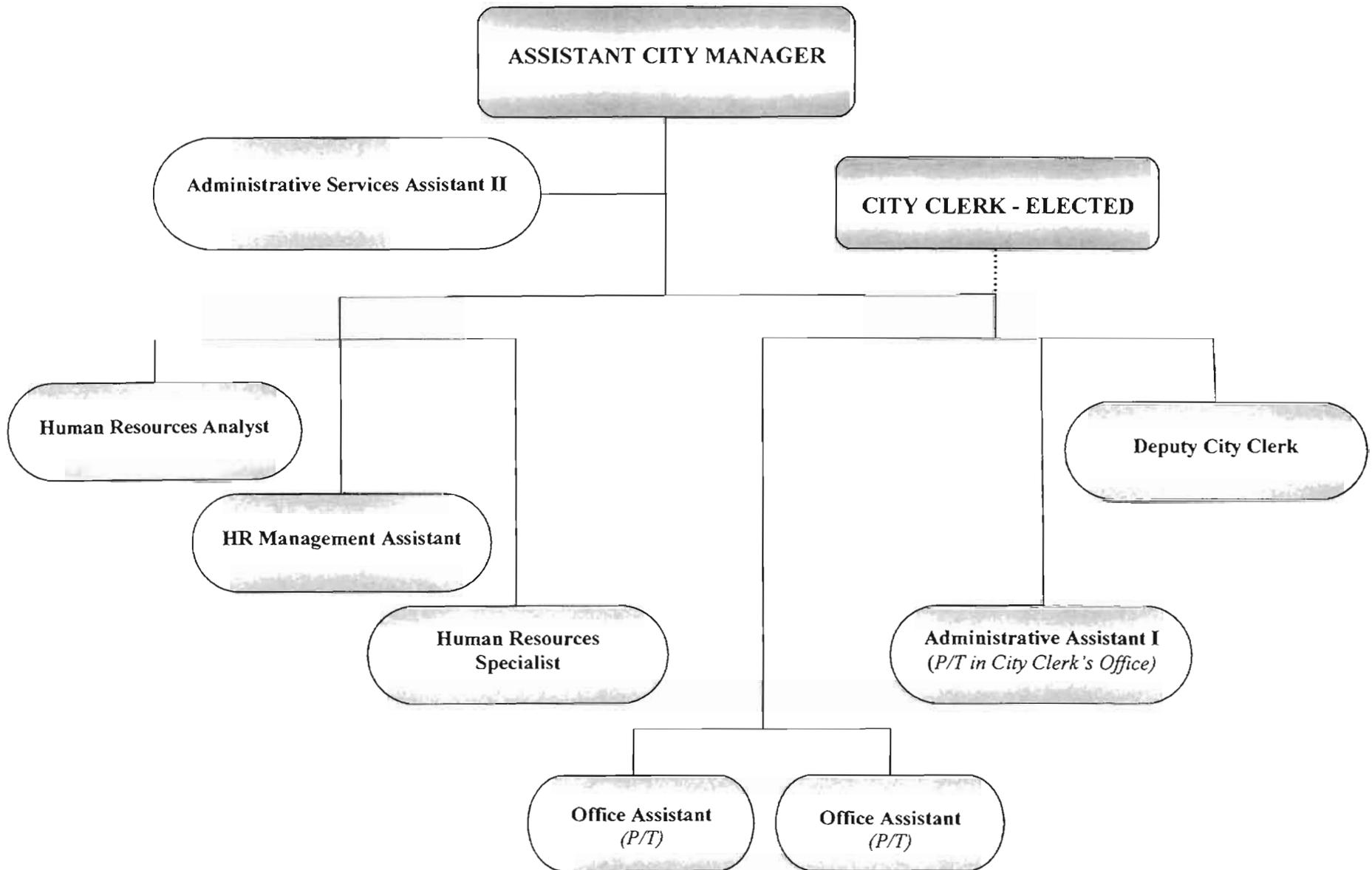
(A) \$105.00 EACH AFTER THREE (3) FALSE ALARMS PER YEAR

APPENDIX C

City of San Gabriel City Manager's Office Organization Chart

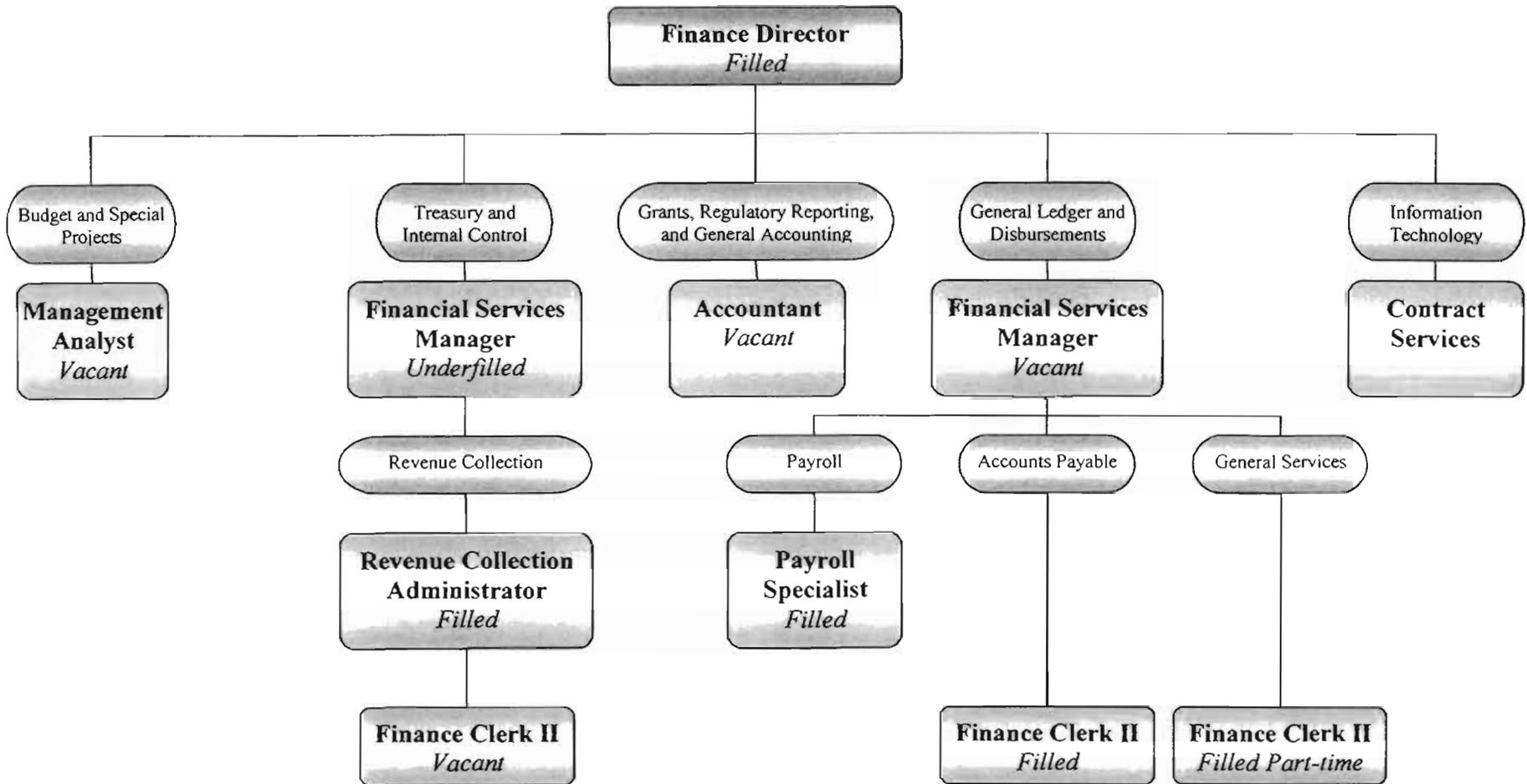


City of San Gabriel Administrative Services Department Organization Chart

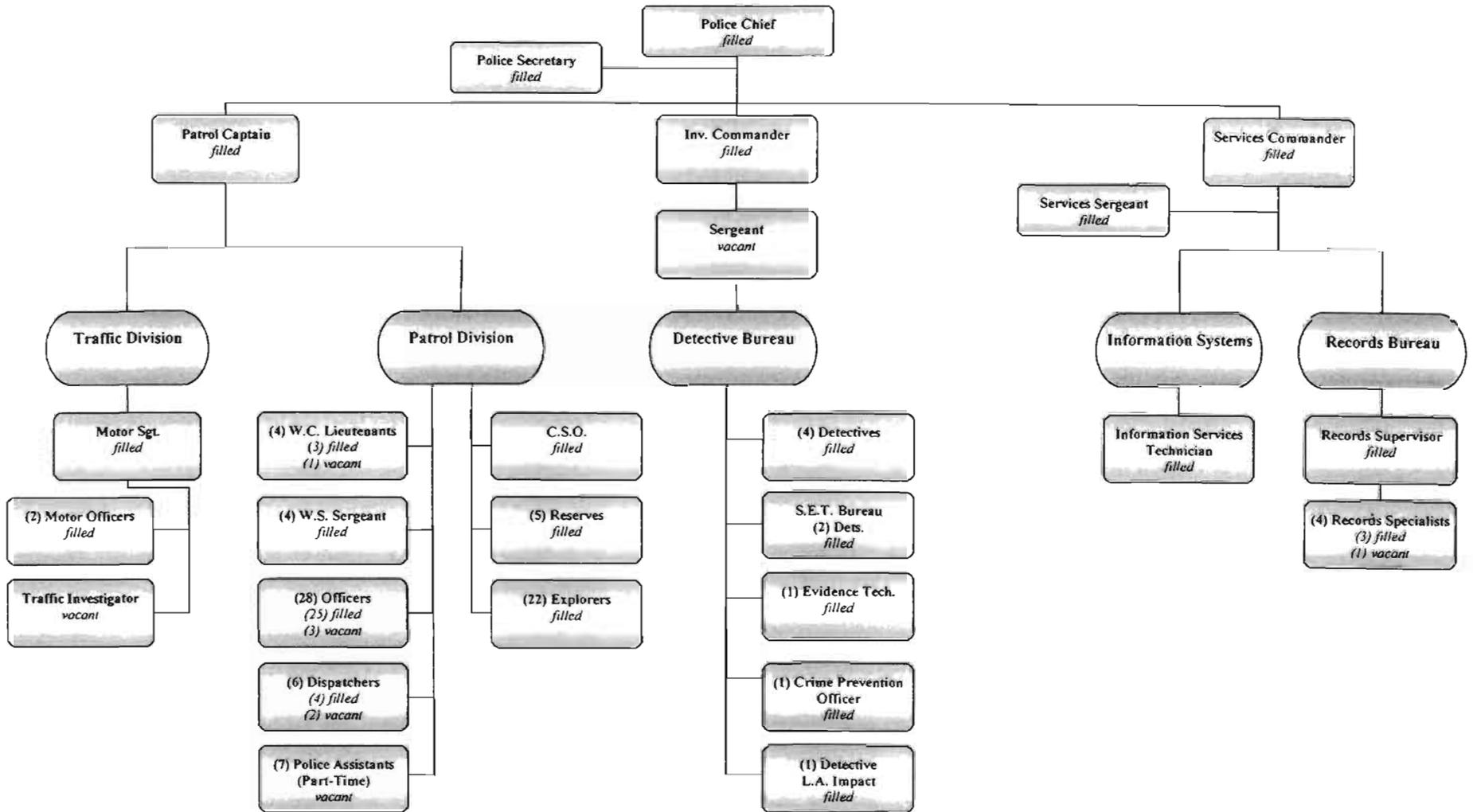


City of San Gabriel

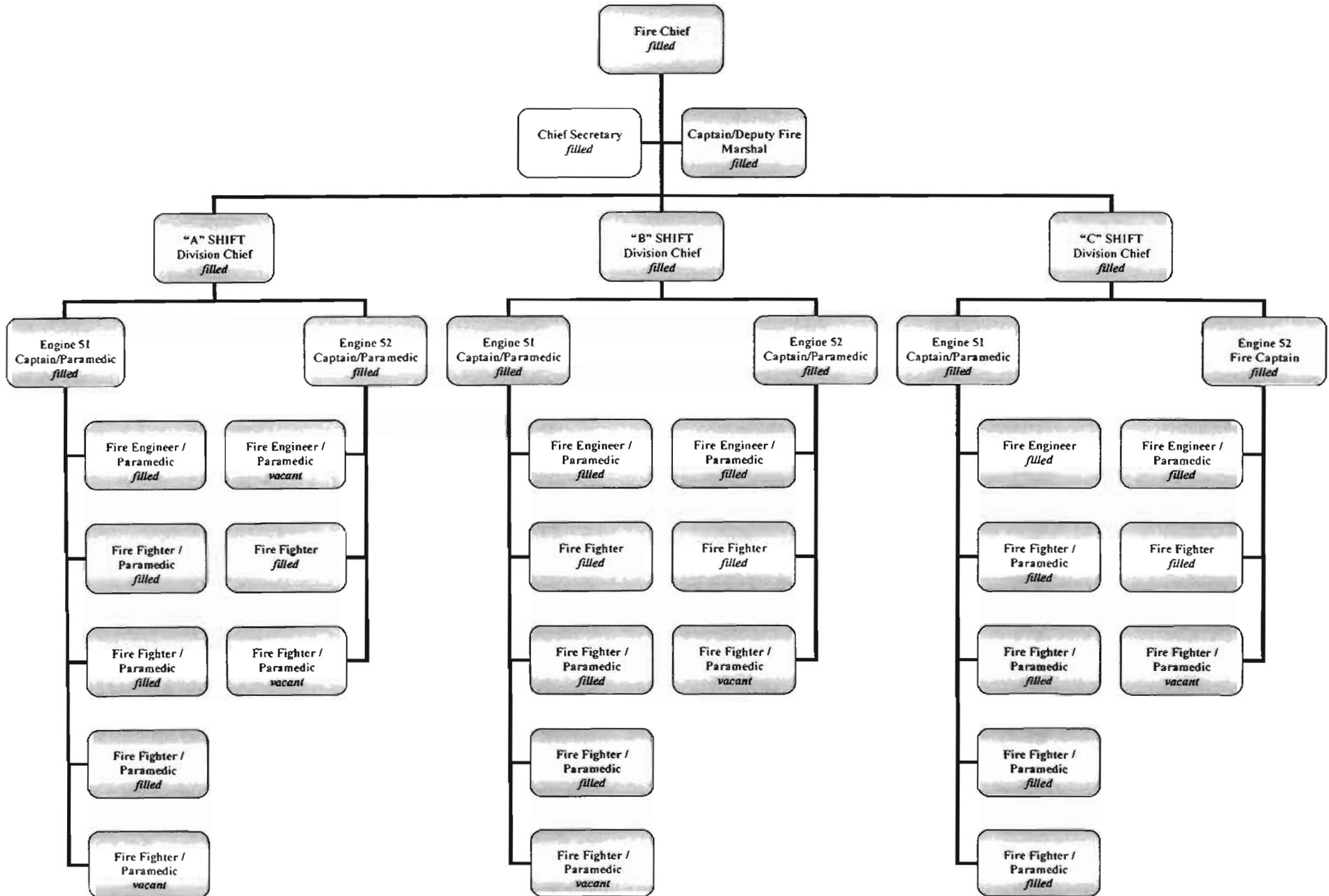
Finance Department Organizational Chart



City of San Gabriel Police Department Organizational Chart

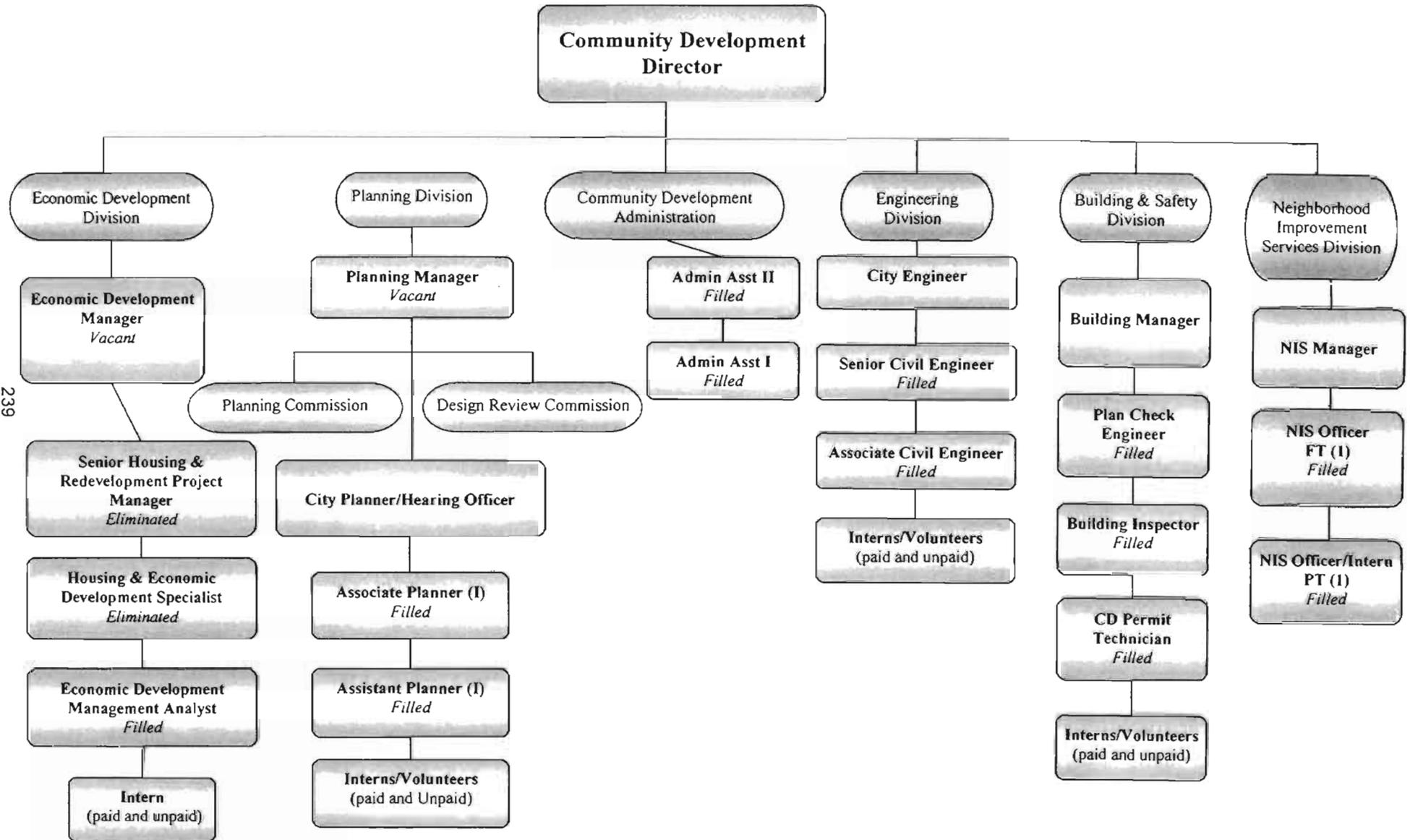


City of San Gabriel Fire Department Organizational Chart

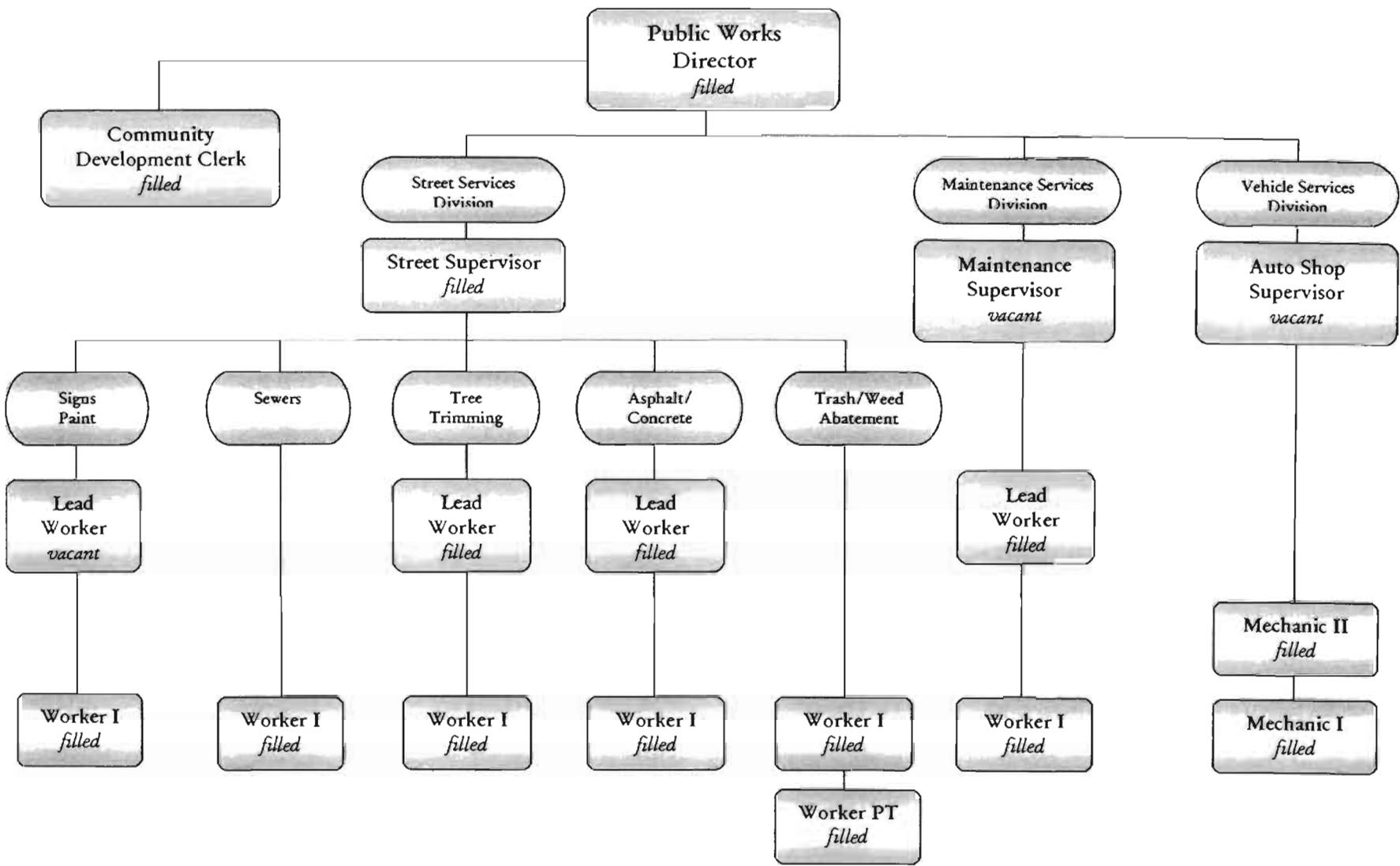


City of San Gabriel

Community Development Department Organizational Chart

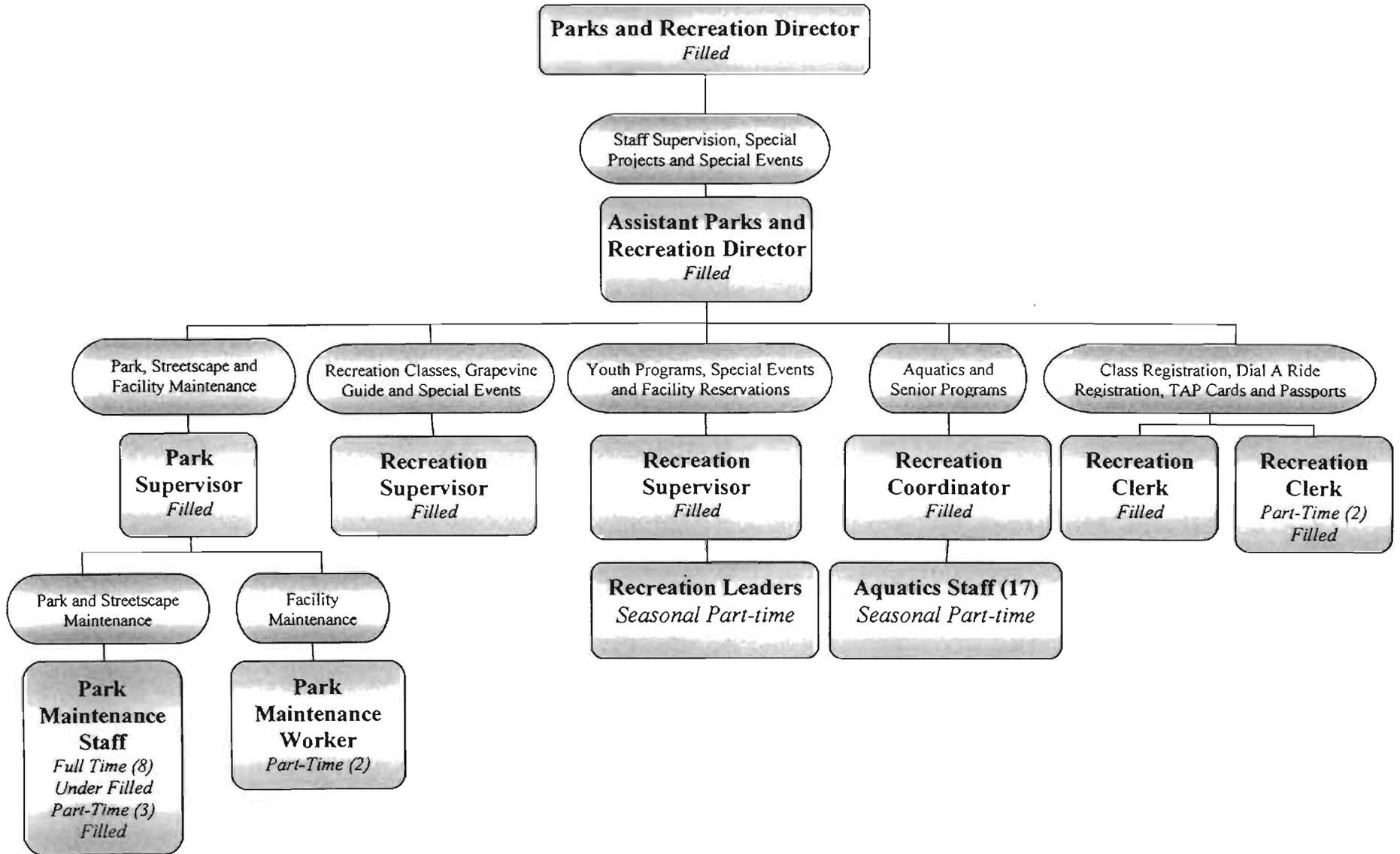


City of San Gabriel Public Works Department



City of San Gabriel

Parks and Recreation Department Organizational Chart



**City of San Gabriel
Mission Playhouse Organization Chart**

