

CITY OF SAN GABRIEL

City Council

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Mario De La Torre – Vice Mayor

Juli Costanzo – Councilmember

David R. Gutierrez – Councilmember

John R. Harrington – Councilmember

City Clerk

Eleanor K. Andrews

City Treasurer

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Steven Preston – City Manager

Marcella Marlowe – Assistant City Manager

Thomas Marston – Finance Director

David Lawton – Police Chief

Joseph Nestor – Fire Chief

Rebecca Perez – Parks and Recreation Director

Anna Cross – Mission Playhouse Manager

Nina Castruita – Deputy City Clerk

Jennifer Davis – Community Development Director

Bob Bustos – Public Works Director

**CITY OF SAN GABRIEL
2012-13 Budget**

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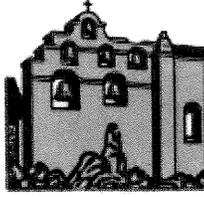
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San Gabriel

CITY WITH A MISSION

June 14, 2012

SUBJECT: FY 2012-2013 ANNUAL BUDGET

Honorable Mayor and Council Members:

We are pleased to submit for your consideration San Gabriel's proposed FY 2012-13 *Annual Budget*.

For the fourth year, we have produced an *annual* budget rather than the *biannual* budgets that had been our tradition. The decision to adopt single-year budgets has allowed San Gabriel to navigate a punishing recession without the draconian cuts in personnel and resources faced by many California cities.

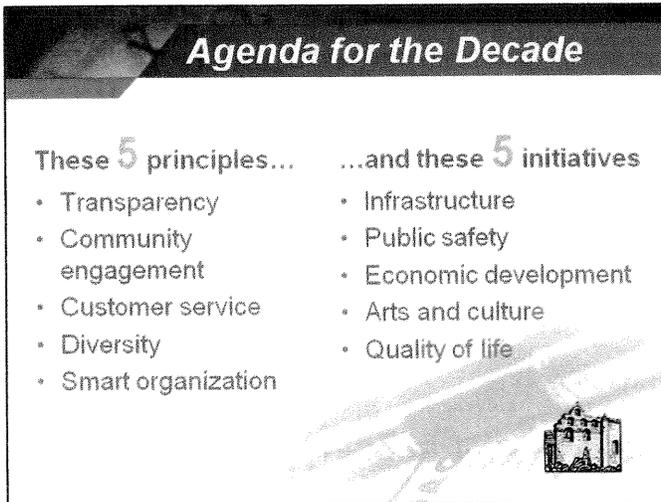
This budget message is divided into the following sections:

- **Budget Overview**
- **2011-12 Accomplishments**
- **2012-13 Budget Goals**
- **What's New In This Budget**
- **Operational Budget**
- **Capital and Special Projects**

The budget message closes with a brief discussion regarding the elimination of redevelopment agencies throughout California, and the establishment of the Successor Agency.

In evaluating its options the Council has kept in mind the strategic priorities and principles it has used for the past three budgets; these are shown in the graphic on the next page. These expenditures have been prioritized given input from the public, staff, commissioners, and City Council, including three study sessions and the formal public hearing.

BUDGET OVERVIEW



Agenda for the Decade

These **5** principles... ...and these **5** initiatives

- Transparency
- Community engagement
- Customer service
- Diversity
- Smart organization

- Infrastructure
- Public safety
- Economic development
- Arts and culture
- Quality of life

The graphic features a background image of a city street with a building and a person walking. The text is arranged in two columns, with the title 'Agenda for the Decade' at the top.

San Gabriel is fortunate in having successfully managed its limited resources without the dramatic consequences experienced in many local communities. In fact, the proposed FY 2012-13 budget maintains a positive financial position with adequate reserve levels.

Focusing on five key initiatives and principles at left, the proposed budget is a **\$42.8 million spending plan** that implements the key organizational goals set by the Council more than two years ago (above), and reaffirmed during this year's budget process. The budget anticipates \$41,555,161 in revenues and \$42,836,725 in expenditures across all cost

centers and is balanced using available funds derived from revenues, transfers and fund reserves. These resources exceed the proposed appropriations and leave a remaining total City reserve of approximately \$4.3 million.

Once again, the City has been able to achieve a balanced budget **without layoffs, furloughs, or service reductions**. It also represents the first phase in an ongoing discussion of long-term strategies that will be needed to increase reserve levels to meet future needs, and takes a significant step forward to address the long-term obligations of the City's pension plan. Mirroring last year's budget, capital improvements from the *Capital Improvement Program* have been included in the current Budget.

2011-12 ACCOMPLISHMENTS

After years of concentrated work by Council and staff, 2011 saw one of San Gabriel's longest-standing goals come to fruition, as funding was secured for the \$500 million lowering of rail facilities -- the "San Gabriel trench." The trench remains one of the largest infrastructure projects in California, delivering several miles of rehabilitated streets, new landscape and design improvements in the Mission District, and handsome new street improvements at several crossings. The City will contribute \$4 million plus ongoing maintenance and insurance costs, but the trench represents only one front on which the City made significant progress this past year.

Here are some of the notable accomplishments of your City employees during the past 12 months:

Transparency and Communication

- **New and Improved Tools.** The City implemented its two-year communications and transparency program including a **stunning new Grapevine newsletter**, a new recreation, leisure and arts publication, **The Guide**, improved **public noticing**, and a dramatic, **colorful new website** that launched in April. Meanwhile, the Council Weekly newsletter launched two years ago has become a must-read for engaged citizens, who can now receive it by e-link or download directly from the website.

Infrastructure

- **Street maintenance.** In the largest continuing investment in street rehabilitation in the City's history, **10 miles of local streets** were rehabilitated through the Great Streets Program, Local Street Maintenance, and Local Street Rehabilitation Projects.



Drive and San Gabriel Boulevard.

- **Streetscape Completed.** San Gabriel completed the first phase of handsomely designed **San Gabriel Boulevard Streetscape Improvements**, *left*, securing a Metro grant for future phases.
- **New signs and signals.** The Public Works Department completed a multi-year program replacing all street signs, amber signals, and pedestrian crossing signals throughout the City. Dramatic new streetlighting, the first phase of many, replaced fixtures on sections of Las Tunas

Public Safety

- **Police services.** The Police Department received 23,080 calls for service, making 800 arrests, including 188 DUI arrests. Through the addition of the Cop-Logic **online crime reporting** system, citizens can file defined reports over the internet. In addition, an **online parking citation payment** and **overnight parking permit** systems were implemented. The Police Department continued to make forward momentum on the new **Police Facility** project. Towards that end, the Police Department will set aside \$875,000 next fiscal year and add an additional \$875,000 each year.
- **Fire protection.** The San Gabriel Fire Department responded to 2,447 calls including fire and medical emergencies. The Fire Department continued its participation in the Unified Response as part of the Automatic Aid agreement between the 12 Verdugo Dispatch Cities
- **Windstorm.** During the record windstorms late last year, Fire, Public Works and other personnel successfully activated the Emergency Operations Center (EOC). Two disaster exercises conducted by the Fire Department prior to the real disaster proved beneficial in training City personnel to appropriately respond to the Wind Storm event. Unlike other San Gabriel Valley communities, post-storm recovery occurred rapidly, with San Gabriel's public works and safety personnel receiving accolades for their response.

Economic Development

The Finance Department reports that unlike many cities in the region, San Gabriel saw a net addition of new businesses over the past three years; retained one of the lowest foreclosure rates in the region; saw property values remain stable when compared to regional trends; and has seen relatively strong commercial growth compared with the majority of San Gabriel valley communities. Some key victories include:

- **San Gabriel Promenade.** The Economic Development Division facilitated the makeover of Lucky Center into the **San Gabriel Promenade**. The 62,000 square foot center will be an economic development catalyst attracting a new market operator with public and private investments of \$2.6 million resulting in 90 permanent new jobs and 37 construction jobs. In another coup for San Gabriel, Airstream chose San Gabriel as the home for its first sales and service dealership in California.
- **Circle the Square Summerfest.** The Economic Development staff, working with Mission District stakeholders, returned programming to the Mission District with a first ever “Circle the Square Summerfest” featuring dancing, entertainment, exhibitions and other events.
- **New website.** The City launched a new website where residents, business-owners and visitors are able to explore the City’s facilities and services in a whole new way. Also an important tool for economic development, the new website seeks to attract visitors, businesses, and developers.

Customer Service

- **Business friendly.** Under the leadership of the Community Development staff, the City developed a **Business Friendly Action Plan** and initiated business friendly practices across several departments. This included using a case management model, Project Review Committee, and Applicant Review Sessions.
- **Online Services.** Through the addition of the Cop-Logic **online crime reporting** system this past year, citizens can file defined reports over the internet. In addition, an **online parking citation payment** and **overnight parking permit** system was implemented to enhance convenience.

Arts and Culture

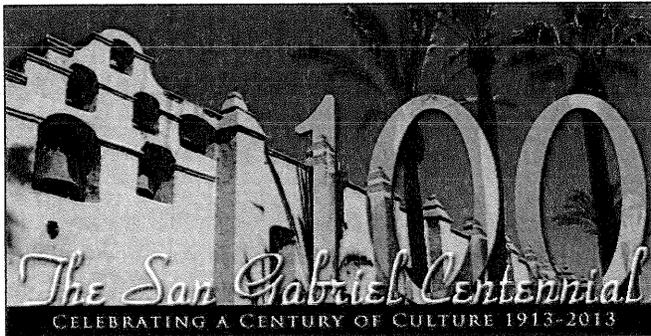
- **The Mission Play.** The Mission Playhouse came to life as the first stage reading of the fabled Mission Play in 50 years took place on the stage. The event, prelude to a proposed staging for San Gabriel’s Centennial, began with a dramatic musical selection on the Mighty Wurlitzer as invited guests were greeted by members of East LA’s Classic Theatre along with Playhouse staff. Guests also had an opportunity to view artifacts from the original Mission Play and tour areas of the magnificent Mission Playhouse.
- **Playhouse Enhancements.** Several enhancements were completed at the Mission Playhouse including renovations to the Green Room, dressing rooms, and offices. The Playhouse has completed processing on plans for a dramatic new, historically designed pylon sign for the front entrance.



Quality of Life

- **City Builds First New Park in a Decade.** Plans continued for the **Marshall Community Park** project, a first-ever joint venture between the City and Garvey School District. With the closing of Marshall School, the conceptual park master plan was revised to make use of additional space vacated by the school. The park will be open to the community for recreational activities and family gatherings. The project includes a walking/jogging path, multi-purpose areas, restrooms and security lighting.
- **San Gabriel's Largest Park Rehabilitated.** The Parks and Recreation Department completed Phase I improvements at **Vincent Lugo Park**, the City's largest park. The park is anticipated to be open to the public in June, 2012.

2012-2013 BUDGET GOALS



As San Gabriel approaches its municipal **Centennial** starting January 1, 2013, we are fortunate to be in a greater position of stability than many local agencies.

With careful management of City finances, the Budget will not require furloughs or layoffs to reduce expenditures. Specific goals and objectives proposed during the 2012-13 fiscal year include:

Infrastructure

- **Transportation.** Implementation of the City's Capital Improvement Program will be undertaken including the pavement management program and the **San Gabriel Boulevard streetscape improvements**. Mirroring street improvements, strategies for improved traffic capacity and reduced congestion, especially in major intersections within the City, will be prepared. First phase construction of the **Alameda Corridor East** will get underway, providing substantial employment, safety, and aesthetic benefits.
- **Long-term facility needs.** A process of facility needs assessments planned in the capital improvement program will continue to progress with priority given to the planning of a new **police facility, City maintenance facility, and sewer system** with the goal of securing funding and financing.
- **Recreation.** The addition of recreational facilities will include the construction of **Marshall Community Park**, the first new park in more than a decade, on the vacated campus of John Marshall Elementary School. Planned park features will benefit both the school and the community with multi-purpose areas, a walking/jogging trail, open space for public gatherings, restrooms, parking areas, security features, and sustainability elements.

Public Safety

The City is committed to the highest quality, most efficient law enforcement and fire services. Funding for training and upgrades to safety equipment has been incorporated into the proposed Police and Fire budgets to support this goal.

- **USAR and Unified Response.** In keeping with this commitment, the Fire Department will continue participating in the USAR Regional Task Force 4 and automatic aid plan known as “Unified Response” with eleven other Area C cities. Also, the Department will maintain Federal and State compliance with NIMS and SEMS.

The Police and Fire Departments also continue to be engaged in the development of a regional communications system known as LA-RICS.

Economic Development

The budget focuses on the following programs:

- **Retail and industrial expansion.** Expand economic development and marketing activities to generate jobs, shopping, and entertainment opportunities, and stimulate additional sales and property tax revenues.
- **Business friendly implementation.** Implement the Business Friendly Action Plan and friendly business practices across all departments. In conjunction with education for the public and City on the value of economic growth, conduct business outreach and establish a business advisory group.
- **Valley Boulevard implementation.** Develop financing strategies to implement key provisions of the City’s award winning Valley Boulevard Specific Plan, and establish a stakeholder-based alliance to promote and develop the economic value of this corridor.

Financial Stability

To protect the City's financial position during economic downturns and to provide for emergency situations, the City will:

- **Maintain the recommended level** of 10% of the General Fund operating budget, or \$3.2 million. In previous years, the City maintained a reserve level of approximately \$1.4 million. We currently estimate \$1.9 million to be available for fiscal year 2012-13, but will be reduced by the approved labor agreements.
- **Maintain a diversified investment portfolio**, ensuring that the investments are in compliance with its investment policy.
- **Continue to have its financial records** and internal control structure reviewed on an annual basis by its independent accounting firm and will implement both auditor recommended process modifications and the Governmental Accounting Standards Board pronouncements by the required dates.

- **Monitor costs continually to achieve efficiencies.** All City Service Contracts will be evaluated to ensure each is competitively bid pursuant to the implementation of a revised Purchasing Policy.

In the next Budget year, the City will continue to review and revise the City's Budget Calendar and Budget Document to better meet the needs of an increasingly more complex organization.

Housing

- **Affordable housing.** The City will implement its state-mandated Affordable Housing Program. Selection of a developer to acquire, rehabilitate, and manage a property for households with low and moderate housing incomes will begin.

Quality of Life

- **Long-range planning.** The Community Development Department will continue implementation of the General Plan, as it begins preparations for a zoning code update and the next State-recommended update to its long term planning efforts.
- **Arts and culture.** Improvements in both facilities and marketing at the Mission Playhouse will be ongoing as the staff continues to develop strategies to bring internal box-office capabilities and new revenues to this historic venue.
- **Police facility.** The Police Department will move closer to implementing a plan to address its facility needs, currently estimated at \$26.3 million. Towards this end, a \$875,000 annual sinking fund payment is included. The City will continue its review of potential financing strategies over the next year.

Regional Involvement

San Gabriel will continue to be a regional leader.

- **Alameda Corridor East.** The City will continue to be a lead player in guiding the Alameda Corridor East (ACE) "Gateway to America" Project which entails both the regional rail-crossing improvement plan for the San Gabriel Valley, and construction of a depressed route through San Gabriel to reduce delays and conflicts between vehicles, pedestrians, and trains. An ACE Project Coordinator position will be made available this fiscal year. Costs associated with the 3-year agreement will be reimbursed by the ACE Construction Authority.
- **Regional governance.** The City will continue to exert its leadership in addressing regional issues including economic development, goods movement, and mass transit through the Southern California Association of Governments, San Gabriel Valley Council of Governments, San Gabriel Valley Economic Partnership, and other agencies.

Community Engagement

The City of San Gabriel will continue to emphasize transparency and maximize community engagement for all City operations. In addition the new budget year will bring:

- **Centennial celebration.** The City of San Gabriel will be celebrating its 100 year anniversary in 2013 through an effort jointly cosponsored by the City of San Gabriel and the San Gabriel Historical Association.

- **Community engagement strategies.** The Community Development Department will continue its implementation of community engagement strategies and enhanced public noticing.
- **New collaborations.** The City will continue to build partnerships with organizations such as the San Gabriel Unified School District, Garvey School District, Friends of La Laguna, Chamber of Commerce, San Gabriel Library, San Gabriel Historical Society, San Gabriel Community Coordinating Council, Kiwanis and youth sports organizations.

Organizational Effectiveness

The City will make additional commitments in the following areas:

- **Capacity Building and Grants.** The budget includes funding (within existing allocations) to enhance the utilization of the Employee Development Group (EDG) to keep employee morale and engagement high, and the facilitation of new employee-related materials. Although the City has produced an enviable record securing needed grants, this year the City also plans to secure grant writing assistance to allow the City to better avail itself of opportunities as they arise.
- **Technology improvements.** As part of the development of an organization-wide *Technology Master Plan*, the City is proceeding with plans to:
 - Digitally transfer existing hard-copy building permits and plans to imaging systems that can be accessible from the web;
 - Automate permit processing through technology improvements.
 - Enhance computer online registration via the internet for recreation classes and excursions. Efforts will be made to develop and implement customer service programs that further streamline development or project approvals.

WHAT'S NEW IN THIS BUDGET

The proposed Budget is a plan for accomplishing the 2012-13 goals. Reflecting the key goals that the Council has set, this document continues its emphasis on such priority themes such as:

- **Infrastructure**
- **Public Safety**
- **Economic Development**
- **Arts and Leisure**
- **Quality of Life**

The Budget seeks to accomplish these ends while preserving jobs, despite the challenges faced by economic uncertainty and an unstable State financial picture. As presented, it maintains a General Fund Available Reserve of approximately \$1.9 million of the targeted \$3.2 million (10% of General Fund expenditures), an increase from previous years. This achievement has been possible due to the collective efforts of the City Council and staff.

Estimated Revenues

The City of San Gabriel's total estimated revenue budget for the 2012-13 fiscal year is approximately \$41.6 million, with the proposed General Fund revenue budget generating approximately \$25.2 million of the total and the balance comprised of various revenue funds and the City's self-insurance funds. Though some General Fund revenues have decreased, some General Fund revenue sources have also increased over the prior Budget and include the following:

- \$100,000 increase in property tax.
- \$100,000 increase in sales tax.
- \$50,000 increase in ambulance fees.
- \$50,000 increase in building permits.

Revenue sources from other funds remain substantially the same when compared to the prior Budget with the exception of the OTS Fund, CDBG, Homeland Security, Department of Justice, and Redevelopment Agency tax increment. Most notably, the dissolution of the Redevelopment Agency resulted in a significant loss of revenue to the City at an estimate of more than \$1 million.

Minor fee increases include user fees charged to the San Gabriel Sea Gulls Swim Team, and Gabrielino High School Swim Team. Swim lesson fees will also increase by \$2.00. The Mission Playhouse will be increasing parking fees by \$2.00 per car. Fees identified in each department fee schedule in the Appendix otherwise remain unchanged.

Proposed Expenditures

Operating Budget

Summary. The operating budget includes all expenditures except those costs incurred to maintain the City's infrastructure, acquire certain major equipment systems, or special projects (these are budgeted in the Special and Capital Projects Fund.) The total proposed operating budget for the next year is approximately \$31.7 million. This is approximately \$1.5 million or approximately 4.8% more than in the Revised Budget. The 2012-13 Budget essentially maintains the same budget as the prior year. The proposed operating budget does not contain employee adjustments to the labor market or cost-of-living adjustments (COLAs.) It's anticipated the City Council will approve wage and/or benefit adjustments which will reduce the General Fund available reserves.

Personnel. During the past year, the City met the demands of an unstable economy by eliminating or delaying recruitment in all city departments. The proposed Budget includes several full time personnel changes in order to meet program demands.

- **Human resources.** A critical step will be taken to preserve the viability of the City's retirement fund by implementation of a second tier for new hires this fiscal year, and through employee sharing of their share of the City's retirement plan. These steps will result in a more stable retirement fund for the future. To assist employees in making that difficult transition, employees will be permitted to receive a payment from vacation accruals, with a potential impact on the budget of approximately \$250,000.
- **Public Works.** A Maintenance Leadperson that was eliminated in Fiscal Year 2010-11 as a budget saving measure has been included with the expectation for the position to be hired in January, 2013.

- **Community Development/Engineering.** An ACE Coordinator to assist City and ACE staff in securing completion of the Alameda Corridor East project is to be funded 100% by the ACE Authority for a term of 3-years. This individual will be available to all City departments to help coordinate the so-called “San Gabriel trench,” part of one of the State’s largest infrastructure projects.

Non-personnel expenditures in the operating budget generally reflect the City’s costs to provide ongoing services. As this is essentially a “status quo” budget, the only real notable increase to the non-personnel portion of the operating budget this year is for increased costs associated with the animal care and control services. With the dissolution of the San Gabriel Valley Animal Control Authority Joint Powers Authority, the City will contract directly for these services and it is anticipated that regardless of who provides the services, the costs will be approximately \$50,000 more per year.

Capital and Special Projects

In accordance with the City’s Capital and Special Projects Budget, this Budget includes a total of \$1,556,806 in capital and special project for the year. In addition to the items listed in the Capital Improvement Program, this Budget is comprised of Capital Outlay and Special Projects.

- **Capital improvements.** The Capital Improvement budget includes street, infrastructure, and other City improvements. Proposed street improvements include the **San Gabriel Boulevard & Mission Road Intersection** Improvements, **Great Streets Program**, **Del Mar Avenue** Bridge Crossing to Alhambra Wash, Las Tunas Rehabilitation, San Gabriel Boulevard Streetscape Improvements, ACE Trench Haul Route Restoration, and Roosevelt Elementary Safe Routes to School. These account for \$2,875,960 of Capital Improvement projects.
- **Capital outlay.** The Capital Outlay component of this Budget is \$291,000 and will fund a rescue ambulance for the Fire Department, police vehicles, a dump truck, and pick-up trucks for Public Works. Other Capital Outlay items include a technology upgrades for the Police Department and mobile data terminals for the Fire Department.
- **Special projects.** The City’s Special Projects Budget is \$712,138. An item of interest is the Zoning Ordinance/ General Plan Update for \$250,000 this year. These funds are needed to facilitate the rewrite of the City’s Zoning Ordinance and update to the City’s General Plan. Modifications to the documents are scheduled through the 2015-16 budget year for a total cost of \$1,095,000.

Redevelopment Agency Funds

In February of 2012, redevelopment agencies in California were dissolved by the State Legislature with the intent to balance the State budget. This action caused an immediate and ongoing loss in funds designated in San Gabriel for blight remediation, infrastructure, housing and economic development.

On February 7, 2012, the City Council of the City of San Gabriel adopted Resolution No. 12-03 designating the City of San Gabriel as the Successor Agency to the San Gabriel Redevelopment Agency. As Successor Agency, the City is responsible for winding down the Agency’s existing obligations and liquidating the Agency’s assets. An Oversight Board is guiding the Agency’s dissolution and will oversee the repayments and implementation of projects already underway.

A recognized Obligation Payment Schedule (ROPS) lists all enforceable obligation of the San Gabriel Redevelopment Agency. The ROPS also includes the administrative obligations necessary for the continued administration of the Successor Agency to wind down the former Redevelopment Agency.

CONCLUSION

This year the Council will have its first opportunity in more than a decade to engage in a strategic planning process, working with its stakeholders and constituents to define the best course to ensure a successful, sustainable San Gabriel over the next decade.

Finally, let me say thank you to the many city employees who have worked with resources greatly reduced by the recession, State and Federal funding cuts. It has been a difficult and challenging year for all, but I am grateful for the hard work and determination that our staff has brought to every day's work. This budget is dedicated to them, with thanks to all of you who have helped us achieve our objectives this year.

Respectfully submitted,

A handwritten signature in black ink that reads "Steven A. Preston". The signature is written in a cursive, flowing style.

Steven A. Preston
City Manager

OBJECTIVES OF THE BUDGET

1. To establish service level efforts and funding in accordance with the service priorities set by the City Council for the coming budget period.
2. To adhere to the principles of financial management, including budgets being balanced and adopted on time, matching ongoing expenditures with ongoing resources, providing adequate maintenance to infrastructure, and keep prudent cash reserves.
3. To involve City Council, commissioners, and operating departments in the planning of service delivery for the coming year.
4. Assist the Council and community in understanding the City of San Gabriel's plan of operation, and to allow revision to the plan.
5. To establish a basis for annual audits.

Annual Operating Budget

Goal setting and financial planning occur in a twelve month cycle. Since the levels and distribution of services are anticipated not to remain relatively constant over the next several years, an annual budgeting process has been maintained. In a dynamic economic environment an annual budget simplifies efforts in establishing priorities, creating goals and objectives and allocating the appropriate financial resources.

Budget Calendar

The Budget Calendar is prepared by the Finance Director and reviewed by the City Manager. The calendar establishes critical paths and deadlines necessary to adopting the budget prior to the commencement of the new annual budget period.

City Council Budget Workshops

At these sessions, an overview of the upcoming budget is presented and goals and objectives are discussed. The public workshops are scheduled for the purpose of gaining input and direction to assist in the compilation of the Preliminary Budget. The City Council, commissioners and management staff members are invited to participate in an exchange of ideas in order to better understand the continuation of the current program of service and prioritize possible revenue and expenditure adjustments. After the workshop, Finance working with all departments compiles the Preliminary Budget for the City Manager's review.

Budget Study Session

A Budget Study Session is scheduled in June. The City Manager and Finance Director present an overview of the City's financial condition and the proposed Budget. Department Heads are asked to present a brief review of their respective departmental programs for the upcoming budget cycle.

Budget Hearing and Adoption

Final adoption for both the City and Redevelopment Agency's budgets is scheduled for the last meeting in June. Responses to prior Council meetings or budget study sessions are addressed. A series of actions are taken including adoption of a Resolution establishing the next year's Appropriations Limit Calculation.

The final budget document is prepared by the Finance Department and distributed to Council and management staff. Financial performance reviews are reported monthly to the City Council.

SECTION I

This section presents information about the City of San Gabriel's revenues and expenditure structures. The pie charts describe each major category of revenue and appropriation and show the percentage of total revenues and appropriations for each category. Also included is a brief description of each revenue source and area of appropriation.

TOTAL REVENUES SOURCES - ALL FUNDS

Property Tax –

Revenues received as a result of the levy of taxes upon the real value of personal property. Includes levies against the secured, unsecured, and utility rolls, and all penalties and interest on delinquent taxes.

Sales Tax –

Taxes imposed upon the sale or consumption of goods in the City. Current percentage is 9.25 percent. Revenues equal 1 percent of taxable sales in San Gabriel.

Other Taxes –

Revenues derived from franchise, property transfer, transient occupancy and utility users taxes.

Licenses and Permits –

Revenues received from Business and dog licenses and development and regulatory permits.

Fines, Forfeitures, and Penalties –

Monies derived from the City's share of fines and penalties imposed by the courts for vehicle code and other statutory violations.

Use of Money and Property –

Revenue received from the rental of buildings and interest from investment of City funds.

Revenue from Other Agencies –

Subventions and grants received by the City, the distribution of which is controlled by another agency.

Charges for Service –

Revenue from all charges for specific services provided by the City, such as, engineering, plan check, park and recreation fees, and ambulance and false alarm charges.

Internal Service –

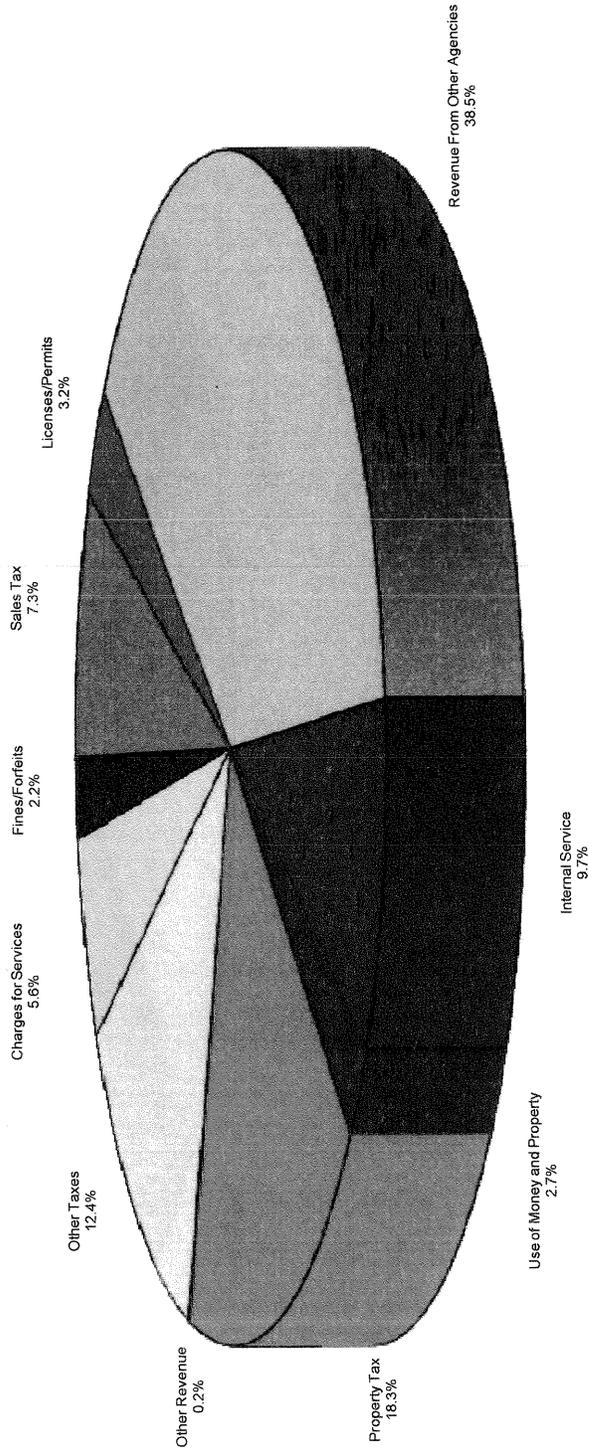
Internal service revenues are used to finance and account for services provided to departments within the City. These revenues are also used to account for self-insurance of workers' compensation and general liability insurance claims.

Other –

Miscellaneous and unusual revenues not falling into any other classification, such as, sale of property, cost reimbursements, and donations.

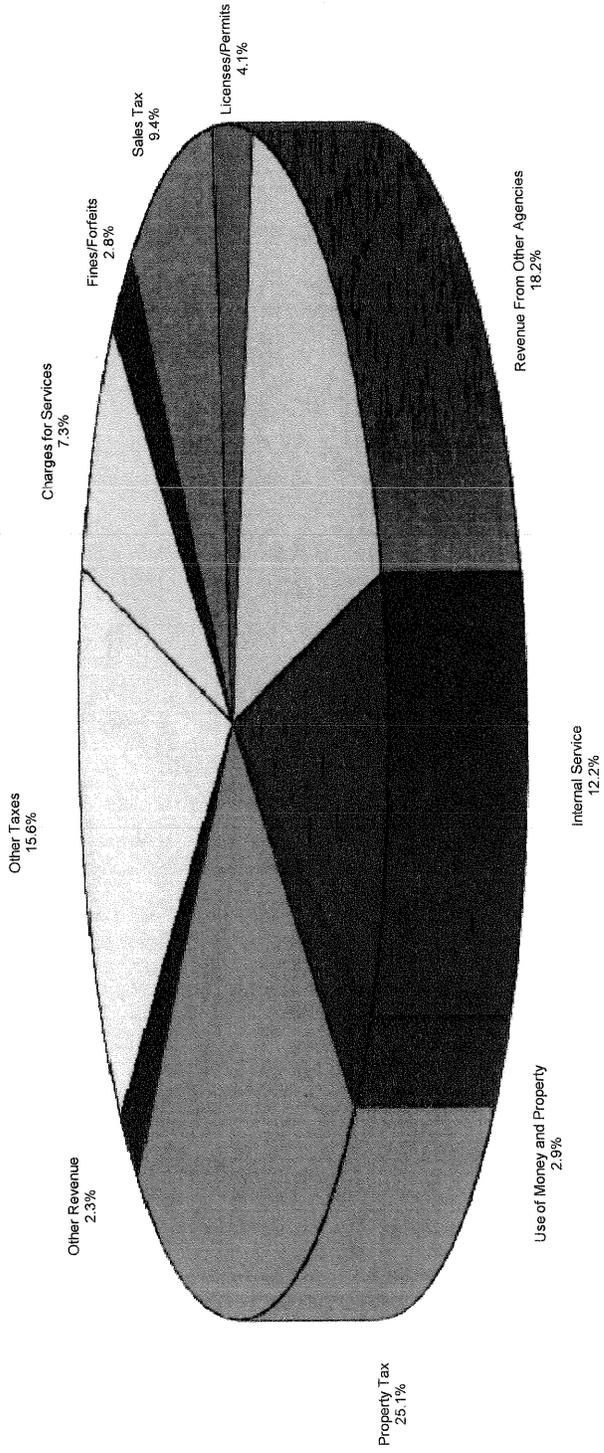
**Total Revenues - All Funds
2011-2012 Fiscal Year
By Source**

Total Budget - \$52,364,322



**Total Revenues - All Funds
2012-2013 Fiscal Year
By Source**

Total Budget - \$41,555,161



TOTAL EXPENDITURES - ALL FUNDS

General Administration –

Expenditures for general administrative support of the various operating departments. Included are the City Council, City Clerk, and City Attorney along with the City Manager and his staff who are responsible for City management, public information, elections and Human Resources.

Insurance –

Expenditures for insurance costs including liability, workers compensation and property.

Finance –

Expenditures for all accounting services from collecting revenues to paying bills, preparing payroll, data processing, and miscellaneous billings. Provides financial and analytical support to all departments and the RDA Successor Agency.

Police –

Expenditures for police protection, crime investigation and prevention and traffic safety.

Fire –

Expenditures for the fire suppression, prevention, investigation and paramedic service.

Parks and Recreation –

Expenditures for maintenance of City parks, recreation programs for all ages, and the various local transit programs.

Mission Playhouse –

Expenditures for the operations of the Mission Playhouse.

Public Works –

The Public Works Department is responsible for maintenance of city streets, sidewalks, sewers and street lighting systems.

Community Development –

Expenditures for administration of Building, Planning, Code Enforcement, Community Development Block Grant and Housing Programs, Redevelopment and Economic Development.

Internal Service –

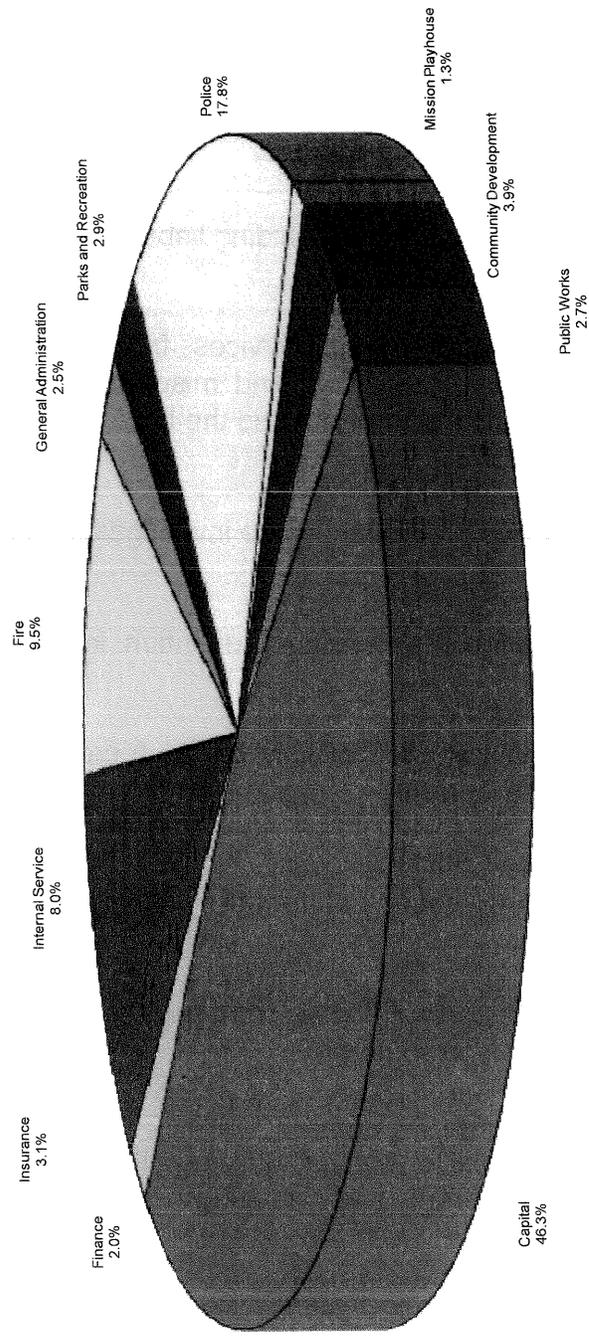
Internal service expenditures are used to account for expenditures for services provided to departments within the City. These expenditures include automotive maintenance, and self-insurance of workers' compensation and general liability insurance claims.

Capital Projects –

These expenditures represent all capital items to be acquired and capital improvements to be completed Citywide.

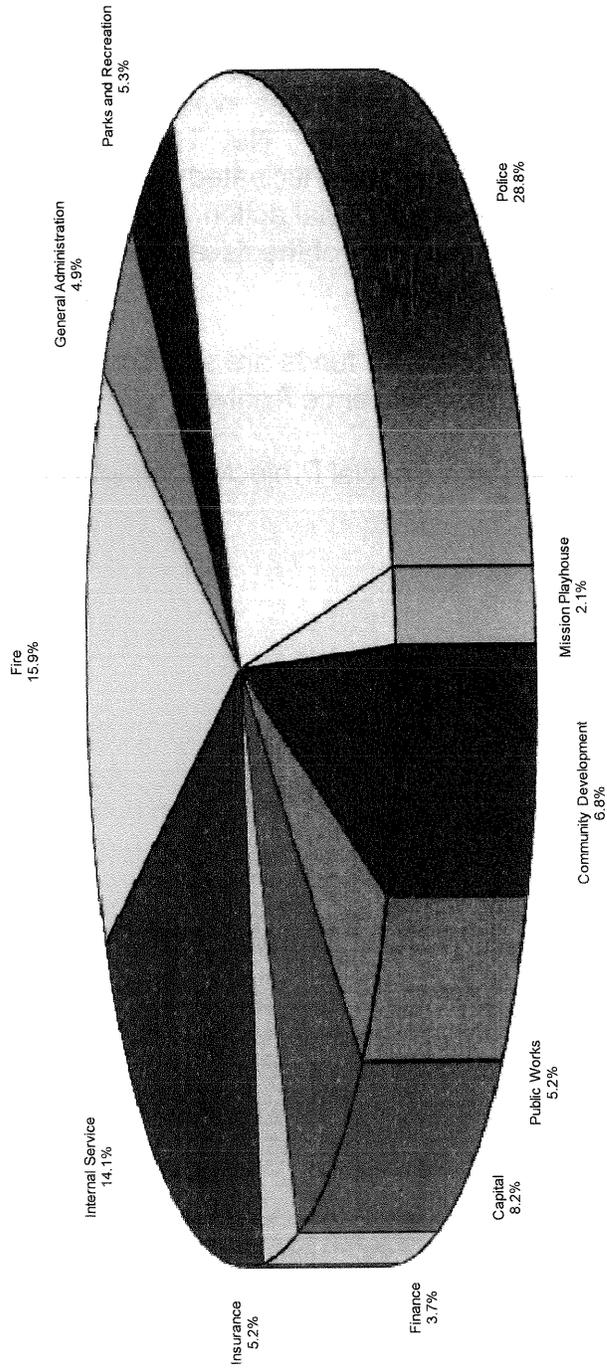
Total Expenditures - All Funds 2011-2012 Fiscal Year

Total Budget - \$70,169,428



Total Expenditures - All Funds 2012-2013 Fiscal Year

Total Budget - \$42,836,725



SECTION II

The Fund Balance Analysis summarizes the estimated financial position of each City Fund for 2012-13. The Beginning Balance shows the total estimated amount available at the close of 2011-12, which is available for appropriation in the new year. Revenues represent the total estimated resources available for the fiscal year and Expenditures are the recommended appropriations. Net Transfers is the difference of all budgeted Transfers In and Transfers Out anticipated during the fiscal year. Reserves represent funds not yet appropriated by formal action, allowing the City to plan in a prudent manner the financial position at the close of the fiscal year. The Ending Fund Balance represents unappropriated funds available.

Because the transfers between funds are significant, a Schedule of Transfers for the next fiscal year follows the Fund Balance Analysis.

A schedule of Capital and Special Projects completes this section .

**City of San Gabriel
Fund Balance Analysis 2011-12**

Fund	Beginning Fund Balance	Revised Revenues	Revised Expenditures	Net Transfer	Net Advances/Reserves	Ending Fund Balance
General Fund	(639,868)	24,765,940	30,258,431	(2,773,891)	11,883,516	2,977,266
Special & Capital Projects	-	-	31,417,429	31,417,429	-	-
Retirement Fund	1,306,829	5,350,000	-	(6,328,389)	-	328,440
Gas Tax Fund	1,480,262	1,158,000	-	(2,373,062)	-	265,200
PROP A Fund	17,374	637,000	40,000	(70,355)	-	544,019
PROP C Fund	2,027,466	465,000	705,564	(1,929,859)	-	(142,957)
Measure R Fund	646,989	415,000	-	(771,000)	-	290,989
Low/Mod Housing	208,887	130,000	51,954	(286,933)	-	-
RDA Retirement Obligation Fund	-	-	162,148	3,864,709	(4,642,832)	(940,271)
C.O.P.S. Fund	122,952	102,000	127,316	-	-	97,636
Traffic Congestion Relief Fund	643,412	10,000	-	(736,778)	-	(83,366)
Parks & Recreation Activity Fund	161,548	174,700	181,302	-	-	154,946
Office of Traffic Safety Grant Fund	(1,828)	140,000	103,000	-	-	35,172
Mission Playhouse Facility Fund	137,974	45,000	-	(202,661)	-	(19,687)
Air Quality Management District Fund	(2,747)	51,000	-	(50,000)	-	(1,747)
Narcotic Seizure Fund	423,738	73,500	-	(45,185)	-	452,053
Waste Management Fund	2,079,272	500,000	-	(2,600,021)	-	(20,749)
C.D.B.G. Grant Fund	-	1,355,640	346,912	(1,008,728)	-	-
Other Grants Fund	(175,166)	11,276,242	-	(11,191,761)	-	(90,685)
Developer Impact Facility Fund	1,328,497	150,000	-	(1,197,437)	-	281,060
Street Light Assessment District	205,084	25,000	-	(30,000)	-	200,084
Redevelopment Capital Project	4,055,142	430,000	307,004	(4,178,138)	-	-
Automotive Equipment Fund	731,943	1,171,500	786,368	(378,940)	-	737,935
Self Insurance Fund	555,127	3,939,000	4,807,000	871,000	-	558,127
Total All Funds	15,312,887	52,364,322	69,294,428	-	7,240,684	5,623,465

**City of San Gabriel
Fund Balance Analysis 2012-13**

Fund	Beginning Fund Balance	Estimated Revenues	Estimated Expenditures	Net Transfer	Net Advances/Reserves	Ending Fund Balance
General Fund	2,977,266	25,237,220	31,669,855	5,682,166	(356,841)	1,869,956
Special & Capital Projects	-	-	1,556,806	1,556,806	-	-
Retirement Fund	328,440	5,485,000	-	(6,552,424)	-	(738,984)
Gas Tax Fund	265,200	1,158,000	-	(891,880)	-	531,320
PROP A Fund	544,019	676,000	1,240,000	(115,000)	-	(134,981)
PROP C Fund	(142,957)	480,000	707,958	485,089	-	114,174
Measure R Fund	290,989	415,000	-	(612,000)	-	93,989
Low/Mod Housing	-	-	-	-	-	-
RDA Retirement Obligation Fund	(940,271)	1,120,869	187,012	327,000	(566,409)	(245,823)
C.O.P.S. Fund	97,636	102,000	130,009	-	-	69,627
Traffic Congestion Relief Fund	(83,366)	10,000	-	-	-	(73,366)
Parks & Recreation Activity Fund	154,946	228,800	248,147	-	-	135,599
Office of Traffic Safety Grant Fund	35,172	-	-	-	-	35,172
Mission Playhouse Facility Fund	(19,687)	45,000	-	(65,097)	-	(39,784)
Air Quality Management District Fund	(1,747)	51,000	-	(35,000)	-	14,253
Narcotic Seizure Fund	452,053	8,500	-	(103,000)	-	357,553
Waste Management Fund	(20,749)	500,000	-	(159,000)	-	320,251
C.D.B.G. Grant Fund	-	363,689	155,112	(208,577)	-	-
Other Grants Fund	(90,685)	384,083	-	(384,083)	-	(90,685)
Developer Impact Facility Fund	281,060	140,000	-	332,000	-	753,060
Street Light Assessment District	200,084	25,000	-	30,000	-	255,084
Redevelopment Capital Project	-	-	-	-	-	-
Automotive Equipment Fund	737,935	1,193,000	797,576	(322,000)	-	811,359
Self Insurance Fund	558,127	3,932,000	5,221,000	1,035,000	-	304,127
Total All Funds	5,623,465	41,555,161	41,913,475	-	(923,250)	4,341,901

**CITY OF SAN GABRIEL
SCHEDULE OF TRANSFERS
FY 2011-12**

<u>Fund</u>	<u>Transfers-In</u>	<u>Transfers-Out</u>	<u>Total</u>
General Fund	\$ 6,092,389	\$ 8,866,280	\$ (2,773,891)
Special and Capital Projects Fund	31,417,429	-	31,417,429
Retirement Fund (1)	-	6,328,389	(6,328,389)
Gas Tax Fund	-	2,373,062	(2,373,062)
Asset Forfeiture-State Fund	-	45,185	(45,185)
Air Quality Improvement Fund	-	50,000	(50,000)
Traffic Congestion Relief Fund	-	736,778	(736,778)
State Supplemental Law Enf. Fund	-	-	-
RDA Retirement Obligation Fund	3,864,709	-	3,864,709
Development Impact Fund	-	1,197,437	(1,197,437)
PROP A Fund	-	70,355	(70,355)
PROP C Fund	-	1,929,859	(1,929,859)
Measure R Fund	-	771,000	(771,000)
Automotive Equipment Fund	-	378,940	(378,940)
Self Insurance Fund	871,000	-	871,000
Street Light Assessment Fund	-	30,000	(30,000)
Mission Playhouse Facilities Imp. Fund	-	202,661	(202,661)
O.T.S. Grant Fund	-	-	-
Waste Management Fund	-	2,600,021	(2,600,021)
C.D.B. G. Grant Fund	-	1,008,728	(1,008,728)
Other Grants Fund	-	11,191,761	(11,191,761)
Redevelopment Capital Project Fund	-	4,178,138	(4,178,138)
Low/Mod Housing Fund	-	286,933	(286,933)
Total	<u>\$ 42,245,527</u>	<u>\$ 42,245,527</u>	<u>\$ -</u>

(1) Retirement Costs for General Fund Active and All Retired Employees

**CITY OF SAN GABRIEL
SCHEDULE OF TRANSFERS
FY 2012-13**

<u>Fund</u>	<u>Transfers-In</u>	<u>Transfers-Out</u>	<u>Total</u>
General Fund	\$ 6,152,424	\$ 470,258	\$ 5,682,166
Special and Capital Projects Fund	1,556,806	-	1,556,806
Retirement Fund (1)	-	6,552,424	(6,552,424)
Gas Tax Fund	-	891,880	(891,880)
Asset Forfeiture-State Fund	-	103,000	(103,000)
Air Quality Improvement Fund	-	35,000	(35,000)
Traffic Congestion Relief Fund	-	-	-
State Supplemental Law Enf. Fund	-	-	-
RDA Retirement Obligation Fund	-	(327,000)	327,000
Development Impact Fund	-	(332,000)	332,000
PROP A Fund	-	115,000	(115,000)
PROP C Fund	-	(485,089)	485,089
Measure R Fund	-	612,000	(612,000)
Automotive Equipment Fund	-	322,000	(322,000)
Self Insurance Fund	1,035,000	-	1,035,000
Street Light Assessment Fund	-	(30,000)	30,000
Mission Playhouse Facilities Imp. Fund	-	65,097	(65,097)
O.T.S. Grant Fund	-	-	-
Waste Management Fund	-	159,000	(159,000)
C.D.B.G. Grant Fund	-	208,577	(208,577)
Other Grants Fund	-	384,083	(384,083)
Redevelopment Capital Project Fund	-	-	-
Low/Mod Housing Fund	-	-	-
Total	<u>\$ 8,744,230</u>	<u>\$ 8,744,230</u>	<u>\$ -</u>

(1) Retirement Costs for General Fund Active and All Retired Employees

**CITY OF SAN GABRIEL
CAPITAL AND SPECIAL PROJECTS BUDGET
FISCAL YEAR 2012-13**

<u>Project #</u>	<u>Account #</u>	<u>Description</u>	<u>Funding Source</u>	<u>Amount</u>
<u>Special Projects</u>				
1-08-02	122-800 15 96-515	Valley Blvd Street Trees	General	5,000
1-08-41	122-800 15 96-604	Sidewalk and ADA Ramp Repair	Gas Tax	45,000
1-12-66	122-810 41 96-727	Annual Pavement Marking Program	Gas Tax	25,000
3-08-01	122-800 55 96-768	Storm Water Master Plan	Waste Management	(100,000)
4-08-03	122-800 15 96-525	Sewer Master Plan	General	100,000
8-08-05	122-800 15 96-512	Urban Forest Program	General	50,000
8-09-14	122-800 15 96-763	Zoning Ordinance/General Plan Updates	General	250,000
8-09-31	122-800 15 96-754	City-Wide Bridge Repair	General	40,000
8-09-31	122-800 41 96-754	City-Wide Bridge Repair	Gas Tax	85,000
8-09-31	122-800 50 96-754	City-Wide Bridge Repair	Prop C	5,000
	122-810 55 96-522	NPDES and TMDL Compliance	Waste Management	120,000
	122-810 57 96-887	ACE - San Gabriel Trench Project	ACE Reimbursement	84,480
	122-761 15 96-372	LA-RICS	General	1,658
	122-800 15 96-755	I-10 Gateway Sign Reserve	General	1,000
Total Special Projects				712,138
<u>Capital Improvement</u>				
1-08-11	122-800 55 97-706	Broadway/Walnut Grove Intersection Improvemer	Waste Management	39,000
1-08-23	122-800 55 97-707	San Gabriel & Mission Intersection Improvement	Waste Management	100,000
1-08-23	122-800 58 97-707	San Gabriel & Mission Intersection Improvement	Measure R	100,000
1-08-24	122-800 15 97-715	SG @ Las Tunas & Broadway Intersection	General	(70,000)
1-08-24	122-800 15 97-715	SG @ Las Tunas & Broadway Intersection	Gas Tax	(41,670)
1-08-24	122-800-57 97-715	SG @ Las Tunas & Broadway Intersection	MTA	(396,630)
1-08-24	122-800 50 97-715	SG @ Las Tunas & Broadway Intersection	Prop C	(435,089)
1-08-24	122-800 58 97-715	SG @ Las Tunas & Broadway Intersection	Measure R	(200,000)
1-08-35	122-800 41 97-704	Great Street Program	Gas Tax	166,000
1-08-36	122-800 41 97-713	Citywide Pedestrian and Traffic Safety Improveme	Gas Tax	30,000
1-08-42	122-800 57 97-650	Del Mar Ave/Alhambra Wash Bridge Replacemen	HBRRP	570,000
1-08-60	122-800 15 97-630	San Gabriel Blvd & Las Tunas Intersection	General	(115,000)
1-08-60	122-800 41 97-630	San Gabriel Blvd & Las Tunas Intersection	Gas Tax	(17,450)
1-08-60	122-800 45 97-630	San Gabriel Blvd & Las Tunas Intersection	STP-L	(322,000)
1-08-60	122-800 58 97-630	San Gabriel Blvd & Las Tunas Intersection	Measure R	(381,000)
1-08-60	122-946 48 97-630	San Gabriel Blvd & Las Tunas Intersection	Successor Agency	(66,000)
1-08-60	122-800 50 97-630	San Gabriel Blvd & Las Tunas Intersection	Prop C	(55,000)
1-08-60	122-800 57 97-630	San Gabriel Blvd & Las Tunas Intersection	SAFETEA-LU	(130,000)
1-08-60	122-800 57 97-630	San Gabriel Blvd & Las Tunas Intersection	MTA	(368,550)
1-09-45	122-946 48 97-785	Las Tunas Rehab. SG-Muscatel	Successor Agency	(346,000)
1-09-45	122-800 45 97-785	Las Tunas Rehab. SG-Muscatel	STP-L	443,383
1-09-45	122-800 58 97-785	Las Tunas Rehab. SG-Muscatel	Measure R	993,000
1-09-54	122-810 40 97-786	Valley Blvd Streetscape Improvements	Development Impact	(150,000)
1-09-58	122-800 53 97-725	San Gabriel Streetscape Improvements	CDBG	208,577
1-11-61	122-800 46 97-738	Mission District Light Improvement	Street Light	(30,000)
1-11-63	122-946 48 97-543	ACE Trench - Haul Route Restoration	Successor Agency	100,000
1-11-63	122-810 58 97-543	ACE Trench - Haul Route Restoration	Measure R	100,000
1-12-65	122-810 57 97-757	Roosevelt Elementary Safe Routes to School	SRTS (Federal Grant)	95,000
2-10-03	122-946 48 97-764	San Gabriel Bl. @ Live Oak Traffic Signal	Successor Agency	(7,500)
2-10-05	122-946 48 97-766	Las Tunas Dr @ Walnut Grove Traffic Signal	Successor Agency	(7,500)
5-08-05	122-850 57 97-908	Pedestrian Bridge to Vincent Lugo Park	LA Trails	(80,000)

**CITY OF SAN GABRIEL
CAPITAL AND SPECIAL PROJECTS BUDGET
FISCAL YEAR 2012-13**

<u>Project #</u>	<u>Account #</u>	<u>Description</u>	<u>Funding Source</u>	<u>Amount</u>
<u>Capital Improvement</u>				
6-09-07	122-761 40 97-315	Station 52 Upgrade	Development Impact	50,000
6-09-08	122-800 15 97-753	City Hall Refurbishment & Remodeling	General	140,000
6-12-17	122-712 15 97-802	Mission Playhouse Fire Curtain Replacement	General	14,000
6-12-17	122-712 35 97-802	Mission Playhouse Fire Curtain Replacement	Playhouse Facility	65,097
8-08-08	122-800 47 97-770	City-Wide Bus Shelter Installation	Prop A	115,000
8-08-08	122-800 57 97-770	City-Wide Bus Shelter Installation	MTA	458,000
8-08-09	122-712 15 97-769	Mission Playhouse Parking Lot Improvement	General	(14,000)
Total Capital Improvement				553,668
<u>Capital Outlay</u>				
02-08-01	122-800 40 99-762	Traffic Video Detection Cameras	Development Impact	(232,000)
7-09-07	122-800 15 99-202	Pick Up Trucks	General	60,000
7-10-13	122-751 37 99-201	Police Vehicles	Auto Shop	213,000
7-11-19	122-761 37 99-304	Rescue Ambulance	Auto Shop	24,000
7-12-23	122-800 37 99-777	Dump Truck	Auto Shop	50,000
	122-751 43 99-739	Investigations Division Equipment	Asset Forfeiture	20,000
	122-751 43 99-200	Undervover and Staff Vehicle	Asset Forfeiture	35,000
	122-751 51 99-200	Undervover and Staff Vehicle	AQMD	35,000
	122-751 43 99-250	Technology Upgrades	Asset Forfeiture	48,000
	122-761 15 99-370	Mobile Data Terminal	General	7,600
	122-761 57 99-370	Mobile Data Terminal	Assistance to Firefighter	30,400
Total Capital Outlay				291,000
TOTAL CAPITAL AND SPECIAL PROJECTS BUDGET				<u>1,556,806</u>

SECTION III

The General Fund is the main operating fund of the City, which accounts for resources that are not restricted for use by law or local policy. Services such as public safety, public works, recreation and general administration are traditionally included in the General Fund.

This section presents a more detailed look at the General Fund, including a historical perspective on the Fund Balance and a more detailed presentation of revenues and expenditures.

**CITY OF SAN GABRIEL
AVAILABLE RESERVES ANALYSIS
FOR FISCAL YEARS 2008-09 THROUGH 2012-13**

	2008-09	2009-10	2010-11	2011-12	2012-13
	Audited	Audited	Audited	Revised	Estimated
Available Reserves, July 1	1,979,616	426,912	429,181	(639,868)	2,977,266
OPERATING					
Revenues	23,822,580	22,632,346	25,312,197	24,765,940	25,237,220
Expenditures	28,561,130	28,468,455	29,262,934	30,258,431	31,669,855
Transfers	6,288,189	5,514,865	5,629,740	6,092,389	6,152,424
OPERATING SURPLUS (DEFICIT)	1,549,639	(321,244)	1,679,003	599,898	(280,211)
CAPITAL & SPECIAL PROJECTS	437,242	598,599	1,656,930	8,866,280	470,258
TOTAL SURPLUS (DEFICIT)	1,112,397	(919,843)	22,073	(8,266,382)	(750,469)
CHANGES IN RESERVES:					
Capital Replacement	399,350	(823,162)	(3,750,094)	(875,000)	923,250
Prepaid Expenditures	-	-	(2,640)	-	-
Advances To RDA	1,093,764	1,192,369	(4,951,252)	-	-
Advances To Other Funds	410,981	(713,059)	(98,044)	-	-
Encumbrances	117,693	(247,406)	(98,455)	-	-
Waste Reduction	-	-	-	-	-
Capital Outlay	643,313	(330,854)	(1,831,155)	-	-
Nonspendable	-	-	5,457,078	(4,642,832)	(566,409)
Restricted	-	-	244,594	(244,594)	-
Committed	-	-	6,121,090	(6,121,090)	-
Assigned	-	-	-	-	-
Available Reserves, June 30	426,912	429,181	(639,868)	2,977,266	1,869,956

Remaining amount required to achieve a \$3,166,985 Available Reserve goal which is equal to 10% of total expenditures = \$1,297,030
2011-12 Transfers In and (Out) = Retirement Fund = \$5,457,389, Gas Tax Fund = \$600,000 and Automotive Equipment Fund = \$35,000
2012-13 Transfers In and (Out) = Retirement Fund = \$5,517,424, Gas Tax Fund = \$600,000 and Automotive Equipment Fund = \$35,000

CITY OF SAN GABRIEL
GENERAL FUND REVENUES
FISCAL YEAR 2011-12

		<u>Revised Estimate</u>	<u>% of Total</u>
3111	Property Tax	\$ 3,800,000	15.3%
3131	Utility Users Tax	4,700,000	19.0%
3132	Sales and Use Tax	3,800,000	15.3%
3133	Franchise Tax	590,000	2.4%
3134	Transient Occupancy Tax	980,000	4.0%
3135	Property Transfer Tax	80,000	0.3%
	Taxes	13,950,000	56.3%
3211	ARRA (Stimulus) Funding	560,000	2.3%
3222	Motor Vehicle In-Lieu	3,800,000	15.3%
3223	Off Highway Vehicle In-Lieu	-	0.0%
3224	State Reimbursements	57,000	0.2%
3227	State Mandated Reimbursement	67,000	0.3%
3231	Bikeway Fund	30,000	0.1%
3234	County Grants	35,000	0.1%
3245	Grants-Other Agencies	32,000	0.1%
	Revenue From Other Agencies	4,581,000	18.5%
3311	Business Licenses	600,000	2.4%
3312	Dog Licenses	15,000	0.1%
3314	Tobacco Retailer Licenses	15,000	0.1%
3321	Building Permits	425,000	1.7%
3322	Occupancy Permits	150,000	0.6%
3323	Plumbing Permits	45,000	0.2%
3324	Electrical Permits	40,000	0.2%
3225	Sign Permits	15,000	0.1%
3326	Overnight Parking Permits	350,000	1.4%
	Licenses and Permits	1,655,000	6.7%
3411	Vehicle Code Fines - Court	130,000	0.5%
3412	Other Fines - Court	120,000	0.5%
3413	Parking Fines - City	890,000	3.6%
3416	Administrative Citations	6,000	0.0%
	Fines and Forfeitures	1,146,000	4.6%
3511	Interest	20,000	0.1%
3512	Interest-RDA	550,000	2.2%
3529	Other Rental Income	175,000	0.7%
3531	Building Rentals	150,000	0.6%
3532	Rental Subsidy	(44,530)	-0.2%
3533	Equipment Rental	45,000	0.2%
3534	Parking	22,000	0.1%
3536	Labor Charges	200,000	0.8%
	Use of Money and Property	1,117,470	4.5%

CITY OF SAN GABRIEL
GENERAL FUND REVENUES
FISCAL YEAR 2011-12

		<u>Revised Estimate</u>	<u>% of Total</u>
3621	Plan Checking	250,000	1.0%
3622	Public Works Fees	230,000	0.9%
3624	Street Sweeping	165,000	0.7%
3625	Graffiti Removal	34,000	0.1%
3626	Sewer Maintenance	1,000	0.0%
3627	General Plan "Set-Aside" Fee	11,000	0.0%
3628	Planning Fees	75,000	0.3%
3630	Advertising & Posting Fees	7,000	0.0%
	Community Development	773,000	3.1%
3631	Fire Services	400,000	1.6%
3633	Police Services	100,000	0.4%
3634	Facility Rental - EOC	-	0.0%
3635	Ambulance Fees	700,000	2.8%
3636	False Alarms	13,000	0.1%
3637	Witness Fees	1,000	0.0%
	Public Safety	1,214,000	4.9%
3641	Recreation Fees	80,000	0.3%
3642	Lighted Fields	1,000	0.0%
3644	Swimming Pool	90,000	0.4%
3645	Adult Center	55,000	0.2%
3647	Vending Machine Proceeds	-	0.0%
	Recreation	226,000	0.9%
3911	Sale of Records	1,500	0.0%
3912	Post Reimbursements	3,000	0.0%
3913	CDBG Reimbursements	28,970	0.1%
3914	Proposition "A" Administration	-	0.0%
3915	Damage Recovery	30,000	0.1%
3916	Election Cost Reimbursement	-	0.0%
3917	Sale of Property	10,000	0.0%
3918	Proposition "C" Administration	-	0.0%
3919	Proceeds From Prop "A" Exch.	-	0.0%
3920	Donations	15,000	0.1%
3990	Miscellaneous	15,000	0.1%
	Other Revenue	103,470	0.4%
TOTAL - GENERAL FUND		<u>\$ 24,765,940</u>	<u>100.0%</u>

CITY OF SAN GABRIEL
GENERAL FUND REVENUES
FISCAL YEAR 2012-13

		Adopted Budget	% of Total
3111	Property Tax	\$ 3,900,000	15.5%
3131	Utility Users Tax	4,700,000	18.6%
3132	Sales and Use Tax	3,900,000	15.5%
3133	Franchise Tax	590,000	2.3%
3134	Transient Occupancy Tax	1,028,250	4.1%
3135	Property Transfer Tax	80,000	0.3%
	Taxes	14,198,250	56.3%
3222	Motor Vehicle In-Lieu	3,800,000	15.1%
3223	Off Highway Vehicle In-Lieu	-	0.0%
3224	State Reimbursements	150,000	0.6%
3227	State Manadated Reimbursement	60,000	0.2%
3231	Bikeway Fund	30,000	0.1%
3234	County Grants	35,000	0.1%
3245	Grants-Other Agencies	-	0.0%
	Revenue From Other Agencies	4,075,000	16.1%
3311	Business Licenses	625,000	2.5%
3312	Dog Licenses	-	0.0%
3314	Tobacco Retailer Licenses	15,000	0.1%
3321	Building Permits	475,000	1.9%
3322	Occupancy Permits	150,000	0.6%
3323	Plumbing Permits	45,000	0.2%
3324	Electrical Permits	40,000	0.2%
3225	Sign Permits	15,000	0.1%
3326	Overnight Parking Permits	350,000	1.4%
	Licenses and Permits	1,715,000	6.8%
3411	Vehicle Code Fines - Court	130,000	0.5%
3412	Other Fines - Court	120,000	0.5%
3413	Parking Fines - City	890,000	3.5%
3416	Administrative Citations	6,000	0.0%
	Fines and Forfeitures	1,146,000	4.5%
3511	Interest	140,000	0.6%
3512	Interest-RDA	125,000	0.5%
3529	Other Rental Income	175,000	0.7%
3531	Building Rentals	160,000	0.6%
3532	Rental Subsidy	(44,530)	-0.2%
3533	Equipment Rental	45,000	0.2%
3534	Parking	34,000	0.1%
3536	Labor Charges	200,000	0.8%
	Use of Money and Property	834,470	3.3%

CITY OF SAN GABRIEL
GENERAL FUND REVENUES
FISCAL YEAR 2012-13

		<u>Adopted Budget</u>	<u>% of Total</u>
3621	Plan Checking	270,000	1.1%
3622	Public Works Fees	230,000	0.9%
3624	Street Sweeping	165,000	0.7%
3625	Graffiti Removal	34,000	0.1%
3626	Sewer Maintenance	1,000	0.0%
3627	General Plan "Set-Aside" Fee	11,000	0.0%
3628	Planning Fees	75,000	0.3%
3630	Advertising & Posting Fees	7,000	0.0%
	Community Development	793,000	3.1%
3631	Fire Services	400,000	1.6%
3633	Police Services	100,000	0.4%
3634	Facility Rental - EOC	-	0.0%
3635	Ambulance Fees	750,000	3.0%
3636	False Alarms	13,000	0.1%
3637	Witness Fees	1,000	0.0%
	Public Safety	1,264,000	5.0%
3641	Recreation Fees	80,000	0.3%
3642	Lighted Fields	1,000	0.0%
3644	Swimming Pool	102,030	0.4%
3645	Adult Center	55,000	0.2%
3647	Vending Machine Proceeds	-	0.0%
	Recreation	238,030	0.9%
3911	Sale of Records	1,500	0.0%
3912	Post Reimbursements	3,000	0.0%
3913	CDBG Reimbursements	28,970	0.1%
3914	Proposition "A" Administration	-	0.0%
3915	Damage Recovery	30,000	0.1%
3916	Election Cost Reimbursement	90,000	0.4%
3917	Sale of Property	10,000	0.0%
3918	Proposition "C" Administration	-	0.0%
3919	Proceeds From Prop "A" Exch.	780,000	3.1%
3920	Donations	15,000	0.1%
3990	Miscellaneous	15,000	0.1%
	Other Revenue	973,470	3.9%
TOTAL - GENERAL FUND		<u>\$ 25,237,220</u>	<u>100.0%</u>

CITY OF SAN GABRIEL
EXPENDITURES BY FUNCTION AND DIVISION - GENERAL FUND
2011-12

Function/Division	Salary and Benefits	Maintenance & Operations	Budget Savings	Total	% Total
General Administration					
City Council	177,013	140,570	-73,592	243,991	
City Clerk	258,728	28,119	-17,520	269,327	
City Manager	376,868	109,726	15,786	502,380	
City Attorney	0	200,265	-40,131	160,134	
Election	24,896	0	-10,050	14,846	
Human Resources	330,797	237,894	-43,486	525,205	
Public Information	0	69,805	-24,869	44,936	
Total General Administration	1,168,302	786,379	-193,862	1,760,819	5.7%
Mission Playhouse	731,587	173,889	12,313	917,789	2.9%
Finance					
City Treasurer	116,547	1,400	-6,954	110,993	
Finance	702,983	257,203	18,864	979,050	
Information Technology	0	129,951	-37,319	92,632	
Purchasing	164,628	1,400	-3,915	162,113	
General Services	27,865	88,033	-53,811	62,087	
Insurance	0	2,207,000	0	2,207,000	
Total Finance	1,012,023	2,684,987	-83,135	3,613,875	11.6%
Police	10,119,006	2,028,183	82,112	12,229,301	39.3%
Fire					
Fire	5,810,995	865,923	-39,933	6,636,985	
Emergency Operations Center	0	21,291	-13,391	7,900	
Disaster Preparedness	0	6,000	-5,876	124	
Total Fire Department	5,810,995	893,214	-59,200	6,645,009	21.3%
Public Works					
Street Services	1,199,192	351,032	-77,914	1,472,310	
Maintenance Services	77,327	445,930	-69,091	454,166	
Total Public Works	1,276,519	796,962	-147,005	1,926,476	6.2%
Community Development					
Administration	380,646	73,320	-155,278	298,688	
Engineering	474,951	13,540	11,540	500,031	
Planning	529,750	117,845	-53,514	594,081	
Building and Safety	454,993	36,440	11,003	502,436	
Neighborhood Imp. Services	147,802	51,700	18,915	218,417	
Economic Development	97,732	67,868	-32,856	132,744	
Total Community Development	2,085,874	360,713	-200,190	2,246,397	7.2%

CITY OF SAN GABRIEL
 EXPENDITURES BY FUNCTION AND DIVISION - GENERAL FUND
 2011-12

Function/Division	Salary and Benefits	Maintenance & Operations	Budget Savings	Total	%
					Total
Parks & Recreation					
Park Maintenance	672,048	164,762	-3,964	832,846	
Swimming Pool	161,273	62,262	1,867	225,402	
Facilities Maintenance	110,827	44,349	-10,095	145,081	
Recreation	553,216	136,061	-98,841	590,436	
Total Parks and Recreation	1,497,364	407,434	-111,033	1,793,765	5.8%
TOTAL - GENERAL FUND	<u>23,701,670</u>	<u>8,131,761</u>	<u>-700,000</u>	<u>31,133,431</u>	100.0%

CITY OF SAN GABRIEL
EXPENDITURES BY FUNCTION AND DIVISION - GENERAL FUND
2012-13

Function/Division	<u>Salary and Benefits</u>	<u>Maintenance & Operations</u>	<u>Budget Savings</u>	<u>Total</u>	<u>% Total</u>
General Administration					
City Council	164,663	140,570	0	305,233	
City Clerk	146,857	28,119	0	174,976	
City Manager	384,458	74,726	0	459,184	
City Attorney	0	200,265	0	200,265	
Election	139,002	100,000	0	239,002	
Human Resources	341,355	282,894	0	624,249	
Public Information	30,000	66,605	0	96,605	
Total General Administration	1,206,335	893,179	0	2,099,514	6.4%
Mission Playhouse	740,888	155,482	0	896,370	2.8%
Finance					
City Treasurer	125,536	1,400	0	126,936	
Finance	745,112	308,203	0	1,053,315	
Information Technology	0	129,951	0	129,951	
Purchasing	170,316	1,400	0	171,716	
General Services	26,260	89,033	0	115,293	
Insurance	0	2,207,000	0	2,207,000	
Total Finance	1,067,224	2,736,987	0	3,804,211	11.7%
Police	10,170,941	2,035,283	0	12,206,224	37.5%
Fire					
Fire	5,899,126	865,266	0	6,764,392	
Emergency Operations Center	0	24,491	0	24,491	
Disaster Preparedness	0	6,000	0	6,000	
Total Fire Department	5,899,126	895,757	0	6,794,883	20.8%
Public Works					
Street Services	1,217,418	447,282	0	1,664,700	
Maintenance Services	116,457	445,930	0	562,387	
Total Public Works	1,333,875	893,212	0	2,227,087	6.8%
Community Development					
Administration	380,365	83,820	0	464,185	
Engineering	489,103	13,540	0	502,643	
Planning	540,207	117,845	0	658,052	
Building and Safety	462,556	36,440	0	498,996	
Neighborhood Imp. Services	149,281	52,700	0	201,981	
Economic Development	145,569	150,368	0	295,937	
Total Community Development	2,167,081	454,713	0	2,621,794	8.0%

CITY OF SAN GABRIEL
EXPENDITURES BY FUNCTION AND DIVISION - GENERAL FUND
2012-13

Function/Division	<u>Salary and Benefits</u>	<u>Maintenance & Operations</u>	<u>Budget Savings</u>	<u>Total</u>	<u>% Total</u>
Parks & Recreation					
Park Maintenance	689,406	168,589	0	857,995	
Swimming Pool	161,938	63,612	0	225,550	
Facilities Maintenance	112,291	48,349	0	160,640	
Recreation	558,196	140,641	0	698,837	
Total Parks and Recreation	1,521,831	421,191	0	1,943,022	6.0%
TOTAL - GENERAL FUND	<u>24,107,301</u>	<u>8,485,804</u>	<u>0</u>	<u>32,593,105</u>	100.0%

SECTION IV

This Section contains miscellaneous information about the City and related financial issues, which may enhance the readers' perspective of the financial condition of the City.

APPROPRIATIONS LIMIT SUMMARY

In November 1979, the voters of the State of California approved Proposition 4, commonly known as the "Gann Initiative." The Proposition created Article XIII B of the State Constitution placing limits on the amount of revenue, which can be spent by all entities of government from the "proceeds of taxes." Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limits was based on the 1978-79 "base year" revenues.

Section 9710 of the California Government Code, added in 1980 by the State Legislature, provides that "each year, the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following year..."

In order to address the increasing number of complaints by agencies about the restrictions of Proposition 4, and to provide guidelines for local governments in adopting their limits, the voters approved Proposition 111 in June 1990. Among other things, Proposition 111 provided new adjustment formulas, which make the Appropriations Limit more responsive to local growth issues. Proposition 111 also established a requirement for an annual review of Limit calculations.

A comparison between the FY 2012-13 Appropriations Limit of \$31,475,289 and the Appropriations Subject to the Limit of \$20,473,854 indicates a positive gap between the two. The City will be \$11,001,435 below its Appropriations Limit for Fiscal Year 2012-13.

2011-12	Appropriations Limit		\$30,216,956
2012-13	Change in PCI	=	3.77%
2012-13	Change in Population	=	0.38%
2012-13	Appropriations Limit		\$31,475,289

CITY OF SAN GABRIEL

<u>Fiscal Year</u>	<u>Population</u>	<u>Assessed Valuations</u>	<u>Taxable Sales</u>
2002-03	41,567	2,198,896,771	362,626,500
2003-04	41,914	2,394,149,638	378,387,200
2004-05	42,374	2,550,004,856	392,461,287
2005-06	42,320	2,615,851,001	395,155,758
2006-07	42,691	3,137,838,065	414,686,832
2007-08	42,762	3,332,115,766	405,101,051
2008-09	42,829	3,670,473,094	350,710,900
2009-10	42,984	3,718,889,581	309,053,100
2010-11	39,839	3,770,851,330	352,756,900
2011-12	39,796	3,845,890,962	380,000,000 (*)
2012-13	40,000	(*) 3,846,268,357 (*)	390,000,000 (*)

(*) Estimated

CITY OF SAN GABRIEL
Full Time Positions by Department

Fiscal Year	Elected Officials	Admin.	Mission Playhouse	Finance	Police	Fire	Public Works	Com. Develop.	Parks and Rec.	Total
2002-03	7.0	4.0	4.0	6.0	71.0	36.0	19.0	9.0	18.0	174.0
2003-04	7.0	4.0	4.0	8.0	71.0	36.0	19.0	14.0	18.0	181.0
2004-05	7.0	4.0	4.0	8.0	71.0	36.0	19.0	14.0	18.0	181.0
2005-06	7.0	5.0	4.0	9.0	71.0	36.0	19.0	15.0	18.0	184.0
2006-07	7.0	5.0	4.0	9.0	71.0	36.0	19.0	15.0	18.0	184.0
2007-08	7.0	5.0	5.0	9.0	72.0	36.0	19.0	17.0	18.0	188.0
2008-09	7.0	5.0	5.0	9.0	73.0	36.0	19.0	17.0	18.0	189.0
2009-10	7.0	6.0	5.0	9.0	73.0	36.0	18.0	18.0	18.0	190.0
2010-11	7.0	6.0	5.0	9.0	73.0	36.0	17.0	19.0	18.0	190.0
2011-12	7.0	7.0	5.0	9.0	73.0	36.0	17.0	19.0	18.0	191.0
2012-13	7.0	7.0	5.0	9.0	73.0	36.0	18.0	17.0	18.0	190.0

Note:
Administration total includes City Clerk staff
Community Development total includes Housing and Redevelopment Agency staff
Public Works unfunded a Maintenance Supervisor in Fiscal Year 2009-10.

CITY OF SAN GABRIEL
REVENUES

121 GENERAL FUND

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3111	Property Tax	\$ 3,800,000	\$ 3,900,000
3131	Utility Users Tax	4,700,000	4,700,000
3132	Sales and Use Tax	3,800,000	3,900,000
3133	Franchise Tax	590,000	590,000
3134	Transient Occupancy Tax	980,000	1,028,250
3135	Property Transfer Tax	<u>80,000</u>	<u>80,000</u>
	Taxes	13,950,000	14,198,250
3211	ARRA (Stimulus) Funding	560,000	-
3222	Motor Vehicle In-Lieu	3,800,000	3,800,000
3223	Off Highway Vehicle In-Lieu	-	-
3224	State Reimbursements	57,000	150,000
3227	State Mandated Reimbursement	67,000	60,000
3231	Bikeway Funds	30,000	30,000
3234	County Grants	35,000	35,000
3245	Grants-Other Agencies	<u>32,000</u>	<u>-</u>
	Revenue From Other Agencies	4,581,000	4,075,000
3311	Business Licenses	600,000	625,000
3312	Dog Licenses	15,000	-
3314	Tobacco Retailer Licenses	15,000	15,000
3321	Building Permits	425,000	475,000
3322	Occupancy Permits	150,000	150,000
3323	Plumbing Permits	45,000	45,000
3324	Electrical Permits	40,000	40,000
3325	Sign Permits	15,000	15,000
3326	Overnight Parking Permits	<u>350,000</u>	<u>350,000</u>
	Licenses and Permits	1,655,000	1,715,000
3411	Vehicle Code Fines - Court	130,000	130,000
3412	Other Fines - Court	120,000	120,000
3413	Parking Fines - City	890,000	890,000
3416	Administrative Citations	<u>6,000</u>	<u>6,000</u>
	Fines and Forfeitures	1,146,000	1,146,000
3511	Interest	20,000	140,000
3512	Interest-RDA	550,000	125,000
3529	Other Rental Income	175,000	175,000
3531	Building Rentals	150,000	160,000
3532	Rental Subsidy	(44,530)	(44,530)
3533	Equipment Rental	45,000	45,000
3534	Parking	22,000	34,000
3536	Labor Charges	<u>200,000</u>	<u>200,000</u>
	Use of Money and Property	1,117,470	834,470

CITY OF SAN GABRIEL
REVENUES

121 GENERAL FUND

		2011-12 <u>Revised Estimate</u>	2012-13 <u>Adopted Budget</u>
3621	Plan Checking	250,000	270,000
3622	Public Works Fees	230,000	230,000
3624	Street Sweeping	165,000	165,000
3625	Graffiti Removal	34,000	34,000
3626	Sewer Maintenance	1,000	1,000
3627	General Plan "Set-Aside" Fee	11,000	11,000
3628	Planning Fees	75,000	75,000
3630	Advertising & Posting Fees	7,000	7,000
	Community Development	<u>773,000</u>	<u>793,000</u>
3631	Fire Services	400,000	400,000
3633	Police Services	100,000	100,000
3634	Facility Rental - EOC	-	-
3635	Ambulance Fees	700,000	750,000
3636	False Alarms	13,000	13,000
3637	Witness Fees	1,000	1,000
	Public Safety	<u>1,214,000</u>	<u>1,264,000</u>
3641	Recreation Fees	80,000	80,000
3642	Lighted Fields	1,000	1,000
3644	Swimming Pool	90,000	102,030
3645	Adult Center	55,000	55,000
3647	Vending Machine Proceeds	-	-
	Recreation	<u>226,000</u>	<u>238,030</u>
3911	Sale of Records	1,500	1,500
3912	Post Reimbursements	3,000	3,000
3913	CDBG Reimbursements	28,970	28,970
3914	Proposition "A" Administration	-	-
3915	Damage Recovery	30,000	30,000
3916	Election Cost Reimbursement	-	90,000
3917	Sale of Property	10,000	10,000
3918	Proposition "C" Administration	-	-
3919	Proceeds From Prop "A" Exch.	-	780,000
3920	Donations	15,000	15,000
3990	Miscellaneous	15,000	15,000
	Other Revenue	<u>103,470</u>	<u>973,470</u>
	GENERAL FUND	<u><u>\$ 24,765,940</u></u>	<u><u>\$ 25,237,220</u></u>

CITY OF SAN GABRIEL
REVENUES

125 RETIREMENT FUND

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3111	Property Tax	<u>\$ 5,300,000</u>	<u>\$ 5,400,000</u>
	Taxes	5,300,000	5,400,000
3511	Interest	<u>50,000</u>	<u>85,000</u>
	Use of Money and Property	50,000	85,000
RETIREMENT FUND		<u><u>\$ 5,350,000</u></u>	<u><u>\$ 5,485,000</u></u>

CITY OF SAN GABRIEL
REVENUES

128 AUTOMOTIVE EQUIPMENT FUND

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3511	Interest	<u>\$ 16,000</u>	<u>\$ 16,000</u>
	Use of Money and Property	16,000	16,000
3651	Vehicle Charges	<u>1,155,300</u>	<u>1,177,000</u>
	Internal Service Charges	1,155,300	1,177,000
AUTOMOTIVE EQUIPMENT FUND		<u><u>\$ 1,171,300</u></u>	<u><u>\$ 1,193,000</u></u>

CITY OF SAN GABRIEL
REVENUES

129 SELF INSURANCE FUND

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3227	State Mand. Reimbursement	<u>\$ -</u>	<u>\$ -</u>
	Revenue From Other Agencies	-	-
3511	Interest	<u>37,000</u>	<u>30,000</u>
	Use of Money and Property	37,000	30,000
3652	Insurance Charges	<u>3,902,000</u>	<u>3,902,000</u>
	Internal Service Charges	3,902,000	3,902,000
	 SELF INSURANCE FUND	 <u><u>\$ 3,939,000</u></u>	 <u><u>\$ 3,932,000</u></u>

CITY OF SAN GABRIEL
REVENUES

136 GAS TAX FUND

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3241	2106 Gas Tax	\$ 144,000	\$ 144,000
3242	2107 Gas Tax	300,000	300,000
3243	2107.5 Gas Tax	6,000	6,000
3244	2105 Gas Tax	208,000	208,000
3245	2103 Gas Tax	<u>465,000</u>	<u>465,000</u>
	Revenue From Other Agencies	1,123,000	1,123,000
3511	Interest	<u>35,000</u>	<u>35,000</u>
	Use of Money and Property	35,000	35,000
	GAS TAX FUND	<u><u>\$ 1,158,000</u></u>	<u><u>\$ 1,158,000</u></u>

CITY OF SAN GABRIEL
REVENUES

140 ST. LIGHT ASSESS DIST FUND

		2011-12 <u>Revised Estimate</u>	2012-13 <u>Adopted Budget</u>
3225	State Grants	<u>\$ -</u>	<u>\$ -</u>
	Revenue From Other Agencies	-	-
3661	Street Lighting	<u>25,000</u>	<u>25,000</u>
	Charges For Service	25,000	25,000
ST. LIGHT ASSESS DIST FUND		<u><u>\$ 25,000</u></u>	<u><u>\$ 25,000</u></u>

CITY OF SAN GABRIEL
REVENUES

145 TRAF. CONGESTION RELIEF FUND

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3221	Traffic Congestion Relief	\$ -	\$ -
3226	Prop 1B Funding	-	-
	Revenue From Other Agencies	-	-
3511	Interest	10,000	10,000
	Use of Money and Property	10,000	10,000
	 TRAF. CONGESTION RELIEF FUND	 <u>\$ 10,000</u>	 <u>\$ 10,000</u>

CITY OF SAN GABRIEL
REVENUES

147 OTS GRANT FUND

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3229	OTS Grants	<u>\$ 140,000</u>	<u>\$ -</u>
	Revenue From Other Agencies	140,000	-
3511	Interest	<u>-</u>	<u>-</u>
	Use of Money and Property	-	-
	 OTS GRANT FUND	 <u><u>\$ 140,000</u></u>	 <u><u>\$ -</u></u>

CITY OF SAN GABRIEL
REVENUES

150 WASTE MANAGEMENT FUND

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3629	Recycling Fees	<u>\$ 50,000</u>	<u>\$ 50,000</u>
	Charges for Service	50,000	50,000
3671	Surcharge	<u>450,000</u>	<u>450,000</u>
	Waste Disposal	450,000	450,000
WASTE MANAGEMENT FUND		<u><u>\$ 500,000</u></u>	<u><u>\$ 500,000</u></u>

CITY OF SAN GABRIEL
REVENUES

151 AIR QUAL. IMPROVEMENT FUND

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3246	AQMD Registration Fees	\$ 50,000	\$ 50,000
	Revenue From Other Agencies	50,000	50,000
3511	Interest	1,000	1,000
	Use of Money and Property	1,000	1,000
AIR QUAL. IMPROVEMENT FUND		<u>\$ 51,000</u>	<u>\$ 51,000</u>

CITY OF SAN GABRIEL
REVENUES

152 MISSION PLAYHOUSE IMPROVEMENT

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3538	Capital Improvement Surcharge	<u>\$ 45,000</u>	<u>\$ 45,000</u>
	Use of Money and Property	45,000	45,000
3990	Miscellaneous	<u>-</u>	<u>-</u>
	Other Revenue	-	-
MISSION PLAYHOUSE IMPROVEMENT		<u><u>\$ 45,000</u></u>	<u><u>\$ 45,000</u></u>

CITY OF SAN GABRIEL
REVENUES

160 STATE SUPPL. LAW ENF. FUND

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3228	AB 3229 Revenue	<u>\$ 100,000</u>	<u>\$ 100,000</u>
	Revenue From Other Agencies	100,000	100,000
3511	Interest	<u>2,000</u>	<u>2,000</u>
	Use of Money and Property	2,000	2,000
	 STATE SUPPL. LAW ENF. FUND	 <u><u>\$ 102,000</u></u>	 <u><u>\$ 102,000</u></u>

CITY OF SAN GABRIEL
REVENUES

161 ASSET FORFEITURE- D.O.J.

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3415	Department of Justice	\$ 50,000	\$ -
	Revenue From Other Agencies	50,000	-
3511	Interest	7,000	7,000
	Use of Money and Property	7,000	7,000
ASSET FORFEITURE- D.O.J.		<u>\$ 57,000</u>	<u>\$ 7,000</u>

CITY OF SAN GABRIEL
REVENUES

162 ASSET FORFEITURE- TREAS.

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3415	Department of Treasury	\$ 9,000	\$ -
	Revenue From Other Agencies	9,000	-
3511	Interest	1,000	1,000
	Use of Money and Property	1,000	1,000
ASSET FORFEITURE- TREAS.		<u>\$ 10,000</u>	<u>\$ 1,000</u>

CITY OF SAN GABRIEL
REVENUES

163 ASSET FORFEITURE- STATE

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3415	State of California	\$ 6,000	\$ -
	Revenue From Other Agencies	6,000	-
3511	Interest	500	500
	Use of Money and Property	500	500
ASSET FORFEITURE- STATE		<u>\$ 6,500</u>	<u>\$ 500</u>

CITY OF SAN GABRIEL
REVENUES

172 DEVELOPMENT IMPACT FUND

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3662	Parks & Rec Facilities	\$ 30,000	\$ 30,000
3663	Sanitary Sewer System	50,000	25,000
3664	Police Facilities	10,000	10,000
3665	Fire Facilities	10,000	10,000
3666	Traffic Impact	25,000	25,000
	Development Impact Fees	125,000	100,000
3511	Interest	25,000	40,000
	Use of Money and Property	25,000	40,000
	DEVELOPMENT IMPACT FUND	<u><u>\$ 150,000</u></u>	<u><u>\$ 140,000</u></u>

CITY OF SAN GABRIEL
REVENUES

173 PARKS & REC ACTIVITY FUND

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3682	Off Area Trips	\$ 60,000	\$ 65,000
3683	Recreation Classes	80,000	80,000
3684	Dance & Baton	1,000	10,000
3685	Day Camp	-	39,600
3686	Tennis	3,000	3,000
3687	Special Activity	25,000	25,000
3688	Senior Social Dance	2,000	2,500
3689	Recreation Class Insurance	3,700	3,700
	Recreation	174,700	228,800
PARKS & REC ACTIVITY FUND		\$ 174,700	\$ 228,800

CITY OF SAN GABRIEL
REVENUES

180 PROP "A" LOCAL RETURN FUND

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3232	Local Return - Prop "A"	\$ 625,000	\$ 650,000
	Revenue From Other Agencies	625,000	650,000
3511	Interest	6,000	20,000
3529	Rental Income	6,000	6,000
	Use of Money and Property	12,000	26,000
PROP "A" LOCAL RETURN FUND		<u>\$ 637,000</u>	<u>\$ 676,000</u>

CITY OF SAN GABRIEL
REVENUES

181 PROP "C" LOCAL RETURN FUND

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3233	Local Return - Prop "C"	\$ 425,000	\$ 430,000
	Revenue From Other Agencies	425,000	430,000
3511	Interest	40,000	50,000
	Use of Money and Property	40,000	50,000
PROP "C" LOCAL RETURN FUND		<u>\$ 465,000</u>	<u>\$ 480,000</u>

CITY OF SAN GABRIEL
REVENUES

183 MEASURE "R" FUND

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3237	Local Return - Measure "R"	\$ 400,000	\$ 400,000
	Revenue From Other Agencies	400,000	400,000
3511	Interest	15,000	15,000
	Use of Money and Property	15,000	15,000
MEASURE "R" FUND		\$ 415,000	\$ 415,000

CITY OF SAN GABRIEL
REVENUES

185 COMMUNITY DEVELOPMENT BLOCK GRANT FUND

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3211	ARRA (Stimulus) Funding	\$ -	\$ -
3218	CDBG Allocation	1,355,640	363,689
	Revenue From Other Agencies	1,355,640	363,689
	 CDBG FUND:	 <u>\$ 1,355,640</u>	 <u>\$ 363,689</u>

CITY OF SAN GABRIEL
REVENUES

186 OTHER GRANTS FUND

		<u>2011-12</u>	<u>2012-13</u>
		Revised Estimate	Adopted Budget
3212	FEMA Grant	\$ -	\$ -
3214	TEA-21	440,000	(35,000)
3215	Homeland Security Grant	300,622	30,400
3219	Department of Justice (JAG)	39,256	-
3225	State Grants	4,828,306	-
3234	County Grants	300,000	-
3235	STP-L Reimbursements	422,000	121,383
3245	Grants-Other Agencies	4,946,058	267,300
	Revenue From Other Agencies	11,276,242	384,083
OTHER GRANTS FUND		<u>\$ 11,276,242</u>	<u>\$ 384,083</u>

CITY OF SAN GABRIEL
REVENUES

191 REDEVELOPMENT FUND

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3116	Tax Increment	\$ 400,000	\$ -
	Taxes	400,000	-
3511	Interest	30,000	-
	Use of Money and Property	30,000	-
3991	Proceeds of Loan	-	-
	Other Revenue	-	-
REDEVELOPMENT FUND		<u>\$ 430,000</u>	<u>\$ -</u>

CITY OF SAN GABRIEL
REVENUES

192 LOW/MOD HOUSING FUND

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3117	20% Set a side	\$ 100,000	\$ -
	Taxes	100,000	-
3511	Interest	30,000	-
	Use of Money and Property	30,000	-
3913	CDBG Reimbursements	-	-
	Other Revenue	-	-
LOW/MOD HOUSING FUND		<u>\$ 130,000</u>	<u>\$ -</u>

CITY OF SAN GABRIEL
REVENUES

193 RDA RETIREMENT OBLIGATION FUND

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
3224	State Reimbursement	\$ -	\$ 1,120,869
	Taxes	-	1,120,869
3511	Interest	-	-
	Use of Money and Property	-	-
RDA RETIREMENT OBLIGATION FUND		<u>\$ -</u>	<u>\$ 1,120,869</u>

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
701 CITY COUNCIL
00 DEPARTMENT

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	54,400	54,400
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	106,869	94,159
19-002	Retirement	15,744	16,104
	Salaries and Benefits	177,013	164,663
21-000	Special Departmental	24,588	24,588
22-000	Contractual	0	0
31-000	Office Operating	4,001	4,001
53-000	Membership and Dues	31,681	31,681
54-000	Allowances	61,700	61,700
56-000	Local Meetings/Expenses	18,600	18,600
	Operating	140,570	140,570
91-000	Budget Savings/Over Budget	-73,592	0
	CITY COUNCIL	<u>243,991</u>	<u>305,233</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
701 CITY COUNCIL

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
City Council	5.00	54,400	5.00	54,400
Sub-Total Full Time Salaries	5.00	54,400	5.00	54,400
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	5.00	54,400	5.00	54,400

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
701 CITY COUNCIL

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
21-000	Special Departmental : Strategic planning
31-000	Office Operating : Office supplies, equipment, and related expenses
53-000	Membership and Dues : League of California Cities National League of Cities S.G. Valley Economic Council U.S. Municipal Sister City Association San Gabriel Valley Council of Governments Independent Cities Association Southern California Association of Governments U.S. Conference of Mayors
54-000	Allowances : League of California Cities - Annual Conference League of California Cities - Legislative Conference League of California Cities - Executive Forum Independent Cities Association - Annual Conference Independent Cities Association - Seminar U.S. Conference of Mayors - Annual Conference U.S. Conference of Mayors - Mayor's Conference National League of Cities - Annual Conference National League of Cities - Congressional Conference
56-000	Local Meetings/Expenses : Monthly expense
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
702 CITY CLERK
00 DEPARTMENT

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	164,804	88,842
12-000	Limited Time Employees	21,517	21,517
13-000	Overtime Employees	0	0
19-001	Health Insurance	25,111	11,955
19-002	Retirement	47,296	24,543
	Salaries and Benefits	258,728	146,857
21-000	Special Departmental	8,097	8,097
22-000	Contractual	500	500
31-000	Office Operating	5,932	5,932
33-000	Vehicle Operating	0	0
40-007	Cable	200	200
45-000	Educational	1,500	1,500
53-000	Membership and Dues	930	930
54-000	Allowances	5,960	5,960
64-009	Municipal Code Services	3,000	3,000
65-000	Publishing	2,000	2,000
	Operating	28,119	28,119
91-000	Budget Savings/Over Budget	-17,520	0
	CITY CLERK	<u>269,327</u>	<u>174,976</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
702 CITY CLERK

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
City Clerk	1.00	3,044	1.00	3,044
Deputy City Clerk	1.00	116,493	1.00	116,493
Receptionist/Clerical Assistant II	1.00	49,268	1.00	49,268
Auto Allowance (1)		5,935		5,935
Bilingual Pay (0)		-		-
Sub-Total Full Time Salaries	3.00	174,740	3.00	174,740
Limited Service:				
Clerical Aid - 1270 Hours		21,517		21,517
Sub-Total Limited Service Wages		21,517		21,517
Allocated From:				
704 City Manager - 10%		26,653		26,653
Sub-Total Allocated From		26,653		26,653

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
702 CITY CLERK

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
21-000	Special Departmental : Youth Education PATH "Much Ado Mariachi Style" Reception Commissioners' Dinner
22-000	Contractual : Imaging System Upgrade
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
40-007	Cable : Cable Television Services
45-000	Educational : Staff Training
53-000	Membership and Dues : City Clerks Association of California International Institute of Municipal Clerks California Association of Public Information Officials National Informaion Officers Association Notary
54-000	Allowances : City Clerks Association of California - Annual Conference Int'l Institute of Municipal Clerks - Annual Conference League of California Cities Southern California City Clerks Association - Meetings
64-009	Municipal Code Services : Update San Gabriel Municipal Code On-line
65-000	Publishing : Legal advertising and public notices
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
703 CITY TREASURER
00 DEPARTMENT

		<u>2011-12</u> Revised Estimate	<u>2012-13</u> Adopted Budget
11-000	Full Time Employees	71,135	74,703
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	24,824	28,719
19-002	Retirement	20,588	22,114
	Salaries and Benefits	116,547	125,536
31-000	Office Operating	0	0
33-000	Vehicle Operating	1,100	1,100
53-000	Membership and Dues	300	300
54-000	Allowances	0	0
	Operating	1,400	1,400
91-000	Budget Savings/Over Budget	-6,954	0
	CITY TREASURER	<u>110,993</u>	<u>126,936</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
703 CITY TREASURER

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
City Treasurer	1.00	3,044	1.00	3,044
Sub-Total Full Time Salaries	1.00	3,044	1.00	3,044
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
706 Finance - 15%		68,091		71,659
Sub-Total Allocated From		68,091		71,659
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	1.00	71,135	1.00	74,703

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
703 CITY TREASURER

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
31-000 Office Operating	: Office supplies, equipment, and related expenses
33-000 Vehicle Operating	: Departmental Vehicle Operating Costs
53-000 Membership and Dues	: California Municipal Treasurers Association Association Public Treasurers - U.S. & Canada
54-000 Allowances	: None
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
704 CITY MANAGER
00 DEPARTMENT

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	269,717	272,211
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	950	950
19-001	Health Insurance	31,574	34,228
19-002	Retirement	74,627	77,069
	Salaries and Benefits	376,868	384,458
22-000	Contractual	79,059	42,059
31-000	Office Operating	3,500	3,500
33-000	Vehicle Operating	0	0
40-007	Cable	100	100
53-000	Membership and Dues	4,767	4,767
54-000	Allowances	19,800	19,800
56-000	Local Meetings/Expenses	2,500	4,500
89-000	Administrative Contingency	0	0
	Operating	109,726	74,726
91-000	Budget Savings/Over Budget	15,786	0
	CITY MANAGER	<u>502,380</u>	<u>459,184</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
704 CITY MANAGER

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
City Manager	1.00	197,590	1.00	197,590
Assistant City Manager	1.00	142,850	1.00	149,977
Executive Assistant	1.00	68,940	1.00	68,941
Secretary		-		-
City Manager Severance		-		-
Auto Allowance (2)		11,870		11,870
Sub-Total Full Time Salaries	3.00	421,250	3.00	428,378
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
Human Resources - 15%		7,951		7,951
Sub-Total Allocated From		7,951		7,951

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
704 CITY MANAGER

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
22-000	Contractual : Advocacy Services/Grants
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : None
40-007	Cable : Cable Television
53-000	Membership and Dues : International City Management Association San Gabriel Valley City Managers American Society for Public Administration Municipal Management Association of Southern California
54-000	Allowances : Independent Cities Association - Annual Conference Independent Cities Association - Seminar League of Ca. Cities - Annual Conference League of Ca. Cities - Legislative Conference League of Ca. Cities - Ca. City Managers Meeting International City Managers Association - Annual Conference National League of Cities - Annual Conference National League of Cities - Congressional Conference CJPIA - Risk Management Conference American Planning Association/ACIP - Annual Conference Municipal Mgmt. Assoc.of So California - Annual Conference San Gabriel Valley Municipal Assistants
56-000	Local Meetings/Expenses : Local meetings
89-000	Administrative Contingency : Reserves for unanticipated expenditures
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
705 CITY ATTORNEY
00 DEPARTMENT

		2011-12 Revised Estimate	2012-13 Adopted Budget
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
	Salaries and Benefits	0	0
22-000	Contractual	189,865	189,865
31-000	Office Operating	0	0
53-000	Membership and Dues	0	0
54-000	Allowances	4,400	4,400
56-000	Local Meetings/Expenses	0	0
64-030	Prosecution Services	6,000	6,000
	Operating	200,265	200,265
91-000	Budget Savings/Over Budget	-40,131	0
	CITY ATTORNEY	<u>160,134</u>	<u>200,265</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
705 CITY ATTORNEY

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
None			-	-
Sub-Total Full Time Salaries			-	-
Limited Service:				
None			-	-
Sub-Total Limited Service Wages			-	-
Allocated From:				
None			-	-
Sub-Total Allocated From			-	-
Allocated To:				
None			-	-
Sub-Total Allocated To			-	-
<hr/>				
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
705 CITY ATTORNEY

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
22-000 Contractual	: Legal services
54-000 Allowances	: Independent Cities Association - Annual Conference League of Ca. Cities - Annual Conference League of Ca. Cities - City Attorney's Dept. Meeting Ca. Joint Powers Ins. Authority-Risk Mgr's Conference
64-030 Professional Services	: Prosecution Services
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
706 FINANCE
00 DEPARTMENT

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	454,515	474,146
12-000	Limited Time Employees	15,175	15,162
13-000	Overtime Employees	775	775
19-001	Health Insurance	99,789	114,455
19-002	Retirement	132,729	140,574
	Salaries and Benefits	702,983	745,112
21-000	Special Departmental	11,500	11,500
22-000	Contractual	63,335	63,335
31-000	Office Operating	13,243	13,243
33-000	Vehicle Operating	4,700	4,700
33-060	Vehicle Replacement	1,000	2,000
35-000	Building Operating	0	0
45-000	Educational	9,000	9,000
53-000	Membership and Dues	825	825
54-000	Allowances	9,800	9,800
64-007	Auditing Services	27,500	27,500
64-011	Sales Tax Auditing	9,000	9,000
64-012	Animal Control	107,300	157,300
	Operating	257,203	308,203
91-000	Budget Savings/Over Budget	18,864	0
	FINANCE	<u>979,050</u>	<u>1,053,315</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
706 FINANCE

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Finance Director	1.00	156,627	1.00	156,627
Financial Services Manager	2.00	142,704	2.00	142,704
Accountant	1.00	27,550	1.00	56,493
Revenue Collection Administrator	1.00	66,969	1.00	66,969
Management Analyst	1.00	63,816	1.00	66,969
Payroll Technician	1.00	53,030	1.00	53,030
Finance Clerk II	2.00	96,612	2.00	89,059
Bilingual Pay (5)		6,087		6,087
Sub-Total Full Time Salaries	9.00	613,395	9.00	637,938
Limited Service:				
Finance Clerk II - 612 Hours		15,175		15,162
Sub-Total Limited Service Wages		15,175		15,162
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
706 FINANCE

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
21-000	Special Departmental : Check stock, business forms, parking decals, and Business License software upgrade
22-000	Contractual : Maintenance of office equipment and software support
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
45-000	Educational : Staff Training
53-000	Membership and Dues : Government Finance Officers Association California Society of Municipal Finance Officers California Municipal Treasurers Association Association Public Treasurers- U.S. & Canada California Municipal Revenue and Tax Association
54-000	Allowances : Ca. Society of Municipal Finance Officers Ca. Municipal Treasurers Association California Municipal Revenue and Tax Association Eden Financial Systems Conference Governmental Finance Officers Assn.
64-007	Auditing Services : Annual Financial Audits
64-011	Sales Tax Auditing : Sales Tax Auditing and Analysis
64-012	Animal Control : Animal Control Services
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
707 INFORMATION TECHNOLOGY
00 DEPARTMENT

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
	Salaries and Benefits	0	0
21-000	Special Departmental	63,300	63,300
22-000	Contractual	65,100	65,100
31-000	Office Operating	1,551	1,551
33-000	Vehicle Operating	0	0
45-000	Educational	0	0
53-000	Membership and Dues	0	0
54-000	Allowances	0	0
	Operating	129,951	129,951
91-000	Budget Savings/Over Budget	-37,319	0
	INFORMATION TECHNOLOGY	<u>92,632</u>	<u>129,951</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
707 INFORMATION TECHNOLOGY

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Information Systems Technician		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
<hr/>				
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
707 INFORMATION TECHNOLOGY

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
21-000	Special Departmental	: Computer equipment, supplies, and maintenance
22-000	Contractual	: Website maintenance Phone system and records scanning Information technology consultant
31-000	Office Operating	: Office supplies, equipment, and related expenses
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
708 ELECTION
00 DEPARTMENT

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	16,880	92,843
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	3,130	18,675
19-002	Retirement	4,886	27,484
	Salaries and Benefits	24,896	139,002
21-000	Special Departmental	0	14,000
22-000	Contractual	0	70,000
31-000	Office Operating	0	5,800
33-000	Vehicle Operating	0	0
45-000	Educational	0	0
53-000	Membership and Dues	0	0
54-000	Allowances	0	0
64-000	Professional Services	0	10,200
65-000	Publishing	0	0
	Operating	0	100,000
91-000	Budget Savings/Over Budget	-10,050	0
	ELECTION	<u>14,846</u>	<u>239,002</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
708 ELECTION

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
None			-	-
Sub-Total Full Time Salaries			-	-
Limited Service:				
None			-	-
Sub-Total Limited Service Wages			-	-
Allocated From:				
702 City Clerk - 10%		16,880		-
702 City Clerk - 55%		-		92,843
Sub-Total Allocated From		16,880		92,843
Allocated To:				
None			-	-
Sub-Total Allocated To			-	-
Total	-	16,880	-	92,843

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
708 ELECTION

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
21-000	Special Departmental	: Election day personnel
22-000	Contractual	: Election support services Language translations
31-000	Office Operating	: Office supplies, equipment, and related expenses
33-000	Vehicle Operating	: None
45-000	Educational	: None
53-000	Membership and Dues	: None
54-000	Allowances	: None
64-000	Professional Services	: Consulting Precinct maps
65-000	Publishing	: Legal advertising and public notices
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
709 PURCHASING
00 DEPARTMENT

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	111,257	112,958
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	21,169	23,919
19-002	Retirement	32,202	33,439
	Salaries and Benefits	164,628	170,316
21-000	Special Departmental	0	0
22-000	Contractual	0	0
31-000	Office Operating	0	0
33-000	Vehicle Operating	1,400	1,400
45-000	Educational	0	0
53-000	Membership and Dues	0	0
54-000	Allowances	0	0
	Operating	1,400	1,400
91-000	Budget Savings/Over Budget	-3,915	0
	PURCHASING	<u>162,113</u>	<u>171,716</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
709 PURCHASING

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
None			-	-
Sub-Total Full Time Salaries			-	-
Limited Service:				
None			-	-
Sub-Total Limited Service Wages			-	-
Allocated From:				
704 City Manager - 8%			-	-
704 City Manager - 7%			-	-
704 City Manager - 5%		20,468		20,825
706 Finance - 18%		90,789		92,133
Sub-Total Allocated From		111,257		112,958
Allocated To:				
None			-	-
Sub-Total Allocated To			-	-
Total	-	111,257	-	112,958

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
709 PURCHASING

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
33-000	Vehicle Operating	: Departmental Vehicle Operating Costs
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
710 HUMAN RESOURCES
00 DEPARTMENT

		2011-12 <u>Revised Estimate</u>		2012-13 <u>Adopted Budget</u>
11-000	Full Time Employees	224,385		228,662
12-000	Limited Time Employees	0		0
13-000	Overtime Employees	0		0
19-001	Health Insurance	41,470		45,003
19-002	Retirement	64,942		67,690
	Salaries and Benefits	330,797		341,355
21-000	Special Departmental	4,250		24,250
22-000	Contractual	54,800		66,086
31-000	Office Operating	2,797		2,797
33-000	Vehicle Operating	0		0
45-000	Educational	2,000		10,600
51-000	Advertising	7,000		7,000
53-000	Membership and Dues	985		1,099
54-000	Allowances	200		5,200
56-000	Local Meetings/Expenses	2,000		2,000
68-000	Sick Leave	150,000		150,000
69-000	Employee Service Awards	13,862		13,862
	Operating	237,894		282,894
91-000	Budget Savings/Over Budget	-43,486		0
	HUMAN RESOURCES	<u>525,205</u>		<u>624,249</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
710 HUMAN RESOURCES

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Human Resource Analyst	1.00	66,970	1.00	66,970
Secretary	1.00	53,003	1.00	53,003
Sub-Total Full Time Salaries		119,973		119,973
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
704 City Manager - 17%		-		-
704 City Manager - 13%		-		-
704 City Manager - 10%		26,653		26,653
704 City Manager - 60%		85,710		89,987
Sub-Total Allocated From		112,363		116,640
Allocated To:				
704 City Manager - 15%		(7,951)		(7,951)
Sub-Total Allocated To		(7,951)		(7,951)
Total	-	224,385	-	228,662

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
710 HUMAN RESOURCES

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
21-000	Special Departmental : Inhouse events and promotions Human Resources softwar
22-000	Contractual : Employee physicals, testing services, legal services labor negotiator, FLSA audit, and personnel assistance and training
31-000	Office Operating : Office supplies, equipment, and related expenses
45-000	Educational : Staff Training
51-000	Advertising : Job recruitment ads
53-000	Membership and Dues : CALPELRA SHRM SPLRC IPMA SCPMA
54-000	Allowances : CalPERS - Educational Forum CJPIA - Annual Conference CALPERLA - Annual Conference IPMA - Conference SCPMA - Annual Conference
56-000	Local Meetings/Expenses : Miscellaneous local meetings
68-000	Sick Leave : Expenses for 1/3 accumulated sick leave upon retirement and annual sick leave buy-back program
69-000	Employee Recognition Program : Annual employee gifts, service awards and holiday luncheon
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
711 PUBLIC INFORMATION
00 DEPARTMENT

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	30,000
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
	Salaries and Benefits	0	30,000
21-000	Special Departmental	15,371	15,371
22-000	Contractual	0	0
33-000	Vehicle Operating	0	0
51-000	Advertising	5,454	5,454
61-000	Chamber of Commerce	0	0
62-000	Quarterly Newsletter	48,980	45,780
	Operating	69,805	66,605
91-000	Budget Savings/Over Budget	-24,869	0
	PUBLIC INFORMATION	<u>44,936</u>	<u>96,605</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
711 PUBLIC INFORMATION

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Management Assistant - 1075 Hours		-		30,000
Sub-Total Limited Service Wages		-		30,000
Allocated From:				
704 City Manager - 30%		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total		-		30,000

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
711 PUBLIC INFORMATION

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
21-000	Special Departmental	: Public Information Services Community Promotion Materials
33-000	Vehicle Operating	: None
51-000	Advertising	: Design of Public Information Materials
61-000	Chamber of Commerce	: None
62-000	Quarterly Newsletter	: Funding for Grapevine publication, including printing, editing, translation services and postage
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
712 MISSION PLAYHOUSE
00 DEPARTMENT

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	347,248	348,376
12-000	Limited Time Employees	182,603	192,362
13-000	Overtime Employees	7,246	7,246
19-001	Health Insurance	84,147	91,336
19-002	Retirement	110,343	101,568
	Salaries and Benefits	731,587	740,888
21-000	Special Departmental	1,000	3,241
22-000	Contractual	18,500	18,500
31-000	Office Operating	4,850	4,850
33-000	Vehicle Operating	10,000	10,000
33-060	Vehicle Replacement	1,000	2,000
35-000	Building Operating	21,230	21,230
40-003	Electricity	70,000	55,000
40-004	Gas	5,000	5,000
40-005	Telephone	9,400	10,000
40-006	Water	7,000	3,000
43-000	Uniforms	1,100	1,100
45-000	Educational	700	700
51-000	Advertising	22,565	19,317
53-000	Membership and Dues	1,544	1,544
	Operating	173,889	155,482
91-000	Budget Savings/Over Budget	12,313	0
	MISSION PLAYHOUSE	<u>917,789</u>	<u>896,370</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
712 MISSION PLAYHOUSE

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Playhouse Manager	1.00	99,095	1.00	99,095
Stage Manager	2.00	105,945	2.00	105,945
Facility Coordinator	1.00	66,660	1.00	66,660
Maintenance Worker II	1.00	49,602	1.00	50,730
Auto Allowance (1)		5,935		5,935
Boot Allowance (3)		303		303
Sub-Total Full Time Salaries	5.00	327,540	5.00	328,668
Limited Service:				
Custodian		34,851		34,851
Specialist		3,595		13,354
Usher/Parking Attendant/Stage Tech		119,604		119,604
Sr. Usher/Sr. Park Att./Sr. Stage Tech		18,213		18,213
Stage Manager		6,340		6,340
Sub-Total Limited Service Wages		182,603		192,362
Allocated From:				
702 Receptionist/Clerical Assistant II - 40%		19,708		19,708
704 City Manager - 6%		-		-
Sub-Total Allocated From		19,708		19,708

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
712 MISSION PLAYHOUSE

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
21-000	Special Departmental : Marketing and development program
22-000	Contractual : HVAC service, curtain repair, sound equipment service, fire extinguisher service, security system service, generator service, Mission Patio Courtyard painting, piano tuning, pest control, and lighting board service
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-006	Vehicle Replacement : Annual contribution for future vehicle replacement
35-000	Building Operating : Cleaning, janitorial and building supplies, props and sets, theater lamps, flameproofing stage curtains, fountain supplies and stage equipment
40-003	Electricity : Electric utility costs
40-004	Gas : Natural Gas utility costs
40-005	Telephone : Local, Long distance, Modem, and DSL costs
40-006	Water : Water utility costs
43-000	Uniforms : Uniform rental for staff
45-000	Educational : Staff training
51-000	Advertising : Advertising for Mission Playhouse rentals

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
712 MISSION PLAYHOUSE

Account	Explanation
53-000	Membership and Dues : American Society of Composers, Authors, and Publishers International Association of Assembly Managers Broadcast Music, Inc. League of Historic American Theatres
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
717 GENERAL SERVICES
00 DEPARTMENT

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	26,260	26,260
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	1,605	0
	Salaries and Benefits	27,865	26,260
22-000	Contractual	16,518	16,518
31-000	Office Operating	63,315	63,315
33-000	Vehicle Operating	7,200	7,200
33-060	Vehicle Replacement	1,000	2,000
	Operating	88,033	89,033
91-000	Budget Savings/Over Budget	-53,811	0
	GENERAL SERVICES	<u>62,087</u>	<u>115,293</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
717 GENERAL SERVICES

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
None			-	-
Sub-Total Full Time Salaries			-	-
Limited Service:				
Finance Clerk II - 1,060 Hours		26,260		26,260
Sub-Total Limited Service Wages		26,260		26,260
Allocated From:				
None			-	-
Sub-Total Allocated From			-	-
Allocated To:				
None			-	-
Sub-Total Allocated To			-	-
<hr/>				
Total	-	26,260	-	26,260

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
717 GENERAL SERVICES

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
22-000	Contractual	: Copier rental/maintenance, mail machine rental/maintenance, fax machine maintenance
31-000	Office Operating	: Office supplies, equipment, and related expenses Citywide postage
33-000	Vehicle Operating	: Departmental Vehicle Operating Costs
33-060	Vehicle Replacement	: Annual contribution for future vehicle replacement
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
721 INSURANCE
00 DEPARTMENT

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
	Salaries and Benefits	0	0
23-025	First Aid	5,000	5,000
60-013	Worker's Compensation	1,400,000	1,400,000
60-014	Unemployment Insurance	15,000	15,000
60-022	Liability Insurance	650,000	650,000
60-023	Property Insurance	50,000	50,000
60-024	Bonds	2,000	2,000
60-026	Pollution Insurance	25,000	25,000
60-027	Long Term Disability Insurance	60,000	60,000
	Operating	2,207,000	2,207,000
91-000	Budget Savings/Over Budget	0	0
	INSURANCE	<u>2,207,000</u>	<u>2,207,000</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
721 INSURANCE

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
721 INSURANCE

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
23-025 First Aid	: General Fund charges for minor injuries
60-013 Worker's Compensation	: General Fund charges for self-insured workers' compensation
60-014 Unemployment Insurance	: General Fund charges for self-insured unemployment
60-022 Liability Insurance	: General Fund charges for self-insured liability insurance
60-023 Property Insurance	: General Fund charges for property insurance
60-024 Bonds	: General Fund charges for bonds
60-026 Pollution Insurance	: General Fund charges for pollution insurance
60-027 Long Term Disability Insurance	: General Fund charges for long term disability Insurance
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
751 POLICE
00 DEPARTMENT

		2011-12 <u>Revised Estimate</u>		2012-13 <u>Adopted Budget</u>
11-000	Full Time Employees	6,075,668		6,022,101
12-000	Limited Time Employees	87,602		87,602
13-000	Overtime Employees	279,229		279,229
19-001	Health Insurance	1,116,597		1,212,447
19-002	Retirement	2,559,910		2,569,562
	Salaries and Benefits	10,119,006		10,170,941
21-000	Special Departmental	30,000		30,000
22-000	Contractual	346,400		346,400
31-000	Office Operating	21,000		21,000
33-000	Vehicle Operating	282,000		283,000
33-060	Vehicle Replacement	198,000		213,000
35-000	Building Operating	15,700		15,700
40-003	Electricity	55,000		45,000
40-004	Gas	6,000		6,000
40-005	Telephone	48,000		50,000
40-006	Water	3,000		2,000
40-007	Cable	700		800
43-000	Uniforms	74,400		74,400
45-000	Educational	62,483		62,483
53-000	Membership and Dues	3,500		3,500
54-000	Allowances	7,000		7,000
70-000	Depreciation Expense	875,000		875,000
	Operating	2,028,183		2,035,283
91-000	Budget Savings/Over Budget	82,112		0
	POLICE	<u>12,229,301</u>		<u>12,206,224</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
751 POLICE

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Chief	1.00	176,850	1.00	176,850
Captain	1.00	141,096	1.00	133,074
Lieutenant	6.00	713,191	6.00	700,641
Sergeant	7.00	663,462	7.00	658,372
Police Officers	42.00	3,104,376	42.00	3,094,230
Information Systems Specialist	1.00	84,573	1.00	84,573
Police Secretary	1.00	54,300	1.00	54,300
Police Records Supervisor	1.00	71,340	1.00	71,340
Police Records Specialist	4.00	185,064	4.00	177,906
Dispatcher	4.00	209,275	4.00	209,275
Crime Prevention Officer	1.00	68,880	1.00	68,880
Community Service Officer	1.00	47,807	1.00	47,807
Property & Evidence Technician	1.00	56,073	1.00	56,073
Senior Officer Pay (30)		111,816		111,816
Detective Pay (10)		18,730		18,730
Education Incentive Pay (41)		207,149		213,592
Field Officer Training Pay (11)		20,602		20,602
Bilingual Pay (20)		29,218		12,174
Uniform Pay (70)		77,305		77,305

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
751 POLICE

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Motorcycle Officer Pay (3)		5,478		5,478
Bicycle Officer Pay (3)		5,478		5,478
Sub-Total Full Time Salaries	71.00	6,052,063	71.00	5,998,496
Limited Service:				
Crossing Guards		87,602		87,602
Clerical		-		-
Sub-Total Limited Service Wages		87,602		87,602
Allocated From:				
160-751 Dispatcher - 50%		23,605		23,605
Sub-Total Allocated From		23,605		23,605
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	71.00	6,163,270	71.00	6,109,703

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
751 POLICE

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
21-000	Special Departmental : Special forms, ammunition, flares, first-aid supplies, crime prevention supplies, batteries, and tapes
22-000	Contractual : Legal services, copiers, radio service agreement, janitorial service, prisoner bookings, medicals, and meals, backgrounds and hiring process, photography, hearing officer, parking enforcement and phone maintenance, RMS CAD, software and hardware maintenance.
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
35-000	Building Operating : Plumbing, HVAC service, fire extinguisher service, and related expenses
40-003	Electricity : Electric utility costs
40-004	Gas : Natural Gas utility costs
40-005	Telephone : Local, Long distance, Modem, and DSL costs
40-006	Water : Water utility costs
40-007	Cable : Cable Television
43-000	Uniforms : Uniform allowance, purchase of uniforms for new employees, and replacement of safety equipment
45-000	Educational : Staff Training

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
751 POLICE

Account	Explanation
53-000 Membership and Dues	: LA County Police Chiefs Association CA Peace Officers Association CA Police Chiefs Association CA Reserve Police Officers Association CA Narcotics Officers Association Southern California Crime Prevention Association
54-000 Allowances	: Independent Cities - Annual Conference Int'l Association Chiefs of Police - Annual Conference California Police Chiefs Association - Annual Conference League of California Cities - Annual Conference
70-000 Depreciation Expense	: Annual sinking fund payment for future construction of a new police facility
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
761 FIRE
00 DEPARTMENT

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	3,478,305	3,489,614
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	250,595	250,595
19-001	Health Insurance	563,374	611,189
19-002	Retirement	1,518,721	1,547,728
	Salaries and Benefits	5,810,995	5,899,126
21-000	Special Departmental	146,954	146,954
22-000	Contractual	177,714	182,757
31-000	Office Operating	5,000	5,000
33-000	Vehicle Operating	251,000	252,000
33-060	Vehicle Replacement	144,000	148,000
35-000	Building Operating	15,907	15,907
40-003	Electricity	24,000	20,000
40-004	Gas	3,000	3,000
40-005	Telephone	28,000	30,000
40-006	Water	14,000	5,000
40-007	Cable	400	700
43-000	Uniforms	27,270	27,270
45-000	Educational	14,328	14,328
53-000	Membership and Dues	2,000	2,000
54-000	Allowances	12,350	12,350
70-000	Depreciation Expense	0	0
	Operating	865,923	865,266
91-000	Budget Savings/Over Budget	-39,933	0
	FIRE	<u>6,636,985</u>	<u>6,764,392</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
761 FIRE

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Chief	1.00	166,334	1.00	166,334
Battalion Chief	3.00	373,077	3.00	379,076
Captain	6.00	603,022	7.00	704,313
Engineer	6.00	491,027	6.00	498,939
Fire Fighters	18.00	1,266,140	18.00	1,239,888
Fire Secretary	1.00	55,696	1.00	55,696
Deputy Fire Marshal	1.00	93,440	-	-
FLSA - Premium Pay (32)		40,440		40,440
Paramedic Premium Pay (17)		149,552		131,547
Paramedic Coordinator Pay (1)		2,681		2,681
Ambulance Pay (4)		7,226		7,226
Bilingual Pay (3)		3,652		3,652
Holiday Pay (33)		137,481		131,866
Education Incentive Pay (20)		57,747		63,332
Paramedic Certification Pay (30)		-		3,044
Longevity Pay (27)		21,051		22,319
Urban Search and Rescue Pay (19)		9,739		11,565
Uniform Pay (34)		9,739		27,696
Sub-Total Full Time Salaries	36.00	3,488,044	36.00	3,489,614

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
761 FIRE

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Limited Service:				
None		-		-
Sub-Total Limited Service Wages			-	-
Allocated From:				
None		-		-
Sub-Total Allocated From			-	-
Allocated To:				
None		-		-
Sub-Total Allocated To			-	-
<hr/>				
Total	36.00	3,488,044	36.00	3,489,614

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
761 FIRE

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
21-000	Special Departmental : Paramedic supplies, safety equipment, oxygen, radio equipment, breathing apparatus, turnouts, and fire hose replacement, fire and paramedic training, fitness equipment
22-000	Contractual : Dispatch services, medical education, employee physicals, fire hydrant rental, copier service, HVAC service, security service, termite and pest control, background investigations, and phone maintenance
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
35-000	Building Operating : Repair apparatus doors Facility improvements and related expenses
40-003	Electricity : Electric utility costs
40-004	Gas : Natural Gas utility costs
40-005	Telephone : Local, Long distance, Modem, and DSL costs
40-006	Water : Water utility costs
40-007	Cable : Cable Television
43-000	Uniforms : Uniform allowance, purchase of uniforms for new employees, and replacement of safety equipment
45-000	Educational : Staff Training

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
761 FIRE

Account	Explanation
53-000	Membership and Dues : CA Fire Chiefs Association - EMS Section LA Area Fire Chiefs and LA Area Fire Marshal Fire Engineering National Fire & Rescue Foothill Fire Prevention and Training Officers
54-000	Allowances : USAR and State Fire Marshall Approved Classes/Certs. Int. Association of Fire Chiefs - Annual Conference L.A. Area Fire Chiefs - Fall Conference L.A. Area Fire Chiefs - Spring Conference Independent Cities Assn. - Annual Conference Firehouse - World Conference CICCIS - Training Certifications
70-000	Depreciation Expense : None
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
761 FIRE
11 EMERG. OPERATIONS CENTER

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
	Salaries and Benefits	0	0
21-000	Special Departmental	2,000	2,000
35-000	Building Operating	8,851	8,851
40-003	Electricity	4,300	5,000
40-005	Telephone	3,600	3,600
40-007	Cable	540	3,040
53-000	Membership and Dues	2,000	2,000
	Operating	21,291	24,491
91-000	Budget Savings/Over Budget	-13,391	0
	EMERG. OPERATIONS CENTER	<u>7,900</u>	<u>24,491</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
761 FIRE
11 EMERG. OPERATIONS CENTER

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total		-		-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
761 FIRE
11 EMERG. OPERATIONS CENTER

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
21-000	Special Departmental	: Miscellaneous purchases
35-000	Building Operating	: Miscellaneous purchases
40-003	Electricity	: Electric utility costs
40-005	Telephone	: Local, Long distance, Modem, and DSL costs
40-007	Cable	: Cable Television
53-000	Membership and Dues	: Area D Membership
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
781 DISASTER PREPAREDNESS
00 DEPARTMENT

		<u>2011-12</u>	<u>2012-13</u>
		Revised Estimate	Adopted Budget
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
	Salaries and Benefits	0	0
21-000	Special Departmental	6,000	6,000
	Operating	6,000	6,000
91-000	Budget Savings/Over Budget	-5,876	0
	DISASTER PREPAREDNESS	<u>124</u>	<u>6,000</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
781 DISASTER PREPAREDNESS

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
<hr/>				
Total		-		-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
781 DISASTER PREPAREDNESS

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
21-000	Special Departmental	: Disaster plan update and materials
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
800 PUBLIC WORKS
02 STREET SERVICES

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	744,189	746,441
12-000	Limited Time Employees	23,571	23,571
13-000	Overtime Employees	6,574	6,574
19-001	Health Insurance	202,426	219,643
19-002	Retirement	222,432	221,189
	Salaries and Benefits	1,199,192	1,217,418
21-000	Special Departmental	69,965	69,965
22-000	Contractual	134,012	184,012
33-000	Vehicle Operating	124,000	124,000
33-060	Vehicle Replacement	1,000	2,000
40-006	Water	8,500	8,500
40-007	Cable	200	200
43-000	Uniforms	7,230	7,230
45-000	Educational	2,000	2,000
53-000	Membership and Dues	475	475
54-000	Allowances	3,650	3,650
70-000	Depreciation Expense	0	45,250
	Operating	351,032	447,282
91-000	Budget Savings/Over Budget	-77,914	0
	STREET SERVICES	<u>1,472,310</u>	<u>1,664,700</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
800 PUBLIC WORKS
02 STREET SERVICES

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Public Works Director	1.00	129,320	1.00	129,320
Street Supervisor	1.00	69,453	1.00	69,453
Maintenance Leadperson	3.00	162,148	3.00	162,148
Maintenance Worker II	2.00	101,458	2.00	101,458
Maintenance Worker I	5.00	235,689	5.00	235,689
Community Development Clerk	1.00	44,904	1.00	47,156
Boot Allowance (12)		1,217		1,217
Sub-Total Full Time Salaries	13.00	744,189	13.00	746,441
Limited Service:				
Maintenance Worker		23,571		23,571
Sub-Total Limited Service Wages		23,571		23,571
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
800 PUBLIC WORKS
02 STREET SERVICES

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
21-000	Special Departmental : Concrete, paint, stencils, tools, chain saws, sewer maint. equipment, street repairs, sand, gravel, trees, safety equipment, and insecticides
22-000	Contractual : Street sweeping, drug testing, reclaimed emulsion, tree trimming.
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
40-006	Water : Water utility costs
40-007	Cable : Cable Television
43-000	Uniforms : Uniform rental, boots, and rain gear for staff
45-000	Educational : Safety Training
53-000	Membership and Dues : Traffic Control Supervisor Association Maintenance Superintendents Association American Public Works Association
54-000	Allowances : American Public Works Association - Annual Conference Traffic Control Supervisor Association - Workshops Maintenance Superintendents Association - Workshops
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
800 PUBLIC WORKS
03 MAINTENANCE SERVICES

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	47,137	69,584
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	1,015	1,015
19-001	Health Insurance	15,532	25,260
19-002	Retirement	13,643	20,598
	Salaries and Benefits	77,327	116,457
21-000	Special Departmental	24,155	24,155
22-000	Contractual	30,000	30,000
33-000	Vehicle Operating	23,000	23,000
33-060	Vehicle Replacement	1,000	1,000
35-000	Building Operating	1,000	1,000
40-003	Electricity	325,000	325,000
40-004	Gas	300	300
40-005	Telephone	40,000	40,000
45-000	Educational	325	325
53-000	Membership and Dues	150	150
54-000	Allowances	1,000	1,000
	Operating	445,930	445,930
91-000	Budget Savings/Over Budget	-69,091	0
	MAINTENANCE SERVICES	<u>454,166</u>	<u>562,387</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
800 PUBLIC WORKS
03 MAINTENANCE SERVICES

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Maintenance Supervisor		-		-
Maintenance Leadperson		-	1.00	22,345
Maintenance Worker I	1.00	47,137	1.00	47,138
Boot Allowance (1)		-		101
Sub-Total Full Time Salaries	1.00	47,137	2.00	69,584
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	1.00	47,137	2.00	69,584

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
800 PUBLIC WORKS
03 MAINTENANCE SERVICES

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
21-000	Special Departmental : Street light poles, light bulbs, parts and signs traffic signal lighting and plumbing supplies
22-000	Contractual : HVAC maintenance, traffic signal maintenance, elevator maintenance, alarm system, City Hall Cleaning, and back flow prevention testing
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
35-000	Building Operating : Electrical, plumbing and hardware supplies
40-003	Electricity : Electric utility costs
40-004	Gas : Natural Gas utility costs
40-005	Telephone : Local, Long distance, Modem, and DSL costs
45-000	Educational : Staff Training
53-000	Membership and Dues : International Municipal Signal Association
54-000	Allowances : International Municipal Signal Association - Workshops
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
12 ADMINISTRATION

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	259,700	253,765
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	507	507
19-001	Health Insurance	46,943	50,929
19-002	Retirement	73,496	75,164
	Salaries and Benefits	380,646	380,365
21-000	Special Departmental	4,391	4,391
22-000	Contractual	30,079	16,579
31-000	Office Operating	12,050	12,050
33-000	Vehicle Operating	18,000	41,000
33-060	Vehicle Replacement	1,000	2,000
40-007	Cable	100	100
45-000	Educational	3,300	3,300
51-000	Advertising	0	0
53-000	Membership and Dues	300	300
54-000	Allowances	4,100	4,100
	Operating	73,320	83,820
91-000	Budget Savings/Over Budget	-155,278	0
	ADMINISTRATION	<u>298,688</u>	<u>464,185</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
12 ADMINISTRATION

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Development Services Director	1.00	149,154	1.00	149,154
Ace Coordinator		-		-
Community Development Assistant	1.00	55,088	1.00	55,088
Community Development Clerk	1.00	48,306	1.00	48,306
Bilingual Pay (1)		1,217		1,217
Auto Allowance (0)		5,935		-
Sub-Total Full Time Salaries	3.00	259,700	3.00	253,765
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	3.00	259,700	3.00	253,765

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
12 ADMINISTRATION

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
21-000	Special Departmental : Promotional items, business cards, conference calls, and special departmental purchases
22-000	Contractual : Consultant contracts, legal services, staff development, space planning, and temporary staffing for vacation coverage
31-000	Office Operating : Office supplies
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
40-007	Cable : Cable Television
45-000	Educational : Administrative Staff training and Professional Development
51-000	Advertising : None
53-000	Membership and Dues : Organization membership
54-000	Allowances : Director and staff conferences, team building/training activities, and AT&T Translation Services
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
13 ENGINEERING

		<u>2011-12</u> <u>Revised Estimate</u>		<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	315,517		321,493
12-000	Limited Time Employees	16,100		16,100
13-000	Overtime Employees	0		0
19-001	Health Insurance	50,981		55,312
19-002	Retirement	92,353		96,198
	Salaries and Benefits	474,951		489,103
21-000	Special Departmental	1,550		1,350
22-000	Contractual	5,500		5,500
31-000	Office Operating	250		450
45-000	Educational	1,200		1,200
53-000	Membership and Dues	1,900		1,900
54-000	Allowances	3,140		3,140
	Operating	13,540		13,540
91-000	Budget Savings/Over Budget	11,540		0
	ENGINEERING	<u>500,031</u>		<u>502,643</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
13 ENGINEERING

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
City Engineer	1.00	119,488	1.00	125,464
Senior Civil Engineer	1.00	93,107	1.00	93,107
Associate Civil Engineer	1.00	84,634	1.00	84,634
Bilingual Pay (1)		1,217		1,217
Sub-Total Full Time Salaries	3.00	298,446	3.00	304,422
Limited Service:				
Administrative Intern - 990 Hours		16,100		16,100
Sub-Total Limited Service Wages		16,100		16,100
Allocated From:				
121-810-13 Permit Technician - 25%		17,071		17,071
Sub-Total Allocated From		17,071		17,071
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	3.00	331,617	3.00	337,593

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
13 ENGINEERING

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
21-000 Special Departmental	: Publications, manuals, standards, and codes GIS licensing
22-000 Contractual	: Plan Check/Report Review (Traffic, Civil), Design/Survey/ Engineering Support (General)
31-000 Office Operating	: Office supplies
45-000 Educational	: Training seminars and workshops
53-000 Membership and Dues	: City & County Engineering Association ASCE ITE APWA California BORPELS
54-000 Allowances	: Conferences, including League of Cities
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
14 PLANNING

		<u>2011-12</u> <u>Revised Estimate</u>		<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	348,809		351,773
12-000	Limited Time Employees	16,271		16,271
13-000	Overtime Employees	0		0
19-001	Health Insurance	62,620		67,943
19-002	Retirement	102,050		104,220
	Salaries and Benefits	529,750		540,207
21-000	Special Departmental	4,150		6,850
22-000	Contractual	82,184		90,044
31-000	Office Operating	0		0
45-000	Educational	7,000		5,000
51-000	Advertising	17,100		10,100
53-000	Membership and Dues	3,036		2,286
54-000	Allowances	4,375		3,565
	Operating	117,845		117,845
91-000	Budget Savings/Over Budget	-53,514		0
	PLANNING	<u>594,081</u>		<u>658,052</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
14 PLANNING

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Planning Division Manager	1.00	107,314	1.00	107,314
City Planner	1.00	102,200	1.00	102,200
Associate Planner	1.00	77,049	1.00	77,049
Assistant Planner	1.00	59,811	1.00	62,775
Bilingual Pay (2)		2,435		2,435
Sub-Total Full Time Salaries	4.00	348,809	4.00	351,773
Limited Service:				
Administrative Intern - 990 Hours		16,271		16,271
Sub-Total Limited Service Wages		16,271		16,271
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	4.00	365,080	4.00	368,044

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
14 PLANNING

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
21-000 Special Departmental	: Environmental postings for SCAG, Bell awards, LAFCO annual assessment, miscellaneous supplies, and GIS license and annual license
22-000 Contractual	: Architectural, Arborist and other contractual services, Arch-Historic and Arch-Landscape architect
31-000 Office Operating	: None
45-000 Educational	: Planning
51-000 Advertising	: Pasadena Star News
53-000 Membership and Dues	: American Planning Association
54-000 Allowances	: Conferences, reference material, and translation services
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
16 BUILDING AND SAFETY

		<u>2011-12</u> Revised Estimate	<u>2012-13</u> Adopted Budget
11-000	Full Time Employees	294,155	295,372
12-000	Limited Time Employees	16,100	16,100
13-000	Overtime Employees	0	0
19-001	Health Insurance	58,610	63,595
19-002	Retirement	86,128	87,489
	Salaries and Benefits	454,993	462,556
21-000	Special Departmental	5,500	5,500
22-000	Contractual	12,800	12,800
45-000	Educational	16,250	16,250
53-000	Membership and Dues	690	690
54-000	Allowances	1,200	1,200
	Operating	36,440	36,440
91-000	Budget Savings/Over Budget	11,003	0
	BUILDING AND SAFETY	<u>502,436</u>	<u>498,996</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
16 BUILDING AND SAFETY

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Sr. Building Inspector	1.00	84,634	1.00	84,634
Plan Check Engineer	1.00	83,186	1.00	83,186
Building Inspector	1.00	74,919	1.00	74,919
Permit Technician	1.00	68,284	1.00	68,284
Bilingual Pay (1)		-		1,217
Boot Allowance (2)		203		203
Sub-Total Full Time Salaries	4.00	311,226	4.00	312,443
Limited Service:				
Administrative Intern - 990 Hours		16,100		16,100
Sub-Total Limited Service Wages		16,100		16,100
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
121-810-13 Permit Technician - 25%		(17,071)		(17,071)
Sub-Total Allocated To		(17,071)		(17,071)
Total	4.00	310,255	4.00	311,472

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
16 BUILDING AND SAFETY

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
21-000 Special Departmental	: Reprographics, code books and technical assistance and document imaging
22-000 Contractual	: Plan Check services
45-000 Educational	: Building staff training for new codes Certified Access Specialist (CASp)
53-000 Membership and Dues	: ICC CALBO IAPMO
54-000 Allowances	: Conferences, various
64-029 Bldg/Plan Check Services	: None
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
19 NEIGHBORHOOD IMP. SERVICES

		<u>2011-12</u> <u>Revised Estimate</u>		<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	87,555		87,555
12-000	Limited Time Employees	12,326		12,326
13-000	Overtime Employees	2,275		2,275
19-001	Health Insurance	19,501		21,163
19-002	Retirement	26,145		25,962
	Salaries and Benefits	147,802		149,281
21-000	Special Departmental	2,100		2,100
22-000	Contractual	35,400		40,900
31-000	Office Operating	2,621		2,621
45-000	Educational	2,000		2,000
53-000	Membership and Dues	300		300
54-000	Allowances	9,279		4,779
	Operating	51,700		52,700
91-000	Budget Savings/Over Budget	18,915		0
	NEIGHBORHOOD IMP. SERVICES	<u>218,417</u>		<u>201,981</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
19 NEIGHBORHOOD IMP. SERVICES

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Neighborhood Improv. Serv. Manager	1.00	78,011	1.00	78,011
Neighborhood Improv. Serv. Officer	1.00	55,660	1.00	55,660
Bilingual Pay (1)		1,217		1,217
Sub-Total Full Time Salaries	2.00	134,888	2.00	134,888
Limited Service:				
Administrative Intern - 750 Hours		12,326		12,326
Sub-Total Limited Service Wages		12,326		12,326
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
185-810-19 Neighborhood Imp. Serv. Mgr. - 25%		(19,503)		(19,503)
185-810-19 Neighborhood Imp. Serv. Off. - 50%		(27,830)		(27,830)
Sub-Total Allocated To		(47,333)		(47,333)
Total	2.00	99,881	2.00	99,881

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
19 NEIGHBORHOOD IMP. SERVICES

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
21-000 Special Departmental	: Property profile software
22-000 Contractual	: Administrative Citation Processing and Hearing Officer, Graffiti Removal, Shopping Cart Removal, and NPDES outreach and training
31-000 Office Operating	: Office supplies
45-000 Educational	: Staff training
53-000 Membership and Dues	: CACEO
54-000 Allowances	: Emergency board ups, weed abatement, and technology upgrades
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
26 ECONOMIC DEVELOPMENT

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	55,351	89,235
12-000	Limited Time Employees	16,271	16,271
13-000	Overtime Employees	0	0
19-001	Health Insurance	9,096	13,647
19-002	Retirement	17,014	26,416
	Salaries and Benefits	97,732	145,569
21-000	Special Departmental	3,000	15,000
22-000	Contractual	12,490	86,990
33-000	Vehicle Operating	0	0
35-000	Building Operating	11,064	11,064
54-000	Allowances	9,634	5,634
61-000	Chamber of Commerce	31,680	31,680
	Operating	67,868	150,368
91-000	Budget Savings/Over Budget	-32,856	0
	COMMUNITY DEVELOPMENT	<u>132,744</u>	<u>295,937</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
26 ECONOMIC DEVELOPMENT

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Economic Development Manager	-	-	1.00	111,544
Sub-Total Full Time Salaries			-	111,544
Limited Service:				
Administrative Intern - 990 Hours		16,271		16,271
Sub-Total Limited Service Wages		16,271		16,271
Allocated From:				
191-945-00 Economic Dev. Manager - 23%		25,655		-
192-960-00 Housing/CDBG Specialist - 23%		19,514		-
192-960-00 Sr. Housing & Econ. Dev. Proj. Mgr.		10,182		-
Sub-Total Allocated From		55,351		-
Allocated To:				
193-946-00 Economic Dev. Manager - 20%		-		(22,309)
Sub-Total Allocated To			-	(22,309)
Total	-	71,622	-	105,506

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
26 ECONOMIC DEVELOPMENT

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
21-000 Special Departmental	: Mission District Partnership administrative costs, ongoing support for Business Friendly Action Plan, and support for housing rehab and homeownership programs
22-000 Contractual	: Economic consulting services, legal, and Mission District feasibility study
35-000 Building Operating	: Maintenance for city owned buildings
54-000 Allowances	: Supplies, meetings, subscriptions, translation. Mileage, and professional development
61-000 Chamber of Commerce	: Funding for Chamber services
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
850 PARKS AND RECREATION
05 PARK MAINTENANCE

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	369,604	373,653
12-000	Limited Time Employees	54,024	54,024
13-000	Overtime Employees	0	0
19-001	Health Insurance	132,758	144,169
19-002	Retirement	115,662	117,560
	Salaries and Benefits	672,048	689,406
21-000	Special Departmental	44,300	44,300
22-000	Contractual	6,520	6,520
25-000	Preservation	6,319	6,319
33-000	Vehicle Operating	59,000	43,000
33-060	Vehicle Replacement	1,000	2,000
40-003	Electricity	38,000	34,000
40-004	Gas	700	600
40-006	Water	5,000	25,000
40-007	Cable	93	100
43-000	Uniforms	3,000	3,000
45-000	Educational	430	3,050
53-000	Membership and Dues	400	700
54-000	Allowances	0	0
	Operating	164,762	168,589
91-000	Budget Savings/Over Budget	-3,964	0
	PARK MAINTENANCE	<u>832,846</u>	<u>857,995</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
850 PARKS AND RECREATION
05 PARK MAINTENANCE

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Director of Parks & Recreation	1.00	141,682	1.00	141,682
Assistant Director	1.00	97,989	1.00	97,989
Park Supervisor	1.00	71,839	1.00	71,839
Maintenance Specialist		-		-
Park Maintenance Lead Worker	1.00	45,787	1.00	52,358
Park Maintenance Worker II	2.00	99,012	2.00	99,012
Park Maintenance Worker I	1.50	68,467	1.50	70,707
Secretary		-		-
Recreation Coordinator		-		-
Clerk Typist		-		-
Recreation Clerk	0.50	21,894	0.50	20,185
Groundworker II	4.00	138,954	4.00	138,954
Bilingual Pay (1)		1,217		1,217
Boot Allowance (8)		812		812
Sub-Total Full Time Salaries	12.00	687,653	12.00	694,755
Limited Service:				
Park Maintenance Helper		54,024		54,024
Sub-Total Limited Service Wages		54,024		54,024

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
850 PARKS AND RECREATION
05 PARK MAINTENANCE

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
121-850-06 Swimming Pool - 6%		(44,379)		(44,805)
121-850-07 Facilities Maintenance - 8%		(59,172)		(59,740)
121-850-10 Recreation - 21%		(155,326)		(156,817)
180-940-00-11 Proposition C - 8%		(59,172)		(59,740)
Sub-Total Allocated To		(318,049)		(321,102)
Notes:				
50% of (2) Park Maintenance Worker II budgeted in 180-940-00 Prop "C" - Park and Ride Lot Maintenance				
50% of (1) Park Maintenance Worker I budgeted in 180-940-0 Prop "C" - Park and Ride Lot Maintenance				
Total	12.00	423,628	12.00	427,677

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
850 PARKS AND RECREATION
05 PARK MAINTENANCE

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
21-000	Special Departmental : Paint/Painting supplies, playground equipment supplies, plumbing/irrigation supplies, plants, and hardware supplies
22-000	Contractual : Security service, Tree maintenance, Backflow device licensing/testing, and Fire extinguisher maintenance
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
40-003	Electricity : Electric utility costs
40-004	Gas : Natural Gas utility costs
40-006	Water : Water utility costs
40-007	Cable : Cable Television
43-000	Uniforms : Uniform rental for staff
45-000	Educational : PAPA/Arborist Seminars, playground inspector training, OSHA training, and other meetings and seminars
53-000	Membership and Dues : Dept. of Pesticide Regulation training International Society of Arboriculture arborist license
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
850 PARKS AND RECREATION
06 SWIMMING POOL

		<u>2011-12</u> Revised Estimate	<u>2012-13</u> Adopted Budget
11-000	Full Time Employees	44,379	44,804
12-000	Limited Time Employees	83,195	87,118
13-000	Overtime Employees	2,536	2,536
19-001	Health Insurance	13,974	15,176
19-002	Retirement	17,189	12,304
	Salaries and Benefits	161,273	161,938
21-000	Special Departmental	13,000	13,350
22-000	Contractual	13,262	17,262
40-003	Electricity	10,000	10,000
40-004	Gas	16,000	17,000
40-006	Water	10,000	6,000
	Operating	62,262	63,612
91-000	Budget Savings/Over Budget	1,867	0
	SWIMMING POOL	<u>225,402</u>	<u>225,550</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
850 PARKS AND RECREATION
06 SWIMMING POOL

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Pool Concession Attendant		12,904		14,899
Lifeguard Instructor		39,116		42,651
Recreation Leader		1,989		-
Assistant Pool Manager		10,837		10,837
Specialist I		7,478		7,478
Pool Manager		10,871		11,252
Sub-Total Limited Service Wages		83,195		87,117
Allocated From:				
121-850-05 Park Maintenance - 6%		44,379		44,805
Sub-Total Allocated From		44,379		44,805
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	127,574	-	131,922

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
850 PARKS AND RECREATION
06 SWIMMING POOL

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
21-000 Special Departmental	: Aquatic staff uniforms, Pool and safety supplies, Pool maintenance and repairs, public health license, American Red Cross facility fee
22-000 Contractual	: Pool chlorine/acid service
40-003 Electricity	: Electric utility costs
40-004 Gas	: Natural gas utility costs
40-006 Water	: Water utility costs
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
850 PARKS AND RECREATION
07 FACILITIES MAINTENANCE

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	59,172	59,740
12-000	Limited Time Employees	15,911	15,911
13-000	Overtime Employees	0	0
19-001	Health Insurance	18,633	20,235
19-002	Retirement	17,111	16,405
	Salaries and Benefits	110,827	112,291
21-000	Special Departmental	13,150	13,150
22-000	Contractual	5,449	5,449
35-000	Building Operating	7,750	7,750
40-003	Electricity	14,000	15,000
40-004	Gas	1,000	1,000
40-006	Water	3,000	6,000
	Operating	44,349	48,349
91-000	Budget Savings/Over Budget	-10,095	0
	FACILITIES MAINTENANCE	<u>145,081</u>	<u>160,640</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
850 PARKS AND RECREATION
07 FACILITIES MAINTENANCE

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Recreation Leaders		15,911		15,911
Sub-Total Limited Service Wages		15,911		15,911
Allocated From:				
121-850-05 Park Maintenance 8%		59,172		59,740
Sub-Total Allocated From		59,172		59,740
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	75,083	-	75,651

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
850 PARKS AND RECREATION
07 FACILITIES MAINTENANCE

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
21-000	Special Departmental	: Equipment and hardware supplies, Furniture/facility maintenance
22-000	Contractual	: Security services, HVAC services, Fire extinguisher maintenance
35-000	Building Operating	: Cleaning and miscellaneous supplies
40-003	Electricity	: Electric utility costs
40-004	Gas	: Natural Gas utility costs
40-006	Water	: Water utility costs
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
850 PARKS AND RECREATION
10 RECREATION

		<u>2011-12</u> <u>Revised Estimate</u>		<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	303,345		304,652
12-000	Limited Time Employees	70,528		70,528
13-000	Overtime Employees	0		0
19-001	Health Insurance	88,770		96,972
19-002	Retirement	90,573		86,044
	Salaries and Benefits	553,216		558,196
21-000	Special Departmental	30,849		32,039
22-000	Contractual	48,260		61,060
23-051	Passport Services	1,812		1,812
31-000	Office Operating	7,500		7,500
33-000	Vehicle Operating	23,900		17,600
33-060	Vehicle Replacement	1,000		2,000
35-000	Building Operating	1,000		1,000
40-003	Electricity	2,500		2,000
40-004	Gas	1,400		1,800
40-005	Telephone	8,400		8,500
45-000	Educational	3,420		3,120
53-000	Membership and Dues	1,210		1,210
54-000	Allowances	4,810		1,000
	Operating	136,061		140,641
91-000	Budget Savings/Over Budget	-98,841		0
	RECREATION	<u>590,436</u>		<u>698,837</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

121 GENERAL FUND
850 PARKS AND RECREATION
10 RECREATION

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Recreation Supervisor	2.00	128,545	2.00	128,461
Recreation Coordinator	1.00	45,144	1.00	47,411
Bilingual Pay (2)		3,652		2,435
Sub-Total Full Time Salaries	3.00	177,341	3.00	178,307
Limited Service:				
Recreation Leaders		68,949		68,949
Specialist I		1,579		1,579
Sub-Total Limited Service Wages		70,528		70,528
Allocated From:				
121-850-05 Park Maintenance - 21%		155,326		156,817
Sub-Total Allocated From		155,326		156,817
Allocated To:				
173-850-18 Recreation Coordinator - 50%		(22,899)		(24,049)
185-850-19 After School Program		(1,927)		(1,927)
185-850-20 Youth Program		(4,496)		(4,496)
Sub-Total Allocated To		(29,322)		(30,472)
Total	3.00	373,873	3.00	375,180

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
850 PARKS AND RECREATION
10 RECREATION

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
21-000	Special Departmental : Trophies, games, craft supplies, sports equipment, uniforms, tournament/league fees, marketing, gym use, Kid's Day, 4th of July parade, Walk to Los Angeles, Egg Hunt, and senior programs
22-000	Contractual : Recreation and Grapevine Guide, HVAC service, street banners, officiating, telephone and copy machine maintenance contract, registration software, and fingerprint cards
23-051	Passport Services : Passport supplies
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
35-000	Building Operating : Building supplies and maintenance
40-003	Electricity : Electric utility costs
40-004	Gas : Natural Gas utility costs
40-005	Telephone : Local, Long distance, Modem, and DSL costs
45-000	Educational : Staff Training
53-000	Membership and Dues : CA Parks and Recreation Society So. California Municipal Athletic Federation

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
850 PARKS AND RECREATION
10 RECREATION

Account	Explanation
54-000	Allowances : Department development
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

128 GENERAL FUND
800 PUBLIC WORKS
04 VEHICLE SERVICES

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	184,533	184,533
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	46,727	50,722
19-002	Retirement	53,408	54,621
	Salaries and Benefits	284,668	289,876
21-000	Special Departmental	59,919	59,919
22-000	Contractual	59,181	59,181
33-057	Fuel	190,000	190,000
33-058	Auto Parts & Supplies	124,000	130,000
33-059	Auto Maintenance & Repair	50,000	50,000
35-000	Building Operating	3,500	3,500
40-003	Electricity	4,000	4,000
40-004	Gas	1,500	1,500
40-005	Telephone	0	0
40-006	Water	0	0
43-000	Uniforms	2,500	2,500
45-000	Educational	6,500	6,500
53-000	Membership and Dues	0	0
54-000	Allowances	600	600
	Operating	501,700	507,700
91-000	Budget Savings/Over Budget	0	0
	VEHICLE SERVICES	<u>786,368</u>	<u>797,576</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

128 AUTOMOTIVE EQUIP. FUND
800 COMMUNITY DEVELOPMENT
04 VEHICLE SERVICES

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Auto Shop Supervisor	1.00	69,452	1.00	69,452
Auto Mechanic II	1.00	59,860	1.00	59,860
Auto Mechanic I	1.00	54,308	1.00	54,308
Tool Allowance (3)		913		913
Sub-Total Full Time Salaries	3.00	184,533	3.00	184,533
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	3.00	184,533	3.00	184,533

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

128 AUTOMOTIVE EQUIP. FUND
800 COMMUNITY DEVELOPMENT
04 VEHICLE SERVICES

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
21-000	Special Departmental : Welding supplies, underground tank fees, shop tools and equipment, diagnostic scan tool, first aid supplies, truck and shop equipment
22-000	Contractual : Clarifier service, waste oil disposal, smog checks, software support, tire disposal, tank testing, drug testing, CARB AQMD emissions compliance
33-057	Fuel : Gasoline and Diesel Fuel costs
33-058	Auto Parts and Supplies : Tires and parts for repair of City vehicles
33-059	Auto Maintenance and Repair : Auto body work and maintenance of City vehicles
35-000	Building Operating : Building supplies and maintenance
40-003	Electricity : Electric utility costs
40-004	Gas : Natural Gas utility costs
43-000	Uniforms : Uniform rental for staff
45-000	Educational : Staff training
54-000	Allowances : Local meetings and training
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

129 SELF INSURANCE FUND
826 SELF INSURANCE
00 DEPARTMENT

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
	Salaries and Benefits	0	0
60-019	Health Insurance	1,700,000	1,700,000
60-020	Worker's Compensation	1,400,000	1,400,000
60-021	Unemployment Insurance	20,000	20,000
60-022	Liability Insurance	650,000	900,000
60-023	Property Insurance	26,000	26,000
60-024	Bonds	2,000	2,000
60-026	Pollution Insurance	13,000	13,000
60-027	Long Term Disability Insurance	60,000	60,000
60-028	Retiree Health Insurance	871,000	1,035,000
60-029	Vision Insurance	65,000	65,000
	Operating	4,807,000	5,221,000
91-000	Budget Savings/Over Budget	0	0
	SELF INSURANCE	<u>4,807,000</u>	<u>5,221,000</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

129 SELF INSURANCE FUND
826 SELF INSURANCE

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
None			-	-
Sub-Total Full Time Salaries			-	-
Limited Service:				
None			-	-
Sub-Total Limited Service Wages			-	-
Allocated From:				
None			-	-
Sub-Total Allocated From			-	-
Allocated To:				
None			-	-
Sub-Total Allocated To			-	-
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

129 SELF INSURANCE FUND
826 SELF INSURANCE

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
60-019 Health Insurance	: Active employee health insurance premiums
60-020 Worker's Compensation	: Payment of claims, legal costs, administration and excess insurance premium
60-021 Unemployment Insurance	: Self insurance for unemployment
60-022 Liability Insurance	: Payment of claims, legal costs, administration and excess insurance premium
60-023 Property Insurance	: Payment of fire insurance on City buildings, collision insurance on City vehicles
60-024 Bonds	: Bond premium for various City officials
60-026 Pollution Insurance	: Payment of claims, legal costs, administration and excess insurance premium
60-027 Long Term Disability Insurance	: Insurance premium for city employees
60-028 Retiree Health Insurance	: Retiree employee health insurance premiums
60-029 Vision Insurance	: Insurance premium for city employees
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

147 OTS GRANT FUND
751 POLICE
00 DEPARTMENT

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	89,705	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
	Salaries and Benefits	89,705	0
21-000	Special Departmental	10,000	0
54-000	Allowances	3,295	0
65-000	Publishing	0	0
	Operating	13,295	0
91-000	Budget Savings/Over Budget	0	0
	POLICE	<u>103,000</u>	<u>0</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

147 OTS GRAND FUND
751 POLICE

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
None			-	-
Sub-Total Full Time Salaries			-	-
Limited Service:				
None			-	-
Sub-Total Limited Service Wages			-	-
Allocated From:				
None			-	-
Sub-Total Allocated From			-	-
Allocated To:				
None			-	-
Sub-Total Allocated To			-	-
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

147 OTS GRANT FUND
751 POLICE

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

160 STATE SUPPL. LAW ENF. FUND
751 POLICE
00 DEPARTMENT

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	80,774	80,774
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	24,270	25,324
19-002	Retirement	22,272	23,911
	Salaries and Benefits	127,316	130,009
	Operating	0	0
91-000	Budget Savings/Over Budget	0	0
	POLICE	<u>127,316</u>	<u>130,009</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

160 STATE SUPPL. LAW ENF. FUND
751 POLICE

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Dispatcher	2.00	103,162	2.00	103,162
Bilingual Pay (1)	-	1,217	-	1,217
Sub-Total Full Time Salaries	2.00	104,379	2.00	104,379
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
751 Dispatcher - 50%		(23,605)		(23,605)
Sub-Total Allocated To		(23,605)		(23,605)
Total	2.00	80,774	2.00	80,774

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

160 STATE SUPPL. LAW ENF. FUND
751 POLICE

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

173 PARKS & REC ACTIVITY FUND
850 PARKS AND RECREATION
18 SPECIAL ACTIVITIES

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	22,899	24,049
12-000	Limited Time Employees	0	25,711
13-000	Overtime Employees	0	0
19-001	Health Insurance	6,819	6,822
19-002	Retirement	7,584	7,965
	Salaries and Benefits	37,302	64,547
23-041	Adult Sports	0	0
23-042	Off Area Trips	35,000	35,000
23-043	Recreation Classes	60,000	60,000
23-044	Dance & Baton	10,000	10,000
23-045	Day Camp	0	39,600
23-046	Tennis	8,000	8,000
23-047	Special Activities	25,000	25,000
23-048	Senior Social Dance	2,000	2,000
23-049	Recreation Class Insurance	4,000	4,000
	Operating	144,000	183,600
91-000	Budget Savings/Over Budget	0	0
	SPECIAL ACTIVITIES	<u>181,302</u>	<u>248,147</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

173 PARKS & REC ACTIVITY FUND
850 PARKS AND RECREATION
18 SPECIAL ACTIVITIES

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Recreation Leaders		-		19,861
Specialist I		-		5,850
Sub-Total Limited Service Wages		-		25,711
Allocated From:				
850 Recreation Coordinator - 50%		22,899		24,049
Sub-Total Allocated From		22,899		24,049
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	22,899	-	49,760

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

173 PARKS & REC ACTIVITY FUND
850 PARKS AND RECREATION
18 SPECIAL ACTIVITIES

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
23-041 Adult Sports	: Payment to independent contractors and program costs
23-042 Off Area Trips	: Payment to independent contractors and program costs
23-043 Recreation Classes	: Payment to independent contractors and program costs
23-044 Dance & Baton	: Payment to independent contractors and program costs
23-045 Day Camp	: Payment to independent contractors and program costs
23-046 Tennis	: Payment to independent contractors and program costs
23-047 Special Activities	: Payment to independent contractors and program costs
23-048 Senior Social Dance	: Payment to independent contractors and program costs
23-049 Recreation Class Insurance	: Participant liability insurance premiums
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

180 PROP "A" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT
00 DEPARTMENT

		<u>2011-12</u> Revised Estimate		<u>2012-13</u> Adopted Budget
11-000	Full Time Employees	0		0
12-000	Limited Time Employees	0		0
13-000	Overtime Employees	0		0
19-001	Health Insurance	0		0
19-002	Retirement	0		0
	Salaries and Benefits	0		0
53-000	Membership and Dues	10,000		10,000
80-000	Park and Ride Facility	0		0
81-000	Senior Dial a Ride	0		0
82-000	Rec. Transit Service	30,000		30,000
85-000	Administrative Costs	0		0
86-000	Bus Fare Subsidy	0		0
88-000	Transportation Planning	0		0
89-000	Prop A Fund Exchange	0		1,200,000
	Operating	40,000		1,240,000
91-000	Budget Savings/Over Budget	0		0
	LOCAL TRANSIT DEVELOPMENT	<u>40,000</u>		<u>1,240,000</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

180 PROP "A" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
None			-	-
Sub-Total Full Time Salaries			-	-
Limited Service:				
None			-	-
Sub-Total Limited Service Wages			-	-
Allocated From:				
None			-	-
Sub-Total Allocated From			-	-
Allocated To:				
None			-	-
Sub-Total Allocated To			-	-
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

180 PROP "A" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
53-000	Membership and Dues	: San Gabriel Valley Council of Governments
82-000	Rec. Transit Service	: Recreational bus service for seniors and youths
89-000	Prop A Fund Exchange	: None
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

181 PROP "C" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT
00 DEPARTMENT

		<u>2011-12</u> Revised Estimate	<u>2012-13</u> Adopted Budget
11-000	Full Time Employees	60,389	60,957
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	18,633	20,235
19-002	Retirement	16,542	16,766
	Salaries and Benefits	95,564	97,958
53-000	Membership and Dues	0	0
80-000	Park and Ride Facility	165,000	165,000
81-000	Senior Dial a Ride	320,000	320,000
82-000	Rec. Transit Service	0	0
85-000	Administrative Costs	0	0
86-000	Bus Fare Subsidy	125,000	125,000
88-000	Transportation Planning	0	0
89-000	Prop A Fund Exchange	0	0
	Operating	610,000	610,000
91-000	Budget Savings/Over Budget	0	0
	LOCAL TRANSIT DEVELOPMENT	<u>705,564</u>	<u>707,958</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

181 PROP "C" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Park Maintenance Worker II	1.00	40,351	1.00	47,260
Park Maintenance Worker I	0.50	20,343	0.50	20,343
Clerk Typist - (Dial a Ride)		-		-
Recreation Clerk (Dial a Ride)	0.75	32,842	0.75	32,842
Clerk Typist - (Bus Fare Subsidy)		-		-
Recreation Clerk (Bus Fare Subsidy)	0.75	32,841	0.75	32,841
Bilingual Pay (1)	-	1,217	-	1,217
Sub-Total Full Time Salaries	3.00	127,594	3.00	134,503
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
121-850-05 Park Maintenance - 8%		59,172		59,740
Sub-Total Allocated From		59,172		59,740
Allocated To:				
180-940-00/80 Park & Ride Lot Maint.		(60,693)		(67,602)
180-940-00/86 Bus Fare Subsidy		(32,842)		(32,842)
180-940-00/81 Park & Dial a Ride		(32,842)		(32,842)
Sub-Total Allocated To		(126,377)		(133,286)

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

181 PROP "C" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
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Notes:

75% of (1) Recreation Clerk budgeted in 121-850-05 Park Maintenance
 50% of (2) Park Maintenance Worker II budgeted in 121-850-05 Park Maintenance
 50% of (1) Park Maintenance Worker I budgeted in 121-850-05 Park Maintenance

Total	3.00	60,389	3.00	60,957
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CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

181 PROP "C" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
80-000	Park and Ride Facility	: City's share of Park and Ride Facility maintenance
81-000	Senior Dial a Ride	: Senior Dial a Ride program
86-000	Bus Fare Subsidy	: Fare subsidy for San Gabriel residents
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

185 C.D.B.G. FUND
810 COMMUNITY DEVELOPMENT
19 NEIGHBORHOOD IMP. SERVICES

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	47,333	47,332
12-000	Limited Time Employees	20,999	8,673
13-000	Overtime Employees	0	0
19-001	Health Insurance	11,686	12,684
19-002	Retirement	14,982	14,012
	Salaries and Benefits	95,000	82,701
22-000	Contractual	18,929	12,578
	Operating	18,929	12,578
91-000	Budget Savings/Over Budget	0	0
	NEIGHBORHOOD IMP. SERVICES	<u>113,929</u>	<u>95,279</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

185 C.D.B.G. FUND
810 COMMUNITY DEVELOPMENT
19 NEIGHBORHOOD IMP. SERVICES

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Administrative Intern - 528 Hours		20,999		8,672
Sub-Total Limited Service Wages		20,999		8,672
Allocated From:				
121-810-19 Neighborhood Imp. Serv. Mgr. - 25%		19,503		19,503
121-810-19 Neighborhood Imp. Serv. Off. - 50%		27,830		27,830
Sub-Total Allocated From		47,333		47,333
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Allocation From:				
25% of (1) Neighborhood Improvement Services Manager				
50% of (1) Neighborhood Improvement Services Officer				
Total	-	68,332	-	56,005

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

185 C.D.B.G. FUND
810 COMMUNITY DEVELOPMENT
19 NEIGHBORHOOD IMP. SERVICES

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
21-000	Special Departmental	: None
22-000	Contractual	: Graffiti Removal
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

185 C.D.B.G. FUND
810 COMMUNITY DEVELOPMENT
26 ECONOMIC DEVELOPMENT

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
	Salaries and Benefits	0	0
21-000	Special Departmental	0	0
22-000	Contractual	168,951	0
	Operating	168,951	0
91-000	Budget Savings/Over Budget	0	0
	ECONOMIC DEVELOPMENT	<u>168,951</u>	<u>0</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

185 C.D.B.G. FUND
810 COMMUNITY DEVELOPMENT
26 ECONOMIC DEVELOPMENT

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
<hr/>				
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

185 C.D.B.G. FUND
810 COMMUNITY DEVELOPMENT
26 ECONOMIC DEVELOPMENT

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
21-000	Special Departmental	: None
22-000	Contractual	: None
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

185 C.D.B.G. FUND
850 PARKS AND RECREATION
20 YOUTH PROGRAM

		<u>2011-12</u>	<u>2012-13</u>
		Revised Estimate	Adopted Budget
11-000	Full Time Employees	4,496	4,496
12-000	Limited Time Employees	34,646	32,496
13-000	Overtime Employees	0	0
19-001	Health Insurance	14	14
19-002	Retirement	3,607	1,489
	Salaries and Benefits	42,763	38,495
	Operating	0	0
91-000	Budget Savings/Over Budget	0	0
	YOUTH PROGRAM	<u>42,763</u>	<u>38,495</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

185 C.D.B.G. FUND
850 PARKS AND RECREATION
20 YOUTH PROGRAM

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Recreation Leaders - (CDBG Program)		34,646		32,496
Sub-Total Limited Service Wages		34,646		32,496
Allocated From:				
121-850-10 Rec. Supervisor - 7%		4,496		4,496
Sub-Total Allocated From		4,496		4,496
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	39,142	-	36,992

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

185 C.D.B.G. FUND
850 PARKS AND RECREATION
20 YOUTH PROGRAM

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

185 C.D.B.G. FUND
850 PARKS AND RECREATION
21 AFTER SCHOOL PROGRAM

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	1,927	1,927
12-000	Limited Time Employees	17,621	18,767
13-000	Overtime Employees	0	0
19-001	Health Insurance	6	6
19-002	Retirement	1,715	638
	Salaries and Benefits	21,269	21,338
	Operating	0	0
91-000	Budget Savings/Over Budget	0	0
	AFTER SCHOOL PROGRAM	<u>21,269</u>	<u>21,338</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

185 C.D.B.G. FUND
850 PARKS AND RECREATION
21 AFTER SCHOOL PROGRAM

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Recreation Leaders - (CDBG Program)		17,621		18,767
Sub-Total Limited Service Wages		17,621		18,767
Allocated From:				
121-850-10 Rec. Supervisor - 3%		1,927		1,927
Sub-Total Allocated From		1,927		1,927
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	19,548	-	20,694

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

185 C.D.B.G. FUND
850 PARKS AND RECREATION
21 AFTER SCHOOL PROGRAM

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S.
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

191 REDEVELOPMENT FUND
945 REDEVELOPMENT
00 DEPARTMENT

		<u>2011-12</u> <u>Revised Estimate</u>	<u>2012-13</u> <u>Adopted Budget</u>
11-000	Full Time Employees	61,969	0
12-000	Limited Time Employees	39,832	0
13-000	Overtime Employees	4,398	0
19-001	Health Insurance	4,995	0
19-002	Retirement	22,827	0
	Salaries and Benefits	134,021	0
21-000	Special Departmental	157	0
22-000	Contractual	57,271	0
31-000	Office Operating	5,090	0
40-003	Electricity	1,372	0
40-004	Gas	0	0
40-005	Telephone	1,314	0
40-006	Water	98	0
45-000	Educational	285	0
51-000	Advertising	685	0
53-000	Membership and Dues	2,010	0
54-000	Allowances	8,452	0
55-000	Lease Payments	36,750	0
57-000	Interest Expense	0	0
64-007	Auditing Services	0	0
64-031	Economic Development Services	0	0
71-000	Administrative Expense	20,523	0
75-000	Pass Through Expense	38,976	0
	Operating	172,983	0
91-000	Budget Savings/Over Budget	0	0
	REDEVELOPMENT	<u>307,004</u>	<u>0</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

191 REDEVELOPMENT FUND
945 REDEVELOPMENT

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Economic Development Manager	1.00	111,543	-	-
Sub-Total Full Time Salaries	1.00	111,543	-	-
Limited Service:				
Administrative Intern - 990 Hours		15,173		-
Sub-Total Limited Service Wages		15,173		-
Allocated From:				
192-960-00 Sr.Housing & Redev. Proj. Mgr.		34,350		-
Sub-Total Allocated From		34,350		-
Allocated To:				
192-960-00 Economic Dev. Manager - 17%		(18,962)		-
121-810-26 Economic Dev. Manager - 23%		(25,655)		-
Sub-Total Allocated To		(44,617)		-
Total	1.00	116,449	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

191 REDEVELOPMENT FUND
945 REDEVELOPMENT

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
21-000	Special Departmental : None
22-000	Contractual : None
31-000	Office Operating : Office supplies
40-003	Electricity : Electrical utility costs
40-004	Gas : Natural gas utility costs
40-005	Telephone : Telephone and cellular services
40-006	Water : Water utility costs
45-000	Educational : None
51-000	Advertising : None
53-000	Membership and Dues : None
54-000	Allowances : None
55-000	Lease Payments : None
57-000	Interest Expense : None
64-007	Auditing Services : None
64-031	Economic Dev. Consulting Svs : None

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

191 REDEVELOPMENT FUND
945 REDEVELOPMENT

	Account	Explanation
71-000	Administrative Expense	: None
75-000	Pass-Through Expense	: None
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

192 LOW-MOD INCOME HOUSING FUND
960 LOW-MOD INCOME HOUSING
00 DEPARTMENT

		2011-12	2012-13
		<u>Revised Estimate</u>	<u>Adopted Budget</u>
11-000	Full Time Employees	26,545	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	6,310	0
19-001	Health Insurance	6,738	0
19-002	Retirement	8,673	0
	Salaries and Benefits	48,266	0
21-000	Special Departmental	0	0
22-000	Contractual	3,500	0
40-003	Electricity	0	0
40-004	Gas	0	0
40-005	Telephone	188	0
40-006	Water	0	0
53-000	Membership and Dues	0	0
55-000	Lease Payments	0	0
64-007	Auditing Services	0	0
	Operating	3,688	0
91-000	Budget Savings/Over Budget	0	0
	LOW-MOD INCOME HOUSING	<u>51,954</u>	<u>0</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

192 LOW-MOD INCOME HOUSING FUND
960 LOW-MOD INCOME HOUSING

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
Sr. Housing & Econ. Dev. Proj. Mgr.	1.00	79,884	-	-
Housing/CDBG Specialist	1.00	84,846	-	-
Sub-Total Full Time Salaries	2.00	164,730	-	-
Limited Service:				
None			-	-
Sub-Total Limited Service Wages			-	-
Allocated From:				
191-945-00 Economic Dev. Manager - 17%		18,962		-
Sub-Total Allocated From		18,962		-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

192 LOW-MOD INCOME HOUSING FUND
960 LOW-MOD INCOME HOUSING

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S.
21-000 Special Departmental	: None
22-000 Contractual	: None
40-003 Electricity	: Electrical utility costs
40-004 Gas	: Natural gas utility costs
40-005 Telephone	: Telephone and cellular services
40-006 Water	: Water utility costs
53-000 Membership and Dues	: None
55-000 Lease Payments	: None
64-007 Auditing Services	: None
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

193 REDEVELOPMENT OBLIGATION RETIREMENT FUND
946 R.D.A. SUCCESSOR AGENCY
00 DEPARTMENT

		2011-12	2012-13
		Revised Estimate	Adopted Budget
11-000	Full Time Employees	11,155	22,309
12-000	Limited Time Employees	30,293	60,585
13-000	Overtime Employees	0	0
19-001	Health Insurance	1,706	3,412
19-002	Retirement	3,302	6,604
	Salaries and Benefits	46,456	92,910
21-000	Special Departmental	0	0
22-000	Contractual	44,706	38,636
31-000	Office Operating	22,050	10,850
40-003	Electricity	1,500	1,500
40-004	Gas	0	0
40-005	Telephone	1,050	1,090
40-006	Water	276	276
45-000	Educational	1,250	1,250
51-000	Advertising	2,400	0
53-000	Membership and Dues	1,960	0
55-000	Lease Payments	31,500	31,500
	Operating	115,692	94,102
91-000	Budget Savings/Over Budget	0	0
	R.D.A. SUCCESSOR AGENCY	<u>162,148</u>	<u>187,012</u>

CITY OF SAN GABRIEL
2012-13 SALARY AND WAGES BUDGET

193 REDEVELOPMENT OBLIGATION RETIREMENT FUND
946 R.D.A. SUCCESSOR AGENCY

Title	11-12 No.	Adopted Budget	12-13 No.	Adopted Budget
Full Time:				
None			-	-
Sub-Total Full Time Salaries			-	-
Limited Service:				
Management Assistant			-	38,151
Administrative Intern - 975 Hours			-	22,434
Sub-Total Limited Service Wages			-	60,585
Allocated From:				
121-810-26 Economic Dev. Manager - 20%			-	22,309
Sub-Total Allocated From			-	22,309
Allocated To:				
None			-	-
Sub-Total Allocated To			-	-
<hr/>				
Total			-	82,894

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

193 REDEVELOPMENT OBLIGATION RETIREMENT FUND
946 R.D.A. SUCCESSOR AGENCY

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S.
21-000	Special Departmental : None
22-000	Contractual : Legal services (City attorney) Security services HVAC maintenance Real estate services Design Services Fence rental Multi-functional copier/printer lease and maintenance
31-000	Office Operating : Office supplies
40-003	Electricity : Electrical utility costs
40-004	Gas : Natural gas utility costs
40-005	Telephone : Telephone and cellular services
40-006	Water : Water utility costs
45-000	Educational : Staff Training
51-000	Advertising : None
53-000	Membership and Dues : None
55-000	Lease Payments : Payments for use of City-owned building
64-007	Auditing Services : Annual Financial Audit
91-000	Budget Savings : Projected budget underexpenditure

APPENDIX A

CITY OF SAN GABRIEL

STATEMENT OF INVESTMENT POLICY

2012-2013

I. PURPOSE

This statement is intended to provide guidelines for the prudent investment of the City's temporary idle cash, and outline the procedures for maximizing the efficiency of the City's cash management system. The ultimate goal is to enhance the economic status of the City while safeguarding its assets.

II. OBJECTIVE

The City's cash management system is designed to accurately monitor and forecast revenues and expenditures, thus enabling the City to invest funds to the fullest extent possible. The City attempts to obtain the highest yield possible only after the criteria established for safety and liquidity have been met.

The City of San Gabriel invests public funds pursuant to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part to an overall strategy, a trustee is authorized to acquire investments as authorized by law.

This affords the City a broad spectrum of investment opportunities as long as the investment is deemed prudent and is allowable under current legislation of the State of California Government Code Section 53600 et seq. and the general laws of the City of San Gabriel.

The City of San Gabriel strives to maintain a prudent level of investment of idle funds while maintaining sufficient liquidity. This is accomplished through evaluation of projected cash inflows and outflows. Idle cash management and investment transactions are the responsibility of the Finance Director.

Criteria for selecting investments and the order of priority are:

1. Safety: The safety and risk associated with an investment refers to the potential loss of principal, interest, or a combination of these amounts. The City only operates in those investments that are considered very safe.

2. Liquidity: This refers to the ability to "cash in" at any moment in time with a minimal chance of losing some portion of principal or interest.
3. Yield: Yield is the potential dollar earnings an investment can provide and sometimes is referred to as the rate of return.
4. Safekeeping: Securities purchased shall be held in third party safekeeping pursuant to Government Code Section 53608, in the City's name and control.

The basic premise underlying the City's investment philosophy is and continues to be, to insure that surplus funds are always safe and available when needed.

III. DELEGATION OF INVESTMENT AUTHORITY

Authority to manage the City of San Gabriel's investment program is derived from the California Government Code Section, 53600, et seq. Management responsibility for the investment program is hereby delegated to the Finance Director, who shall establish written procedures to the operation of the investment program consistent with this Investment Policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Director. The Finance Director shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

IV. AUTHORIZED INVESTMENTS

The California Government Code Section 53601 allows the City to invest in the following media:

- Local Agency Bonds
- U.S. Treasury Bills, Notes or Bonds
- State Registered Warrants, Notes or Bonds
- Notes & Bonds of other Local California Agencies
- U.S. Agencies
- Bankers Acceptances
- Prime Commercial Paper
- Negotiable Certificates of Deposit
- Repurchase & Reserve Repurchase Agreements
- Medium Term Corporate Notes
- Money Market Mutual Funds & Mutual Funds
- Collateralized Bank Deposits
- Mortgage Pass-Through Securities
- Local Agency Investment Fund (LAIF)
- County Pooled Investment Funds

As a matter of practice, however, the City of San Gabriel is limiting the purchase of any new investments to the following vehicles:

U.S. TREASURY BILLS - issued weekly with maturity dates up to one year. They are issued and traded on a discount basis with interest figured on a 360-day basis, actual number of days. They are issued in amounts of \$10,000 and up, in multiples of \$5,000. They are a highly liquid security.

U.S. TREASURY NOTES - initially issued with two- to ten-year maturities. They are actively traded in a large secondary market and are very liquid. The Treasury may issue Note issues with a minimum of \$1,000; however, the average minimum is \$5,000.

FEDERAL AGENCY ISSUES - guaranteed directly or indirectly by the United States Government. All agency obligations qualify as legal investments and are acceptable as security for public deposits.

They usually provide higher yields than regular Treasury issues with all the same advantages. Examples include:

- * FICBs (Federal Intermediate Credit Bank Debentures) - Loans to lending institutions used to finance the short-term and intermediate needs of farmers, such as seasonal production. They are usually issued monthly in minimum denominations of \$3,000 with a nine-month maturity. Interest is payable at maturity and as calculated on a 60-day, 30-day month basis.
- * FFCBs (Federal Farm Credit Bank) - Debt instruments used to finance the short and intermediate term needs of farmers and the national agricultural industry. They are issued monthly with three- and six-month maturities. The FFCB issues larger issues (one to ten year) on a periodic basis. These issues are highly liquid.
- * FHLBs (Federal Land Bank Bonds) - Long-term mortgage credit provided to farmers by Federal Land Banks. These bonds are issued at irregular times for various maturities ranging from a few months to ten years. The minimum denomination is \$1,000. They carry semi-annual coupons. Interest is calculated on a 360-day, 30-day month basis.
- * FHLBs (Federal Home Loan Bank Notes and Bonds) - Issued by the Federal Home Loan Bank System to help finance the housing industry. The notes and bonds provide liquidity and home mortgage credit to savings and loan associations, mutual savings bank, cooperative banks, insurance companies, and mortgage-lending institutions. They are issued irregularly for various maturities. The minimum denomination is \$5,000. The notes are issued with maturities of less than one year and interest is paid at maturity. The bonds are issued with various maturities and carry semi-annual coupons. Interest is calculated on a 360-day, 30-day month basis.
- * FNMA's (Federal National Mortgage Association) - Used to assist the home mortgage market by purchasing mortgages insured by the Federal Housing Administration and the Farmers Home Administration, as well as those guaranteed by the Veterans Administration. They are issued about four times a year for

maturities ranging from a few months to eight years. They are issued in minimum denominations of \$10,000. They carry semi-annual coupons. Interest is computed on a 360-day, 30-day month basis.

- * FHLMC's (Federal Home Loan Mortgage Corporation) - Government-sponsored corporation established to develop the secondary market for conventional home mortgages. Mortgages are purchased solely from the Federal Home Loan Bank System member lending institutions whose deposits are insured by agencies of the United States Government. They are issued for various maturities and in minimum denominations of \$10,000. Interest is paid semi-annually and is calculated on a 360-day, 30-day month basis.

- * Other federal agency issues are Small Business administration notes (SBAs), Government National Mortgage Association notes (GNMAs), Tennessee Valley Authority notes (TVAs), and Student Loan Association notes (SALLIE-MAEs).

The City limits its investments to no more than 20% of its surplus funds in any one Federal Agency. The following are also allowable investments for the City of San Gabriel.

BANKERS ACCEPTANCES - short-term credit arrangements to enable businesses to obtain funds to finance commercial transactions. They are time drafts drawn on a bank by an exporter or importer to obtain funds to pay for specific merchandise. By its acceptance, the bank becomes primarily liable for the payment of the draft at its maturity. An acceptance is a high-grade negotiable instrument. Acceptances are purchased in various denominations for 30, 60, or 90 days, but no longer than 270 days. The interest is calculated on a 360-day discount basis similar to treasury bills. Local agencies may not invest more than 40% of their surplus money in bankers acceptances.

Certificates of Deposit - time deposits of a bank or savings and loan. They are purchased in various denominations with maturities ranging from 30 days to five years. The City shall not invest more than \$250,000 in any one institution unless the public deposit is properly collateralized as set forth in this policy. Certificate of Deposits directly placed with a state bank or savings and loan shall not be limited.

Negotiable Certificates of Deposit - unsecured obligations of the financial institution, bank or savings and loan, bought at par value with the promise to pay face value plus accrued interest at maturity. They are high-grade negotiable instruments, paying a higher interest rate than regular certificates of deposit. The primary market issuance is in multiples of \$1,000,000, the secondary market usually trades in denominations of \$500,000, although smaller lots are occasionally available.

Repurchase Agreements - a repurchase agreement is a short-term investment transaction. Banks buy temporarily idle funds from a customer by selling U.S. Government or other securities with a contractual agreement to repurchase the same securities on a future date. Repurchase agreements are typically for one to ten days in maturity. The customer receives interest from the bank. The interest rate reflects both the prevailing demand for Federal funds and the maturity of the repo.

Some banks will execute repurchase agreements of a minimum of \$100,000 to \$500,000, but most banks have a minimum of \$1,000,000. Repurchase Agreements can only be executed with financial institutions or broker/dealers that have a Master Repurchase Agreement with the City.

LAIF (Local Agency Investment Fund) - a special fund in the State Treasury which local agencies may use to deposit funds for investment. There is no minimum investment period and the minimum transaction is \$5,000, in multiples of \$1,000 above that, with a maximum balance of \$20,000,000 for any agency. The City is restricted to a maximum of ten transactions per month. It offers high liquidity because deposits can be converted to cash in 24 hours and no interest is lost. All interest is distributed to those agencies participating on a proportionate share basis determined by the amounts deposited and the length of time they are deposited. Interest is paid quarterly. The State retains an amount for reasonable costs of making the investments, not to exceed one-quarter of one percent of the earnings.

The interest rates are fairly high because of pooling the State's surplus cash with the surplus cash deposited. This creates a multi-billion dollar pool and allows diversified investments. In a high interest rate market, the City does better than LAIF, but in times of low interest rates, LAIF yields are higher. The City continually invests in the Local Agency Investment Fund.

Mutual Funds - Mutual funds are shares of beneficial interest issued by diversified management companies that invest in securities and obligations set forth in California Government Code Sections 53601 and comply with the restrictions of those sections. Mutual funds are limited to 10% of surplus funds of the City.

V. INVESTMENT OF BOND PROCEEDS

If applicable, when investing proceeds from the issuance of bonds or other indebtedness, the City of San Gabriel will follow the specific statutory provisions governing the issuance of those bonds or other indebtedness. In the absence of specific Council authorized investments, the investments in bond proceeds or other indebtedness will follow the City's investment policy.

VI. CITY CONSTRAINTS

The City of San Gabriel operates its pooled idle cash investments under the Prudent Man rule. This provides a broad spectrum of prudent investment opportunities consistent with current State of California legislation and other imposed legal restrictions. The Finance Director will evaluate local banks and savings institutions and may invest idle cash funds with such institutions when the criteria for prudent investment previously stated are met. The City operates its investment pool according to State and Self-imposed constraints. It does not buy stocks; it does not speculate; it does not invest in instruments prohibited under Section 53631.5 of the California Government Code such as inverse floaters, range notes, or interest only strips that are derived from a pool of mortgages. The City does not invest in any security that could result in zero interest if held to maturity. Any investment extending beyond a five-year period requires prior City Council approval. Additionally, a minimum of 15% of the outstanding investments must mature within a one-year time period.

VII. SAFEKEEPING AND COLLATERALIZATION

All security transactions entered into by the City shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian designated by the Finance Director.

Collateralization will be required on two types of investments; certificates of deposit and repurchase agreements. In order to anticipate market changes and provide a level of security for all funds, a minimum collateralization level is required.

Surplus funds must be deposited in State or national banks, State or Federal savings associations, State or Federal credit unions or State or Federal thrift and loans within the State of California. The deposits cannot exceed the amount of the bank's savings and loan's, or thrift and loan's paid-up capital and surplus.

The bank or savings and loan must secure public funds deposits with eligible securities having a market value of 110% of the total amount of the deposits. State law also allows as an eligible security, first trust deeds having a value of 150% of the total amount of the deposits. Repurchase agreements require collateralization with securities having a minimum market value of 102% of the repurchase agreement.

The Finance Director may waive security for that portion of a deposit which is insured pursuant to Federal law. Currently, the first \$100,000 of a deposit is federally insured. Deposits in excess of \$100,000 are collateralized as previously indicated.

VIII. REPORTING

Under provisions of Section 53646 of the California Government Code, the Finance Director shall render a quarterly investment report to the City Council, City Treasurer, City Manager, and the City Attorney. A report shall be submitted listing the type of investments, issuer, date of maturity, amount of deposit, rate of interest, current market value for all securities. The quarterly report shall state compliance of the portfolio to the statement of investment policy or manner in which the portfolio is not in compliance. Additionally, the quarterly report shall indicate the City's ability to meet its obligations for the following six months.

IX. QUALIFIED DEALERS

The City of San Gabriel shall transact business only with banks, savings and loans, and registered investment securities dealers.

The Finance Director will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved broker/dealers who are authorized to provide investment services in the State of California. These may include "primary" and "regional" broker/dealers with offices located in the State of California. All financial institutions and broker/dealers who desire to become qualified bidders for investment transaction must be approved

by the Finance Director. The broker/dealer will acknowledge that he or she has read and understands the City's investment policy.

X. POLICY REVIEW

This Statement of Investment Policy shall be reviewed by the City Council as required by California Government Code Section 53646 at least annually to ensure its consistency with the overall objectives of preservation of principal, liquidity and return, and its relevance to current law, financial and economic trends. Additional guidelines addressing areas of internal control are handled through administrative policies.

APPENDIX B

CITY OF SAN GABRIEL
PARKS AND RECREATION FEES

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
AFTERSCHOOL RECREATION	\$0	\$0	Same	Same
SUMMER RECREATION	\$0	\$0	Same	Same
DAY CAMP	\$0	\$0	\$110	\$39,600
TRIPS				
Senior Trips	Varies	\$30,000	Same	Same
Youth Trips	Varies	\$5,000	Same	Same
CLASSES	Varies	\$60,000	Same	Same
SPECIAL EVENTS	Varies to cover materials	\$50,000	Same	Same
ADULT SPORTS	Varies to cover officials and awards	\$0	Same	Same
<u>POOL</u>				
RECREATION SWIM				
Child	\$1.25	\$9,400	Same	Same
Adult	\$1.75	\$2,500	Same	Same
Family	\$70.00	\$1,250	Same	Same
Discount Card	\$25.00	\$1,250	Same	Same
RECREATON SWIM SUBTOTALS:		\$14,400		Same
SEA GULLS	(*) Cost	\$14,100	(*) Cost	\$16,920
GABRIELINO HIGH	(*) Cost	\$17,600	(*) Cost	\$13,200
INSTRUCTION	\$30	\$25,900	\$32.00	\$38,400

* COST INCLUDES UTILITIES AND SUPPLIES ONLY

CITY OF SAN GABRIEL
PARKS AND RECREATION FEES

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
<u>ADULT CENTER</u>				
SENIOR NUTRITION	\$2.00 Donation (to provider)	\$0	Same	Same
SENIOR DANCE	\$3.00 (to provider)	\$0	Same	Same
<u>CIVIC ORGANIZATION/CLUBS</u>				
Staffing Fee	\$15 per hour	\$1,560	Same	Same
<u>NON-PROFIT - GENERAL DEPOSIT</u>				
Refundable Security Deposit - Indoor	\$100		Same	
Refundable Security Deposit - Outdoor	\$100		Same	
Refundable Security Deposit - In & Outdoor	\$200		Same	
<u>STANDARD</u>				
Indoor - 5 hrs	\$350		Same	
Outdoor - 5 hrs	\$350		Same	
Indoor & Outdoor - 5 hrs	\$500		Same	
Supervision Fee	\$15 per hour		Same	
<u>ADDITIONAL HOURLY</u>				
Indoor	\$35		Same	
Outdoor	\$35		Same	
Indoor & Outdoor	\$50		Same	
Supervision Fee	\$15		Same	
TOTAL		\$600.00		Same
<u>NON-PROFIT - SAN GABRIEL DEPOSIT</u>				
Refundable Security Deposit - Indoor	\$100		Same	
Refundable Security Deposit - Outdoor	\$100		Same	
Refundable Security Deposit - In & Outdoor	\$200		Same	

CITY OF SAN GABRIEL
PARKS AND RECREATION FEES

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
STANDARD				
Indoor - 5 hrs	\$250		Same	
Outdoor - 5 hrs	\$250		Same	
Indoor & Outdoor - 5 hrs	\$400		Same	
Supervision Fee	\$15 per hour		Same	
ADDITIONAL HOURLY				
Indoor	\$35		Same	
Outdoor	\$35		Same	
Indoor & Outdoor	\$40		Same	
Supervision Fee	\$15		Same	
TOTAL		\$600		Same
PRIVATE EVENTS				
DEPOSIT				
Application	\$300		Same	
Refundable Security Deposit	\$300		Same	
STANDARD RATES				
Indoor - Resident - 5 hrs	\$800		Same	
Indoor - Non-Resident - 5 hrs	\$1,100		Same	
Outdoor - Resident - 5 hrs	\$800		Same	
Outdoor - Non-Resident - 5 hrs	\$1,100		Same	
Indoor & Outdoor - Resident - 5 hrs	\$1,200		Same	
Indoor & Outdoor - Non-Resident - 5 hrs	\$1,500		Same	
Kitchen	\$90		Same	
Wedding Ceremony Fee	\$450		Same	
Supervision Fee	\$20 per hour		Same	

CITY OF SAN GABRIEL
PARKS AND RECREATION FEES

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
ADDITIONAL HOURLY				
Indoor - Resident	\$175		Same	
Indoor - Non-Resident	\$225		Same	
Outdoor - Resident	\$175		Same	
Outdoor - Non-Resident	\$225		Same	
Indoor & Outdoor - Resident	\$225		Same	
Indoor & Outdoor - Non-Resident	\$275		Same	
Pre-Event/Post Event	\$75		Same	
Wedding Rehearsal Fee	\$75		Same	
TOTAL		\$40,240		Same
<u>PARK</u>				
SMITH PARK				
Gabrielino Area	\$100		Same	
VINCENT LUGO PARK				
Shelter A	\$50		Same	
Shelter B	\$50		Same	
Palms Area	\$100		Same	
TOTAL		\$2,000		Same

**CITY OF SAN GABRIEL
PUBLIC WORKS AND ENGINEERING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
ADDRESS CHANGE (80% Refunded if not approved)	1,180	14,160	Same	Same
DRIVE APPROACH R & R (Includes sidewalk)	475	5,700	Same	Same
DRIVE APPROACH R & R (City Forces) (Plus \$6 per sq. foot for sidewalk)	1,475	14,750	Same	Same
GRADING / DRAINAGE & SHORING PLAN CHECK				
Minimum Lot Size	1,540	20,020	Same	Same
8,000 - 10,000	2,050	24,600	Same	Same
10,001- 20,000	3,430	20,580	Same	Same
20,001- 40,000	3,590	10,770	Same	Same
Over 40,000	4,870	4,870	Same	Same
Plus \$370 for each 5,000 sq. ft increment over 40,000 sq. ft.				
Shoring Plan Check and Permit (1/2 of Grading-Drainage Fee)				
IMPACT FEES				
Police Facility				
-Residential	696 / unit	19,800	Same	Same
-Non-residential	0.17 / sq ft	10,200	Same	Same
Fire Facility				
-Residential	210 / unit	9,900	Same	Same
-Non-residential	0.89 / sq ft	5,100	Same	Same
Open Space	2,008 / unit	80,000	Same	Same
Traffic	213 / trip	100,000	Same	Same
Sewer				
Residential (R-1)	3,668 / unit	9,876	Same	Same
Residential (R-2)	1,834 / unit	4,938	Same	Same
Residential (R-3)	1,222 / unit	3,300	Same	Same
Residential (2nd Unit)	917 / unit	2,469	Same	Same
Residential (Senior Unit)	611 / unit	1,650	Same	Same

**CITY OF SAN GABRIEL
PUBLIC WORKS AND ENGINEERING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
IMPACT FEES (CONT'D)				
Sewer				
Residential (Room Add > 800 S.F.)	1,834 / unit	4,938	Same	Same
Commercial	3,41 / sq ft	12,829	Same	Same
Industrial	6.92 / sq ft	0	Same	Same
MAPS				
Tentative Tract Map	2,375	26,125	Same	Same
Tentative Parcel Map	1,975	5,925	Same	Same
Ext. of Approved Subdivision Map	400	1,200	Same	Same
Final Tract/Parcel Map Review & Proc. Adjustments	1,185	10,665	Same	Same
-Lot Line Adjustment	1,975	3,950	Same	Same
-Lot Line Adjust. (4 Parcels or Less)	660	0	Same	Same
Grant Deeds (Not shown on tract or parcel map)				
-Street Right of Way	1,185	2,370	Same	Same
-Corner Cutoff	595	1,190	Same	Same
-Maint-Landscape Easement Extensions	295	885	Same	Same
-Subdivision Map	400	1,200	Same	Same
NPDES/SUSMP				
Conformance Construction Inspection	310	1,240	Same	Same
Commercial/Industrial Inspection	200	32,800	Same	Same
Restaurant/Retail Inspection	120	37,800	Same	Same
PUBLIC WORKS FEES				
Street Improvement	870	8,700	Same	Same
Street Cuts	530	50,350	Same	Same
Curb Cut (Drain hole)	235	1,175	Same	Same
PUBLIC UTILITY FEES				
Work by District Forces or by Contractor	440	34,320	Same	Same
Public Utility Fee: Emergency Work (follow-up)	235	2,585	Same	Same

**CITY OF SAN GABRIEL
PUBLIC WORKS AND ENGINEERING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
PUBLIC IMPROVEMENT				
Plan check (Street, lighting, signals)	660/Sheet	9,900	Same	Same
Plan Check (Misc-fencing, walls, etc)	130	-	Same	Same
Inspection (Street, lighting, signals)	1,055/Sheet	3,165	Same	Same
RECORD MANAGEMENT FEES				
Dig-Alert	4.50	1,206	Same	Same
Record Management & Microfilming	35.00	63,700	Same	Same
Issuance	32.00	58,240	Same	Same
SEWER CONNECTION FEE (Based on equivalent residential unit)	530	23,850	Same	Same
SHOPPING CART RECOVERY	35	140	Same	Same
SPECIAL INSPECTION	120/hour	14,400	Same	Same
STREET CLOSURE & ENCROACHMENT				
Street Closure	790	11,850	Same	Same
Air -space agreement	790	2,370	Same	Same
Scaffold-Pedestrian Canopy	790	2,370	Same	Same
Lane Closure (short term)	555	2,220	Same	Same
STREET DUMPSTER PERMIT	80	480	Same	Same
STREET NAME SIGN (Based on equivalent residential unit)	50	500	Same	Same
STREET TREE REPLACEMENT (Based on parkway width, tree size, and 2 hours labor)	265-385	11,200	Same	Same

**CITY OF SAN GABRIEL
PUBLIC WORKS AND ENGINEERING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
STUDY/REPORT REVIEW				
Focused Traffic Study	1,185	2,370	Same	Same
Focused Sewer Study	1,185	2,370	Same	Same
Concept Report-Hydrology & Drainage	790	2,370	Same	Same
Stormdrain Sump Pump Plan Check	790	1,580	Same	Same
Sewer Sump Pump Plan Check	1,185	2,370	Same	Same
NPDES/SUSMP Mitigation Plan	660	1,320	Same	Same
TRANSPORTATION				
Permits, House moving, Wide load, Oversize Load				
-Annual	310	4,960	Same	Same
-Daily	120	600	Same	Same
Penalty for Violation or failure to obtain permits - 2 times permit fee				
WASTE MANAGEMENT/				
CITY SERVICES FEE				
Residential St & Sewer Cleaning & Maintenance	3.59/mo per residential household/unit	301,350	Same	Same
WASTE MANAGEMENT/				
CITY SERVICES FEE				
Commercial St. & Sewer Cleaning, Maintenance, and Graffiti Removal	12.47/mo per bin	313,650	Same	Same

**CITY OF SAN GABRIEL
PLANNING AND ZONING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
ADULT ORIENTED BUSINESS PERMIT	2,275	0	Same	Same
ADVERTISEMENT FEE -- For all applications requiring a public hearing before the Planning Commission or the City Council	\$400	10,800	Same	Same
AGREEMENTS, CC&R'S & COVENANTS Attorney	Hourly Basis	0	Same	Same
APPEALS				
Staff Decision	565	790	Same	Same
Modification Decision	565	790	Same	Same
DRC Decision	565	790	Same	Same
PC Decision	565	790	Same	Same
Ad Hoc Sign Comm	565	790	Same	Same
Ad Hoc Mission District	565	790	Same	Same
Street Tree Decision	Same	300	Same	Same
Adult Oriented Use Permit Revocation	565	790	Same	Same
Non-Conforming Use Appeal	565	790	Same	Same
Undergrounding Determination	0	0	Same	Same
ARBORIST SERVICES				
Single Family Residential	990	8,910	Same	Same
Multi Family Residential/Commercial	1,975	3,950	Same	Same
Site Inspection & Progress Reports	170 / hr	3,910	Same	Same
CONDITIONAL USE PERMIT	1,750	33,500	Same	Same
CLASSIFICATION OF USE				
Planning Commission	1,750	1,750	Same	Same
DENSITY BONUS				
Density Bonus Application	615	615	Same	Same
Land Transfer & Condo Conversion	185	0	Same	Same
Monitoring Fee for Affordable Hsg Agreement	60	0	Same	Same

**CITY OF SAN GABRIEL
PLANNING AND ZONING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
ENVIRONMENT REVIEW				
Neg Declaration	265	3,710	Same	Same
Staff Review of EIR		50% of cost	Same	Same
Exemption	35	350	Same	Same
Mitigation Monitoring		Full Cost on an hourly basis (\$110/hour)	Same	Same
GENERAL PLAN AMENDMENT	2,940	3,165	Same	Same
GENERAL PLAN/MISSION DISTRICT				
SPECIFIC PLAN				
Printed Copy	30	30	Same	Same
Compact Disk	3	3	Same	Same
HISTORIC STRUCTURE				
DRC Review - Large Project	1,975	1,975	Same	Same
DRC Review - Small Project	1,195	1,195	Same	Same
LANDSCAPE PLAN CHECKING	660	6,600	Same	Same
MODIFICATIONS				
Minor	335	3,350	Same	Same
		(plus \$85/each over one modification)		
NOTICE OF TERMINATION				
Nonconforming Use	170	340	Same	Same
Structure or Lot Appeal	170	340	Same	Same
ON-CALL DEV.PROCESSING SERVICES		Time/Materials + 15% administrative cost	Same	Same
N/A		N/A	Same	Same
OUTDOOR STORAGE & DISPLAY PERMIT	195	975	Same	Same
PREPARATION AND POSTING OF SIGN ON PROPERTY -- For all significant projects of public hearing projects		\$400 for vacant property signs/\$150 for window signs	Same	Same
PRE-APPLICATION REVIEW	655	37,800	Same	Same

CITY OF SAN GABRIEL
PLANNING AND ZONING FEES

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
PRECISE PLAN OF DESIGN				
Staff Review	1,390	6,500	Same	Same
DRC Review	2,830	36,800	Same	Same
REVISIONS TO PREVIOUSLY APPROVED ENTITLEMENTS				
Conditional Use Permit	1,360	1,360	Same	Same
PPD-DRC, PC or CC	1,750	1,750	Same	Same
PPD - Staff	475	475	Same	Same
DRC Applications	\$135 (awning signs)	540	Same	Same
DRC Applications (Non-PPD)	\$595 (master sign plan)	595	Same	Same
DRC Applications	\$730 (freestanding pole sign)	730	Same	Same
SIGN PERMIT (INDIVIDUAL)				
Temporary Signs (Banner)	45	12,400	Same	Same
Staff Review	85	8,500	Same	Same
DRC Review	550	5,500	Same	Same
Sign Conditional Use Permit	475	950	Same	Same
Determination of Special Significance Signs	265	0	Same	Same
Nonconforming Sign Extension Request	595	0	Same	Same
Sign Variance	1,360	1,360	Same	Same
MASTER SIGN PERMIT				
Staff Review	270	1,080	Same	Same
DRC Review	960	2,880	Same	Same
SIDEWALK DINING PERMIT (ANNUAL)				
3 or less tables	170	170	Same	Same
4 or more tables	475	475	Same	Same
SITE PLAN REVIEW				
Small Project (<800 s.f.)	170	7,650	Same	Same
Large Project (>800 s.f.)	335	7,705	Same	Same
STREET ENTERTAINMENT PERMIT	170	340	Same	Same
TEMPORARY USE PERMIT	530	4,240	Same	Same

**CITY OF SAN GABRIEL
PLANNING AND ZONING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
TENANT IMPROVEMENT	70	7,000	Same	Same
UNDERGROUND ELECTRICAL UTILITIES				
In-lieu Fee	465	465	Same	Same
Application for Appeal	70	70	Same	Same
USE & OCCUPANCY PERMITS				
Home Business	\$45 - \$3,300	158,000	Same	Same
Floor Area of Business:	\$45		Same	
Less than 2,500 sq. ft. GFA	\$465		Same	
2,500 - 5,000 sq. ft. GFA	\$1,195		Same	
5,001 - 10,000 sq.ft. GFA	\$1,975		Same	
10,001 - 50,000 sq.ft. GFA	\$2,640		Same	
Over 50,000 sq. ft. GFA	\$3,300 plus		Same	
	\$235/10,000 s.f. over 60,000		Same	
VARIANCE APPLICATIONS				
	\$1,955 for 2 variances + \$925 each additional variance.		Same	
	(Not to exceed \$5,875 total fee)		Same	
ZONING CHANGE APPLICATION	2,945	2,945	Same	Same
ZONE TEXT AMENDMENT	2,945	2,945	Same	Same
ZONING VERIFICATION (PER PROPERTY)				
Standard Letter	65	455	Same	Same
ZONING/LAND USE MAPS	1.12	112	Same	Same

Penalty for failure to obtain permit/approval prior to action - Amount of permit/application fee.

Fees shall be waived for property owners:

- (1) Receiving financial assistance under SSI, SSP, AFDC, Food Stamps, General Relief or General Assistance; or
- (2) With gross household incomes not exceeding 50% of the County median family income (\$44,332 x 50% = \$22,166 per year) and property equity of not more than \$50,000.

CITY OF SAN GABRIEL
BUILDING FEES

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
BUILDING PERMITS	153% of U.B.C.	425,000	Same	Same
PLUMBING & MECHANICAL PERMITS	153% of L.A.C.	50,000	Same	Same
ELECTRICAL PERMITS	153% of L.A.C.	50,000	Same	Same
PLAN CHECKING	153% of U.B.C.	325,000	Same	Same
INSPECTIONS				
Regular Inspection	\$105/hour	Included in above	Same	Same
After-hours Inspection	\$140/hour	Included in above	Same	Same
Re-inspection	\$115/hour	Included in above	Same	Same
Occupancy Inspection	\$115/hour	Included in above	Same	Same
Certified Access Specialist Program (CASp)	New Construction \$124/hr Existing Buildings \$105/hr (Min. 2 hours)	13,250	Same	Same

CITY OF SAN GABRIEL
FINANCE DEPARTMENT FEES

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
ANIMAL LICENSE				
Dog Regular	\$40/YR	-	Same	Same
Dog Spayed/Neutered	\$20/YR	-	Same	Same
Cat (Voluntary) Regular	\$30/YR	-	Same	Same
COPY				
	10 cents per page	\$500	Same	Same
RETURNED CHECKS				
Non-Sufficient Funds	\$30	\$1,500	Same	Same
COPY OF ANNUAL Budget	\$35	\$70	Same	Same
COPY OF FINANCIAL STATEMENT	\$35	\$70	Same	Same
BUSINESS LICENSE				
Automation Surcharge	17% of License Tax	\$46,500	Same	Same
Investigation Fee	\$100	\$33,000	Same	Same
TOBACCO RETAILER LICENSE	\$300	\$15,000	Same	Same
OVERNIGHT PARKING PERMIT				
Annual Permit	\$110	\$250,000	Same	Same
Nightly Permit	\$3 each night	\$85,000	Same	Same
FILMING				
Application Fee	\$130	\$780	Same	Same
Filming per day fee	\$580	\$3,480	Same	Same
Police Personnel	\$123/Hr	\$3,750	Same	Same
Fire Personnel	\$123/Hr	\$3,750	Same	Same
Other City Employees	\$93/Hr	\$1,900	Same	Same
MESSAGE				
Certificate of Operation- Establishment Extension Application	\$0	\$0	Same	Same
Extension of Time Appeal to City Manager	\$464	\$0	Same	Same

CITY OF SAN GABRIEL
MISSION PLAYHOUSE FEES

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
BOOKING DEPOSIT	\$500		Same	
AUDITORIUM LOBBY	\$500		Same	
MISSION PLAYHOUSE GLASSROOM To San Gabriel Fine Arts Assn.	\$750		Same	
MCGROARTY COURTYARD With Glass Room	\$395 \$925		Same Same	
FILMING Interior Rate	\$5,900		Same	
Exterior Rate	\$2,900		Same	
AUDITORIUM RENTAL - Performance				
Standard Rate- Weekday	\$1,450		Same	
Standard Rate- Weekend; 2007-08	\$1,800		Same	
Standard Rate- Weekend; 2008-09	\$2,000		Same	
K-12 School Rate- Weekday	\$950		Same	
K-12 School Rate- Weekend	\$1,200		Same	
Select Rate- Weekday	\$1,200		Same	
Select Rate- Weekend	\$1,450		Same	
L.A.T.O.S. Rate- 50% of Select Rate				
AUDITORIUM ADDITIONAL HOURS				
Up to Midnight	\$155		Same	
Midnight to 2:00a.m.	\$330		Same	
Past 2:00a.m.	\$430		Same	
AUDITORIUM RENTAL - Non-Performance				
4 Hour minimum, 8 hour maximum	\$105/hour		Same	
Each Hour over the 8 up until Midnight	\$135/hour		Same	
Each Hour past Midnight	\$330/hour		Same	
BUILDING RENTALS		\$130,160		\$125,470
PARKING	\$5	\$22,000	\$7	\$34,000

CITY OF SAN GABRIEL
MISSION PLAYHOUSE FEES

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
EVENT PRODUCTION LABOR:				
Production Specialist	\$32 to \$67/hour		Same	
Production Technician	\$30 to \$62/hour		Same	
EVENT HOUSE LABOR:				
House Manager	\$67/hour		Same	
House Staff- Reserved Ticket Event	\$620/Event		Same	
House Staff- Festival Seating Event	\$430/Event		Same	
House Staff- Overtime 5 to 8 hours/day	\$27/hour		Same	
House Staff- Overtime 8 to 12 hours/day	\$43/hour		Same	
LABOR CHARGES				
		\$250,000		\$210,000
EQUIPMENT RENTAL				
Additional lighting instrument (plus labor charges to hang, focus, and restore)	\$17 per week		Same	
Xenon follow spotlight (plus labor operator fees)	\$90/day or \$359/week		Same	
Black light unit	\$17/day or \$67/week		Same	
Strobe Lights (Pair)	\$13/day or \$45/week		Same	
Mirror Ball	\$50 per week		Same	
Falling Snow	\$112 per week		Same	
Marley Floor (plus labor fees)	\$224 per week		Same	
Full Risers (plus labor fees)	\$280 per event		Same	
Single Riser (plus labor fees)	\$17 per event		Same	
Grand Piano	\$112 per event		Same	
Electronic Piano	\$85 per event		Same	
Wurlitzer Pipe Organ				
-Concert Performance	\$560 per event		Same	
-Recording Session	\$560 per session		Same	
-Limited Performance	\$112 per event		Same	
-Pay and play practice session	\$22 per hour		Same	
Piano tuning	Prevailing Rate + 10%		Same	
Basic Sound System	\$400 per day		Same	

CITY OF SAN GABRIEL
MISSION PLAYHOUSE FEES

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
EQUIPMENT RENTAL				
Silver Mylar Rain Curtain	\$335 per event		Same	
Black Scrim - 30' high by 60' wide	\$112 per event		Same	
Dry Ice Fog Machine (Dry Ice is not supplied)	\$90 per week		Same	
Independent phone line (Broadcast or computer purposes)	Prevailing AT&T rate +17%		Same	
Projector	\$200 per day		Same	
		\$45,000		\$45,000
EQUIPMENT RENTALS				

CITY OF SAN GABRIEL
FIRE DEPARTMENT FEES

FEE TYPE	CURRENT FEE	CURRENT REVENUE	APPROVED FEE	PROJECTED REVENUE
ADVANCE LIFE SUPPORT DISPATCH FEE	Per LA County Fee Schedule			Same
NON-TRANSPORT FEE	Per Verdugo Contract			Same
FIRST RESPONDER FEE	\$170	\$72,800	Same	Same
	\$100	\$24,640	Same	Same
PLAN CHECK Commercial/Residential	\$335/\$170 per plan	\$13,440	Same	Same
FIRE INVESTIGATION	\$125/HR	\$2,000	Same	Same
ANNUAL INSPECTION	\$125 for inspection	\$312,500	Same	Same
FIRE EXTINGUISHER Commercial SYSTEMS	\$170 + 1.70 per point	\$1,344	Same	Same
RESTAURANTS/PUBLIC ASSEMBLY	\$530/yr (Any Occupant Load w/Grease Interceptor)	\$52,640	Same	Same
INSPECTIONS STATE MANDATED	\$135/hr	\$2,700	Same	Same
FIRE CODE PERMITS	\$135	\$2,700	Same	Same
FALSE ALARMS	\$530 after 3 false alarms per year	\$5,300	Same	Same
FIRE/EMT REPORTS	\$25/REPORT	\$825	Same	Same
APPEALS STAFF DECISION	\$785	\$785	Same	Same

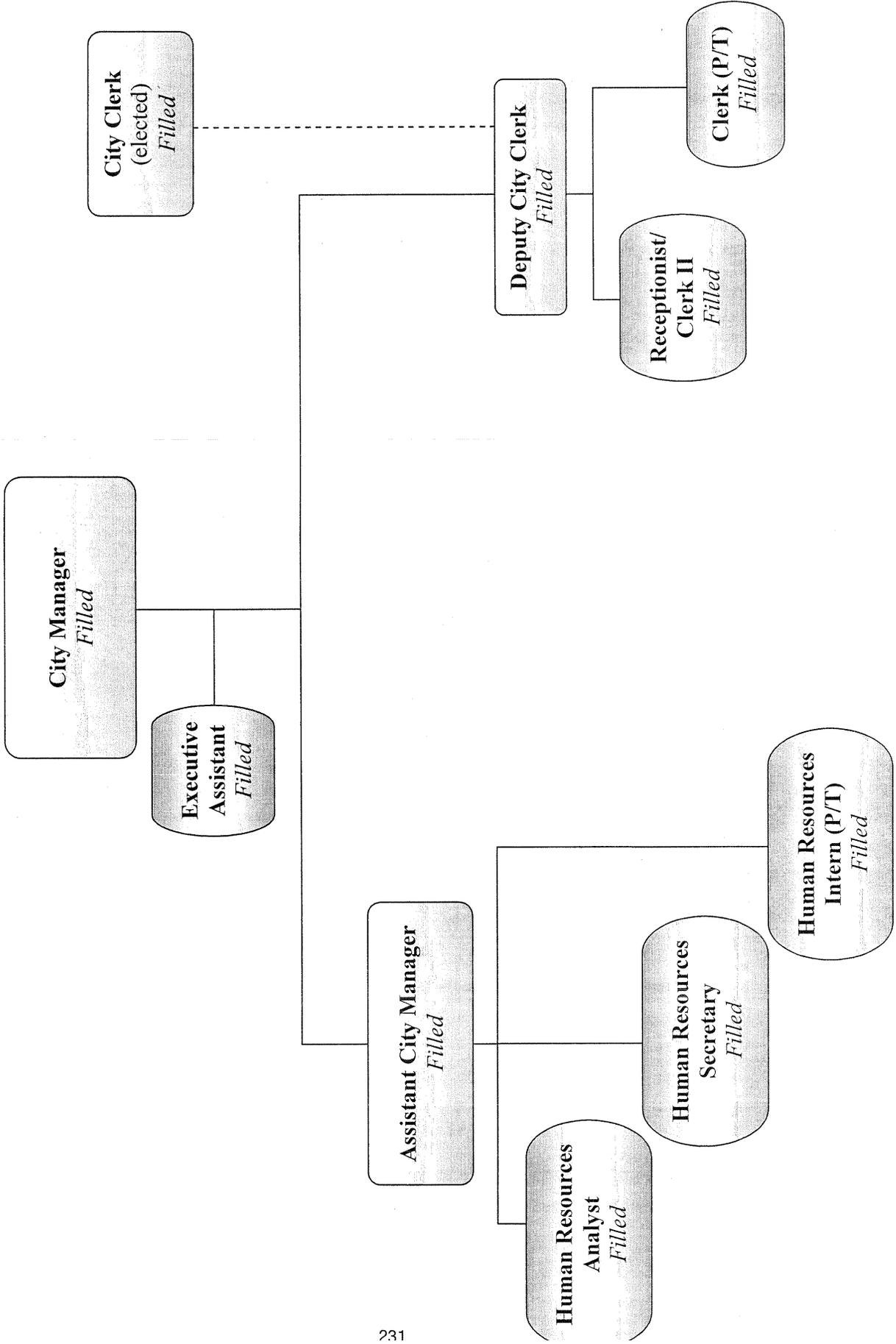
**CITY OF SAN GABRIEL
POLICE DEPARTMENT FEES**

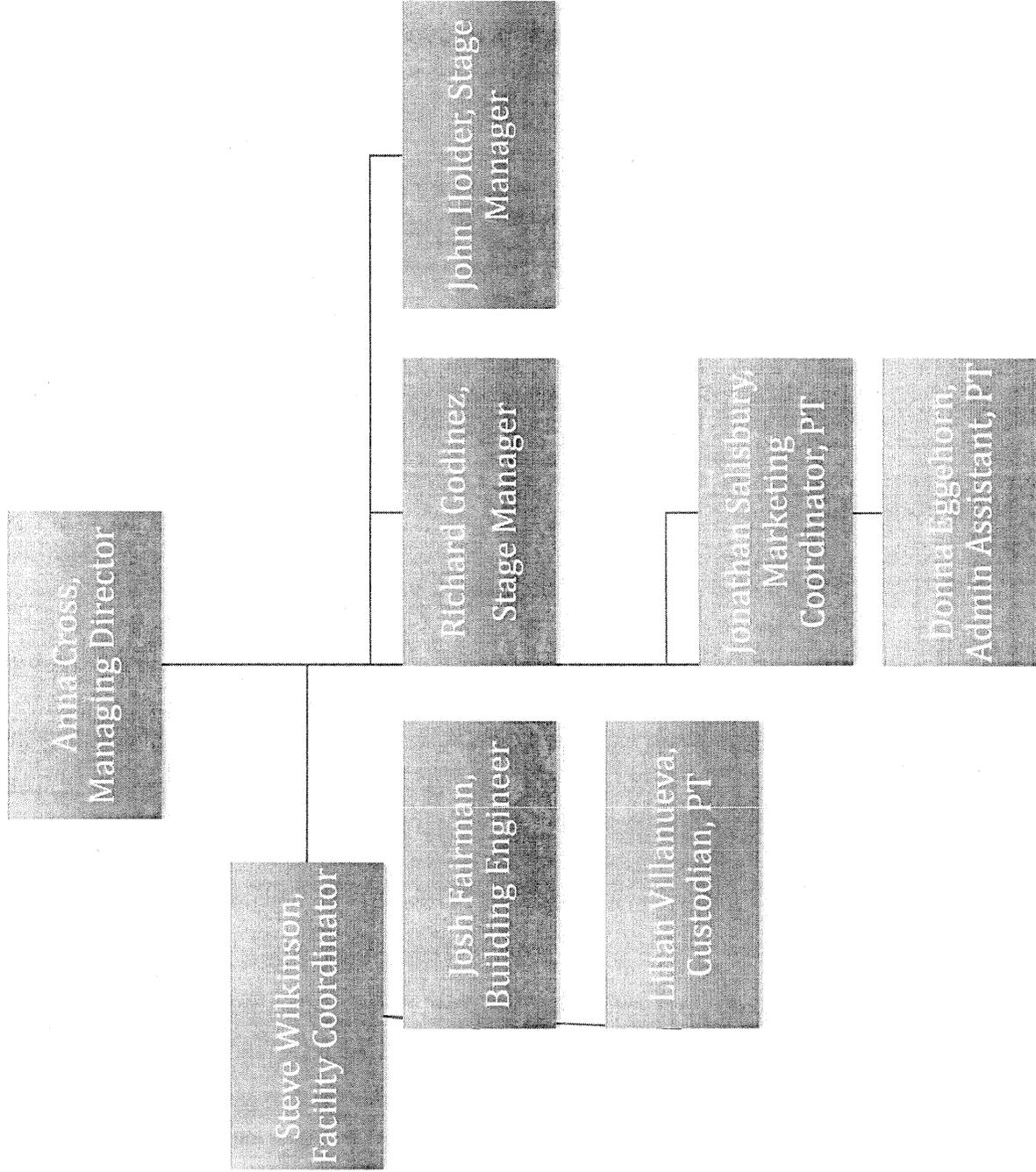
<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
FINGERPRINTING	\$25	\$1,650	Same	Same
VEHICLE RELEASES (G.T.A. RECOVERED)	\$25	\$15,000	Same	Same
VEHICLE RELEASES (STORED/IMPOUNDED)	\$125	\$66,250	Same	Same
CLEARANCE LETTERS	\$30	\$2,250	Same	Same
DANCE PERMITS	\$55	\$7,480	Same	Same
C.C.W. APPLICATIONS	\$150	\$700	Same	Same
Renewal	\$60		Same	
Amendment	\$60		Same	
MESSAGE				
Operator Permit (CAMTC State Certificate)	\$67	\$2,345	Same	Same
Operator Permit (No State Certificate)	\$259	\$9,583	Same	Same
Renewal Operator Permit (CAMTC State Cert.)	\$67	\$2,345	Same	Same
Renewal of Operator Permit (No State Cert.)	\$82	\$9,583	Same	Same
Operator Permit Appeal to City Manager	\$456	\$0	Same	Same
Appeals to the City Manager				
Certificate of Operation- Denial	\$464	\$0	Same	Same
Certificate of Operation- Revocation	\$642	\$0	Same	Same
V.C.EQUIPMENT	\$19	\$14,000	Same	Same
A.B. 244 RESEARCH	\$65	\$390	Same	Same
BOOKING FEE	\$366	\$7,550	Same	Same
FALSE ALARMS	(A)	\$22,000	Same	Same

(A) \$105.00 EACH AFTER THREE (3) FALSE ALARMS PER YEAR

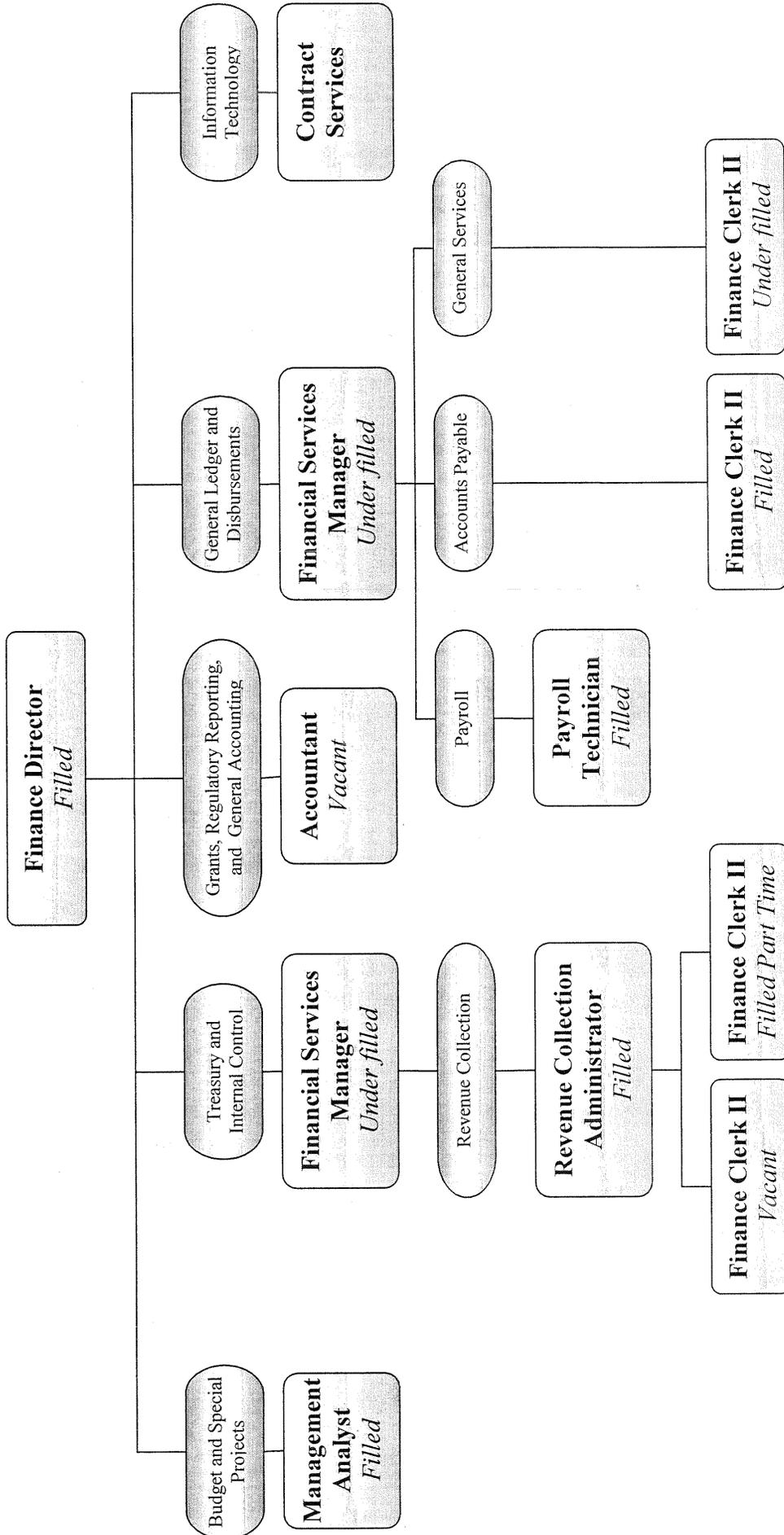
APPENDIX C

City of San Gabriel Administration Department Organizational Chart

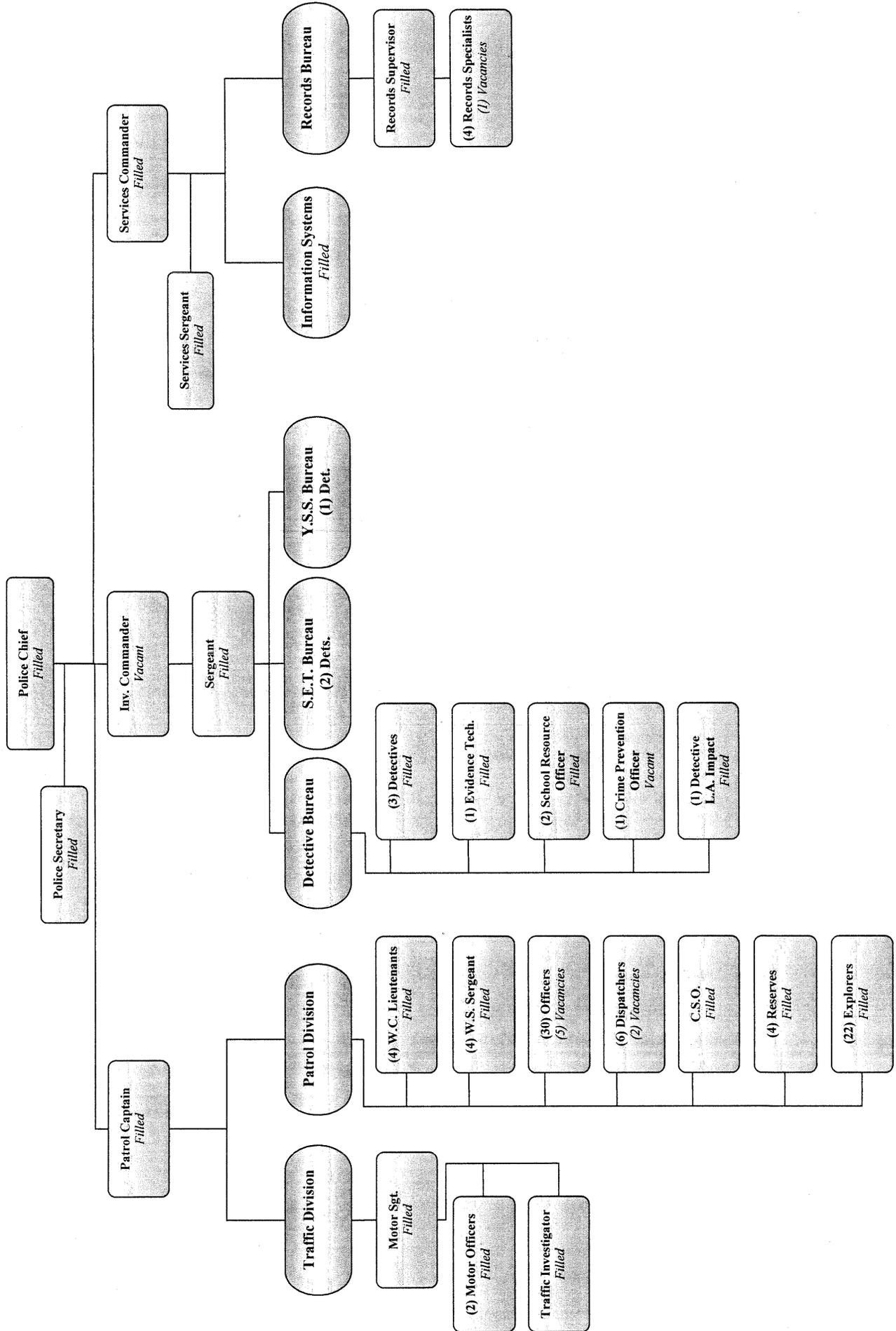




City of San Gabriel Finance Department Organizational Chart

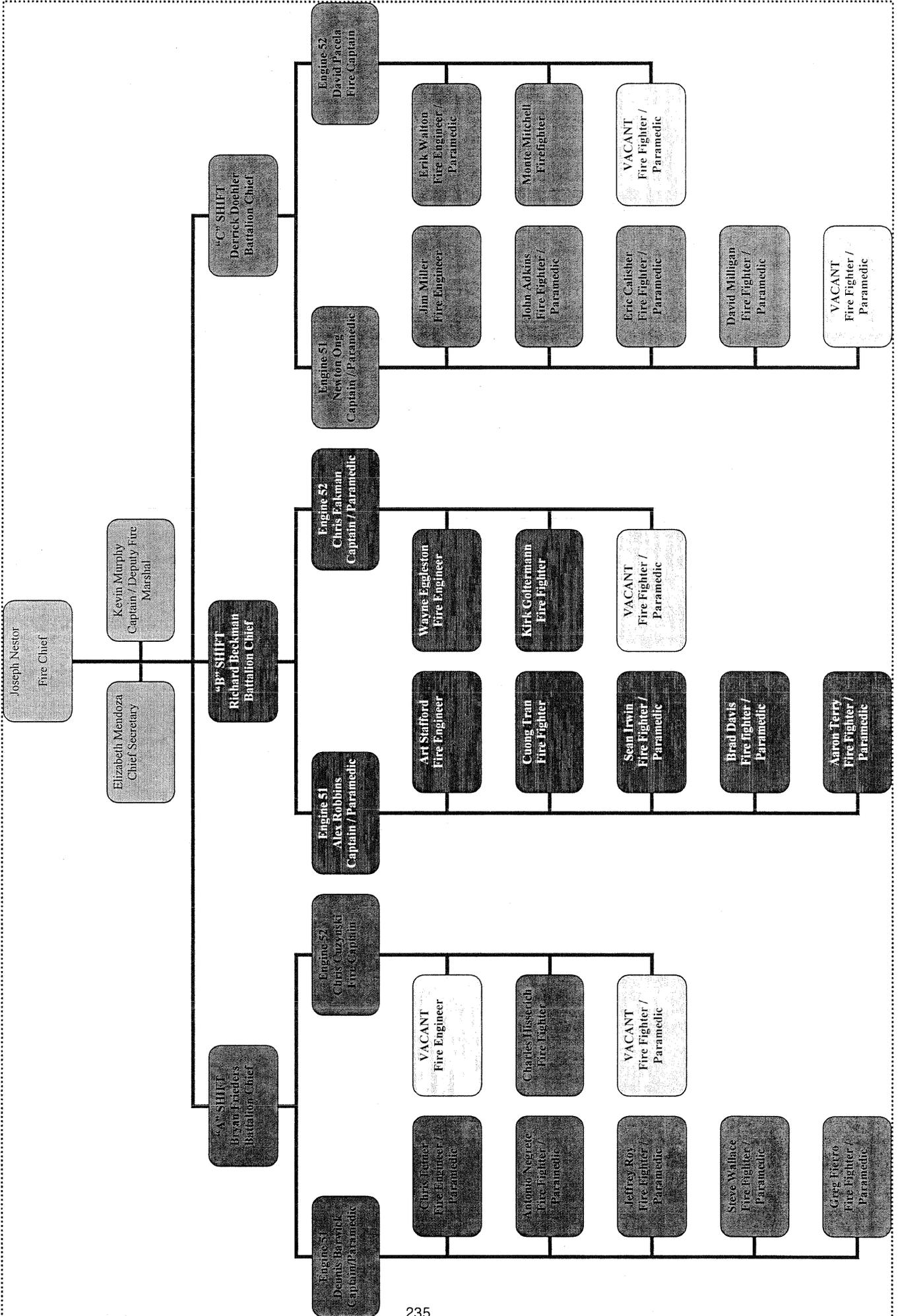


City of San Gabriel Police Department Organizational Chart



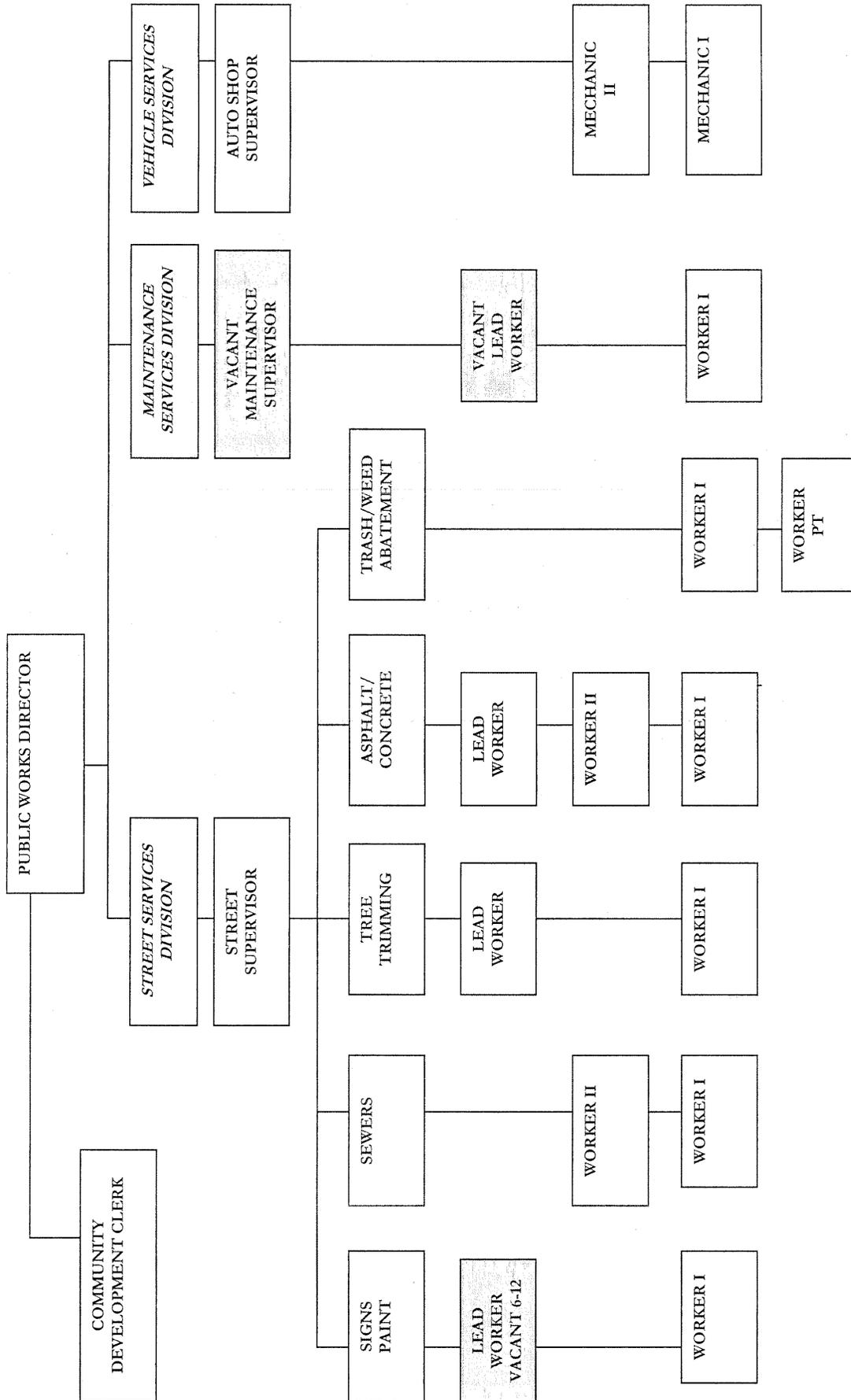
SAN GABRIEL FIRE DEPARTMENT ORGANIZATIONAL CHART

2012

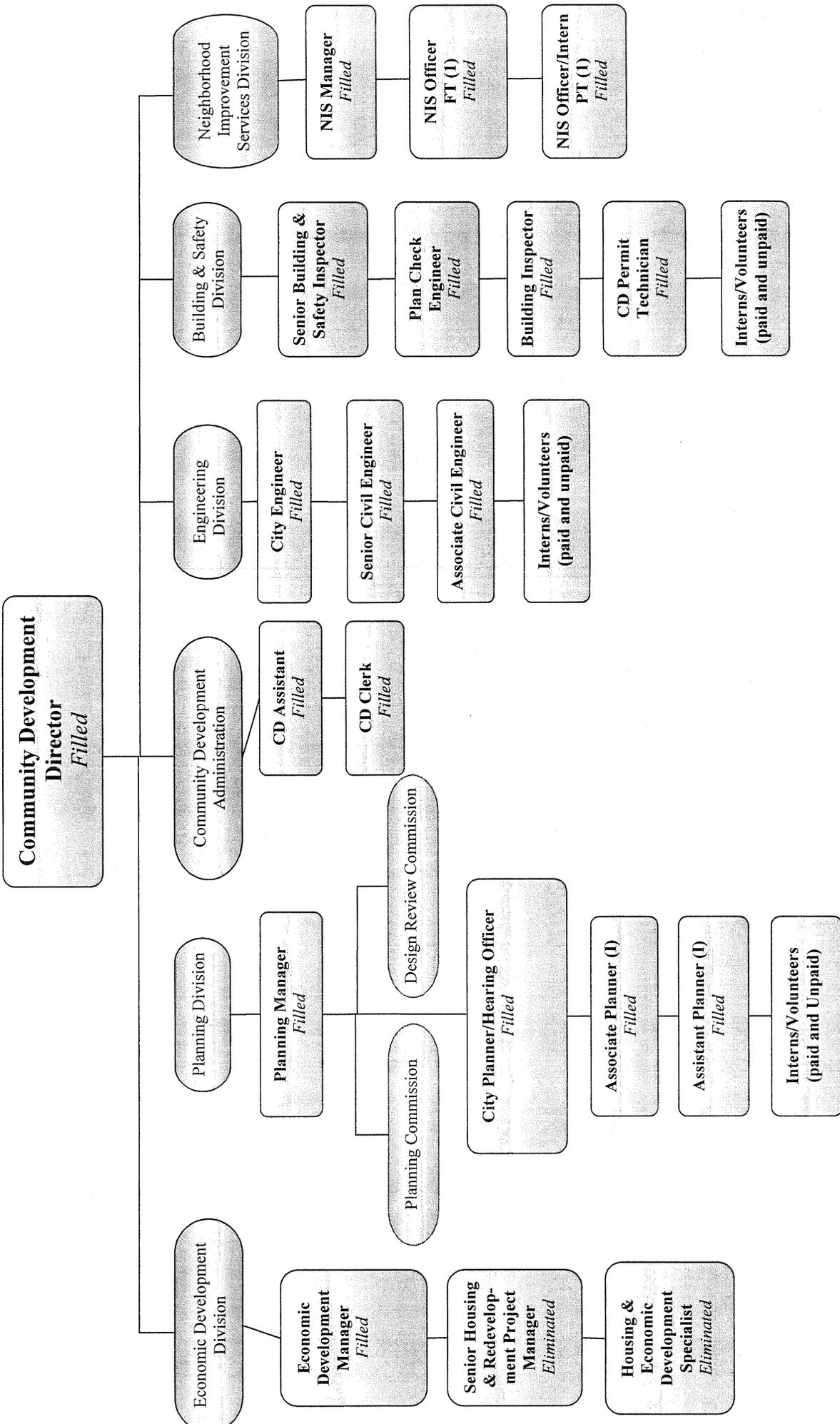


CITY OF SAN GABRIEL PUBLIC WORKS DEPARTMENT

Current Organizational Chart



City of San Gabriel Community Development Department Organizational Chart



City of San Gabriel Parks and Recreation Department Organizational Chart

