

2011-2012
Annual Budget

CITY OF SAN GABRIEL

City Council

David R. Gutierrez – Mayor

Kevin Sawkins – Vice Mayor

Juli Costanzo – Councilmember

Mario De La Torre – Councilmember

John R. Harrington – Councilmember

City Clerk

Eleanor K. Andrews

City Treasurer

John Janosik

Staff

Steven Preston – City Manager

Marcella Marlowe – Assistant City Manager

Thomas Marston – Finance Director

David Lawton – Police Chief

Joseph Nestor – Fire Chief

Rebecca Perez – Parks and Recreation Director

Anna Cross – Mission Playhouse Manager

Nina Castruita – Deputy City Clerk

Jennifer Davis – Community Development Director

Bob Bustos – Public Works Director

CITY OF SAN GABRIEL
2011-12 Budget

Table of Contents

Introduction:

Budget Message.....	I
Objectives of the Budget.....	XIII

Budget Summaries:

Section I: Revenue and Expenditure - All Funds.....	1
Section II: Fund Balance Analysis - All Funds.....	8
Schedule of Transfers.....	11
Capital and Special Projects Budget.....	13
Section III: General Fund Available Reserves Analysis.....	15
General Fund Revenues.....	17
General Fund Expenditures.....	21
Section IV: Miscellaneous Information.....	25

Detailed Operating Budget:

Detail of Revenues by Fund.....	29
Divisional Budget:	
General Fund:	
City Council.....	55
City Clerk.....	58
City Treasurer.....	62
City Manager.....	65
City Attorney.....	69
Finance.....	72
Information Technology.....	76
Election.....	79
Purchasing.....	82
Human Resources.....	85
Public Information.....	88
Mission Playhouse.....	91
General Services.....	96
Insurance.....	99
Police.....	102
Fire.....	107
Emergency Operations Center.....	112
Disaster Preparedness.....	115

**CITY OF SAN GABRIEL
2011-12 Budget**

Table of Contents

Divisional Budget:

General Fund:

Street Services.....	118
Maintenance Services.....	122
Community Development Administration.....	125
Engineering.....	128
Planning.....	131
Building and Safety.....	134
Neighborhood Improvement Services.....	137
Economic Development.....	140
Park Maintenance.....	143
Swimming Pool.....	147
Facilities Maintenance.....	150
Recreation.....	153
Automotive Equipment Fund	
Vehicle Services.....	157
Self Insurance Fund	
Self Insurance.....	160
Office of Traffic Safety Fund	
Police.....	163
State Supplemental Law Enforcement Fund	
Police.....	166
Parks and Recreation Activity Fund	
Special Activities.....	169
Proposition "A" Local Return Fund	
Local Transit Development.....	172
Proposition "C" Local Return Fund	
Local Transit Development.....	175
Community Development Block Grant Fund	
Neighborhood Improvement Services.....	179
Economic Development.....	182
Youth Program.....	185
After School Program.....	188
Redevelopment Fund	
Redevelopment.....	191
Low-Mod Income Housing Fund	
Low-Mod Income Housing.....	195

**CITY OF SAN GABRIEL
2011-12 Budget**

Table of Contents

Appendix A

Statement of Investment Policy..... 200

Appendix B

Schedule of Service Fees

Parks and Recreation Fees..... 208
Public Works & Engineering Fees..... 210
Planning and Zoning Fees..... 214
Building Fees..... 218
Finance Department Fees..... 219
Mission Playhouse Fees..... 220
Fire Department Fees..... 223
Police Department Fees..... 224

Introduction



June 7, 2011

To: Honorable Mayor and City Council
City of San Gabriel

RE: 2011-2012 ANNUAL BUDGET

Submitted for your consideration is the proposed 2011-12 Annual Budget for the City of San Gabriel.

Although two-year Budgets in the past have successfully extended and enhanced the planning perspective for the City's financial resources, our continued use of a one-year Budget promises to uphold that same level of fiscal responsibility while delineating ongoing cost of operations and capital outlay. Mirroring last year's Budget, capital improvements from the Capital Improvement Program have been included in the current Budget.

These expenditures have been prioritized given input from the public, staff, commissioners, and City Council. San Gabriel is fortunate in having successfully managed its limited resources without the dramatic consequences experienced in many local communities. The following Budget proposal maintains a positive financial position with adequate reserve levels.

BUDGET OVERVIEW

The budget before you is a \$51.5 million spending plan that implements the key organizational goals set by the Council last year, and reaffirmed during this year's budget process. The budget anticipates \$49,757,218 in revenues and \$51,479,313 in expenditures across all cost centers, and is balanced.

As in each of the past three years, the City has been able to achieve a balanced budget without layoffs, furloughs, or service reductions. It also represents the first phase in an ongoing discussion of long-term strategies that will be needed to increase reserve levels to meet future needs, address the long-term obligations of the City's pension plan.

This budget message is divided into the following sections:

- 2010-11 Accomplishments
- 2011-12 Budget Goals

- What's New In This Budget
- Operational Budget
- Special and Capital Projects

The budget closes with a brief discussion of the Governor's proposal to eliminate redevelopment agencies, which is still pending at this writing.

2010-11 ACCOMPLISHMENTS

In keeping with the priorities previously identified by the City Council and staff, substantial progress has been made during the past year. Accomplishments include:

- **Leadership.** The City Manager's Office successfully completed the first year under new leadership and reorganized with the hiring of a new Assistant City Manager and the establishment of a consolidated Human Resources Office.
- **Improved City operations.** The City completed phase one of the Organizational Performance Audit to analyze and evaluate the City's organizational structure for greater efficiency.
- **Street Maintenance.** The Engineering Division and Redevelopment Agency have begun work on the New Avenue Rehabilitation and San Gabriel Boulevard Streetscape Improvements. The improvements are designed to make the roads more safe, comfortable, and pleasant for pedestrians and bicyclists. The Engineering Division also updated the City's Pavement Management Program, a critical tool in building an effective street reconstruction and preservation strategy.
- **Economic Development.** The City and Agency approved a five-year Redevelopment Implementation Plan. The document identifies the Redevelopment Agency's specific goals and objectives for the redevelopment project area for the next five years.
- **New signs and trees.** The Public Works Department replaced all overhead street signs with self reflective signs, receiving the Innovation Award by the San Gabriel Valley Energy Wise Partnership. This year the Public Works Department has completed the planting of street trees along the entire length of Las Tunas Drive, and has completed the first phase of a tree planting program on Valley Boulevard.
- **Police.** The San Gabriel Police Department received 25,246 calls for service. The Police Department made 802 arrests, including 208 DUI arrests. Through the addition this past year of Crimemaping.com, citizens can access crime information for all areas of the City over the internet. In addition, the Police Department continued the process of evaluating the current and future facility needs of the Department. Towards that end, the Police Department will set

aside \$875,000 next fiscal year for the future construction of a new Police Facility. The City has approximately \$2 million for the purpose of constructing a new Police facility with the plan to add an additional \$875,000 each year. The Department successfully launched Nixle service to residents, allowing immediate notification in the event of an emergency.

- **Fire protection.** The San Gabriel Fire Department responded to 2,008 emergency calls for service including fire, medical, and other calls for service. This is a 5.5% decrease from the fiscal year 2009-2010 total of 2125 emergency calls for service. The Fire Department continued its participation in the USAR Regional Task Force 4 as part of the State system to respond to emergencies both domestically and internationally. In maintaining the performance of San Gabriel's Firefighters, the Fire Department continues to implement its wellness program. Fire and Police personnel are monitoring the proposed development of a regional communication system (LA-RICS), and has begun updates for its *Multi Functional Hazard Mitigation Plan*, which sets the City's strategies for managing emergency response across a wide spectrum of incidents.
- **Sustainability.** The City continues to implement a Sustainability Action Plan. The plan outlines strategies to make the City and its municipal operations more sustainable. The City has also participated in regional energy grant programs, and is participating in a proposal to produce climate action plans for the San Gabriel Valley.
- **Leisure.** In one of the largest grant awards ever received by the City, San Gabriel has been awarded \$4.6 million for the proposed Marshall Community Park project, a first-ever joint venture between the City and Garvey School District. The park space will serve as the school playground during school hours. After school and on weekends, the park will be open to the community for recreational activities and family gatherings. The project includes a walking/jogging path, multi-purpose areas, restrooms and security lighting. As this budget goes to press, the Parks and Recreation Department is also working to complete Phase I improvements at Vincent Lugo Park, the City's largest park.
- **The Arts.** Several enhancements were completed at the Mission Playhouse including upgrades to the stage lighting system. Through the support of a Performance Fund, the Mission Playhouse produced its first event, "Wurlitzia!"
- **Successful fiscal management.** With careful management of City finances to ensure stability of service, the Budget will not require furloughs or layoffs to reduce expenditures. The Finance Department was successful in maintaining a budget that did not require fee increases in the last fiscal year.

2011-2012 BUDGET GOALS

This year's budget goals reflect the direction our citizens have provided through survey tools, and reflect the refinements provided by the Council through the budget process. Specific goals and objectives to be completed during the 2011-12 Budget period include:

Infrastructure

- **Transportation.** Implementation of the City's Capital Improvement Program will be undertaken including the pavement management program and the **San Gabriel Boulevard streetscape improvements**. Mirroring street improvements, strategies for improved traffic capacity and reduced congestion, especially in major intersections within the City, will be prepared.
- **Facility needs.** Facility needs assessments will continue to progress with priority given to the **Police building, City maintenance facility, and sewer system** with the goal of securing funding and financing.
- **Recreation.** The addition of recreational facilities will include the development of **Marshall Community Park**, the first new park in more than a decade, on the existing campus of John Marshall Elementary School. Planned park features will benefit both the school and the community with multi-purpose areas, a walking/jogging trail, open space for school/public gatherings, restrooms, parking areas, security features, and sustainability elements.

Public Safety

The City is committed to providing the highest quality and most efficient law enforcement and fire services including the areas of emergency response, enforcement, education, and community participation. Funding for training and upgrades to safety equipment has been incorporated into the proposed Police and Fire budgets to support this goal.

- **USAR and Unified Response.** In keeping with this commitment, the Fire Department will continue participating in the USAR Regional Task Force 4 and automatic aid plan know as "Unified Response" with eleven other Area C cities. Also, the Department will maintain Federal and State compliance with NIMS and SEMS. The City's Fire Department will strive to maintain or improve its average dispatch to arrival time of 4 minutes 28 seconds to all emergencies.
- **Police facility.** The Police Department will move closer to implementing a plan to address its facility needs, currently estimated at \$23 million. Towards this end \$875,000 annual sinking fund payment is included.

Economic Development

- **Retail expansion.** Expand economic development and marketing activities to generate jobs, shopping, and entertainment opportunities, and stimulate additional sales and property tax revenues.
- **Mission District.** Implement the Mission District Specific Plan and negotiate and deliver development opportunities on at least three key parcels that will ultimately result in wider shopping opportunities and increased retail vitality for San Gabriel.
- **Valley Boulevard.** Develop financing strategies to implement key provisions of the City's award winning Valley Boulevard Specific Plan, and establish a stakeholder-based alliance to promote and develop the economic value of this corridor.

Financial Stability

To protect the City's financial position during economic downturns and to provide for emergency situations, the City will:

- **Maintain the recommended level** of \$1.4 million in General Fund reserves.
- **Maintain a diversified investment portfolio** and ensure that the investments are in compliance with its investment policy.
- **Continue to have its financial records** and internal control structure reviewed on an annual basis by its independent accounting firm and will implement both auditor recommended process modifications and the Governmental Accounting Standards Board pronouncements by the required dates.
- **Monitor costs continually to achieve efficiencies.** All City Service Contracts will be evaluated to ensure each is competitively bid pursuant to the implementation of a revised Purchasing Policy.

In the next Budget year, the City will continue to review and revise the City's Budget Calendar and Budget Document to better meet the needs of an increasingly more complex organization.

Housing

- **Handyworker program.** The Handyworker Program will continue to provide minor home and emergency repairs to eligible senior and disabled residents.
- **Affordable housing.** The City and Redevelopment Agency will implement its state-mandated Affordable Housing Program. Selection of a developer to acquire,

rehabilitate, and manage a property for households with low and moderate housing incomes will begin.

Quality of Life

- **Long-range planning.** The Community Development Department will continue implementation of the General Plan, as it begins preparations for a zoning code update and the next State-recommended update to its long term planning efforts.
- **Arts and culture.** Improvements in both facilities and marketing at the Mission Playhouse will be ongoing as the staff continues to develop strategies to bring internal box-office capabilities and new revenues to this historic venue.

Regional Involvement

San Gabriel will continue to be a regional leader.

- **Alameda Corridor East.** The City will continue to be a lead player in guiding the Alameda Corridor East (ACE) “Gateway to America” Project which entails both the regional rail-crossing improvement plan for the San Gabriel Valley, and construction of a depressed route through San Gabriel to reduce delays and conflicts between vehicles, pedestrians, and trains. An ACE Project Coordinator position will be made available this fiscal year. Costs associated with the 3-year agreement will be reimbursed by the ACE Construction Authority.
- **Regional governance.** The City will continue to exert its leadership in addressing regional issues including economic development, goods movement, and mass transit through the Southern California Association of Governments, San Gabriel Valley Council of Governments, San Gabriel Valley Economic Partnership, and other agencies.
- **Animal control.** The City will strive to enhance the San Gabriel Valley Animal Control Authority—the Joint Powers Authority in which the City participates in for animal control services.

Community Engagement

The City of San Gabriel will continue to emphasize transparency and maximize community engagement for all City operations. In addition:

- **Centennial celebration.** The City of San Gabriel will be celebrating its 100 year anniversary in 2013 through an effort jointly cosponsored by the City of San Gabriel and the San Gabriel Historical Association. To begin the planning process for the Centennial Celebration, the City will contribute towards planned Centennial activities.

- **New website.** A new City website will be launched in this fiscal year to further promote and enhance accessibility by the public.
- **Community engagement strategies.** The Community Development Department will continue its implementation of community engagement strategies and enhanced public noticing.
- **Re-envisioned publications.** The City will issue a Request for Proposal this summer to re-envision its publications package with the goal of a more exciting, dynamic portfolio that can be adapted to integrate a wider variety of community news and information than is available at present.
- **New collaborations.** The City will continue to build partnerships with organizations such as the San Gabriel Unified School District, Garvey School District, Friends of La Laguna, Chamber of Commerce, San Gabriel Library, San Gabriel Historical Society, San Gabriel Community Coordinating Council, Kiwanis and youth sports organizations.

Organizational Effectiveness

For the first time in the City's history, the City will complete an *Organizational Performance Review* that will identify how the City's operations are performing when compared to other communities across the state. The result of this process will be used to develop the City's first strategic plan in many years. In addition, the City will make additional commitments in the following areas:

- **Employee Development.** The budget includes funding (within existing allocations) to enhance the utilization of the Employee Development Group (EDG) to keep employee morale and engagement high, and the facilitation of new employee-related materials.
- **Advocacy.** The City has entered into an agreement with Rice Englander Associates to better represent the City in Sacramento, and to help pursue grant funding opportunities.
- **Technology Improvements.** The City is proceeding with plans to (1) digitally transfer existing hard-copy building permits and plans to imaging systems that can ultimately be accessible from the web; and (2) automate processing through technology improvements. A new City website is also scheduled to launch in this fiscal year.

- **Registration.** The City will enhance computer online registration via the internet for recreation classes and excursions. Efforts will be made to develop and implement customer service programs that further streamline development or project approvals.
- **Development review.** The Community Development Department will undertake a customer service study – the first outside examination of its processes – to improve the quality and speed of its services.

WHAT'S NEW IN THIS BUDGET

The proposed Budget is a plan for accomplishing the 2011-12 goals. Reflecting the key goals that the Council has set, this document incorporates several priority themes such as:

- Maintaining resources to support fire and police services
- Emphasis on repaving local streets and roads
- Infrastructure and equipment
- Economic development
- Organizational transparency and enhanced communications

The Budget seeks to accomplish these ends while preserving jobs, despite the challenges faced by economic uncertainty and an unstable State financial picture. As presented, it maintains a General Fund Available Reserve of approximately \$1.4 million. This achievement has been possible due to the collective efforts of the City Council and staff.

Estimated Revenues

The City of San Gabriel's total estimated revenue budget for the 2011-12 fiscal year is approximately \$49.8 million, with the proposed General Fund revenue budget generating approximately \$24.0 million of the total and the balance comprised of various revenue funds and the City's self-insurance funds.

Though some General Fund revenues have decreased, some General Fund revenue sources have also increased over the prior Budget and include the following:

- \$200,000 increase in property tax.
- \$100,000 increase in sales and use tax.
- \$70,000 increase in planning fees.
- \$95,000 interest from the Redevelopment Agency.

Revenue sources from other funds have been substantially the same when compared to the prior Budget with the exception of the Automotive Equipment Fund, OTS Fund, State Supplemental Law Enforcement Fund, Local Law Enforcement Block Grant Fund, and the Other Grants Fund. In the case of the Automotive Equipment Fund, the revenue has been increased due to the development of a "Vehicle Replacement Program" which will allow for the accumulation of resources which will be available to replace the City's vehicles at the end of their useful life. In the case of the OTS and Local Law Enforcement Block Grant Funds, the revenues represent a decrease due to the completion of the awarded grants. For the State Supplemental Law Enforcement Fund, it has been decreased due to the State of California eliminating the annual allocation of revenue originally authorized by Assembly Bill 3229. A large increase in revenue in the Other Grants Fund is due to the Marshall Park Grant for over four million dollars and the use of Southern California Edison "Rule 20A" Funds. The Rule 20A funds or approximately \$2.1 million must be used for the conversion of overhead electric facilities to underground facilities.

Fee increases are not being recommended and all Fees identified in each department fee schedule in the Appendix remain unchanged with the single exception of the Fee to rent the Projector at the Mission Playhouse.

Proposed Expenditures

Operating Budget

Summary. The operating budget includes all expenditures except those costs incurred to maintain the City's infrastructure, acquire certain major equipment systems, or special projects (these are budgeted in the Special and Capital Projects Fund.) The total proposed operating budget for the next year is approximately \$31 million. This is approximately \$2.6 million or approximately 9.3% more than in the Revised Budget and is attributable to a \$1.9 million reduction in the revised expenditures for 2010-11. The 2011-12 Budget essentially maintains the same budget as the prior year. The proposed operating budget does not contain employee adjustments to the labor market or cost-of-living adjustments (COLAs.) Should the City Council approve wage and/or benefit adjustments it would impact the General Fund reserves.

Personnel. During the past year, the City met the demands of an unstable economy by eliminating or delaying recruitment in non-safety departments. The proposed Budget includes several full time personnel changes in order to meet program demands.

- **Human resources.** The Benefits and Risk Coordinator classification will be changed to Human Resources Analyst to better reflect the generalist and varied nature of this position, as well as clarify the position's role in the newly constituted Human Resources Office.
- **Finance.** A Finance Department reorganization has been included in order to

properly align the Finance Department for efficiency and effectiveness. This reorganization factors in the increased service requests placed on the Department, an anticipated retirement, and a desire to properly match the required skill sets of personnel with work performed. As such, the Accountants will be reclassified to Financial Services Managers. In addition, given the increased level of grant accounting the Finance Department is responsible for, it is necessary to change the position of the part-time Finance Clerk II to that of an Accountant.

- **Community Development/Engineering.** An ACE Coordinator to assist City and ACE staff in securing completion of the Alameda Corridor East project is to be funded 100% by the ACE Authority for a term of 3-years. This individual will be available to all City departments to help coordinate the so-called “San Gabriel trench,” part of one of the State’s largest infrastructure projects. In addition, a recommendation to reclassify the current Senior Civil Engineer position to Principal Civil Engineer is proposed.

Non-personnel expenditures in the operating budget generally reflect the City’s costs to provide ongoing services. As this is essentially a “status quo” budget, there are not many notable increases to the non-personnel portion of the operating budget this year.

Capital and Special Projects

In accordance with the City’s Capital and Special Projects Budget, this Budget includes a total of \$11,119,199 in capital and special project for the year. In addition to the items listed in the Capital Improvement Program, this Budget is comprised of Capital Outlay and Special Projects.

- **Capital improvements.** The Capital Improvement portion is \$9.9 million and consists of a series of street improvements, infrastructure improvements, and other City improvements. Proposed street improvements include the San Gabriel Boulevard & Las Tunas Intersection Improvements, Great Street Program, Valley Boulevard Streetscape Improvements, Las Tunas Streetscape and Pedestrian Enhancements, and Mission Road projects. These account for \$5,606,180 (56.8%) of Capital Improvement projects.
- **Capital outlay.** The Capital Outlay component of this Budget is \$568,000 and will fund a hybrid vehicle and rescue ambulance for the Fire Department, police vehicles, and a Gator electric vehicle for the Parks & Recreation Department. Other Capital Outlay items include a communications systems upgrade and defibrillators for the Fire Department.
- **Special projects.** The City’s Special Projects Budget is \$713,779. This is a dramatic decrease when compared to the previous Budget and is largely due to the exclusion of the Storm Drain Master Plan, and Redevelopment Affordable Housing Strategy accounting for \$2,360,000. Some items of interest include the

Zoning Ordinance/ General Plan Update for \$100,000 this year. These funds are needed to facilitate the rewrite of the City's Zoning Ordinance and update to the City's General Plan. Modifications to the documents are scheduled through the 2014-15 budget year for a total cost of \$675,000.

Redevelopment Agency Funds

In March of 2011, California's governor proposed to abolish redevelopment agencies in California. Though the proposal failed to pass in a legislative vote, the proposal would have caused an immediate and ongoing loss of more than \$1.7 million in funds designated in San Gabriel for blight remediation, infrastructure, housing and economic development. In the moment of uncertainty prior to the vote, the City Council and Agency met in a special session to obligate several projects that were pending final approval prior to introduction of the redevelopment bill. The Council:

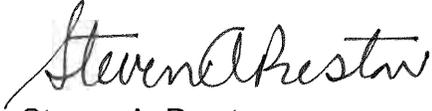
- Approved the Cooperation Agreement and funding of public improvements and affordable housing projects within the redevelopment project area;
- Approved a Betterment Agreement with the Alameda Corridor East Construction Authority (ACE) regarding improvements to the San Gabriel Boulevard bridge and the rehabilitation of those streets used as haul routes during construction;
- Approved amendments to the City's existing Streetscape Standards and approved the San Gabriel Boulevard Streetscape Master Plan;
- Approved an agreement for facility upgrades and corporate branding with O'Donnell Chevrolet-Buick Dealership to protect one of the community's most economically important businesses;
- Approved an agreement for site improvements with Lucky Center LLC as part of the City's effort to attract a viable grocery store to the property, former home of Albertsons Market;
- Approved final expenditures in connection with the remodeling of the existing McGroarty building behind City Hall for use as the Redevelopment Agency office;
- Approved funding for a new Agency/City website redesign featuring economic and development services;
- Approved funding for business friendly action plan to improve economic development and customer service strategies.

CONCLUSION

While this has enabled the City to maintain services without furloughs or layoffs, the City must seek a more sustainable practices, more efficient staffing patterns, and better use of technology in order to prevent future budget problems. Towards that end, we will continue to promote budget plans that balance revenue streams with the goals and objectives of the City Council.

I will be using this year's process to evaluate our success, and over the next year will be discussing with our team ways to make this process an even better tool for ensuring that San Gabriel citizens get the best value for every dollar we spend. Thanks to all of you who have helped us achieve that objective this year.

Respectfully submitted,

A handwritten signature in black ink that reads "Steven A. Preston". The signature is written in a cursive, flowing style.

Steven A. Preston
City Manager

OBJECTIVES OF THE BUDGET

1. To establish service level efforts and funding in accordance with the service priorities set by the City Council for the coming budget period.
2. To adhere to the principles of financial management, including budgets being balanced and adopted on time, matching ongoing expenditures with ongoing resources, providing adequate maintenance to infrastructure, and keep prudent cash reserves.
3. To involve City Council, commissioners, and operating departments in the planning of service delivery for the coming year.
4. Assist the Council and community in understanding the City of San Gabriel's plan of operation, and to allow revision to the plan.
5. To establish a basis for annual audits.

Annual Operating Budget

Goal setting and financial planning occur in a twelve month cycle. Since the levels and distribution of services are anticipated not to remain relatively constant over the next several years, an annual budgeting process has been maintained. In a dynamic economic environment an annual budget simplifies efforts in establishing priorities, creating goals and objectives and allocating the appropriate financial resources.

Budget Calendar

The Budget Calendar is prepared by the Finance Director and reviewed by the City Manager. The calendar establishes critical paths and deadlines necessary to adopting the budget prior to the commencement of the new annual budget period.

City Council Budget Workshops

At these sessions, an overview of the upcoming budget is presented and goals and objectives are discussed. The public workshops are scheduled for the purpose of gaining input and direction to assist in the compilation of the Preliminary Budget. The City Council, commissioners and management staff members are invited to participate in an exchange of ideas in order to better understand the continuation of the current program of service and prioritize possible revenue and expenditure adjustments. After the workshop, Finance working with all departments compiles the Preliminary Budget for the City Manager's review.

Budget Study Session

A Budget Study Session is scheduled in June. The City Manager and Finance Director present an overview of the City's financial condition and the proposed Budget. Department Heads are asked to present a brief review of their respective departmental programs for the upcoming budget cycle.

Budget Hearing and Adoption

Final adoption for both the City and Redevelopment Agency's budgets is scheduled for the last meeting in June. Responses to prior Council meetings or budget study sessions are addressed. A series of actions are taken including adoption of a Resolution establishing the next year's Appropriations Limit Calculation.

The final budget document is prepared by the Finance Department and distributed to Council and management staff. Financial performance reviews are reported monthly to the City Council.

Budget Summaries

SECTION I

This section presents information about the City of San Gabriel's revenues and expenditure structures. The pie charts describe each major category of revenue and appropriation and show the percentage of total revenues and appropriations for each category. Also included is a brief description of each revenue source and area of appropriation.

TOTAL REVENUES SOURCES - ALL FUNDS

Property Tax –

Revenues received as a result of the levy of taxes upon the real value of personal property. Includes levies against the secured, unsecured, and utility rolls, and all penalties and interest on delinquent taxes.

Sales Tax –

Taxes imposed upon the sale or consumption of goods in the City. Current percentage is 9.75 percent. Revenues equal 1 percent of taxable sales in San Gabriel.

Other Taxes –

Revenues derived from franchise, property transfer, transient occupancy and utility users taxes.

Licenses and Permits –

Revenues received from Business and dog licenses and development and regulatory permits.

Fines, Forfeitures, and Penalties –

Monies derived from the City's share of fines and penalties imposed by the courts for vehicle code and other statutory violations.

Use of Money and Property –

Revenue received from the rental of buildings and interest from investment of City funds.

Revenue from Other Agencies –

Subventions and grants received by the City, the distribution of which is controlled by another agency.

Charges for Service –

Revenue from all charges for specific services provided by the City, such as, engineering, plan check, park and recreation fees, and ambulance and false alarm charges.

Internal Service –

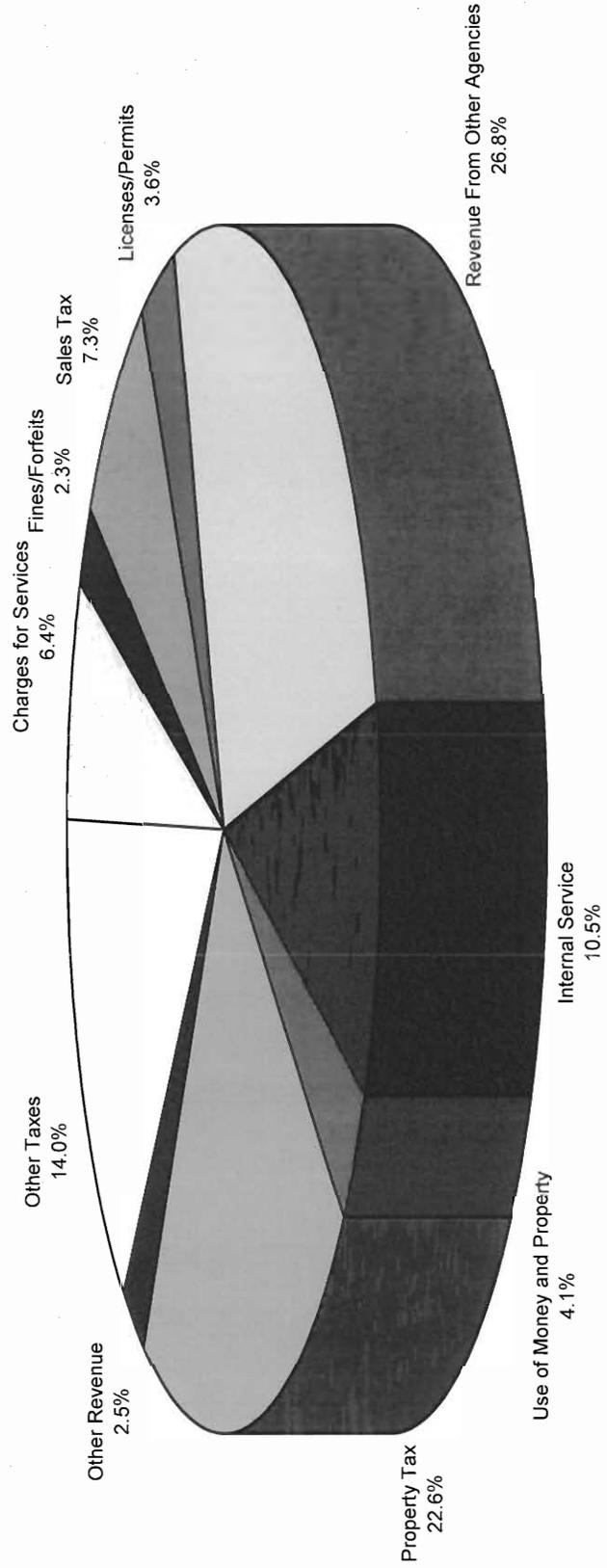
Internal service revenues are used to finance and account for services provided to departments within the City. These revenues are also used to account for self-insurance of workers' compensation and general liability insurance claims.

Other –

Miscellaneous and unusual revenues not falling into any other classification, such as, sale of property, cost reimbursements, and donations.

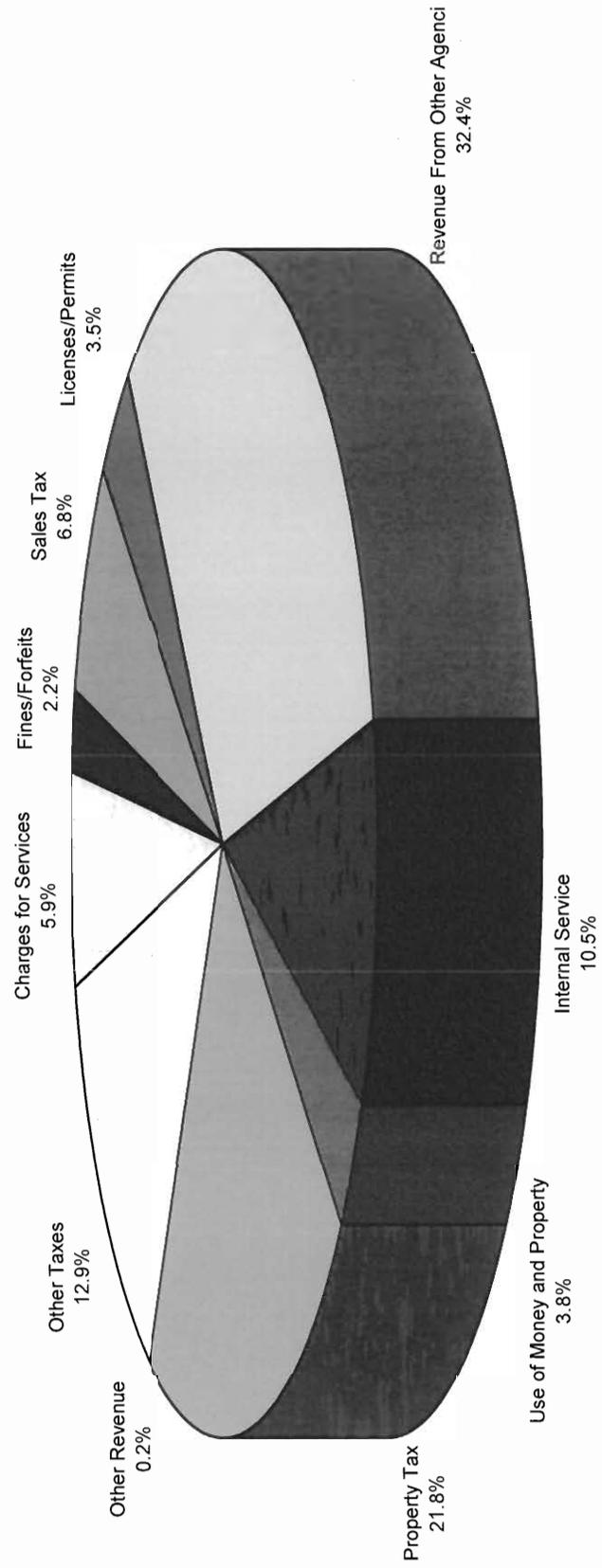
**Total Revenues - All Funds
2010-2011 Fiscal Year
By Source**

Total Budget - \$45,429,690



**Total Revenues - All Funds
2011-2012 Fiscal Year
By Source**

Total Budget - \$49,757,218



TOTAL EXPENDITURES - ALL FUNDS

General Administration –

Expenditures for general administrative support of the various operating departments. Included are the City Council, City Clerk, and City Attorney along with the City Manager and his staff who are responsible for City management, community relations, elections and Human Resources.

Insurance –

Expenditures for insurance costs including liability, workers compensation and property.

Finance –

Expenditures for all accounting services from collecting revenues to paying bills, preparing payroll, data processing, and miscellaneous billings. Provides financial and analytical support to all departments and the San Gabriel Redevelopment Agency.

Police –

Expenditures for police protection, crime investigation and prevention and traffic safety.

Fire –

Expenditures for the fire suppression, prevention, investigation and paramedic service.

Parks and Recreation –

Expenditures for maintenance of City parks, recreation programs for all ages, and the various local transit programs.

Mission Playhouse –

Expenditures for the operations of the Mission Playhouse.

Public Works –

The Public Works Department is responsible for maintenance of city streets, sidewalks, sewers and street lighting systems.

Community Development –

Expenditures for administration of Building, Planning, Code Enforcement, Community Development Block Grant and Housing Programs, Redevelopment and Economic Development.

Internal Service –

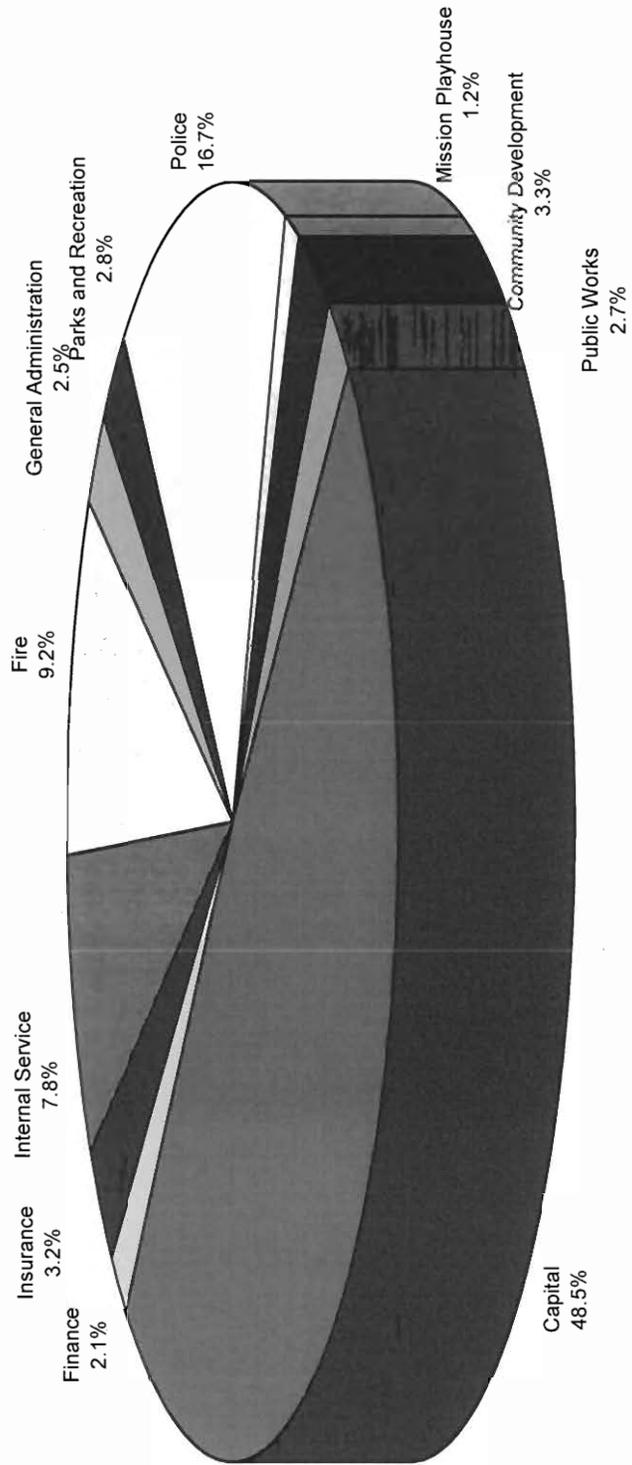
Internal service expenditures are used to account for expenditures for services provided to departments within the City. These expenditures include automotive maintenance, and self-insurance of workers' compensation and general liability insurance claims.

Capital Projects –

These expenditures represent all capital items to be acquired and capital improvements to be completed Citywide.

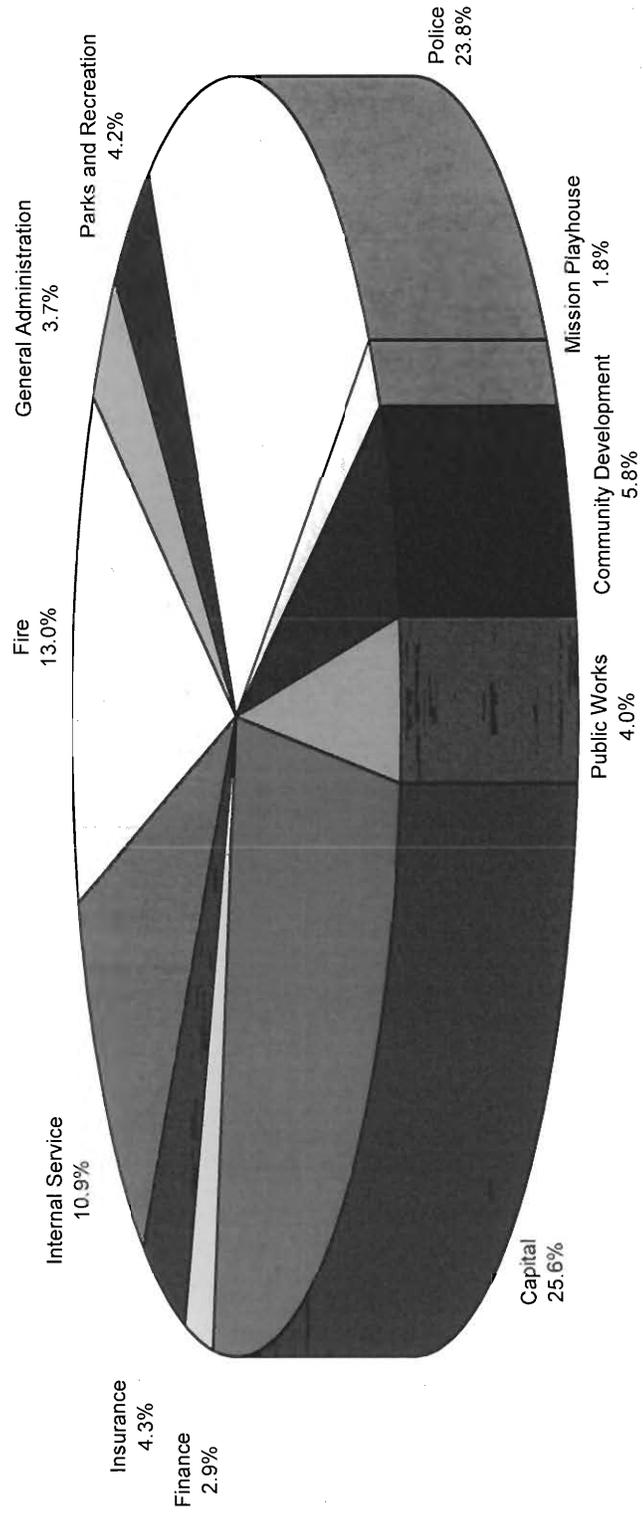
**Total Expenditures - All Funds
2010-2011 Fiscal Year**

Total Budget - \$68,829,731



Total Expenditures - All Funds 2011-2012 Fiscal Year

Total Budget - \$51,479,313



SECTION II

The Fund Balance Analysis summarizes the estimated financial position of each City Fund for 2011-12. The Beginning Balance shows the total estimated amount available at the close of 2010-11, which is available for appropriation in the new year. Revenues represent the total estimated resources available for the fiscal year and Expenditures are the recommended appropriations. Net Transfers is the difference of all budgeted Transfers In and Transfers Out anticipated during the fiscal year. Reserves represent funds not yet appropriated by formal action, allowing the City to plan in a prudent manner the financial position at the close of the fiscal year. The Ending Fund Balance represents unappropriated funds available.

Because the transfers between funds are significant, a Schedule of Transfers for the next fiscal year follows the Fund Balance Analysis.

A schedule of Capital and Special Projects completes this section.

**City of San Gabriel
Fund Balance Analysis 2010-11**

Fund	Beginning Fund Balance	Revised Revenues	Revised Expenditures	Net Transfer	Net Advances/Reserves	Ending Fund Balance
General Fund	429,181	25,548,873	28,239,668	(4,925,990)	10,341,507	3,153,903
Special & Capital Projects	-	-	30,055,954	30,055,954	-	-
Retirement Fund	1,882,939	5,300,000	-	(5,581,141)	-	1,601,798
Gas Tax Fund	1,077,199	991,000	-	(2,133,083)	-	(64,884)
PROP A Fund	804,893	628,000	1,435,000	(73,315)	-	(75,422)
PROP C Fund	2,089,347	518,000	703,244	(2,424,874)	-	(520,771)
Measure R Fund	274,395	361,000	-	(590,000)	-	45,395
Low/Mod Housing	969,596	373,602	221,481	(1,668,900)	700,000	152,817
C.O.P.S. Fund	104,475	102,000	81,159	-	-	125,316
Traffic Congestion Relief Fund	783,078	13,000	-	(1,457,697)	-	(661,619)
Parks & Recreation Activity Fund	190,023	128,500	181,302	-	-	137,221
Office of Traffic Safety Grant Fund	(10,211)	126,278	116,067	-	-	-
Mission Playhouse Facility Fund	210,454	43,200	-	(240,670)	-	12,984
Local Law Enforcement Block Grant Fund	40,082	3,093	-	(43,175)	-	-
Air Quality Management District Fund	72,599	52,000	-	(143,666)	-	(19,067)
Narcotic Seizure Fund	344,069	34,700	-	(4,441)	-	374,328
Waste Management Fund	1,638,802	495,000	-	(1,801,300)	-	332,502
C.D.B.G. Grant Fund	-	1,292,102	179,952	(1,112,150)	-	-
Other Grants Fund	(3,099)	3,130,970	-	(3,135,096)	-	(7,225)
Developer Impact Facility Fund	1,531,479	225,000	-	(1,240,417)	-	516,062
Street Light Assessment District	229,961	25,000	-	(19,750)	-	235,211
Redevelopment Capital Project	5,032,139	1,240,000	1,185,033	(4,134,289)	(2,286,133)	(1,333,316)
Automotive Equipment Fund	464,368	813,800	744,366	-	-	533,802
Self Insurance Fund	55,341	3,984,572	4,610,000	674,000	-	103,913
Total All Funds	18,211,110	45,429,690	67,753,226	-	8,755,374	4,642,948

**City of San Gabriel
Fund Balance Analysis 2011-12**

Fund	Beginning Fund Balance	Estimated Revenues	Estimated Expenditures	Net Transfer	Net Advances/Reserves	Ending Fund Balance
General Fund	3,153,903	23,981,290	30,862,208	5,927,423	(775,000)	1,425,408
Special & Capital Projects	-	-	11,119,199	11,119,199	-	-
Retirement Fund	1,601,798	5,570,000	-	(6,304,389)	-	867,409
Gas Tax Fund	(64,884)	991,000	-	(825,000)	-	101,116
PROP A Fund	(75,422)	621,000	35,000	-	-	510,578
PROP C Fund	(520,771)	524,000	705,564	-	-	(702,335)
Measure R Fund	45,395	361,000	-	(181,000)	-	225,395
Low/Mod Housing	152,817	353,472	264,244	(191,100)	-	50,945
C.O.P.S. Fund	125,316	2,000	127,316	-	-	-
Traffic Congestion Relief Fund	(661,619)	13,000	-	425,000	-	(223,619)
Parks & Recreation Activity Fund	137,221	139,000	181,302	-	-	94,919
Office of Traffic Safety Grant Fund	-	-	-	-	-	-
Mission Playhouse Facility Fund	12,984	45,550	-	(75,000)	-	(16,466)
Local Law Enforcement Block Grant Fund	-	-	-	-	-	-
Air Quality Management District Fund	(19,067)	52,000	-	(50,000)	-	(17,067)
Narcotic Seizure Fund	374,328	11,500	-	(44,000)	-	341,828
Waste Management Fund	332,502	470,000	-	(867,550)	-	(65,048)
C.D.B.G. Grant Fund	-	870,228	346,097	(524,131)	-	-
Other Grants Fund	(7,225)	8,869,452	-	(8,869,452)	-	(7,225)
Developer Impact Facility Fund	516,062	260,300	-	(395,000)	-	381,362
Street Light Assessment District	235,211	25,000	-	(30,000)	-	230,211
Redevelopment Capital Project	(1,333,316)	1,330,000	1,294,015	376,000	-	(921,331)
Automotive Equipment Fund	533,802	1,173,300	786,368	(338,000)	-	582,734
Self Insurance Fund	103,913	4,094,126	4,883,000	847,000	-	162,039
Total All Funds	4,642,948	49,757,218	50,604,313	-	(775,000)	3,020,853

**CITY OF SAN GABRIEL
SCHEDULE OF TRANSFERS
FY 2010-11**

Fund	Transfers-In	Transfers-Out	Total
General Fund	\$ 5,507,141	\$ 10,433,131	\$ (4,925,990)
Special and Capital Projects Fund	30,055,954	-	30,055,954
Retirement Fund (1)	-	5,581,141	(5,581,141)
Gas Tax Fund	-	2,133,083	(2,133,083)
Asset Forfeiture-State Fund	-	4,441	(4,441)
Air Quality Improvement Fund	-	143,666	(143,666)
Traffic Congestion Relief Fund	-	1,457,697	(1,457,697)
State Supplemental Law Enf. Fund	-	-	-
Local Law Enforcement Blk Grant Fund	-	43,175	(43,175)
Development Impact Fund	-	1,240,417	(1,240,417)
PROP A Fund	-	73,315	(73,315)
PROP C Fund	-	2,424,874	(2,424,874)
Measure R Fund	-	590,000	(590,000)
Automotive Equipment Fund	-	-	-
Self Insurance Fund	674,000	-	674,000
Street Light Assessment Fund	-	19,750	(19,750)
Mission Playhouse Facilities Imp. Fund	-	240,670	(240,670)
O.T.S. Grant Fund	-	-	-
Waste Management Fund	-	1,801,300	(1,801,300)
C.D.B. G. Grant Fund	-	1,112,150	(1,112,150)
Other Grants Fund	-	3,135,096	(3,135,096)
Redevelopment Capital Project Fund	-	4,134,289	(4,134,289)
Low/Mod Housing Fund	-	1,668,900	(1,668,900)
Total	<u>\$ 36,237,095</u>	<u>\$ 36,237,095</u>	<u>\$ -</u>

(1) Retirement Costs for General Fund Active and All Retired Employees

**CITY OF SAN GABRIEL
SCHEDULE OF TRANSFERS
FY 2011-12**

<u>Fund</u>	<u>Transfers-In</u>	<u>Transfers-Out</u>	<u>Total</u>
General Fund	\$ 6,057,389	\$ 129,966	\$ 5,927,423
Special and Capital Projects Fund	11,119,199	-	11,119,199
Retirement Fund (1)	-	6,304,389	(6,304,389)
Gas Tax Fund	-	825,000	(825,000)
Asset Forfeiture-State Fund	-	44,000	(44,000)
Air Quality Improvement Fund	-	50,000	(50,000)
Traffic Congestion Relief Fund	-	(425,000)	425,000
State Supplemental Law Enf. Fund	-	-	-
Local Law Enforcement Blk Grant Fund	-	-	-
Development Impact Fund	-	395,000	(395,000)
PROP A Fund	-	-	-
PROP C Fund	-	-	-
Measure R Fund	-	181,000	(181,000)
Automotive Equipment Fund	-	338,000	(338,000)
Self Insurance Fund	847,000	-	847,000
Street Light Assessment Fund	-	30,000	(30,000)
Mission Playhouse Facilities Imp. Fund	-	75,000	(75,000)
O.T.S. Grant Fund	-	-	-
Waste Management Fund	-	867,550	(867,550)
C.D.B.G. Grant Fund	-	524,131	(524,131)
Other Grants Fund	-	8,869,452	(8,869,452)
Redevelopment Capital Project Fund	-	(376,000)	376,000
Low/Mod Housing Fund	-	191,100	(191,100)
Total	<u>\$ 18,023,588</u>	<u>\$ 18,023,588</u>	<u>\$ -</u>

(1) Retirement Costs for General Fund Active and All Retired Employees

**CITY OF SAN GABRIEL
CAPITAL AND SPECIAL PROJECTS BUDGET
FISCAL YEAR 2011-12**

Project #	Account #	Description	Funding Source	Amount
<u>Special Projects</u>				
	122-751-43-96-230	Police Personal Protective Equipment	Asset Forfeiture	10,000
	122-751-43-96-255	Police Document Management System	Asset Forfeiture	34,000
	122-761-15-96-372	Fire LA-RICS System	General	4,966
	122-800-15-96-501	Business Attraction/Retention Program	General	5,000
8-09-19	122-945-54-96-513	Wayfinding Implement. - Redevelopment Area	Redevelopment	(225,000)
	122-810-55-96-521	Waste Management Report	Waste Management	1,200
	122-810-55-96-522	NPDES-SUSMP Monitoring	Waste Management	58,350
	122-810-55-96-523	Joint Agency Improvement Projects	Waste Management	15,000
	122-945-54-96-551	Open Space and Pedestrian Trails	Redevelopment	5,000
	122-945-54-96-552	Electronic Reader Sign	Redevelopment	12,000
	122-945-54-96-553	Non-Residential Building Demolition	Redevelopment	40,000
	122-945-54-96-554	ULI Visioning Charrette	Redevelopment	7,500
	122-945-54-96-555	Historic and Cultural Resource Survey	Redevelopment	60,000
	122-945-54-96-556	Parking Management Plan	Redevelopment	80,000
	122-945-54-96-557	BID Planning Grant	Redevelopment	20,000
	122-945-54-96-558	Designs for Development of Specific Sites	Redevelopment	23,000
	122-945-54-96-559	Incentives to Redevelop Strategic Properties	Redevelopment	30,000
	122-960-60-96-560	Affordable Housing Strategy	Low-Mod Housing	191,100
	122-810-57-96-582	Used Oil Grant Program	Used Oil	12,000
	122-810-57-96-583	Beverage Container Program	Beverage Container	10,000
	122-800-53-96-725	San Gabriel Boulevard Streetscape	CDBG	91,486
8-09-14	122-800-15-96-763	Zoning Ordinance/General Plan Update	General	100,000
	122-810-53-96-775	CDBG Program Administration	CDBG	43,257
	122-810-57-96-887	ACE Project Coordinator	ACE Reimbursement	84,480
Total Special Projects				713,339
<u>Capital Improvement</u>				
1-08-42	122-800-57-97-572	Del Mar Ave./Alhambra Wash Bridge Replace.	HBRRP	180,000
1-08-60	122-800-41-97-630	San Gabriel Blvd. & Las Tunas Intersection Imp.	Gas Tax	(82,550)
1-08-60	122-800-45-97-630	San Gabriel Blvd. & Las Tunas Intersection Imp.	STP-L	227,000
1-08-60	122-800-58-97-630	San Gabriel Blvd. & Las Tunas Intersection Imp.	Measure "R"	181,000
1-08-60	122-800-57-97-630	San Gabriel Blvd. & Las Tunas Intersection Imp.	CMAQ/MTA	368,550
1-08-35	122-800-55-97-704	Great Streets Program	Waste Management	588,000
1-08-35	122-800-41-97-704	Great Streets Program	Gas Tax	314,180
1-08-35	122-800-40-97-704	Great Streets Program	Develop. Impact	235,000
1-08-35	122-800-15-97-704	Great Streets Program	General	145,000
1-08-32	122-800-15-97-714	Fairview Ave. Rehabilitation - Abbott to Circle	General	175,000
1-08-32	122-800-41-97-714	Fairview Ave. Rehabilitation - Abbott to Circle	Gas Tax	35,000
1-08-32	122-800-45-97-714	Fairview Ave. Rehabilitation - Abbott to Circle	STP-L	(175,000)
1-08-32	122-800-56-97-714	Fairview Ave. Rehabilitation - Abbott to Circle	Traffic Congestion	(200,000)
1-08-24	122-800-54-97-715	San Gabriel Blvd. & Broadway Intersection Imp.	Redevelopment	(471,000)
1-08-24	122-800-56-97-715	San Gabriel Blvd. & Broadway Intersection Imp.	Traffic Congestion	(225,000)
1-08-24	122-800-15-97-715	San Gabriel Blvd. & Broadway Intersection Imp.	General	(65,000)
1-08-24	122-800-41-97-715	San Gabriel Blvd. & Broadway Intersection Imp.	Gas Tax	(41,630)
1-08-24	122-800-57-97-715	San Gabriel Blvd. & Broadway Intersection Imp.	CMAQ/MTA	396,630
1-08-60	122-800-15-97-715	San Gabriel Blvd. & Las Tunas Intersection Imp.	General	(175,000)
1-08-60	122-800-54-97-715	San Gabriel Blvd. & Las Tunas Intersection Imp.	Redevelopment	(471,000)
1-09-58	122-800-53-97-725	San Gabriel Streetscape Improvement (RDA)	CDBG	389,388

**CITY OF SAN GABRIEL
CAPITAL AND SPECIAL PROJECTS BUDGET
FISCAL YEAR 2011-12**

Project #	Account #	Description	Funding Source	Amount
<u>Capital Improvement</u>				
1-09-58	122-800-54-97-725	San Gabriel Streetscape Improvement (RDA)	Redevelopment	225,000
1-11-61	122-800-46-97-738	Mission District Light Improvement	Streetlighting	30,000
1-08-33	122-800-55-97-742	Las Tunas Streetscape/Pedes. Enhancements	Waste Management	170,000
1-08-33	122-800-57-97-742	Las Tunas Streetscape/Pedes. Enhancements	SAFETEA-LU	120,000
1-09-48	122-800-57-97-743	Mission Road 20A Underground Phase 1	Rule "20A"	1,940,000
1-09-49	122-800-57-97-744	Mission Road 20A Underground Phase 2	Rule "20A"	1,250,000
2-10-04	122-800-54-97-765	San Gabriel Blvd at Commercial Traffic Signal	Redevelopment	(7,500)
3-09-02	122-800-55-97-771	Storm Drain Catch Basin Inserts	Waste Management	35,000
1-08-25	122-800-15-97-781	San Gabriel Blvd. Rehab. - Mission to Valley	General	(80,000)
1-09-45	122-800-54-97-785	Las Tunas Dr. Rehab.-San Gabriel to Muscatel	Redevelopment	296,000
1-09-54	122-810-40-97-786	Valley Blvd. Streetscape Improvements	Develop. Impact	150,000
6-08-06	122-712-35-97-823	Dressing Room Heat/Air-Conditioning Install	M.P. Facility Fund	40,000
6-09-09	122-712-35-97-824	Dressing Room & Green Room Refurbishment	M.P. Facility Fund	35,000
5-11-06	122-850-57-97-964	Marshall Community Park	Prop. 84	4,335,792
Total Capital Improvement				9,867,860
<u>Capital Outlay</u>				
	122-761-15-99-340	Fire Zoll Monitors/Defibrilators	General	20,000
7-10-13	122-751-37-99-201	Police Vehicles	Automotive Equipment	198,000
7-11-19	122-761-37-99-304	Rescue Ambulance	Automotive Equipment	140,000
	122-761-40-99-371	Verdugo Fire Communication System Upgrade	Develop. Impact	10,000
	122-751-51-99-200	Fire Hybrid Vehicle	AQMD	40,000
	122-850-51-99-229	Parks & Rec. Gator Electric Vehicle	AQMD	10,000
	122-761-57-99-340	Fire Zoll Monitors/Defibrilators	Firefighters	80,000
	122-761-57-99-371	Verdugo Fire Communication System Upgrade	Firefighters	40,000
Total Capital Outlay				538,000
TOTAL CAPITAL AND SPECIAL PROJECTS BUDGET				11,119,199

SECTION III

The General Fund is the main operating fund of the City, which accounts for resources that are not restricted for use by law or local policy. Services such as public safety, public works, recreation and general administration are traditionally included in the General Fund.

This section presents a more detailed look at the General Fund, including a historical perspective on the Fund Balance and a more detailed presentation of revenues and expenditures.

**CITY OF SAN GABRIEL
AVAILABLE RESERVES ANALYSIS
FOR FISCAL YEARS 2007-08 THROUGH 2011-12**

	2007-08 Audited	2008-09 Audited	2009-10 Audited	2010-11 Revised	2011-12 Estimated
Available Reserves, July 1	2,492,341	1,979,616	426,912	429,181	3,153,903
OPERATING					
Revenues	23,244,148	23,822,580	22,632,346	25,548,873	23,981,290
Expenditures	27,250,494	28,561,130	28,468,455	28,239,668	30,862,208
Transfers	5,847,935	6,288,189	5,514,865	5,507,141	6,057,389
OPERATING SURPLUS (DEFICIT)	1,841,589	1,549,639	(321,244)	2,816,346	(823,529)
CAPITAL & SPECIAL PROJECTS	305,670	437,242	598,599	10,433,131	129,966
TOTAL SURPLUS (DEFICIT)	1,535,919	1,112,397	(919,843)	(7,616,785)	(953,495)
CHANGES IN RESERVES:					
Capital Replacement	1,089,260	399,350	(823,162)	(6,712,840)	775,000
Prepaid Expenditures	(5,564)	-	-	-	-
Advances To RDA	382,291	1,093,764	1,192,369	(2,286,133)	-
Advances To Other Funds	262,959	410,981	(713,059)	-	-
Encumbrances	122,975	117,693	(247,406)	(98,455)	-
Waste Reduction	-	-	-	-	-
Capital Outlay	196,723	643,313	(330,854)	(1,244,079)	-
Available Reserves, June 30	1,979,616	426,912	429,181	3,153,903	1,425,408

2010-11 Transfers In and (Out) = Retirement Fund = \$4,907,141 and Gas Tax = \$600,000
2011-12 Transfers In and (Out) = Retirement Fund = \$5,457,389 and Gas Tax = \$600,000

CITY OF SAN GABRIEL
GENERAL FUND REVENUES
FISCAL YEAR 2010-11

		<u>Revised Estimate</u>	<u>% of Total</u>
3111	Property Tax	\$ 3,700,000	14.5%
3131	Utility Users Tax	4,700,000	18.4%
3132	Sales and Use Tax	3,300,000	12.9%
3133	Franchise Tax	578,000	2.3%
3134	Transient Occupancy Tax	820,000	3.2%
3135	Property Transfer Tax	90,000	0.4%
	Taxes	13,188,000	51.6%
3211	ARRA (Stimulus) Funding	1,166,103	4.6%
3222	Motor Vehicle In-Lieu	3,700,000	14.5%
3223	Off Highway Vehicle In-Lieu	-	0.0%
3224	State Reimbursements	51,000	0.2%
3227	State Manadated Reimbursement	67,000	0.3%
3231	Bikeway Fund	30,000	0.1%
3234	County Grants	35,000	0.1%
3245	Grants-Other Agencies	32,000	0.1%
	Revenue From Other Agencies	5,081,103	19.9%
3311	Business Licenses	600,000	2.3%
3312	Dog Licenses	17,300	0.1%
3314	Tobacco Retailer Licenses	15,000	0.1%
3321	Building Permits	425,000	1.7%
3322	Occupancy Permits	170,000	0.7%
3323	Plumbing Permits	50,000	0.2%
3324	Electrical Permits	48,000	0.2%
3225	Sign Permits	15,000	0.1%
3326	Overnight Parking Permits	310,000	1.2%
	Licenses and Permits	1,650,300	6.5%
3411	Vehicle Code Fines - Court	190,000	0.7%
3412	Other Fines - Court	120,000	0.5%
3413	Parking Fines - City	750,000	2.9%
3416	Administrative Citations	6,000	0.0%
	Fines and Forfeitures	1,066,000	4.2%
3511	Interest	50,000	0.2%
3512	Interest-RDA	600,000	2.3%
3529	Other Rental Income	170,000	0.7%
3531	Building Rentals	160,000	0.6%
3532	Rental Subsidy	(44,530)	-0.2%
3533	Equipment Rental	42,000	0.2%
3534	Parking	30,000	0.1%
3536	Labor Charges	200,000	0.8%
	Use of Money and Property	1,207,470	4.7%

CITY OF SAN GABRIEL
GENERAL FUND REVENUES
FISCAL YEAR 2010-11

		<u>Revised Estimate</u>	<u>% of Total</u>
3621	Plan Checking	350,000	1.4%
3622	Public Works Fees	250,000	1.0%
3624	Street Sweeping	170,000	0.7%
3625	Graffiti Removal	33,000	0.1%
3626	Sewer Maintenance	10,000	0.0%
3627	General Plan "Set-Aside" Fee	10,000	0.0%
3628	Planning Fees	90,000	0.4%
3630	Advertising & Posting Fees	4,000	0.0%
	Community Development	917,000	3.6%
3631	Fire Services	400,000	1.6%
3633	Police Services	90,000	0.4%
3634	Facility Rental - EOC	2,500	0.0%
3635	Ambulance Fees	700,000	2.7%
3636	False Alarms	15,000	0.1%
3637	Witness Fees	1,500	0.0%
	Public Safety	1,209,000	4.7%
3641	Recreation Fees	45,000	0.2%
3642	Lighted Fields	1,000	0.0%
3644	Swimming Pool	60,000	0.2%
3645	Adult Center	40,000	0.2%
3647	Vending Machine Proceeds	-	0.0%
	Recreation	146,000	0.6%
3911	Sale of Records	1,000	0.0%
3912	Post Reimbursements	5,000	0.0%
3913	CDBG Reimbursements	-	0.0%
3914	Proposition "A" Administration	-	0.0%
3915	Damage Recovery	16,000	0.1%
3916	Election Cost Reimbursement	55,000	0.2%
3917	Sale of Property	5,000	0.0%
3918	Proposition "C" Administration	-	0.0%
3919	Proceeds From Prop "A" Exch.	982,000	3.8%
3920	Donations	10,000	0.0%
3990	Miscellaneous	10,000	0.0%
	Other Revenue	1,084,000	4.2%
TOTAL - GENERAL FUND		<u>\$ 25,548,873</u>	<u>100.0%</u>

CITY OF SAN GABRIEL
GENERAL FUND REVENUES
FISCAL YEAR 2011-12

	<u>Adopted Budget</u>	<u>% of Total</u>
3111	Property Tax	\$ 3,900,000 16.3%
3131	Utility Users Tax	4,700,000 19.6%
3132	Sales and Use Tax	3,400,000 14.2%
3133	Franchise Tax	590,000 2.5%
3134	Transient Occupancy Tax	820,000 3.4%
3135	Property Transfer Tax	95,000 0.4%
	Taxes	13,505,000 56.3%
3222	Motor Vehicle In-Lieu	3,700,000 15.4%
3223	Off Highway Vehicle In-Lieu	- 0.0%
3224	State Reimbursements	150,000 0.6%
3227	State Manadated Reimbursement	60,000 0.3%
3231	Bikeway Fund	30,000 0.1%
3234	County Grants	35,000 0.1%
3245	Grants-Other Agencies	- 0.0%
	Revenue From Other Agencies	3,975,000 16.6%
3311	Business Licenses	625,000 2.6%
3312	Dog Licenses	20,000 0.1%
3314	Tobacco Retailer Licenses	15,000 0.1%
3321	Building Permits	475,000 2.0%
3322	Occupancy Permits	170,000 0.7%
3323	Plumbing Permits	53,000 0.2%
3324	Electrical Permits	50,000 0.2%
3225	Sign Permits	15,000 0.1%
3326	Overnight Parking Permits	310,000 1.3%
	Licenses and Permits	1,733,000 7.2%
3411	Vehicle Code Fines - Court	200,000 0.8%
3412	Other Fines - Court	120,000 0.5%
3413	Parking Fines - City	750,000 3.1%
3416	Administrative Citations	6,500 0.0%
	Fines and Forfeitures	1,076,500 4.5%
3511	Interest	40,000 0.2%
3512	Interest-RDA	695,000 2.9%
3529	Other Rental Income	170,000 0.7%
3531	Building Rentals	170,000 0.7%
3532	Rental Subsidy	(44,530) -0.2%
3533	Equipment Rental	47,300 0.2%
3534	Parking	31,500 0.1%
3536	Labor Charges	210,000 0.9%
	Use of Money and Property	1,319,270 5.5%

CITY OF SAN GABRIEL
GENERAL FUND REVENUES
FISCAL YEAR 2011-12

		<u>Adopted Budget</u>	<u>% of Total</u>
3621	Plan Checking	300,000	1.3%
3622	Public Works Fees	250,000	1.0%
3624	Street Sweeping	175,000	0.7%
3625	Graffiti Removal	34,000	0.1%
3626	Sewer Maintenance	15,000	0.1%
3627	General Plan "Set-Aside" Fee	10,000	0.0%
3628	Planning Fees	150,000	0.6%
3630	Advertising & Posting Fees	4,500	0.0%
	Community Development	938,500	3.9%
3631	Fire Services	400,000	1.7%
3633	Police Services	90,000	0.4%
3634	Facility Rental - EOC	2,500	0.0%
3635	Ambulance Fees	700,000	2.9%
3636	False Alarms	15,000	0.1%
3637	Witness Fees	1,000	0.0%
	Public Safety	1,208,500	5.0%
3641	Recreation Fees	45,000	0.2%
3642	Lighted Fields	1,000	0.0%
3644	Swimming Pool	60,000	0.3%
3645	Adult Center	40,000	0.2%
3647	Vending Machine Proceeds	-	0.0%
	Recreation	146,000	0.6%
3911	Sale of Records	1,500	0.0%
3912	Post Reimbursements	5,000	0.0%
3913	CDBG Reimbursements	28,970	0.1%
3914	Proposition "A" Administration	-	0.0%
3915	Damage Recovery	16,000	0.1%
3916	Election Cost Reimbursement	-	0.0%
3917	Sale of Property	7,500	0.0%
3918	Proposition "C" Administration	-	0.0%
3919	Proceeds From Prop "A" Exch.	-	0.0%
3920	Donations	10,550	0.0%
3990	Miscellaneous	10,000	0.0%
	Other Revenue	79,520	0.3%
TOTAL - GENERAL FUND		<u>\$ 23,981,290</u>	<u>100.0%</u>

CITY OF SAN GABRIEL
EXPENDITURES BY FUNCTION AND DIVISION - GENERAL FUND
2010-11

Function/Division	<u>Salary and Benefits</u>	<u>Maintenance & Operations</u>	<u>Budget Savings</u>	<u>Total</u>	<u>% Total</u>
General Administration					
City Council	167,469	123,981	-63,746	227,704	
City Clerk	107,056	27,919	0	134,975	
City Manager	568,887	61,559	-63,523	566,923	
City Attorney	0	192,011	-25,722	166,289	
Election	133,062	100,000	-104,345	128,717	
Human Resources	176,017	245,265	-10,868	410,414	
Public Information	38,881	104,485	-43,495	99,871	
Total General Administration	1,191,372	855,220	-311,699	1,734,893	5.9%
Mission Playhouse	755,152	163,689	-58,865	859,976	2.9%
Finance					
City Treasurer	113,289	2,900	-1,218	114,971	
Finance	713,515	261,793	-56,320	918,988	
Information Technology	0	109,151	-1,234	107,917	
Purchasing	200,535	1,400	-831	201,104	
General Services	27,865	90,438	-10,766	107,537	
Insurance	0	2,207,000	0	2,207,000	
Total Finance	1,055,204	2,672,682	-70,369	3,657,517	12.5%
Police	9,600,209	1,816,483	-107,580	11,309,112	38.6%
Fire					
Fire	5,508,737	898,994	-116,886	6,290,845	
Emergency Operations Center	0	32,689	-23,419	9,270	
Disaster Preparedness	22,331	3,000	-1,817	23,514	
Total Fire Department	5,531,068	934,683	-142,122	6,323,629	21.6%
Public Works					
Street Services	1,141,879	343,307	-109,396	1,375,790	
Maintenance Services	74,764	420,930	-42,907	452,787	
Total Public Works	1,216,643	764,237	-152,303	1,828,577	6.2%
Community Development					
Administration	368,484	42,941	-146,119	265,306	
Engineering	474,906	13,540	-74,328	414,118	
Planning	507,971	128,695	-112,131	524,535	
Building and Safety	443,748	36,440	-29,281	450,907	
Neighborhood Imp. Services	136,323	51,700	0	188,023	
Economic Development	94,014	25,189	-33,796	85,407	
Total Community Development	2,025,446	298,505	-395,655	1,928,296	6.6%

CITY OF SAN GABRIEL
EXPENDITURES BY FUNCTION AND DIVISION - GENERAL FUND
2010-11

Function/Division	<u>Salary and Benefits</u>	<u>Maintenance & Operations</u>	<u>Budget Savings</u>	<u>Total</u>	<u>% Total</u>
Parks & Recreation					
Park Maintenance	657,676	157,769	-69,047	746,398	
Swimming Pool	159,533	35,862	-4,264	191,131	
Facilities Maintenance	108,507	54,949	-23,120	140,336	
Recreation	531,689	129,596	-64,977	596,308	
Total Parks and Recreation	1,457,405	378,176	-161,408	1,674,173	5.7%
TOTAL - GENERAL FUND	<u>22,832,499</u>	<u>7,883,675</u>	<u>-1,400,001</u>	<u>29,316,173</u>	100.0%

CITY OF SAN GABRIEL
EXPENDITURES BY FUNCTION AND DIVISION - GENERAL FUND
2011-12

Function/Division	Salary and Benefits	Maintenance & Operations	Budget Savings	Total	%
					Total
General Administration					
City Council	177,013	140,570	0	317,583	
City Clerk	258,728	28,119	0	286,847	
City Manager	376,868	79,167	0	456,035	
City Attorney	0	183,711	0	183,711	
Election	24,896	0	0	24,896	
Human Resources	330,797	237,894	0	568,691	
Public Information	0	69,805	0	69,805	
Total General Administration	1,168,302	739,266	0	1,907,568	6.0%
Mission Playhouse	731,587	173,889	0	905,476	2.9%
Finance					
City Treasurer	116,547	2,900	0	119,447	
Finance	702,983	251,668	0	954,651	
Information Technology	0	129,951	0	129,951	
Purchasing	164,628	1,400	0	166,028	
General Services	27,865	81,838	0	109,703	
Insurance	0	2,207,000	0	2,207,000	
Total Finance	1,012,023	2,674,757	0	3,686,780	11.6%
Police	10,119,006	2,028,183	0	12,147,189	38.3%
Fire					
Fire	5,810,995	865,923	0	6,676,918	
Emergency Operations Center	0	15,602	0	15,602	
Disaster Preparedness	0	3,000	0	3,000	
Total Fire Department	5,810,995	884,525	0	6,695,520	21.1%
Public Works					
Street Services	1,199,192	351,032	0	1,550,224	
Maintenance Services	77,327	445,930	0	523,257	
Total Public Works	1,276,519	796,962	0	2,073,481	6.5%
Community Development					
Administration	380,646	51,041	0	431,687	
Engineering	474,951	13,540	0	488,491	
Planning	529,750	110,845	0	640,595	
Building and Safety	454,993	36,440	0	491,433	
Neighborhood Imp. Services	147,802	51,700	0	199,502	
Economic Development	97,732	67,868	0	165,600	
Total Community Development	2,085,874	331,434	0	2,417,308	7.6%

CITY OF SAN GABRIEL
EXPENDITURES BY FUNCTION AND DIVISION - GENERAL FUND
2011-12

Function/Division	<u>Salary and Benefits</u>	<u>Maintenance & Operations</u>	<u>Budget Savings</u>	<u>Total</u>	<u>% Total</u>
Parks & Recreation					
Park Maintenance	672,048	164,762	0	836,810	
Swimming Pool	161,273	62,262	0	223,535	
Facilities Maintenance	110,827	44,349	0	155,176	
Recreation	553,216	135,149	0	688,365	
Total Parks and Recreation	1,497,364	406,522	0	1,903,886	6.0%
TOTAL - GENERAL FUND	<u>23,701,670</u>	<u>8,035,538</u>	<u>0</u>	<u>31,737,208</u>	100.0%

SECTION IV

This Section contains miscellaneous information about the City and related financial issues, which may enhance the readers' perspective of the financial condition of the City.

APPROPRIATIONS LIMIT SUMMARY

In November 1979, the voters of the State of California approved Proposition 4, commonly known as the "Gann Initiative." The Proposition created Article XIII B of the State Constitution placing limits on the amount of revenue, which can be spent by all entities of government from the "proceeds of taxes." Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limits was based on the 1978-79 "base year" revenues.

Section 9710 of the California Government Code, added in 1980 by the State Legislature, provides that "each year, the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following year..."

In order to address the increasing number of complaints by agencies about the restrictions of Proposition 4, and to provide guidelines for local governments in adopting their limits, the voters approved Proposition 111 in June 1990. Among other things, Proposition 111 provided new adjustment formulas, which make the Appropriations Limit more responsive to local growth issues. Proposition 111 also established a requirement for an annual review of Limit calculations.

A comparison between the FY 2011-12 Appropriations Limit of \$30,216,956 and the Appropriations Subject to the Limit of \$23,173,840 indicates a positive gap between the two. The City will be \$7,043,116 below its Appropriations Limit for Fiscal Year 2011-12.

2010-11	Appropriations Limit		\$29,365,492
2011-12	Change in PCI	=	2.51%
2011-12	Change in Population	=	0.38%
2011-12	Appropriations Limit		\$30,216,956

CITY OF SAN GABRIEL

<u>Fiscal Year</u>	<u>Population</u>	<u>Assessed Valuations</u>	<u>Taxable Sales</u>
2001-02	40,914	2,074,780,057	346,231,800
2002-03	41,567	2,198,896,771	362,626,500
2003-04	41,914	2,394,149,638	378,387,200
2004-05	42,374	2,550,004,856	392,461,287
2005-06	42,320	2,615,851,001	395,155,758
2006-07	42,691	3,137,838,065	414,686,832
2007-08	42,762	3,332,115,766	405,101,051
2008-09	42,829	3,670,473,094	350,710,900
2009-10	42,984	3,718,889,581	309,053,100
2010-11	39,839	3,770,851,330	330,000,000 (*)
2011-12	40,000 (*)	3,846,268,357 (*)	340,000,000 (*)

(*) Estimated

CITY OF SAN GABRIEL
Full Time Positions by Department

Fiscal Year	Elected Officials	Admin.	Mission Playhouse	Finance	Police	Fire	Public Works	Com. Develop.	Parks and Rec.	Total
2001-02	7.0	4.0	4.0	6.0	71.0	36.0	19.0	9.0	18.0	174.0
2002-03	7.0	4.0	4.0	6.0	71.0	36.0	19.0	9.0	18.0	174.0
2003-04	7.0	4.0	4.0	8.0	71.0	36.0	19.0	14.0	18.0	181.0
2004-05	7.0	4.0	4.0	8.0	71.0	36.0	19.0	14.0	18.0	181.0
2005-06	7.0	5.0	4.0	9.0	71.0	36.0	19.0	15.0	18.0	184.0
2006-07	7.0	5.0	4.0	9.0	71.0	36.0	19.0	15.0	18.0	184.0
2007-08	7.0	5.0	5.0	9.0	72.0	36.0	19.0	17.0	18.0	188.0
2008-09	7.0	5.0	5.0	9.0	73.0	36.0	19.0	17.0	18.0	189.0
2009-10	7.0	6.0	5.0	9.0	73.0	36.0	18.0	18.0	18.0	190.0
2010-11	7.0	6.0	5.0	9.0	73.0	36.0	17.0	19.0	18.0	190.0
2011-12	7.0	7.0	5.0	9.0	73.0	36.0	17.0	19.0	18.0	191.0

Note:

Administration total includes City Clerk staff

Community Development total includes Housing and Redevelopment Agency staff

Public Works unfunded a Maintenance Supervisor in Fiscal Year 2009-10 and a Maintenance Leadperson in Fiscal Year 2010-11.

Operating Budget

CITY OF SAN GABRIEL
REVENUES

121 GENERAL FUND

		2010-11 Revised Estimate	2011-12 Adopted Budget
3111	Property Tax	\$ 3,700,000	\$ 3,900,000
3131	Utility Users Tax	4,700,000	4,700,000
3132	Sales and Use Tax	3,300,000	3,400,000
3133	Franchise Tax	578,000	590,000
3134	Transient Occupancy Tax	820,000	820,000
3135	Property Transfer Tax	90,000	95,000
	Taxes	<u>13,188,000</u>	<u>13,505,000</u>
3211	ARRA (Stimulus) Funding	1,166,103	-
3222	Motor Vehicle In-Lieu	3,700,000	3,700,000
3223	Off Highway Vehicle In-Lieu	-	-
3224	State Reimbursements	51,000	150,000
3227	State Mandated Reimbursement	67,000	60,000
3231	Bikeway Funds	30,000	30,000
3234	County Grants	35,000	35,000
3245	Grants-Other Agencies	32,000	-
	Revenue From Other Agencies	<u>5,081,103</u>	<u>3,975,000</u>
3311	Business Licenses	600,000	625,000
3312	Dog Licenses	17,300	20,000
3314	Tobacco Retailer Licenses	15,000	15,000
3321	Building Permits	425,000	475,000
3322	Occupancy Permits	170,000	170,000
3323	Plumbing Permits	50,000	53,000
3324	Electrical Permits	48,000	50,000
3325	Sign Permits	15,000	15,000
3326	Overnight Parking Permits	310,000	310,000
	Licenses and Permits	<u>1,650,300</u>	<u>1,733,000</u>
3411	Vehicle Code Fines - Court	190,000	200,000
3412	Other Fines - Court	120,000	120,000
3413	Parking Fines - City	750,000	750,000
3416	Administrative Citations	6,000	6,500
	Fines and Forfeitures	<u>1,066,000</u>	<u>1,076,500</u>
3511	Interest	50,000	40,000
3512	Interest-RDA	600,000	695,000
3529	Other Rental Income	170,000	170,000
3531	Building Rentals	160,000	170,000
3532	Rental Subsidy	(44,530)	(44,530)
3533	Equipment Rental	42,000	47,300
3534	Parking	30,000	31,500
3536	Labor Charges	200,000	210,000
	Use of Money and Property	<u>1,207,470</u>	<u>1,319,270</u>

CITY OF SAN GABRIEL
REVENUES

121 GENERAL FUND

		2010-11 Revised Estimate	2011-12 Adopted Budget
3621	Plan Checking	350,000	300,000
3622	Public Works Fees	250,000	250,000
3624	Street Sweeping	170,000	175,000
3625	Graffiti Removal	33,000	34,000
3626	Sewer Maintenance	10,000	15,000
3627	General Plan "Set-Aside" Fee	10,000	10,000
3628	Planning Fees	90,000	150,000
3630	Advertising & Posting Fees	4,000	4,500
	Community Development	<u>917,000</u>	<u>938,500</u>
3631	Fire Services	400,000	400,000
3633	Police Services	90,000	90,000
3634	Facility Rental - EOC	2,500	2,500
3635	Ambulance Fees	700,000	700,000
3636	False Alarms	15,000	15,000
3637	Witness Fees	1,500	1,000
	Public Safety	<u>1,209,000</u>	<u>1,208,500</u>
3641	Recreation Fees	45,000	45,000
3642	Lighted Fields	1,000	1,000
3644	Swimming Pool	60,000	60,000
3645	Adult Center	40,000	40,000
3647	Vending Machine Proceeds	-	-
	Recreation	<u>146,000</u>	<u>146,000</u>
3911	Sale of Records	1,000	1,500
3912	Post Reimbursements	5,000	5,000
3913	CDBG Reimbursements	-	28,970
3914	Proposition "A" Administration	-	-
3915	Damage Recovery	16,000	16,000
3916	Election Cost Reimbursement	55,000	-
3917	Sale of Property	5,000	7,500
3918	Proposition "C" Administration	-	-
3919	Proceeds From Prop "A" Exch.	982,000	-
3920	Donations	10,000	10,550
3990	Miscellaneous	10,000	10,000
	Other Revenue	<u>1,084,000</u>	<u>79,520</u>
	GENERAL FUND	<u>\$ 25,548,873</u>	<u>\$ 23,981,290</u>

CITY OF SAN GABRIEL
REVENUES

125 RETIREMENT FUND

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
3111	Property Tax	<u>\$ 5,200,000</u>	<u>\$ 5,460,000</u>
	Taxes	5,200,000	5,460,000
3511	Interest	<u>100,000</u>	<u>110,000</u>
	Use of Money and Property	100,000	110,000
RETIREMENT FUND		<u><u>\$ 5,300,000</u></u>	<u><u>\$ 5,570,000</u></u>

CITY OF SAN GABRIEL
REVENUES

128 AUTOMOTIVE EQUIPMENT FUND

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
3511	Interest	<u>\$ 18,000</u>	<u>\$ 18,000</u>
	Use of Money and Property	18,000	18,000
3651	Vehicle Charges	<u>795,800</u>	<u>1,155,300</u>
	Internal Service Charges	795,800	1,155,300
AUTOMOTIVE EQUIPMENT FUND		<u><u>\$ 813,800</u></u>	<u><u>\$ 1,173,300</u></u>

CITY OF SAN GABRIEL
REVENUES

129 SELF INSURANCE FUND

		2010-11 <u>Revised Estimate</u>	2011-12 <u>Adopted Budget</u>
3227	State Mand. Reimbursement Revenue From Other Agencies	<u>\$ -</u>	<u>\$ -</u>
3511	Interest	<u>20,000</u>	<u>20,000</u>
	Use of Money and Property	<u>20,000</u>	<u>20,000</u>
3652	Insurance Charges	<u>3,964,572</u>	<u>4,074,126</u>
	Internal Service Charges	<u>3,964,572</u>	<u>4,074,126</u>
	 SELF INSURANCE FUND	 <u><u>\$ 3,984,572</u></u>	 <u><u>\$ 4,094,126</u></u>

CITY OF SAN GABRIEL
REVENUES

136 GAS TAX FUND

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
3241	2106 Gas Tax	\$ 125,000	\$ 125,000
3242	2107 Gas Tax	300,000	300,000
3243	2107.5 Gas Tax	6,000	6,000
3244	2105 Gas Tax	220,000	220,000
3245	2103 Gas Tax	<u>300,000</u>	<u>300,000</u>
	Revenue From Other Agencies	951,000	951,000
3511	Interest	<u>40,000</u>	<u>40,000</u>
	Use of Money and Property	40,000	40,000
	 GAS TAX FUND	 <u><u>\$ 991,000</u></u>	 <u><u>\$ 991,000</u></u>

CITY OF SAN GABRIEL
REVENUES

140 ST. LIGHT ASSESS DIST FUND

		2010-11 <u>Revised Estimate</u>	2011-12 <u>Adopted Budget</u>
3225	State Grants	\$ -	\$ -
	Revenue From Other Agencies	-	-
3661	Street Lighting	<u>25,000</u>	<u>25,000</u>
	Charges For Service	25,000	25,000
ST. LIGHT ASSESS DIST FUND		<u><u>\$ 25,000</u></u>	<u><u>\$ 25,000</u></u>

CITY OF SAN GABRIEL
REVENUES

145 TRAF. CONGESTION RELIEF FUND

		2010-11 <u>Revised Estimate</u>	2011-12 <u>Adopted Budget</u>
3221	Traffic Congestion Relief	\$ -	\$ -
3226	Prop 1B Funding	-	-
	Revenue From Other Agencies	-	-
3511	Interest	<u>13,000</u>	<u>13,000</u>
	Use of Money and Property	13,000	13,000
	 TRAF. CONGESTION RELIEF FUND	 <u>\$ 13,000</u>	 <u>\$ 13,000</u>

CITY OF SAN GABRIEL
REVENUES

147 OTS GRANT FUND

		2010-11 <u>Revised Estimate</u>	2011-12 <u>Adopted Budget</u>
3229	OTS Grants	<u>\$ 126,278</u>	<u>\$ -</u>
	Revenue From Other Agencies	126,278	-
3511	Interest	<u>-</u>	<u>-</u>
	Use of Money and Property	-	-
	 OTS GRANT FUND	 <u><u>\$ 126,278</u></u>	 <u><u>\$ -</u></u>

CITY OF SAN GABRIEL
REVENUES

150 WASTE MANAGEMENT FUND

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
3629	Recycling Fees	\$ 45,000	\$ 20,000
	Charges for Service	45,000	20,000
3671	Surcharge	<u>450,000</u>	<u>450,000</u>
	Waste Disposal	450,000	450,000
WASTE MANAGEMENT FUND		<u>\$ 495,000</u>	<u>\$ 470,000</u>

CITY OF SAN GABRIEL
REVENUES

151 AIR QUAL. IMPROVEMENT FUND

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
3246	AQMD Registration Fees	\$ 50,000	\$ 50,000
	Revenue From Other Agencies	50,000	50,000
3511	Interest	2,000	2,000
	Use of Money and Property	2,000	2,000
AIR QUAL. IMPROVEMENT FUND		<u>\$ 52,000</u>	<u>\$ 52,000</u>

CITY OF SAN GABRIEL
REVENUES

152 MISSION PLAYHOUSE IMPROVEMENT

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
3538	Capital Improvement Surcharge	\$ 43,200	\$ 45,550
	Use of Money and Property	43,200	45,550
3990	Miscellaneous	-	-
	Other Revenue	-	-
MISSION PLAYHOUSE IMPROVEMENT		\$ 43,200	\$ 45,550

CITY OF SAN GABRIEL
REVENUES

160 STATE SUPPL. LAW ENF. FUND

		2010-11 Revised Estimate	2011-12 Adopted Budget
3228	AB 3229 Revenue	\$ 100,000	\$ -
	Revenue From Other Agencies	100,000	-
3511	Interest	2,000	2,000
	Use of Money and Property	2,000	2,000
STATE SUPPL. LAW ENF. FUND		\$ 102,000	\$ 2,000

CITY OF SAN GABRIEL
REVENUES

161 ASSET FORFEITURE- D.O.J.

		<u>2010-11 Revised Estimate</u>	<u>2011-12 Adopted Budget</u>
3415	Department of Justice	\$ 20,000	\$ -
	Revenue From Other Agencies	20,000	-
3511	Interest	10,000	10,000
	Use of Money and Property	10,000	10,000
	 ASSET FORFEITURE- D.O.J.	 <u>\$ 30,000</u>	 <u>\$ 10,000</u>

CITY OF SAN GABRIEL
REVENUES

162 ASSET FORFEITURE- TREAS.

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
3415	Department of Treasury	\$ 1,200	\$ -
	Revenue From Other Agencies	1,200	-
3511	Interest	1,000	1,000
	Use of Money and Property	1,000	1,000
	 ASSET FORFEITURE- TREAS.	 <u>\$ 2,200</u>	 <u>\$ 1,000</u>

CITY OF SAN GABRIEL
REVENUES

163 ASSET FORFEITURE- STATE

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
3415	State of California	\$ 2,000	\$ -
	Revenue From Other Agencies	2,000	-
3511	Interest	500	500
	Use of Money and Property	500	500
ASSET FORFEITURE- STATE		<u>\$ 2,500</u>	<u>\$ 500</u>

CITY OF SAN GABRIEL
REVENUES

165 LOCAL LAW ENF. BLOCK GRANT

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
3213	Block Grant	\$ 3,093	\$ -
	Revenue From Other Agencies	3,093	-
3511	Interest	-	-
	Use of Money and Property	-	-
LOCAL LAW ENF. BLOCK GRANT		<u>\$ 3,093</u>	<u>\$ -</u>

CITY OF SAN GABRIEL
REVENUES

172 DEVELOPMENT IMPACT FUND

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
3662	Parks & Rec Facilities	\$ 50,000	\$ 60,000
3663	Sanitary Sewer System	60,000	72,000
3664	Police Facilities	20,000	24,000
3665	Fire Facilities	15,000	18,000
3666	Traffic Impact	25,000	30,000
	Development Impact Fees	170,000	204,000
3511	Interest	55,000	56,300
	Use of Money and Property	55,000	56,300
	 DEVELOPMENT IMPACT FUND	 <u>\$ 225,000</u>	 <u>\$ 260,300</u>

CITY OF SAN GABRIEL
REVENUES

173 PARKS & REC ACTIVITY FUND

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
3682	Off Area Trips	\$ 35,000	\$ 35,000
3683	Recreation Classes	60,000	60,000
3684	Dance & Baton	500	10,000
3685	Tiny Tots	-	-
3686	Tennis	8,000	8,000
3687	Special Activity	20,000	21,000
3688	Senior Social Dance	2,000	2,000
3689	Recreation Class Insurance	3,000	3,000
	Recreation	128,500	139,000
PARKS & REC ACTIVITY FUND		<u>\$ 128,500</u>	<u>\$ 139,000</u>

CITY OF SAN GABRIEL
REVENUES

180 PROP "A" LOCAL RETURN FUND

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
3232	Local Return - Prop "A"	\$ 600,000	\$ 600,000
	Revenue From Other Agencies	600,000	600,000
3511	Interest	22,000	15,000
3529	Rental Income	6,000	6,000
	Use of Money and Property	28,000	21,000
PROP "A" LOCAL RETURN FUND		<u>\$ 628,000</u>	<u>\$ 621,000</u>

CITY OF SAN GABRIEL
REVENUES

181 PROP "C" LOCAL RETURN FUND

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
3233	Local Return - Prop "C"	\$ 455,000	\$ 460,000
	Revenue From Other Agencies	455,000	460,000
3511	Interest	63,000	64,000
	Use of Money and Property	63,000	64,000
PROP "C" LOCAL RETURN FUND		<u>\$ 518,000</u>	<u>\$ 524,000</u>

CITY OF SAN GABRIEL
REVENUES

183 MEASURE "R" FUND

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
3237	Local Return - Measure "R"	\$ 360,000	\$ 360,000
	Revenue From Other Agencies	360,000	360,000
3511	Interest	1,000	1,000
	Use of Money and Property	1,000	1,000
	 MEASURE "R" FUND	 <u>\$ 361,000</u>	 <u>\$ 361,000</u>

CITY OF SAN GABRIEL
REVENUES

185 COMMUNITY DEVELOPMENT BLOCK GRANT FUND

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
3211	ARRA (Stimulus) Funding	\$ 147,347	\$ -
3218	CDBG Allocation	1,144,755	870,228
	Revenue From Other Agencies	1,292,102	870,228
	 CDBG FUND	 <u>\$ 1,292,102</u>	 <u>\$ 870,228</u>

CITY OF SAN GABRIEL
REVENUES

186 OTHER GRANTS FUND

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
3212	FEMA Grant	\$ -	\$ 120,000
3214	TEA-21	750,344	-
3215	Homeland Security Grant	79,815	-
3219	Department of Justice (JAG)	20,695	-
3225	State Grants	499,769	4,357,792
3234	County Grants	-	-
3235	STP-L Reimbursements	370,000	52,000
3245	Grants-Other Agencies	1,410,347	4,339,660
	Revenue From Other Agencies	3,130,970	8,869,452
OTHER GRANTS FUND		<u>\$ 3,130,970</u>	<u>\$ 8,869,452</u>

CITY OF SAN GABRIEL
REVENUES

191 REDEVELOPMENT FUND

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
3116	Tax Increment	\$ 1,100,000	\$ 1,200,000
	Taxes	1,100,000	1,200,000
3511	Interest	140,000	130,000
	Use of Money and Property	140,000	130,000
3991	Proceeds of Loan	-	-
	Other Revenue	-	-
REDEVELOPMENT FUND		<u>\$ 1,240,000</u>	<u>\$ 1,330,000</u>

CITY OF SAN GABRIEL
REVENUES

192 LOW/MOD HOUSING FUND

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
3117	20% Set a side	\$ 275,000	\$ 300,000
	Taxes	275,000	300,000
3511	Interest	50,000	50,000
	Use of Money and Property	50,000	50,000
3913	CDBG Reimbursements	48,602	3,472
	Other Revenue	48,602	3,472
LOW/MOD HOUSING FUND		<u>\$ 373,602</u>	<u>\$ 353,472</u>

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
701 CITY COUNCIL
00 DEPARTMENT

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	54,400	54,400
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	98,711	106,869
19-002	Retirement	14,358	15,744
	Salaries and Benefits	167,469	177,013
21-000	Special Departmental	0	24,588
22-000	Contractual	0	0
31-000	Office Operating	4,001	4,001
53-000	Membership and Dues	39,680	31,681
54-000	Allowances	61,700	61,700
56-000	Local Meetings/Expenses	18,600	18,600
	Operating	123,981	140,570
91-000	Budget Savings	-63,746	0
	CITY COUNCIL	<u>227,704</u>	<u>317,583</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
701 CITY COUNCIL

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
City Council	5.00	54,400	5.00	54,400
Sub-Total Full Time Salaries	5.00	54,400	5.00	54,400
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	5.00	54,400	5.00	54,400

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
701 CITY COUNCIL

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : Laptop computers Centennial Event Seed Money
31-000	Office Operating : Office supplies, equipment, and related expenses
53-000	Membership and Dues : League of California Cities National League of Cities S.G. Valley Economic Council U.S. Municipal Sister City Association San Gabriel Valley Council of Governments Independent Cities Association Southern California Association of Governments U.S. Conference of Mayors
54-000	Allowances : League of California Cities - Annual Conference League of California Cities - Legislative Conference League of California Cities - Executive Forum Independent Cities Association - Annual Conference Independent Cities Association - Seminar U.S. Conference of Mayors - Annual Conference U.S. Conference of Mayors - Mayor's Conference National League of Cities - Annual Conference National League of Cities - Congressional Conference
56-000	Local Meetings/Expenses : Monthly expense Local meetings
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
702 CITY CLERK
00 DEPARTMENT

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	62,189	164,804
12-000	Limited Time Employees	21,517	21,517
13-000	Overtime Employees	0	0
19-001	Health Insurance	7,188	25,111
19-002	Retirement	16,162	47,296
	Salaries and Benefits	107,056	258,728
21-000	Special Departmental	8,097	8,097
22-000	Contractual	500	500
31-000	Office Operating	5,932	5,932
33-000	Vehicle Operating	0	0
40-007	Cable	0	200
45-000	Educational	1,500	1,500
53-000	Membership and Dues	930	930
54-000	Allowances	5,960	5,960
64-009	Municipal Code Services	3,000	3,000
65-000	Publishing	2,000	2,000
	Operating	27,919	28,119
91-000	Budget Savings	0	0
	CITY CLERK	<u>134,975</u>	<u>286,847</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
702 CITY CLERK

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
City Clerk	1.00	3,044	1.00	3,044
Deputy City Clerk	1.00	116,493	1.00	116,493
Receptionist/Clerical Assistant II	1.00	49,268	1.00	49,268
Auto Allowance (1)		5,935		5,935
Bilingual Pay (0)		-		-
Sub-Total Full Time Salaries	3.00	174,740	3.00	174,740
Limited Service:				
Clerical Aid - 1270 Hours		21,517		21,517
Sub-Total Limited Service Wages		21,517		21,517
Allocated From:				
704 City Manager - 10%		-		26,653
Sub-Total Allocated From		-		26,653

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
702 CITY CLERK

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : Youth Education PATH "Much Ado Mariachi Style" Reception Commissioners' Dinner
22-000	Contractual : Imaging System Upgrade
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
40-007	Cable : Cable Television Services
45-000	Educational : Staff Training
53-000	Membership and Dues : City Clerks Association of California International Institute of Municipal Clerks California Association of Public Information Officials National Informaion Officers Association Notary
54-000	Allowances : City Clerks Association of California - Annual Conference Int'l Institute of Municipal Clerks - Annual Conference League of California Cities Southern California City Clerks Association - Meetings
64-009	Municipal Code Services : Update San Gabriel Municipal Code On-line
65-000	Publishing : Legal advertising and public notices
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
703 CITY TREASURER
00 DEPARTMENT

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	71,165	71,135
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	23,341	24,824
19-002	Retirement	18,783	20,588
	Salaries and Benefits	113,289	116,547
31-000	Office Operating	1,500	1,500
33-000	Vehicle Operating	1,100	1,100
53-000	Membership and Dues	300	300
54-000	Allowances	0	0
	Operating	2,900	2,900
91-000	Budget Savings	-1,218	0
	CITY TREASURER	<u>114,971</u>	<u>119,447</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
703 CITY TREASURER

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
City Treasurer	1.00	3,044	1.00	3,044
Sub-Total Full Time Salaries	1.00	3,044	1.00	3,044
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
706 Finance - 15%		68,122		68,091
Sub-Total Allocated From		68,122		68,091
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	1.00	71,166	1.00	71,135

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
703 CITY TREASURER

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S. or Social Security
31-000	Office Operating	: Office supplies, equipment, and related expenses
33-000	Vehicle Operating	: Departmental Vehicle Operating Costs
53-000	Membership and Dues	: California Municipal Treasurers Association Association Public Treasurers - U.S. & Canada
54-000	Allowances	: None
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
704 CITY MANAGER
00 DEPARTMENT

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	414,800	269,717
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	950	950
19-001	Health Insurance	46,790	31,574
19-002	Retirement	106,347	74,627
	Salaries and Benefits	568,887	376,868
22-000	Contractual	40,959	48,500
31-000	Office Operating	3,500	3,500
33-000	Vehicle Operating	0	0
40-007	Cable	0	100
53-000	Membership and Dues	3,000	4,767
54-000	Allowances	11,600	19,800
56-000	Local Meetings/Expenses	2,500	2,500
89-000	Administrative Contingency	0	0
	Operating	61,559	79,167
91-000	Budget Savings	-63,523	0
	CITY MANAGER	<u>566,923</u>	<u>456,035</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
704 CITY MANAGER

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
City Manager	1.00	197,591	1.00	197,590
Assistant City Manager	1.00	91,222	1.00	142,850
Executive Assistant	1.00	68,941	1.00	68,940
Secretary	1.00	53,003		-
City Manager Severance		221,860		-
Auto Allowance (2)		11,870		11,870
Sub-Total Full Time Salaries	4.00	644,487	3.00	421,250
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
Human Resources - 15%		-		7,951
Sub-Total Allocated From		-		7,951

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
704 CITY MANAGER

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Allocated To:				
702 City Clerk - 10%		-		(26,653)
709 Purchasing - 5%		-		(20,468)
709 Purchasing - 7%		(6,385)		-
709 Purchasing - 8%		(43,312)		-
710 Human Resources - 10%		-		(112,363)
710 Human Resources - 17%		(92,037)		-
710 Human Resources - 13%		(11,858)		-
711 Community Promotion - 30%		(27,366)		-
712 Civic Auditorium 6%		(32,483)		-
781 Disaster Preparedness - 3%		(16,242)		-
Sub-Total Allocated To		(229,683)		(159,484)
<hr/>				
Total	4.00	414,804	3.00	269,717

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
704 CITY MANAGER

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
22-000	Contractual : Organizational performance audit Strategic plan facilitation Advocacy Services/Grants
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : None
40-007	Cable : Cable Television
53-000	Membership and Dues : International City Management Association San Gabriel Valley City Managers American Society for Public Administration
54-000	Allowances : Independent Cities Association - Annual Conference Independent Cities Association - Seminar California Redevelopment Association - Annual Conference League of Ca. Cities - Annual Conference League of Ca. Cities - Legislative Conference League of Ca. Cities - Ca. City Managers Meeting International City Managers Association - Annual Conference National League of Cities - Annual Conference National League of Cities - Congressional Conference CJPIA - Risk Management Conference American Planning Association/ACIP - Annual Conference Municipal Mgmt. Assoc.of So California - Annual Conference
56-000	Local Meetings/Expenses : Local meetings
89-000	Administrative Contingency : Reserves for unanticipated expenditures
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
705 CITY ATTORNEY
00 DEPARTMENT

		2010-11 Revised Estimate	2011-12 Adopted Budget
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
	Salaries and Benefits	0	0
22-000	Contractual	176,311	176,311
31-000	Office Operating	0	0
53-000	Membership and Dues	0	0
54-000	Allowances	12,700	4,400
56-000	Local Meetings/Expenses	0	0
64-030	Prosecution Services	3,000	3,000
	Operating	192,011	183,711
91-000	Budget Savings	-25,722	0
	CITY ATTORNEY	<u>166,289</u>	<u>183,711</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
705 CITY ATTORNEY

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
705 CITY ATTORNEY

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
22-000	Contractual : Legal services
54-000	Allowances : Independent Cities Association - Annual Conference League of Ca. Cities - Annual Conference League of Ca. Cities - City Attorney's Dept. Meeting Ca. Joint Powers Ins. Authority-Risk Mgr's Conference
64-030	Professional Services : Prosecution Services
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
706 FINANCE
00 DEPARTMENT

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	466,151	454,515
12-000	Limited Time Employees	27,871	15,175
13-000	Overtime Employees	775	775
19-001	Health Insurance	93,573	99,789
19-002	Retirement	125,145	132,729
	Salaries and Benefits	713,515	702,983
21-000	Special Departmental	2,750	11,500
22-000	Contractual	66,800	57,800
31-000	Office Operating	23,643	13,243
33-000	Vehicle Operating	4,600	4,700
33-060	Vehicle Replacement	0	1,000
35-000	Building Operating	0	0
45-000	Educational	9,000	9,000
53-000	Membership and Dues	1,200	825
54-000	Allowances	10,000	9,800
64-007	Auditing Services	27,500	27,500
64-011	Sales Tax Auditing	9,000	9,000
64-012	Animal Control	107,300	107,300
	Operating	261,793	251,668
91-000	Budget Savings	-56,320	0
	FINANCE	<u>918,988</u>	<u>954,651</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
706 FINANCE

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Finance Director	1.00	156,627	1.00	156,627
Financial Services Manager		-	2.00	142,704
Accountant	2.00	133,938	1.00	27,550
Revenue Collection Administrator	1.00	66,969	1.00	66,969
Management Analyst	1.00	66,969	1.00	63,816
Benefits & Risk Coordinator	1.00	66,969		-
Payroll Technician	1.00	53,030	1.00	53,030
Finance Clerk II	2.00	96,612	2.00	96,612
Bilingual Pay (5)		6,087		6,087
Sub-Total Full Time Salaries	9.00	647,201	9.00	613,395
Limited Service:				
Finance Clerk II - 1,125 Hours		27,871		15,175
Sub-Total Limited Service Wages		27,871		15,175
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
706 FINANCE

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : Check stock, business forms, parking decals, and Business License software upgrade
22-000	Contractual : Maintenance of office equipment and software support
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
45-000	Educational : Staff Training
53-000	Membership and Dues : Government Finance Officers Association California Society of Municipal Finance Officers California Municipal Treasurers Association Association Public Treasurers- U.S. & Canada California Municipal Revenue and Tax Association
54-000	Allowances : Ca. Society of Municipal Finance Officers Ca. Municipal Treasurers Association California Municipal Revenue and Tax Association Eden Financial Systems Conference Governmental Finance Officers Assn.
64-007	Auditing Services : Annual Financial Audits
64-011	Sales Tax Auditing : Sales Tax Auditing and Analysis
64-012	Animal Control : Animal Control Services
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
707 INFORMATION TECHNOLOGY
00 DEPARTMENT

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
	Salaries and Benefits	0	0
21-000	Special Departmental	42,500	63,300
22-000	Contractual	65,100	65,100
31-000	Office Operating	1,551	1,551
33-000	Vehicle Operating	0	0
45-000	Educational	0	0
53-000	Membership and Dues	0	0
54-000	Allowances	0	0
	Operating	109,151	129,951
91-000	Budget Savings	-1,234	0
	INFORMATION TECHNOLOGY	<u>107,917</u>	<u>129,951</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
707 INFORMATION TECHNOLOGY

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Information Systems Technician		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
<hr/>				
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
707 INFORMATION TECHNOLOGY

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S. or Social Security
21-000 Special Departmental	: Computer equipment, supplies, and maintenance
22-000 Contractual	: Website development and maintenance contract Phone system and records scanning Information technology consultant
31-000 Office Operating	: Office supplies, equipment, and related expenses
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
708 ELECTION
00 DEPARTMENT

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	92,842	16,880
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	15,716	3,130
19-002	Retirement	24,504	4,886
	Salaries and Benefits	133,062	24,896
21-000	Special Departmental	14,000	0
22-000	Contractual	70,000	0
31-000	Office Operating	5,800	0
33-000	Vehicle Operating	0	0
45-000	Educational	0	0
53-000	Membership and Dues	0	0
54-000	Allowances	10,200	0
64-000	Professional Services	0	0
65-000	Publishing	0	0
	Operating	100,000	0
91-000	Budget Savings	-104,345	0
	ELECTION	<u>128,717</u>	<u>24,896</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
708 ELECTION

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
702 City Clerk - 10%		-		16,880
702 City Clerk - 55%		92,842		-
Sub-Total Allocated From		92,842		16,880
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	92,842	-	16,880

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
708 ELECTION

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S. or Social Security
21-000 Special Departmental	: None
22-000 Contractual	: None
31-000 Office Operating	: None
33-000 Vehicle Operating	: None
45-000 Educational	: None
53-000 Membership and Dues	: None
54-000 Allowances	: None
64-000 Municipal Code Services	: None
65-000 Publishing	: None
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
709 PURCHASING
00 DEPARTMENT

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	140,527	111,257
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	22,918	21,169
19-002	Retirement	37,090	32,202
	Salaries and Benefits	200,535	164,628
21-000	Special Departmental	0	0
22-000	Contractual	0	0
31-000	Office Operating	0	0
33-000	Vehicle Operating	1,400	1,400
45-000	Educational	0	0
53-000	Membership and Dues	0	0
54-000	Allowances	0	0
	Operating	1,400	1,400
91-000	Budget Savings	-831	0
	PURCHASING	<u>201,104</u>	<u>166,028</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
709 PURCHASING

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
704 City Manager - 8%		43,312		-
704 City Manager - 7%		6,385		-
704 City Manager - 5%		-		20,468
706 Finance - 18%		90,829		90,789
Sub-Total Allocated From		140,526		111,257
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	140,526	-	111,257

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
709 PURCHASING

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
710 HUMAN RESOURCES
00 DEPARTMENT

		2010-11 <u>Revised Estimate</u>	2011-12 <u>Adopted Budget</u>
11-000	Full Time Employees	125,996	224,385
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	16,766	41,470
19-002	Retirement	33,255	64,942
	Salaries and Benefits	176,017	330,797
21-000	Special Departmental	1,500	4,250
22-000	Contractual	54,800	54,800
31-000	Office Operating	2,331	2,797
33-000	Vehicle Operating	0	0
45-000	Educational	2,000	2,000
51-000	Advertising	7,000	7,000
53-000	Membership and Dues	610	985
54-000	Allowances	0	200
56-000	Local Meetings/Expenses	2,000	2,000
68-000	Sick Leave	161,162	150,000
69-000	Employee Service Awards	13,862	13,862
	Operating	245,265	237,894
91-000	Budget Savings	-10,868	0
	HUMAN RESOURCES	<u>410,414</u>	<u>568,691</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
710 HUMAN RESOURCES

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Human Resource Analyst		-	1.00	66,970
Secretary		-	1.00	53,003
Sub-Total Full Time Salaries				119,973
Limited Service:				
None				-
Sub-Total Limited Service Wages				-
Allocated From:				
704 City Manager - 17%		92,037		-
704 City Manager - 13%		11,858		-
704 City Manager - 10%				26,653
704 City Manager - 60%				85,710
Sub-Total Allocated From		103,895		112,363
Allocated To:				
704 City Manager - 15%				(7,951)
Sub-Total Allocated To				(7,951)
Total	-	103,895	-	224,385

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
710 HUMAN RESOURCES

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : Inhouse events and promotions
22-000	Contractual : Employee physicals, testing services, legal services labor negotiator, and personnel assistance and training
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : None
45-000	Educational : Staff Training
51-000	Advertising : Job recruitment ads
53-000	Membership and Dues : CALPELRA CAPIO SPLRC PCLA SPEPIOA
54-000	Allowances : Miscellaneous expense
56-000	Local Meetings/Expenses : Miscellaneous local meetings
68-000	Sick Leave : Expenses for 1/3 accumulated sick leave upon retirement and annual sick leave buy-back program
69-000	Employee Recognition Program : Annual employee gifts, service awards and holiday luncheon
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
711 PUBLIC INFORMATION
00 DEPARTMENT

		2010-11 <u>Revised Estimate</u>	2011-12 <u>Adopted Budget</u>
11-000	Full Time Employees	27,366	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	4,292	0
19-002	Retirement	7,223	0
	Salaries and Benefits	38,881	0
21-000	Special Departmental	18,371	15,371
22-000	Contractual	0	0
33-000	Vehicle Operating	0	0
51-000	Advertising	5,454	5,454
61-000	Chamber of Commerce	31,680	0
62-000	Quarterly Newsletter	48,980	48,980
	Operating	104,485	69,805
91-000	Budget Savings	-43,495	0
	PUBLIC INFORMATION	<u>99,871</u>	<u>69,805</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
711 PUBLIC INFORMATION

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Clerk - 325 Hours		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
704 City Manager - 30%		27,366		-
Sub-Total Allocated From		27,366		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	27,366	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
711 PUBLIC INFORMATION

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : "Much Ado" Reception Supplies Public Information Services Community Promotion Materials Mission District Partnership Administrative Costs
33-000	Vehicle Operating : None
51-000	Advertising : Design of Public Information Materials
61-000	Chamber of Commerce : None
62-000	Quarterly Newsletter : Funding for Grapevine publication, including printing, editing, translation services and postage
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
712 MISSION PLAYHOUSE
00 DEPARTMENT

		<u>2010-11</u>	<u>2011-12</u>
		Revised Estimate	Adopted Budget
11-000	Full Time Employees	375,713	347,248
12-000	Limited Time Employees	182,602	182,603
13-000	Overtime Employees	7,246	7,246
19-001	Health Insurance	80,390	84,147
19-002	Retirement	109,201	110,343
	Salaries and Benefits	755,152	731,587
21-000	Special Departmental	1,000	1,000
22-000	Contractual	18,500	18,500
31-000	Office Operating	4,850	4,850
33-000	Vehicle Operating	5,700	10,000
33-060	Vehicle Replacement	0	1,000
35-000	Building Operating	19,869	21,230
40-003	Electricity	73,100	70,000
40-004	Gas	5,100	5,000
40-005	Telephone	9,400	9,400
40-006	Water	2,200	7,000
43-000	Uniforms	600	1,100
45-000	Educational	700	700
51-000	Advertising	21,565	22,565
53-000	Membership and Dues	1,105	1,544
	Operating	163,689	173,889
91-000	Budget Savings	-58,865	0
	MISSION PLAYHOUSE	<u>859,976</u>	<u>905,476</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
712 MISSION PLAYHOUSE

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Playhouse Manager	1.00	99,095	1.00	99,095
Stage Manager	2.00	102,229	2.00	105,945
Facility Coordinator	1.00	66,660	1.00	66,660
Maintenance Worker II	1.00	49,602	1.00	49,602
Auto Allowance (1)		5,935		5,935
Boot Allowance (3)		-		303
Sub-Total Full Time Salaries	5.00	323,521	5.00	327,540
Limited Service:				
Custodian		34,850		34,851
Specialist		3,595		3,595
Usher/Parking Attendant/Stage Tech		119,604		119,604
Sr. Usher/Sr. Park Att./Sr. Stage Tech		18,213		18,213
Stage Manager		6,340		6,340
Sub-Total Limited Service Wages		182,602		182,603
Allocated From:				
702 Receptionist/Clerical Assistant II - 40%		19,708		19,708
704 City Manager - 6%		32,483		-
Sub-Total Allocated From		52,191		19,708

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
712 MISSION PLAYHOUSE

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : Marketing Program
22-000	Contractual : HVAC service, curtain repair, sound equipment service, fire extinguisher service, security system service, generator service, Mission Patio Courtyard painting piano tuning, and lighting board service
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-006	Vehicle Replacement : Annual contribution for future vehicle replacement
35-000	Building Operating : Cleaning, janitorial and building supplies, props and sets, theater lamps, flameproofing stage curtains, fountain supplies and stage equipment
40-003	Electricity : Electric utility costs
40-004	Gas : Natural Gas utility costs
40-005	Telephone : Local, Long distance, Modem, and DSL costs
40-006	Water : Water utility costs
43-000	Uniforms : Uniform rental for staff
45-000	Educational : Staff training
51-000	Advertising : Advertising for Mission Playhouse rentals

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
712 MISSION PLAYHOUSE

Account	Explanation
53-000	Membership and Dues : American Society of Composers, Authors, and Publishers International Association of Assembly Managers Broadcast Music, Inc., League of Historic American Theatres
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
717 GENERAL SERVICES
00 DEPARTMENT

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	26,260	26,260
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	1,605	1,605
	Salaries and Benefits	27,865	27,865
22-000	Contractual	16,518	16,518
31-000	Office Operating	67,520	57,120
33-000	Vehicle Operating	6,400	7,200
33-060	Vehicle Replacement	0	1,000
	Operating	90,438	81,838
91-000	Budget Savings	-10,766	0
	GENERAL SERVICES	<u>107,537</u>	<u>109,703</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
717 GENERAL SERVICES

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Finance Clerk II - 1,060 Hours		26,260		26,260
Sub-Total Limited Service Wages		26,260		26,260
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	26,260	-	26,260

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
717 GENERAL SERVICES

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
22-000	Contractual : Copier rental/maintenance, mail machine rental/maintenance, fax machine maintenance
31-000	Office Operating : Office supplies, equipment, and related expenses Citywide postage
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
721 INSURANCE
00 DEPARTMENT

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
	Salaries and Benefits	0	0
23-025	First Aid	5,000	5,000
60-013	Worker's Compensation	1,400,000	1,400,000
60-014	Unemployment Insurance	15,000	15,000
60-022	Liability Insurance	650,000	650,000
60-023	Property Insurance	50,000	50,000
60-024	Bonds	2,000	2,000
60-026	Pollution Insurance	25,000	25,000
60-027	Long Term Disability Insurance	60,000	60,000
	Operating	2,207,000	2,207,000
91-000	Budget Savings	0	0
	INSURANCE	<u>2,207,000</u>	<u>2,207,000</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
721 INSURANCE

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
<hr/>				
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
721 INSURANCE

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S. or Social Security
23-025 First Aid	: General Fund charges for minor injuries
60-013 Worker's Compensation	: General Fund charges for self-insured workers' compensation
60-014 Unemployment Insurance	: General Fund charges for self-insured unemployment
60-022 Liability Insurance	: General Fund charges for self-insured liability insurance
60-023 Property Insurance	: General Fund charges for property insurance
60-024 Bonds	: General Fund charges for bonds
60-026 Pollution Insurance	: General Fund charges for pollution insurance
60-027 Long Term Disability Insurance	: General Fund charges for long term disability Insurance
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
751 POLICE
00 DEPARTMENT

		<u>2010-11</u> Revised Estimate		<u>2011-12</u> Adopted Budget
11-000	Full Time Employees	5,962,436		6,075,668
12-000	Limited Time Employees	87,602		87,602
13-000	Overtime Employees	279,229		279,229
19-001	Health Insurance	1,019,912		1,116,597
19-002	Retirement	2,251,030		2,559,910
	Salaries and Benefits	9,600,209		10,119,006
21-000	Special Departmental	30,000		30,000
22-000	Contractual	348,400		346,400
31-000	Office Operating	21,000		21,000
33-000	Vehicle Operating	275,000		282,000
33-060	Vehicle Replacement	0		198,000
35-000	Building Operating	15,700		15,700
40-003	Electricity	57,000		55,000
40-004	Gas	6,000		6,000
40-005	Telephone	43,000		48,000
40-006	Water	0		3,000
40-007	Cable	0		700
43-000	Uniforms	74,400		74,400
45-000	Educational	62,483		62,483
53-000	Membership and Dues	3,500		3,500
54-000	Allowances	5,000		7,000
70-000	Depreciation Expense	875,000		875,000
	Operating	1,816,483		2,028,183
91-000	Budget Savings	-107,580		0
	POLICE	<u>11,309,112</u>		<u>12,147,189</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
751 POLICE

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Chief	1.00	176,850	1.00	176,850
Captain	1.00	141,096	1.00	141,096
Lieutenant	6.00	713,191	6.00	713,191
Sergeant	7.00	650,134	7.00	663,462
Police Officers	42.00	3,099,129	42.00	3,104,376
Information Systems Specialist	1.00	84,573	1.00	84,573
Police Secretary	1.00	54,300	1.00	54,300
Police Records Supervisor	1.00	71,340	1.00	71,340
Police Records Specialist	4.00	185,063	4.00	185,064
Dispatcher	4.00	206,325	4.00	209,275
Crime Prevention Officer	1.00	68,880	1.00	68,880
Community Service Officer	1.00	47,807	1.00	47,807
Property & Evidence Technician	1.00	56,073	1.00	56,073
Senior Officer Pay (30)		111,816		111,816
Detective Pay (10)		18,730		18,730
Education Incentive Pay (41)		192,749		207,149
Field Officer Training Pay (11)		20,602		20,602
Bilingual Pay (24)		29,218		29,218
Uniform Pay (70)		77,305		77,305

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
751 POLICE

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Motorcycle Officer Pay (3)		5,478		5,478
Bicycle Officer Pay (3)		5,478		5,478
Sub-Total Full Time Salaries	71.00	6,016,137	71.00	6,052,063
Limited Service:				
Crossing Guards		87,602		87,602
Clerical		-		-
Sub-Total Limited Service Wages		87,602		87,602
Allocated From:				
160-751 Dispatcher - 50%		23,605		23,605
Sub-Total Allocated From		23,605		23,605
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	71.00	6,127,344	71.00	6,163,270

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
751 POLICE

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : Special forms, ammunition, flares, first-aid supplies, crime prevention supplies, batteries, and tapes
22-000	Contractual : Legal services, copiers, radio service agreement, janitorial service, prisoner bookings, medicals, and meals, backgrounds and hiring process, photography, hearing officer, parking enforcement and phone maintenance, RMS CAD, software and hardware maintenance.
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
35-000	Building Operating : Plumbing, janitorial and building supplies, HVAC service, fire extinguisher service, and related expenses
40-003	Electricity : Electric utility costs
40-004	Gas : Natural Gas utility costs
40-005	Telephone : Local, Long distance, Modem, and DSL costs
40-006	Water : Water utility costs
40-007	Cable : Cable Television
43-000	Uniforms : Uniform allowance, purchase of uniforms for new employees, and replacement of safety equipment
45-000	Educational : Staff Training

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
751 POLICE

Account	Explanation
53-000 Membership and Dues	: LA County Police Chiefs Association CA Peace Officers Association CA Police Chiefs Association CA Reserve Police Officers Association CA Narcotics Officers Association Southern California Crime Prevention Association
54-000 Allowances	: Independent Cities - Annual Conference Int'l Association Chiefs of Police - Annual Conference California Police Chiefs Association - Annual Conference League of California Cities - Annual Conference
70-000 Depreciation Expense	: Annual sinking fund payment for future construction of a new police facility
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
761 FIRE
00 DEPARTMENT

	2010-11 <u>Revised Estimate</u>	2011-12 <u>Adopted Budget</u>
11-000 Full Time Employees	3,373,871	3,478,305
12-000 Limited Time Employees	0	0
13-000 Overtime Employees	250,595	250,595
19-001 Health Insurance	514,379	563,374
19-002 Retirement	1,369,892	1,518,721
Salaries and Benefits	5,508,737	5,810,995
21-000 Special Departmental	146,954	146,954
22-000 Contractual	167,680	177,714
31-000 Office Operating	5,000	5,000
33-000 Vehicle Operating	250,000	251,000
33-060 Vehicle Replacement	201,505	144,000
35-000 Building Operating	15,907	15,907
40-003 Electricity	24,000	24,000
40-004 Gas	3,000	3,000
40-005 Telephone	26,000	28,000
40-006 Water	3,000	14,000
40-007 Cable	0	400
43-000 Uniforms	27,270	27,270
45-000 Educational	14,328	14,328
53-000 Membership and Dues	2,000	2,000
54-000 Allowances	12,350	12,350
70-000 Depreciation Expense	0	0
Operating	898,994	865,923
91-000 Budget Savings	-116,886	0
FIRE	<u>6,290,845</u>	<u>6,676,918</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
761 FIRE

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Chief	1.00	166,334	1.00	166,334
Battalion Chief	3.00	378,274	3.00	373,077
Captain	6.00	586,734	6.00	603,022
Engineer	6.00	498,941	6.00	491,027
Fire Fighters	18.00	1,264,882	18.00	1,266,140
Fire Secretary	1.00	55,087	1.00	55,696
Deputy Fire Marshal	1.00	93,302	1.00	93,440
FLSA - Premium Pay (32)		40,556		40,440
Paramedic Premium Pay (17)		157,901		149,552
Paramedic Coordinator Pay (1)		2,501		2,681
Ambulance Pay (4)		7,226		7,226
Bilingual Pay (3)		3,652		3,652
Holiday Pay (33)		142,295		137,481
Education Incentive Pay (18)		62,034		57,747
Paramedic Certification Pay (0)		1,522		-
Longevity Pay (25)		22,573		21,051
Urban Search and Rescue Pay (19)		11,565		9,739
Sub-Total Full Time Salaries	36.00	3,495,379	36.00	3,478,305

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
761 FIRE

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : Paramedic supplies, safety equipment, oxygen, radio equipment, breathing apparatus, turnouts, and fire hose replacement, fire and paramedic training, fitness equipment
22-000	Contractual : Dispatch services, medical education, employee physicals, fire hydrant rental, copier service, HVAC service, security service, termite and pest control, and phone maintenance
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
35-000	Building Operating : Cleaning, janitorial and building supplies, repair apparatus doors, facility improvements and related expenses
40-003	Electricity : Electric utility costs
40-004	Gas : Natural Gas utility costs
40-005	Telephone : Local, Long distance, Modem, and DSL costs
40-006	Water : Water utility costs
40-007	Cable : Cable Television
43-000	Uniforms : Uniform allowance, purchase of uniforms for new employees, and replacement of safety equipment
45-000	Educational : Staff Training

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
761 FIRE

Account	Explanation
53-000 Membership and Dues	: CA Fire Chiefs Association - EMS Section LA Area Fire Chiefs and LA Area Fire Marshal Fire Engineering National Fire & Rescue Foothill Fire Prevention and Training Officers
54-000 Allowances	: USAR and State Fire Marshall Approved Classes/Certs. Int. Association of Fire Chiefs - Annual Conference L.A. Area Fire Chiefs - Fall Conference L.A. Area Fire Chiefs - Spring Conference Independent Cities Assn. - Annual Conference Firehouse - World Conference CICCS - Training Certifications
70-000 Depreciation Expense	: None
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
761 FIRE
11 EMERG. OPERATIONS CENTER

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
	Salaries and Benefits	0	0
21-000	Special Departmental	17,000	2,000
35-000	Building Operating	5,689	3,162
40-003	Electricity	4,500	4,300
40-005	Telephone	3,500	3,600
40-007	Cable	0	540
53-000	Membership and Dues	2,000	2,000
	Operating	32,689	15,602
91-000	Budget Savings	-23,419	0
	EMERG. OPERATIONS CENTER	<u>9,270</u>	<u>15,602</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
761 FIRE
11 EMERG. OPERATIONS CENTER

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
761 FIRE
11 EMERG. OPERATIONS CENTER

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : Natural mitigation/multi hazard plan Miscellaneous purchases
35-000	Building Operating : Building maintenance of the Emergency Operations Center
40-003	Electricity : Electric utility costs
40-005	Telephone : Local, Long distance, Modem, and DSL costs
40-007	Cable : Cable Television
53-000	Membership and Dues : Area D Membership
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
781 DISASTER PREPAREDNESS
00 DEPARTMENT

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	16,242	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	1,802	0
19-002	Retirement	4,287	0
	Salaries and Benefits	22,331	0
21-000	Special Departmental	3,000	3,000
	Operating	3,000	3,000
91-000	Budget Savings	-1,817	0
	DISASTER PREPAREDNESS	<u>23,514</u>	<u>3,000</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
781 DISASTER PREPAREDNESS

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
704 City Manager - 3%		16,242		-
Sub-Total Allocated From		16,242		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	16,242	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
781 DISASTER PREPAREDNESS

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : Disaster plan update and materials
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
800 PUBLIC WORKS
02 STREET SERVICES

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	732,149	744,189
12-000	Limited Time Employees	23,571	23,571
13-000	Overtime Employees	6,574	6,574
19-001	Health Insurance	184,701	202,426
19-002	Retirement	194,884	222,432
	Salaries and Benefits	1,141,879	1,199,192
21-000	Special Departmental	70,840	69,965
22-000	Contractual	134,012	134,012
33-000	Vehicle Operating	125,000	124,000
33-060	Vehicle Replacement	0	1,000
40-006	Water	100	8,500
40-007	Cable	0	200
43-000	Uniforms	7,230	7,230
45-000	Educational	2,000	2,000
53-000	Membership and Dues	475	475
54-000	Allowances	3,650	3,650
	Operating	343,307	351,032
91-000	Budget Savings	-109,396	0
	STREET SERVICES	<u>1,375,790</u>	<u>1,550,224</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
800 PUBLIC WORKS
02 STREET SERVICES

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Public Works Director	1.00	123,615	1.00	129,320
Street Supervisor	1.00	69,453	1.00	69,453
Maintenance Leadperson	3.00	162,148	3.00	162,148
Maintenance Worker II	2.00	101,458	2.00	101,458
Maintenance Worker I	5.00	232,702	5.00	235,689
Community Development Clerk	1.00	42,773	1.00	44,904
Boot Allowance (12)		-		1,217
Sub-Total Full Time Salaries	13.00	732,149	13.00	744,189
Limited Service:				
Maintenance Worker		23,571		23,571
Sub-Total Limited Service Wages		23,571		23,571
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
800 PUBLIC WORKS
02 STREET SERVICES

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : Concrete, paint, stencils, tools, chain saws, and equipment, street signs, sand, gravel, trees, safety equipment, and insecticides
22-000	Contractual : Street sweeping, drug testing, and reclaimed emulsion
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
40-006	Water : Water utility costs
40-007	Cable : Cable Television
43-000	Uniforms : Uniform rental, boots, and rain gear for staff
45-000	Educational : Staff Training
53-000	Membership and Dues : Traffic Control Supervisor Association Maintenance Superintendents Association American Public Works Association
54-000	Allowances : American Public Works Association - Annual Conference Traffic Control Supervisor Association - Workshops Maintenance Superintendents Association - Workshops
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
800 PUBLIC WORKS
03 MAINTENANCE SERVICES

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	47,137	47,137
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	1,015	1,015
19-001	Health Insurance	14,171	15,532
19-002	Retirement	12,441	13,643
	Salaries and Benefits	74,764	77,327
21-000	Special Departmental	24,155	24,155
22-000	Contractual	30,000	30,000
33-000	Vehicle Operating	24,000	23,000
33-060	Vehicle Replacement	0	1,000
35-000	Building Operating	1,000	1,000
40-003	Electricity	302,000	325,000
40-004	Gas	300	300
40-005	Telephone	38,000	40,000
45-000	Educational	325	325
53-000	Membership and Dues	150	150
54-000	Allowances	1,000	1,000
	Operating	420,930	445,930
91-000	Budget Savings	-42,907	0
	MAINTENANCE SERVICES	<u>452,787</u>	<u>523,257</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
800 PUBLIC WORKS
03 MAINTENANCE SERVICES

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Maintenance Supervisor		-		-
Maintenance Leadperson		-		-
Maintenance Worker I	1.00	47,138	1.00	47,137
Sub-Total Full Time Salaries	1.00	47,138	1.00	47,137
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	1.00	47,138	1.00	47,137

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
800 PUBLIC WORKS
03 MAINTENANCE SERVICES

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : Street light poles, light bulbs, parts and signs traffic signal lighting and plumbing supplies
22-000	Contractual : HVAC maintenance, traffic signal maintenance, elevator maintenance, alarm system, City Hall Cleaning, bottled water and back flow prevention testing
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
35-000	Building Operating : Electrical, plumbing and hardware supplies
40-003	Electricity : Electric utility costs
40-004	Gas : Natural Gas utility costs
40-005	Telephone : Local, Long distance, Modem, and DSL costs
45-000	Educational : Staff Training
53-000	Membership and Dues : International Municipal Signal Association
54-000	Allowances : International Municipal Signal Association - Workshops
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
12 ADMINISTRATION

		<u>2010-11</u> Revised Estimate	<u>2011-12</u> Adopted Budget
11-000	Full Time Employees	258,404	259,700
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	507	507
19-001	Health Insurance	42,856	46,943
19-002	Retirement	66,717	73,496
	Salaries and Benefits	368,484	380,646
21-000	Special Departmental	4,391	4,391
22-000	Contractual	0	7,800
31-000	Office Operating	11,050	12,050
33-000	Vehicle Operating	18,000	18,000
33-060	Vehicle Replacement	1,000	1,000
40-007	Cable	100	100
45-000	Educational	0	3,300
51-000	Advertising	1,000	0
53-000	Membership and Dues	0	300
54-000	Allowances	7,400	4,100
	Operating	42,941	51,041
91-000	Budget Savings	-146,119	0
	ADMINISTRATION	<u>265,306</u>	<u>431,687</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
12 ADMINISTRATION

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Development Services Director	1.00	149,154	1.00	149,154
Ace Coordinator		-		-
Community Development Assistant	1.00	53,791	1.00	55,088
Community Development Clerk	1.00	48,306	1.00	48,306
Bilingual Pay (1)		1,217		1,217
Auto Allowance (1)		5,935		5,935
Sub-Total Full Time Salaries	3.00	258,403	3.00	259,700
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	3.00	258,403	3.00	259,700

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
12 ADMINISTRATION

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : PC Minutes binding, business cards and special departmental purchases
22-000	Contractual : Consultant contracts, legal services and temporary staffing for vacation coverage
31-000	Office Operating : Office supplies
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
40-007	Cable : Cable Television
45-000	Educational : Administrative Staff training and Professional Development
51-000	Advertising : None
53-000	Membership and Dues : Organization membership
54-000	Allowances : Director and staff conferences, team building/training activities, and AT&T Translation Services
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
13 ENGINEERING

		2010-11 <u>Revised Estimate</u>	2011-12 <u>Adopted Budget</u>
11-000	Full Time Employees	325,295	315,517
12-000	Limited Time Employees	16,100	16,100
13-000	Overtime Employees	0	0
19-001	Health Insurance	46,589	50,981
19-002	Retirement	86,922	92,353
	Salaries and Benefits	474,906	474,951
21-000	Special Departmental	415	1,550
22-000	Contractual	8,500	5,500
31-000	Office Operating	400	250
45-000	Educational	1,000	1,200
53-000	Membership and Dues	1,225	1,900
54-000	Allowances	2,000	3,140
	Operating	13,540	13,540
91-000	Budget Savings	-74,328	0
	ENGINEERING	<u>414,118</u>	<u>488,491</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
13 ENGINEERING

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
City Engineer	1.00	132,271	1.00	119,488
Senior Civil Engineer	1.00	93,107	1.00	93,107
Associate Civil Engineer	1.00	81,630	1.00	84,634
Bilingual Pay (1)		1,217		1,217
Sub-Total Full Time Salaries	3.00	308,225	3.00	298,446
Limited Service:				
Administrative Intern - 990 Hours		16,100		16,100
Sub-Total Limited Service Wages		16,100		16,100
Allocated From:				
121-810-13 Permit Technician - 25%		17,071		17,071
Sub-Total Allocated From		17,071		17,071
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	3.00	341,396	3.00	331,617

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
13 ENGINEERING

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : Publications, manuals, standards, and codes
22-000	Contractual : Plan Check/Report Review (Traffic, Civil), Design/Survey/ Engineering Support (General)
31-000	Office Operating : Office supplies
45-000	Educational : Training seminars and workshops
53-000	Membership and Dues : City & County Engineering Association ASCE ITE APWA California BORPELS
54-000	Allowances : Conferences, including League of Cities
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
14 PLANNING

		2010-11	2011-12
		<u>Revised Estimate</u>	<u>Adopted Budget</u>
11-000	Full Time Employees	343,118	348,809
12-000	Limited Time Employees	16,100	16,271
13-000	Overtime Employees	0	0
19-001	Health Insurance	57,162	62,620
19-002	Retirement	91,591	102,050
	Salaries and Benefits	507,971	529,750
21-000	Special Departmental	2,400	4,150
22-000	Contractual	88,434	82,184
31-000	Office Operating	300	0
45-000	Educational	3,800	7,000
51-000	Advertising	28,500	10,100
53-000	Membership and Dues	2,486	3,036
54-000	Allowances	2,775	4,375
	Operating	128,695	110,845
91-000	Budget Savings	-112,131	0
	PLANNING	<u>524,535</u>	<u>640,595</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
14 PLANNING

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Planning Division Manager	1.00	107,314	1.00	107,314
City Planner	1.00	102,201	1.00	102,200
Associate Planner	1.00	75,217	1.00	77,049
Assistant Planner	1.00	56,999	1.00	59,811
Bilingual Pay (2)		1,217		2,435
Sub-Total Full Time Salaries	4.00	342,948	4.00	348,809
Limited Service:				
Administrative Intern - 990 Hours		16,271		16,271
Sub-Total Limited Service Wages		16,271		16,271
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	4.00	359,219	4.00	365,080

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
14 PLANNING

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : LAFCO annual assessment, miscellaneous supplies, and GIS license and annual license
22-000	Contractual : Architectural, Arborist and other contractual services, also includes plan copying and GIS Zoning/Land use maps
31-000	Office Operating : None
45-000	Educational : Planning
51-000	Advertising : Pasadena Star News
53-000	Membership and Dues : American Planning Association
54-000	Allowances : Conferences, reference material, and books Translation Services
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
16 BUILDING AND SAFETY

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	295,170	294,155
12-000	Limited Time Employees	16,100	16,100
13-000	Overtime Employees	0	0
19-001	Health Insurance	53,507	58,610
19-002	Retirement	78,971	86,128
	Salaries and Benefits	443,748	454,993
21-000	Special Departmental	5,500	5,500
22-000	Contractual	0	12,800
45-000	Educational	16,250	16,250
53-000	Membership and Dues	690	690
54-000	Allowances	1,200	1,200
64-029	Bldg Inspection/Plan Check Services	12,800	0
	Operating	36,440	36,440
91-000	Budget Savings	-29,281	0
	BUILDING AND SAFETY	<u>450,907</u>	<u>491,433</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
16 BUILDING AND SAFETY

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Sr. Building Inspector	1.00	84,634	1.00	84,634
Plan Check Engineer	1.00	83,187	1.00	83,186
Building Inspector	1.00	74,919	1.00	74,919
Permit Technician	1.00	68,284	1.00	68,284
Boot Allowance (2)		-		203
Sub-Total Full Time Salaries	4.00	311,024	4.00	311,226
Limited Service:				
Administrative Intern - 990 Hours		16,100		16,100
Sub-Total Limited Service Wages		16,100		16,100
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
121-810-13 Permit Technician - 25%		(17,071)		(17,071)
Sub-Total Allocated To		(17,071)		(17,071)
Total	4.00	310,053	4.00	310,255

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
16 BUILDING AND SAFETY

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : Reprographics, code books and technical assistance
22-000	Contractual : Plan Check services
45-000	Educational : Building staff training for new codes Certified Access Specialist (CAsp)
53-000	Membership and Dues : ICC CALBO IAPMO
54-000	Allowances : Conferences, various
64-029	Bldg/Plan Check Services : None
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
19 NEIGHBORHOOD IMP. SERVICES

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	81,645	87,555
12-000	Limited Time Employees	12,256	12,326
13-000	Overtime Employees	2,275	2,275
19-001	Health Insurance	17,781	19,501
19-002	Retirement	22,366	26,145
	Salaries and Benefits	136,323	147,802
21-000	Special Departmental	1,500	2,100
22-000	Contractual	36,480	35,400
31-000	Office Operating	2,000	2,621
45-000	Educational	700	2,000
53-000	Membership and Dues	100	300
54-000	Allowances	10,920	9,279
	Operating	51,700	51,700
91-000	Budget Savings	0	0
	NEIGHBORHOOD IMP. SERVICES	<u>188,023</u>	<u>199,502</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
19 NEIGHBORHOOD IMP. SERVICES

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Neighborhood Improv. Serv. Manager	1.00	75,852	1.00	78,011
Neighborhood Improv. Serv. Officer	1.00	46,937	1.00	55,660
Bilingual Pay (1)		1,217		1,217
Sub-Total Full Time Salaries	2.00	124,006	2.00	134,888
Limited Service:				
Administrative Intern - 750 Hours		12,326		12,326
Sub-Total Limited Service Wages		12,326		12,326
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
185-800-19 Code Enforce.		-		-
185-810-19 Neighborhood Imp. Serv. Mgr. - 25%		(18,963)		(19,503)
185-810-19 Neighborhood Imp. Serv. Off. - 50%		(23,468)		(27,830)
Sub-Total Allocated To		(42,431)		(47,333)
Total	2.00	93,901	2.00	99,881

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
19 NEIGHBORHOOD IMP. SERVICES

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : Property profile software
22-000	Contractual : Administrative Citation Processing and Hearing Officer, Graffiti Removal, Shopping Cart Removal, and special programs
31-000	Office Operating : Office supplies
45-000	Educational : Staff training
53-000	Membership and Dues : CACEO
54-000	Allowances : Emergency board ups, special equipment, emergency abatements, and technology upgrades
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
26 ECONOMIC DEVELOPMENT

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	54,153	55,351
12-000	Limited Time Employees	16,271	16,271
13-000	Overtime Employees	0	0
19-001	Health Insurance	8,303	9,096
19-002	Retirement	15,287	17,014
	Salaries and Benefits	94,014	97,732
21-000	Special Departmental	0	3,000
22-000	Contractual	7,664	12,490
33-000	Vehicle Operating	0	0
35-000	Building Operating	15,890	11,064
54-000	Allowances	1,635	9,634
61-000	Chamber of Commerce	0	31,680
	Operating	25,189	67,868
91-000	Budget Savings	-33,796	0
	COMMUNITY DEVELOPMENT	<u>85,407</u>	<u>165,600</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
26 ECONOMIC DEVELOPMENT

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Administrative Intern - 990 Hours		16,271		16,271
Sub-Total Limited Service Wages		16,271		16,271
Allocated From:				
191-945-00 Economic Dev. Manager - 23%		25,656		25,655
192-960-00 Housing/CDBG Specialist - 23%		18,727		19,514
192-960-00 Sr. Housing & Econ. Dev. Proj. Mgr.		9,771		10,182
Sub-Total Allocated From		54,154		55,351
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	70,425	-	71,622

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
810 COMMUNITY DEVELOPMENT
26 ECONOMIC DEVELOPMENT

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental	: Mission District Partnership Administrative Costs
22-000	Contractual	: Economic Consulting services and Small Business Technical assistance
35-000	Building Operating	: Maintenance for city owned buildings and architectural services
54-000	Allowances	: Supplies, meetings, advertising, translation. mileage
61-000	Chamber of Commerce	: Funding for Chamber services
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
850 PARKS AND RECREATION
05 PARK MAINTENANCE

		<u>2010-11</u> <u>Revised Estimate</u>		<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	375,225		369,604
12-000	Limited Time Employees	54,022		54,024
13-000	Overtime Employees	0		0
19-001	Health Insurance	121,136		132,758
19-002	Retirement	107,293		115,662
	Salaries and Benefits	657,676		672,048
21-000	Special Departmental	50,619		50,619
22-000	Contractual	6,520		6,520
33-000	Vehicle Operating	60,000		59,000
33-060	Vehicle Replacement	0		1,000
40-003	Electricity	36,000		38,000
40-004	Gas	700		700
40-006	Water	100		5,000
40-007	Cable	0		93
43-000	Uniforms	3,000		3,000
45-000	Educational	430		430
53-000	Membership and Dues	400		400
54-000	Allowances	0		0
	Operating	157,769		164,762
91-000	Budget Savings	-69,047		0
	PARK MAINTENANCE	<u>746,398</u>		<u>836,810</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
850 PARKS AND RECREATION
05 PARK MAINTENANCE

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Director of Parks & Recreation	1.00	141,682	1.00	141,682
Assistant Director	1.00	97,989	1.00	97,989
Park Supervisor	1.00	71,839	1.00	71,839
Maintenance Specialist		-		-
Park Maintenance Lead Worker	1.00	45,787	1.00	45,787
Park Maintenance Worker II	2.00	98,821	2.00	99,012
Park Maintenance Worker I	1.50	68,467	1.50	68,467
Secretary		-		-
Recreation Coordinator		-		-
Clerk Typist		-		-
Recreation Clerk	0.50	21,895	0.50	21,894
Groundswoker II	4.00	146,154	4.00	138,954
Bilingual Pay (1)		3,652		1,217
Boot Allowance (8)		-		812
Sub-Total Full Time Salaries	12.00	696,286	12.00	687,653
Limited Service:				
Park Maintenance Helper		54,024		54,024
Sub-Total Limited Service Wages		54,024		54,024

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
850 PARKS AND RECREATION
05 PARK MAINTENANCE

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Allocated From:				
None		-		-
<hr/>				
Sub-Total Allocated From		-		-
Allocated To:				
121-850-06 Swimming Pool - 6%		(44,799)		(44,379)
121-850-07 Facilities Maintenance - 8%		(59,733)		(59,172)
121-850-10 Recreation - 21%		(156,798)		(155,326)
180-940-00-11 Proposition C - 8%		(59,733)		(59,172)
<hr/>				
Sub-Total Allocated To		(321,063)		(318,049)

Notes:

50% of (2) Park Maintenance Worker II budgeted in 180-940-00 Prop "A" - Park and Ride Lot Maintenance
50% of (1) Park Maintenance Worker I budgeted in 180-940-0 Prop "A" - Park and Ride Lot Maintenance

Total	12.00	429,247	12.00	423,628
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CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
850 PARKS AND RECREATION
05 PARK MAINTENANCE

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : Paint/Painting supplies, playground equipment supplies, plumbing/irrigation supplies, plants, and hardware supplies
22-000	Contractual : Security service, Tree maintenance, Backflow device licensing/testing, and Fire extinguisher maintenance
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
40-003	Electricity : Electric utility costs
40-004	Gas : Natural Gas utility costs
40-006	Water : Water utility costs
40-007	Cable : Cable Television
43-000	Uniforms : Uniform rental for staff
45-000	Educational : PAPA/Arborist Seminars, playground inspector training, and other meetings and seminars
53-000	Membership and Dues : Dept. of Pesticide Regulation training
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
850 PARKS AND RECREATION
06 SWIMMING POOL

		<u>2010-11</u> Revised Estimate	<u>2011-12</u> Adopted Budget
11-000	Full Time Employees	51,875	44,379
12-000	Limited Time Employees	76,120	83,195
13-000	Overtime Employees	2,536	2,536
19-001	Health Insurance	12,751	13,974
19-002	Retirement	16,251	17,189
	Salaries and Benefits	159,533	161,273
21-000	Special Departmental	6,400	13,000
22-000	Contractual	7,262	13,262
40-003	Electricity	10,000	10,000
40-004	Gas	12,000	16,000
40-006	Water	200	10,000
	Operating	35,862	62,262
91-000	Budget Savings	-4,264	0
	SWIMMING POOL	<u>191,131</u>	<u>223,535</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
850 PARKS AND RECREATION
06 SWIMMING POOL

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Pool Concession Attendant		12,904		12,904
Lifeguard Instructor		39,116		39,116
Recreation Leader		1,989		1,989
Assistant Pool Manager		10,837		10,837
Specialist I		7,478		7,478
Pool Manager		10,871		10,871
Sub-Total Limited Service Wages		83,195		83,195
Allocated From:				
121-850-05 Park Maintenance - 6%		44,799		44,379
Sub-Total Allocated From		44,799		44,379
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	127,994	-	127,574

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
850 PARKS AND RECREATION
06 SWIMMING POOL

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : Aquatic staff uniforms, Pool and safety supplies, Pool maintenance and repairs
22-000	Contractual : Pool chlorine/acid service
40-003	Electricity : Electric utility costs
40-004	Gas : Natural gas utility costs
40-006	Water : Water utility costs
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
850 PARKS AND RECREATION
07 FACILITIES MAINTENANCE

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	59,733	59,172
12-000	Limited Time Employees	15,911	15,911
13-000	Overtime Employees	0	0
19-001	Health Insurance	17,002	18,633
19-002	Retirement	15,861	17,111
	Salaries and Benefits	108,507	110,827
21-000	Special Departmental	23,750	13,150
22-000	Contractual	7,449	5,449
35-000	Building Operating	7,750	7,750
40-003	Electricity	14,000	14,000
40-004	Gas	1,000	1,000
40-006	Water	1,000	3,000
	Operating	54,949	44,349
91-000	Budget Savings	-23,120	0
	FACILITIES MAINTENANCE	<u>140,336</u>	<u>155,176</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
850 PARKS AND RECREATION
07 FACILITIES MAINTENANCE

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Recreation Leaders		15,911		15,911
Sub-Total Limited Service Wages		15,911		15,911
Allocated From:				
121-850-05 Park Maintenance 8%		59,733		59,172
Sub-Total Allocated From		59,733		59,172
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total		-		75,644
				75,083

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
850 PARKS AND RECREATION
07 FACILITIES MAINTENANCE

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S. or Social Security
21-000 Special Departmental	: Equipment and hardware supplies, Furniture/facility maintenance
22-000 Contractual	: Security services, HVAC services, Fire extinguisher maintenance
35-000 Building Operating	: Cleaning and miscellaneous supplies
40-003 Electricity	: Electric utility costs
40-004 Gas	: Natural Gas utility costs
40-006 Water	: Water utility costs
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

121 GENERAL FUND
850 PARKS AND RECREATION
10 RECREATION

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	301,094	303,345
12-000	Limited Time Employees	70,514	70,528
13-000	Overtime Employees	0	0
19-001	Health Insurance	80,406	88,770
19-002	Retirement	79,675	90,573
	Salaries and Benefits	531,689	553,216
21-000	Special Departmental	33,299	30,849
22-000	Contractual	45,260	48,260
23-051	Passport Services	1,547	900
31-000	Office Operating	7,500	7,500
33-000	Vehicle Operating	24,600	23,900
33-060	Vehicle Replacement	0	1,000
35-000	Building Operating	1,000	1,000
40-003	Electricity	3,200	2,500
40-004	Gas	1,000	1,400
40-005	Telephone	8,600	8,400
45-000	Educational	650	3,420
53-000	Membership and Dues	1,210	1,210
54-000	Allowances	1,730	4,810
	Operating	129,596	135,149
91-000	Budget Savings	-64,977	0
	RECREATION	<u>596,308</u>	<u>688,365</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

121 GENERAL FUND
850 PARKS AND RECREATION
10 RECREATION

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Recreation Supervisor	2.00	128,460	2.00	128,545
Recreation Coordinator	1.00	45,144	1.00	45,144
Bilingual Pay (3)		-		3,652
Sub-Total Full Time Salaries	3.00	173,604	3.00	177,341
Limited Service:				
Recreation Leaders		68,949		68,949
Specialist I		1,579		1,579
Sub-Total Limited Service Wages		70,528		70,528
Allocated From:				
121-850-05 Park Maintenance - 21%		156,798		155,326
Sub-Total Allocated From		156,798		155,326
Allocated To:				
173-850-18 Recreation Coordinator - 50%		(22,899)		(22,899)
185-850-19 After School Program		(1,927)		(1,927)
185-850-20 Youth Program		(4,496)		(4,496)
Sub-Total Allocated To		(29,322)		(29,322)
Total	3.00	371,608	3.00	373,873

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
850 PARKS AND RECREATION
10 RECREATION

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : Trophies, games, craft supplies, sports equipment, uniforms, tournament/league fees, marketing, gym use, Kid's Day, 4th of July parade, and Walk to Los Angeles
22-000	Contractual : Recreation Guide, HVAC service, street banners, officiating, telephone and copy machine maintenance contract, registration software and fingerprint cards
23-051	Passport Services : Passport supplies
31-000	Office Operating : Office supplies, equipment, and related expenses
33-000	Vehicle Operating : Departmental Vehicle Operating Costs
33-060	Vehicle Replacement : Annual contribution for future vehicle replacement
35-000	Building Operating : Building supplies and maintenance
40-003	Electricity : Electric utility costs
40-004	Gas : Natural Gas utility costs
40-005	Telephone : Local, Long distance, Modem, and DSL costs
45-000	Educational : Staff Training
53-000	Membership and Dues : CA Parks and Recreation Society So. California Municipal Athletic Federation San Gabriel Coordinating Council

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

121 GENERAL FUND
850 PARKS AND RECREATION
10 RECREATION

	Account	Explanation
54-000	Allowances	: San Gabriel Coordinating Council - Monthly Meetings CPRS - Annual Conference
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

128 GENERAL FUND
800 PUBLIC WORKS
04 VEHICLE SERVICES

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	172,601	184,533
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	42,610	46,727
19-002	Retirement	45,555	53,408
	Salaries and Benefits	260,766	284,668
21-000	Special Departmental	59,919	59,919
22-000	Contractual	59,181	59,181
33-057	Fuel	190,000	190,000
33-058	Auto Parts & Supplies	91,000	124,000
33-059	Auto Maintenance & Repair	65,000	50,000
35-000	Building Operating	3,500	3,500
40-003	Electricity	4,000	4,000
40-004	Gas	1,400	1,500
40-005	Telephone	0	0
40-006	Water	0	0
43-000	Uniforms	2,500	2,500
45-000	Educational	6,500	6,500
53-000	Membership and Dues	0	0
54-000	Allowances	600	600
	Operating	483,600	501,700
91-000	Budget Savings	0	0
	VEHICLE SERVICES	<u>744,366</u>	<u>786,368</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

128 AUTOMOTIVE EQUIP. FUND
800 COMMUNITY DEVELOPMENT
04 VEHICLE SERVICES

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Auto Shop Supervisor	1.00	68,341	1.00	69,452
Auto Mechanic II	1.00	59,860	1.00	59,860
Auto Mechanic I	1.00	44,401	1.00	54,308
Tool Allowance (3)		-		913
Sub-Total Full Time Salaries	3.00	172,602	3.00	184,533
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	3.00	172,602	3.00	184,533

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

128 AUTOMOTIVE EQUIP. FUND
800 COMMUNITY DEVELOPMENT
04 VEHICLE SERVICES

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : Welding supplies, underground tank fees, shop tools and equipment, diagnostic scan tool, first aid supplies, truck and shop equipment
22-000	Contractual : Clarifier service, waste oil disposal, smog checks, software support, tire disposal, tank testing, drug testing, CARB AQMD emissions compliance
33-057	Fuel : Gasoline and Diesel Fuel costs
33-058	Auto Parts and Supplies : Tires and parts for repair of City vehicles
33-059	Auto Maintenance and Repair : Auto body work and maintenance of City vehicles
35-000	Building Operating : Building supplies and maintenance
40-003	Electricity : Electric utility costs
40-004	Gas : Natural Gas utility costs
43-000	Uniforms : Uniform rental for staff
45-000	Educational : Staff training
54-000	Allowances : Local meetings and training
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

129 SELF INSURANCE FUND
826 SELF INSURANCE
00 DEPARTMENT

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
	Salaries and Benefits	0	0
60-019	Health Insurance	1,700,000	1,800,000
60-020	Worker's Compensation	1,400,000	1,400,000
60-021	Unemployment Insurance	20,000	20,000
60-022	Liability Insurance	650,000	650,000
60-023	Property Insurance	26,000	26,000
60-024	Bonds	2,000	2,000
60-026	Pollution Insurance	13,000	13,000
60-027	Long Term Disability Insurance	60,000	60,000
60-028	Retiree Health Insurance	674,000	847,000
60-029	Vision Insurance	65,000	65,000
	Operating	4,610,000	4,883,000
91-000	Budget Savings	0	0
	SELF INSURANCE	<u>4,610,000</u>	<u>4,883,000</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

129 SELF INSURANCE FUND
826 SELF INSURANCE

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

129 SELF INSURANCE FUND
826 SELF INSURANCE

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
60-019	Health Insurance : Active employee health insurance premiums
60-020	Worker's Compensation : Payment of claims, legal costs, administration and excess insurance premium
60-021	Unemployment Insurance : Self insurance for unemployment
60-022	Liability Insurance : Payment of claims, legal costs, administration and excess insurance premium
60-023	Property Insurance : Payment of fire insurance on City buildings, collision insurance on City vehicles
60-024	Bonds : Bond premium for various City officials
60-026	Pollution Insurance : Payment of claims, legal costs, administration and excess insurance premium
60-027	Long Term Disability Insurance : Insurance premium for city employees
60-028	Retiree Health Insurance : Retiree employee health insurance premiums
60-029	Vision Insurance : Insurance premium for city employees
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

147 OTS GRANT FUND
751 POLICE
00 DEPARTMENT

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	112,067	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
	Salaries and Benefits	112,067	0
21-000	Special Departmental	4,000	0
54-000	Allowances	0	0
65-000	Publishing	0	0
	Operating	4,000	0
91-000	Budget Savings	0	0
	POLICE	<u>116,067</u>	<u>0</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

147 OTS GRAND FUND
751 POLICE

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
<hr/>				
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

147 OTS GRANT FUND
751 POLICE

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S. or Social Security
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

160 STATE SUPPL. LAW ENF. FUND
751 POLICE
00 DEPARTMENT

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	53,973	80,774
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	14,222	24,270
19-002	Retirement	12,964	22,272
	Salaries and Benefits	81,159	127,316
	Operating	0	0
91-000	Budget Savings	0	0
	POLICE	<u>81,159</u>	<u>127,316</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

160 STATE SUPPL. LAW ENF. FUND
751 POLICE

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Dispatcher	2.00	103,162	2.00	103,162
Bilingual Pay (1)	-	1,217	-	1,217
Sub-Total Full Time Salaries	2.00	104,379	2.00	104,379
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
751 Dispatcher - 50%		(23,605)		(23,605)
Sub-Total Allocated To		(23,605)		(23,605)
Total	2.00	80,774	2.00	80,774

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

160 STATE SUPPL. LAW ENF. FUND
751 POLICE

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

173 PARKS & REC ACTIVITY FUND
850 PARKS AND RECREATION
18 SPECIAL ACTIVITIES

		2010-11 <u>Revised Estimate</u>	2011-12 <u>Adopted Budget</u>
11-000	Full Time Employees	22,899	22,899
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	6,819	6,819
19-002	Retirement	7,584	7,584
	Salaries and Benefits	37,302	37,302
23-041	Adult Sports	0	0
23-042	Off Area Trips	35,000	35,000
23-043	Recreation Classes	60,000	60,000
23-044	Dance & Baton	10,000	10,000
23-045	Tiny Tot	0	0
23-046	Tennis	8,000	8,000
23-047	Special Activities	25,000	25,000
23-048	Senior Social Dance	2,000	2,000
23-049	Recreation Class Insurance	4,000	4,000
	Operating	144,000	144,000
91-000	Budget Savings	0	0
	SPECIAL ACTIVITIES	<u>181,302</u>	<u>181,302</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

173 PARKS & REC ACTIVITY FUND
850 PARKS AND RECREATION
18 SPECIAL ACTIVITIES

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
850 Recreation Coordinator - 50%		22,899		22,899
Sub-Total Allocated From		22,899		22,899
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	22,899	-	22,899

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

173 PARKS & REC ACTIVITY FUND
850 PARKS AND RECREATION
18 SPECIAL ACTIVITIES

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S. or Social Security
23-041 Adult Sports	: Payment to independent contractors and program costs
23-042 Off Area Trips	: Payment to independent contractors and program costs
23-043 Recreation Classes	: Payment to independent contractors and program costs
23-044 Dance & Baton	: Payment to independent contractors and program costs
23-045 Tiny Tot	: Payment to independent contractors and program costs
23-046 Tennis	: Payment to independent contractors and program costs
23-047 Special Activities	: Payment to independent contractors and program costs
23-048 Senior Social Dance	: Payment to independent contractors and program costs
23-049 Recreation Class Insurance	: Participant liability insurance premiums
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

180 PROP "A" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT
00 DEPARTMENT

		2010-11 <u>Revised Estimate</u>	2011-12 <u>Adopted Budget</u>
11-000	Full Time Employees	0	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	0	0
19-002	Retirement	0	0
	Salaries and Benefits	0	0
53-000	Membership and Dues	5,000	5,000
80-000	Park and Ride Facility	0	0
81-000	Senior Dial a Ride	0	0
82-000	Rec. Transit Service	30,000	30,000
85-000	Administrative Costs	0	0
86-000	Bus Fare Subsidy	0	0
88-000	Transportation Planning	0	0
89-000	Prop A Fund Exchange	1,400,000	0
	Operating	1,435,000	35,000
91-000	Budget Savings	0	0
	LOCAL TRANSIT DEVELOPMENT	<u>1,435,000</u>	<u>35,000</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

180 PROP "A" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
None		-		-
Sub-Total Allocated From		-		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	-	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

180 PROP "A" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S. or Social Security
53-000	Membership and Dues	: San Gabriel Valley Council of Governments
82-000	Rec. Transit Service	: Recreational bus service for seniors and youths
89-000	Prop A Fund Exchange	: None
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

181 PROP "C" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT
00 DEPARTMENT

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	60,950	60,389
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	17,002	18,633
19-002	Retirement	15,292	16,542
	Salaries and Benefits	93,244	95,564
53-000	Membership and Dues	0	0
80-000	Park and Ride Facility	165,000	165,000
81-000	Senior Dial a Ride	320,000	320,000
82-000	Rec. Transit Service	0	0
85-000	Administrative Costs	0	0
86-000	Bus Fare Subsidy	125,000	125,000
88-000	Transportation Planning	0	0
89-000	Prop A Fund Exchange	0	0
	Operating	610,000	610,000
91-000	Budget Savings	0	0
	LOCAL TRANSIT DEVELOPMENT	<u>703,244</u>	<u>705,564</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

181 PROP "C" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Park Maintenance Worker II	1.00	40,351	1.00	40,351
Park Maintenance Worker I	0.50	20,343	0.50	20,343
Clerk Typist - (Dial a Ride)		-		-
Recreation Clerk (Dial a Ride)	0.75	32,842	0.75	32,842
Clerk Typist - (Bus Fare Subsidy)		-		-
Recreation Clerk (Bus Fare Subsidy)	0.75	32,842	0.75	32,841
Bilingual Pay (1)	-	1,217	-	1,217
Sub-Total Full Time Salaries	3.00	127,595	3.00	127,594
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
121-850-05 Park Maintenance - 8%		59,733		59,172
Sub-Total Allocated From		59,733		59,172
Allocated To:				
180-940-00/80 Park & Ride Lot Maint.		(60,693)		(60,693)
180-940-00/86 Bus Fare Subsidy		(32,842)		(32,842)
180-940-00/81 Park & Dial a Ride		(32,842)		(32,842)
Sub-Total Allocated To		(126,377)		(126,377)

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

181 PROP "C" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
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Notes:

- 75% of (1) Recreation Clerk budgeted in 121-850-05 Park Maintenance
- 50% of (2) Park Maintenance Worker II budgeted in 121-850-05 Park Maintenance
- 50% of (1) Park Maintenance Worker I budgeted in 121-850-05 Park Maintenance

Total	3.00	60,951	3.00	60,389
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CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

181 PROP "C" LOCAL RETURN FUND
940 LOCAL TRANSIT DEVELOPMENT

Account	Explanation
11-000 Full Time Employees	: Salaries for full-time budgeted positions
12-000 Limited Time Employees	: Hourly wages for part-time positions
13-000 Overtime Employees	: Overtime costs
19-001 Health Insurance	: Health benefits for full-time employees
19-002 Retirement	: Retirement costs for P.E.R.S. or Social Security
80-000 Park and Ride Facility	: City's share of Park and Ride Facility maintenance
81-000 Senior Dial a Ride	: Senior Dial a Ride program
86-000 Bus Fare Subsidy	: Fare subsidy for San Gabriel residents
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

185 C.D.B.G. FUND
810 COMMUNITY DEVELOPMENT
19 NEIGHBORHOOD IMP. SERVICES

		<u>2010-11</u>	<u>2011-12</u>
		Revised Estimate	Adopted Budget
11-000	Full Time Employees	42,432	47,333
12-000	Limited Time Employees	9,011	20,999
13-000	Overtime Employees	0	0
19-001	Health Insurance	10,651	11,686
19-002	Retirement	11,816	14,982
	Salaries and Benefits	73,910	95,000
22-000	Contractual	1,080	18,929
	Operating	1,080	18,929
91-000	Budget Savings	0	0
	NEIGHBORHOOD IMP. SERVICES	<u>74,990</u>	<u>113,929</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

185 C.D.B.G. FUND
810 COMMUNITY DEVELOPMENT
19 NEIGHBORHOOD IMP. SERVICES

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Neighborhood Impr. Srvs Officer		-		-
Administrative Intern - 1,278 Hours		10,091		20,999
Sub-Total Limited Service Wages		10,091		20,999
Allocated From:				
121-800-19 Code Enforcement - See Note		-		-
121-810-19 Neighborhood Imp. Serv. Mgr. - 25%		18,963		19,503
121-810-19 Neighborhood Imp. Serv. Off. - 50%		23,468		27,830
Sub-Total Allocated From		42,431		47,333
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Notes:				
Allocation From:				
25% of (1) Neighborhood Improvement Services Manager from Code Enforcement				
50% of (1) Neighborhood Improvement Services Officer from Code Enforcement				
Total	-	52,522	-	68,332

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

185 C.D.B.G. FUND
810 COMMUNITY DEVELOPMENT
19 NEIGHBORHOOD IMP. SERVICES

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental	: None
22-000	Contractual	: Graffiti Removal
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

185 C.D.B.G. FUND
810 COMMUNITY DEVELOPMENT
26 ECONOMIC DEVELOPMENT

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	24,269	0
12-000	Limited Time Employees	0	0
13-000	Overtime Employees	0	0
19-001	Health Insurance	4,284	0
19-002	Retirement	6,447	0
	Salaries and Benefits	35,000	0
21-000	Special Departmental	0	0
22-000	Contractual	0	168,136
	Operating	0	168,136
91-000	Budget Savings	0	0
	ECONOMIC DEVELOPMENT	<u>35,000</u>	<u>168,136</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

185 C.D.B.G. FUND
810 COMMUNITY DEVELOPMENT
26 ECONOMIC DEVELOPMENT

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
192-960-00 Housing/CDBG Specialist - 30%		24,269		-
Sub-Total Allocated From		24,269		-
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
<hr/>				
Total	-	24,269	-	-

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

185 C.D.B.G. FUND
810 COMMUNITY DEVELOPMENT
26 ECONOMIC DEVELOPMENT

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : None
22-000	Contractual : Handyworker Program
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

185 C.D.B.G. FUND
850 PARKS AND RECREATION
20 YOUTH PROGRAM

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	4,496	4,496
12-000	Limited Time Employees	39,421	34,646
13-000	Overtime Employees	0	0
19-001	Health Insurance	14	14
19-002	Retirement	3,898	3,607
	Salaries and Benefits	47,829	42,763
	Operating	0	0
91-000	Budget Savings	0	0
	YOUTH PROGRAM	<u>47,829</u>	<u>42,763</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

185 C.D.B.G. FUND
850 PARKS AND RECREATION
20 YOUTH PROGRAM

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Recreation Leaders - (CDBG Program)		39,421		34,646
Sub-Total Limited Service Wages		39,421		34,646
Allocated From:				
121-850-10 Rec. Supervisor - 7%		4,496		4,496
Sub-Total Allocated From		4,496		4,496
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
Total	-	43,917	-	39,142

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

185 C.D.B.G. FUND
850 PARKS AND RECREATION
20 YOUTH PROGRAM

	Account	Explanation
11-000	Full Time Employees	: Salaries for full-time budgeted positions
12-000	Limited Time Employees	: Hourly wages for part-time positions
13-000	Overtime Employees	: Overtime costs
19-001	Health Insurance	: Health benefits for full-time employees
19-002	Retirement	: Retirement costs for P.E.R.S. or Social Security
91-000	Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

185 C.D.B.G. FUND
850 PARKS AND RECREATION
21 AFTER SCHOOL PROGRAM

		<u>2010-11</u> <u>Revised Estimate</u>	<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	1,928	1,927
12-000	Limited Time Employees	18,434	17,621
13-000	Overtime Employees	0	0
19-001	Health Insurance	6	6
19-002	Retirement	1,765	1,715
	Salaries and Benefits	22,133	21,269
	Operating	0	0
91-000	Budget Savings	0	0
	AFTER SCHOOL PROGRAM	<u>22,133</u>	<u>21,269</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

185 C.D.B.G. FUND
850 PARKS AND RECREATION
21 AFTER SCHOOL PROGRAM

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
None		-		-
Sub-Total Full Time Salaries		-		-
Limited Service:				
Recreation Leaders - (CDBG Program)		18,434		17,621
Sub-Total Limited Service Wages		18,434		17,621
Allocated From:				
121-850-10 Rec. Supervisor - 3%		1,927		1,927
Sub-Total Allocated From		1,927		1,927
Allocated To:				
None		-		-
Sub-Total Allocated To		-		-
<hr/>				
Total	-	20,361	-	19,548

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

185 C.D.B.G. FUND
850 PARKS AND RECREATION
21 AFTER SCHOOL PROGRAM

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
91-000	Budget Savings : Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

191 REDEVELOPMENT FUND
945 REDEVELOPMENT
00 DEPARTMENT

		<u>2010-11</u> Revised Estimate	<u>2011-12</u> Adopted Budget
11-000	Full Time Employees	101,276	101,276
12-000	Limited Time Employees	15,173	15,173
13-000	Overtime Employees	0	0
19-001	Health Insurance	14,761	16,162
19-002	Retirement	27,658	30,239
	Salaries and Benefits	158,868	162,850
21-000	Special Departmental	1,557	6,000
22-000	Contractual	39,000	125,713
31-000	Office Operating	83,565	72,115
40-003	Electricity	5,000	5,000
40-004	Gas	3,000	3,000
40-005	Telephone	5,000	5,000
40-006	Water	1,000	1,000
45-000	Educational	2,500	7,907
51-000	Advertising	11,000	10,000
53-000	Membership and Dues	1,100	1,130
54-000	Allowances	6,600	4,300
55-000	Lease Payments	63,000	63,000
57-000	Interest Expense	600,000	695,000
64-007	Auditing Services	6,400	7,000
64-031	Economic Development Services	72,443	0
71-000	Administrative Expense	25,000	25,000
75-000	Pass Through Expense	100,000	100,000
	Operating	1,026,165	1,131,165
91-000	Budget Savings	0	0
	REDEVELOPMENT	<u>1,185,033</u>	<u>1,294,015</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

191 REDEVELOPMENT FUND
945 REDEVELOPMENT

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Economic Development Manager	1.00	111,544	1.00	111,543
Sub-Total Full Time Salaries	1.00	111,544	1.00	111,543
Limited Service:				
Adminstrative Intern - 990 Hours		15,173		15,173
Sub-Total Limited Service Wages		15,173		15,173
Allocated From:				
192-960-00 Sr.Housing & Redev. Proj. Mgr.		34,350		34,350
Sub-Total Allocated From		34,350		34,350
Allocated To:				
192-960-00 Economic Dev. Manager - 17%		(18,963)		(18,962)
121-810-26 Economic Dev. Manager - 23%		(25,656)		(25,655)
Sub-Total Allocated To		(44,619)		(44,617)
Total	1.00	116,448	1.00	116,449

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

191 REDEVELOPMENT FUND
945 REDEVELOPMENT

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : Fence rentals, newspaper advertisements and promotion materials
22-000	Contractual : Legal services (City attorney) Marketing Consultant Economic Feasibility Analyses Fiscal and Bonding Consultants Design Services Lobbying Effort Photo Documentation Community Outreach Services Fire, Access and Security Services Multi-functional copier/printer lease and maintenance
31-000	Office Operating : Office supplies
40-003	Electricity : Electrical utility costs
40-004	Gas : Natural gas utility costs
40-005	Telephone : Telephone and cellular services
40-006	Water : Water utility costs
45-000	Educational : CRA, CALED, ICSC and ULI staff training
51-000	Advertising : Marketing and outreach
53-000	Membership and Dues : ULI CALED

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

191 REDEVELOPMENT FUND
945 REDEVELOPMENT

Account	Explanation
54-000 Allowances	: CALED - Conference ICSC - Conference Community Redevelopment Association - Conference ULI - Conference Business assistance
55-000 Lease Payments	: Payments for use of City-owned building
57-000 Interest Expense	: Interest expense on City loan - 9.75% per annum
64-007 Auditing Services	: Annual Financial Audit
64-031 Economic Dev. Consulting Svs	: None
71-000 Administrative Expense	: Payments to Los Angeles County
75-000 Pass-Through Expense	: Payments to School District, Los Angeles County, and Community College District
91-000 Budget Savings	: Projected budget underexpenditure

CITY OF SAN GABRIEL
EXPENDITURES

192 LOW-MOD INCOME HOUSING FUND
960 LOW-MOD INCOME HOUSING
00 DEPARTMENT

		<u>2010-11</u> <u>Revised Estimate</u>		<u>2011-12</u> <u>Adopted Budget</u>
11-000	Full Time Employees	93,151		119,646
12-000	Limited Time Employees	0		0
13-000	Overtime Employees	0		0
19-001	Health Insurance	15,576		21,759
19-002	Retirement	24,544		34,629
	Salaries and Benefits	133,271		176,034
21-000	Special Departmental	0		0
22-000	Contractual	65,000		65,000
40-003	Electricity	1,250		1,250
40-004	Gas	750		750
40-005	Telephone	1,250		1,250
40-006	Water	250		250
53-000	Membership and Dues	1,960		1,960
55-000	Lease Payments	15,750		15,750
64-007	Auditing Services	2,000		2,000
	Operating	88,210		88,210
91-000	Budget Savings	0		0
	LOW-MOD INCOME HOUSING	<u>221,481</u>		<u>264,244</u>

CITY OF SAN GABRIEL
2011-12 SALARY AND WAGES BUDGET

192 LOW-MOD INCOME HOUSING FUND
960 LOW-MOD INCOME HOUSING

Title	10-11 No.	Adopted Budget	11-12 No.	Adopted Budget
Full Time:				
Sr. Housing & Econ. Dev. Proj. Mgr.	1.00	79,885	1.00	79,884
Housing/CDBG Specialist	1.00	81,422	1.00	84,846
Sub-Total Full Time Salaries	2.00	161,307	2.00	164,730
Limited Service:				
None		-		-
Sub-Total Limited Service Wages		-		-
Allocated From:				
191-945-00 Economic Dev. Manager - 17%		18,963		18,962
Sub-Total Allocated From		18,963		18,962

CITY OF SAN GABRIEL
EXPLANATION OF ACCOUNTS

192 LOW-MOD INCOME HOUSING FUND
960 LOW-MOD INCOME HOUSING

Account	Explanation
11-000	Full Time Employees : Salaries for full-time budgeted positions
12-000	Limited Time Employees : Hourly wages for part-time positions
13-000	Overtime Employees : Overtime costs
19-001	Health Insurance : Health benefits for full-time employees
19-002	Retirement : Retirement costs for P.E.R.S. or Social Security
21-000	Special Departmental : None
22-000	Contractual : Consultant services to monitor Affordable Housing Agreement, conduct mid-term Implementation Plan review of affordable housing component, review annual HCD report, create public awareness campaign to make affordable housing more acceptable, legal and translation services
40-003	Electricity : Electrical utility costs
40-004	Gas : Natural gas utility costs
40-005	Telephone : Telephone and cellular services
40-006	Water : Water utility costs
53-000	Membership and Dues : CRA Annual Membership
55-000	Lease Payments : Payments for use of City-owned building
64-007	Auditing Services : Annual financial audit
91-000	Budget Savings : Projected budget underexpenditure

APPENDIX A

CITY OF SAN GABRIEL

STATEMENT OF INVESTMENT POLICY

2011-2012

I. PURPOSE

This statement is intended to provide guidelines for the prudent investment of the City's temporary idle cash, and outline the procedures for maximizing the efficiency of the City's cash management system. The ultimate goal is to enhance the economic status of the City while safeguarding its assets.

II. OBJECTIVE

The City's cash management system is designed to accurately monitor and forecast revenues and expenditures, thus enabling the City to invest funds to the fullest extent possible. The City attempts to obtain the highest yield possible only after the criteria established for safety and liquidity have been met.

The City of San Gabriel invests public funds pursuant to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part to an overall strategy, a trustee is authorized to acquire investments as authorized by law.

This affords the City a broad spectrum of investment opportunities as long as the investment is deemed prudent and is allowable under current legislation of the State of California Government Code Section 53600 et seq. and the general laws of the City of San Gabriel.

The City of San Gabriel strives to maintain a prudent level of investment of idle funds while maintaining sufficient liquidity. This is accomplished through evaluation of projected cash inflows and outflows. Idle cash management and investment transactions are the responsibility of the Finance Director.

Criteria for selecting investments and the order of priority are:

1. **Safety:** The safety and risk associated with an investment refers to the potential loss of principal, interest, or a combination of these amounts. The City only operates in those investments that are considered very safe.

2. Liquidity: This refers to the ability to "cash in" at any moment in time with a minimal chance of losing some portion of principal or interest.
3. Yield: Yield is the potential dollar earnings an investment can provide and sometimes is referred to as the rate of return.
4. Safekeeping: Securities purchased shall be held in third party safekeeping pursuant to Government Code Section 53608, in the City's name and control.

The basic premise underlying the City's investment philosophy is and continues to be, to insure that surplus funds are always safe and available when needed.

III. DELEGATION OF INVESTMENT AUTHORITY

Authority to manage the City of San Gabriel's investment program is derived from the California Government Code Section, 53600, et seq. Management responsibility for the investment program is hereby delegated to the Finance Director, who shall establish written procedures to the operation of the investment program consistent with this Investment Policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Director. The Finance Director shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

IV. AUTHORIZED INVESTMENTS

The California Government Code Section 53601 allows the City to invest in the following media:

- Local Agency Bonds
- U.S. Treasury Bills, Notes or Bonds
- State Registered Warrants, Notes or Bonds
- Notes & Bonds of other Local California Agencies
- U.S. Agencies
- Bankers Acceptances
- Prime Commercial Paper
- Negotiable Certificates of Deposit
- Repurchase & Reserve Repurchase Agreements
- Medium Term Corporate Notes
- Money Market Mutual Funds & Mutual Funds
- Collateralized Bank Deposits
- Mortgage Pass-Through Securities
- Local Agency Investment Fund (LAIF)
- County Pooled Investment Funds

As a matter of practice, however, the City of San Gabriel is limiting the purchase of any new investments to the following vehicles:

U.S. TREASURY BILLS - issued weekly with maturity dates up to one year. They are issued and traded on a discount basis with interest figured on a 360-day basis, actual number of days. They are issued in amounts of \$10,000 and up, in multiples of \$5,000. They are a highly liquid security.

U.S. TREASURY NOTES - initially issued with two- to ten-year maturities. They are actively traded in a large secondary market and are very liquid. The Treasury may issue Note issues with a minimum of \$1,000, however, the average minimum is \$5,000.

FEDERAL AGENCY ISSUES - guaranteed directly or indirectly by the United States Government. All agency obligations qualify as legal investments and are acceptable as security for public deposits.

They usually provide higher yields than regular Treasury issues with all the same advantages. Examples include:

- * FICBs (Federal Intermediate Credit Bank Debentures) - Loans to lending institutions used to finance the short-term and intermediate needs of farmers, such as seasonal production. They are usually issued monthly in minimum denominations of \$3,000 with a nine-month maturity. Interest is payable at maturity and as calculated on a 360-day, 30-day month basis.
- * FFCBs (Federal Farm Credit Bank) - Debt instruments used to finance the short and intermediate term needs of farmers and the national agricultural industry. They are issued monthly with three- and six-month maturities. The FFCB issues larger issues (one to ten year) on a periodic basis. These issues are highly liquid.
- * FHLBs (Federal Land Bank Bonds) - Long-term mortgage credit provided to farmers by Federal Land Banks. These bonds are issued at irregular times for various maturities ranging from a few months to ten years. The minimum denomination is \$1,000. They carry semi-annual coupons. Interest is calculated on a 360-day, 30-day month basis.
- * FHLBs (Federal Home Loan Bank Notes and Bonds) - Issued by the Federal Home Loan Bank System to help finance the housing industry. The notes and bonds provide liquidity and home mortgage credit to savings and loan associations, mutual savings bank, cooperative banks, insurance companies, and mortgage-lending institutions. They are issued irregularly for various maturities. The minimum denomination is \$5,000. The notes are

issued with maturities of less than one year and interest is paid at maturity. The bonds are issued with various maturities and carry semi-annual coupons. Interest is calculated on a 360-day, 30-day month basis.

- * FNMA's (Federal National Mortgage Association) - Used to assist the home mortgage market by purchasing mortgages insured by the Federal Housing Administration and the Farmers Home Administration, as well as those guaranteed by the Veterans Administration. They are issued about four times a year for maturities ranging from a few months to eight years. They are issued in minimum denominations of \$10,000. They carry semi-annual coupons. Interest is computed on a 360-day, 30-day month basis.
- * FHLMC's (Federal Home Loan Mortgage Corporation) - Government-sponsored corporation established to develop the secondary market for conventional home mortgages. Mortgages are purchased solely from the Federal Home Loan Bank System member lending institutions whose deposits are insured by agencies of the United States Government. They are issued for various maturities and in minimum denominations of \$10,000. Interest is paid semi-annually and is calculated on a 360-day, 30-day month basis.
- * Other federal agency issues are Small Business Administration notes (SBAs), Government National Mortgage Association notes (GNMAs), Tennessee Valley Authority notes (TVAs), and Student Loan Association notes (SALLIE-MAEs).

The City limits its investments to no more than 20% of its surplus funds in any one Federal Agency. The following are also allowable investments for the City of San Gabriel.

BANKERS ACCEPTANCES - short-term credit arrangements to enable businesses to obtain funds to finance commercial transactions. They are time drafts drawn on a bank by an exporter or importer to obtain funds to pay for specific merchandise. By its acceptance, the bank becomes primarily liable for the payment of the draft at its maturity. An acceptance is a high-grade negotiable instrument. Acceptances are purchased in various denominations for 30, 60, or 90 days, but no longer than 270 days. The interest is calculated on a 360-day discount basis similar to treasury bills. Local agencies may not invest more than 40% of their surplus money in bankers acceptances.

Certificates of Deposit - time deposits of a bank or savings and loan. They are purchased in various denominations with maturities ranging from 30 days to five years. The City shall not invest more than \$250,000 in any one institution unless the public

deposit is properly collateralized as set forth in this policy. Certificate of Deposits directly placed with a state bank or savings and loan shall not be limited.

Negotiable Certificates of Deposit - unsecured obligations of the financial institution, bank or savings and loan, bought at par value with the promise to pay face value plus accrued interest at maturity. They are high-grade negotiable instruments, paying a higher interest rate than regular certificates of deposit. The primary market issuance is in multiples of \$1,000,000, the secondary market usually trades in denominations of \$500,000, although smaller lots are occasionally available.

Repurchase Agreements - a repurchase agreement is a short-term investment transaction. Banks buy temporarily idle funds from a customer by selling U.S. Government or other securities with a contractual agreement to repurchase the same securities on a future date. Repurchase agreements are typically for one to ten days in maturity. The customer receives interest from the bank. The interest rate reflects both the prevailing demand for Federal funds and the maturity of the repo. Some banks will execute repurchase agreements of a minimum of \$100,000 to \$500,000, but most banks have a minimum of \$1,000,000. Repurchase Agreements can only be executed with financial institutions or broker/dealers that have a Master Repurchase Agreement with the City.

LAIF (Local Agency Investment Fund) - a special fund in the State Treasury which local agencies may use to deposit funds for investment. There is no minimum investment period and the minimum transaction is \$5,000, in multiples of \$1,000 above that, with a maximum balance of \$20,000,000 for any agency. The City is restricted to a maximum of ten transaction per month. It offers high liquidity because deposits can be converted to cash in 24 hours and no interest is lost. All interest is distributed to those agencies participating on a proportionate share basis determined by the amounts deposited and the length of time they are deposited. Interest is paid quarterly. The State retains an amount for reasonable costs of making the investments, not to exceed one-quarter of one percent of the earnings.

The interest rates are fairly high because of pooling the State's surplus cash with the surplus cash deposited. This creates a multi-billion dollar pool and allows diversified investments. In a high interest rate market, the City does better than LAIF, but in times of low interest rates, LAIF yields are higher. The City continually invests in the Local Agency Investment Fund.

Mutual Funds - Mutual funds are shares of beneficial interest issued by diversified management companies that invest in securities and obligations set forth in California Government Code Sections 53601 and comply with the restrictions of those sections. Mutual funds are limited to 10% of surplus funds of the City.

V. INVESTMENT OF BOND PROCEEDS

If applicable, when investing proceeds from the issuance of bonds or other indebtedness, the City of San Gabriel will follow the specific statutory provisions governing the issuance of those bonds or other indebtedness. In the absence of specific Council authorized investments, the investments in bond proceeds or other indebtedness will follow the City's investment policy.

VI. CITY CONSTRAINTS

The City of San Gabriel operates its pooled idle cash investments under the Prudent Man rule. This provides a broad spectrum of prudent investment opportunities consistent with current State of California legislation and other imposed legal restrictions. The Finance Director will evaluate local banks and savings institutions and may invest idle cash funds with such institutions when the criteria for prudent investment previously stated are met. The City operates its investment pool according to State and Self-imposed constraints. It does not buy stocks; it does not speculate; it does not invest in instruments prohibited under Section 53631.5 of the California Government Code such as inverse floaters, range notes, or interest only strips that are derived from a pool of mortgages. The City does not invest in any security that could result in zero interest if held to maturity. Any investment extending beyond a five-year period requires prior City Council approval. Additionally, a minimum of 15% of the outstanding investments must mature within a one-year time period.

VII. SAFEKEEPING AND COLLATERALIZATION

All security transactions entered into by the City shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian designated by the Finance Director.

Collateralization will be required on two types of investments; certificates of deposit and repurchase agreements. In order to anticipate market changes and provide a level of security for all funds, a minimum collateralization level is required.

Surplus funds must be deposited in State or national banks, State or Federal savings associations, State or Federal credit unions or State or Federal thrift and loans within the State of California. The deposits cannot exceed the amount of the bank's savings and loan's, or thrift and loan's paid-up capital and surplus.

The bank or savings and loan must secure public funds deposits with eligible securities having a market value of 110% of the total amount of the deposits. State law also allows as an eligible security, first trust deeds having a value of 150% of the total amount of the deposits. Repurchase agreements require collateralization with securities having a minimum market value of

102% of the repurchase agreement.

The Finance Director may waive security for that portion of a deposit which is insured pursuant to Federal law. Currently, the first \$100,000 of a deposit is federally insured. Deposits in excess of \$100,000 are collateralized as previously indicated.

VIII. REPORTING

Under provisions of Section 53646 of the California Government Code, the Finance Director shall render a quarterly investment report to the City Council, City Treasurer, City Manager, and the City Attorney. A report shall be submitted listing the type of investments, issuer, date of maturity, amount of deposit, rate of interest, current market value for all securities. The quarterly report shall state compliance of the portfolio to the statement of investment policy or manner in which the portfolio is not in compliance. Additionally, the quarterly report shall indicate the City's ability to meet its obligations for the following six months.

IX. QUALIFIED DEALERS

The City of San Gabriel shall transact business only with banks, savings and loans, and registered investment securities dealers.

The Finance Director will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved broker/dealers who are authorized to provide investment services in the State of California. These may include "primary" and "regional" broker/dealers with offices located in the State of California. All financial institutions and broker/dealers who desire to become qualified bidders for investment transaction must be approved by the Finance Director. The broker/dealer will acknowledge that he or she has read and understands the City's investment policy.

X. POLICY REVIEW

This Statement of Investment Policy shall be reviewed by the City Council as required by California Government Code Section 53646 at least annually to ensure its consistency with the overall objectives of preservation of principal, liquidity and return, and its relevance to current law, financial and economic trends. Additional guidelines addressing areas of internal control are handled through administrative policies.

APPENDIX B

CITY OF SAN GABRIEL
PARKS AND RECREATION FEES

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
AFTERSCHOOL REC.	\$0	\$0	Same	Same
SUMMER RECREATION	\$0	\$0	Same	Same
TRIPS	\$8	75,000	Same	Same
CLASSES	25% of class plus \$11	17,100	Same	Same
SPECIAL EVENTS	Varies to cover materials	\$50,000	Same	Same
ADULT SPORTS	Varies to cover officials and awards	\$0	Same	Same
<u>POOL</u>				
RECREATION SWIM				
Child	\$1.25	9,400	Same	Same
Adult	\$1.75	2,500	Same	Same
Family	\$70.00	1,250	Same	Same
Discount Card	\$25.00	1,250	Same	Same
RECREATON SWIM SUBTOTALS:		\$14,400		Same
SEA GULLS	(*) Cost	14,100	Same	Same
GABRIELINO HIGH	(*) Cost	17,600	Same	Same
INSTRUCTION	\$30	\$25,900	Same	Same

* COST INCLUDES UTILITIES AND SUPPLIES ONLY

CITY OF SAN GABRIEL
PARKS AND RECREATION FEES

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
<u>ADULT CENTER</u>				
SENIOR NUTRITION	\$2.00 (to provider)	\$0	Same	Same
SENIOR DANCE	\$3.00 (to provider)	\$0	Same	Same
CIVIC ORGANIZATION MEETINGS	Varies	\$16,500	Same	Same
PRIVATE MEETINGS	Varies	\$5,000	Same	Same
SENIOR MEETINGS	\$0	\$0	Same	Same
REC FACILITIES	\$1,800/unit	\$80,000	Same	Same

**CITY OF SAN GABRIEL
PUBLIC WORKS AND ENGINEERING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
ADDRESS CHANGE (80% Refunded if not approved)	1,180	14,160	Same	Same
DRIVE APPROACH R & R (Includes sidewalk)	475	5,700	Same	Same
DRIVE APPROACH R & R (City Forces) (Plus \$6 per sq. foot for sidewalk)	1,475	14,750	Same	Same
GRADING / DRAINAGE & SHORING PLAN CHECK				
Minimum Lot Size	1,540	20,020	Same	Same
8,000 - 10,000	2,050	24,600	Same	Same
10,001- 20,000	3,430	20,580	Same	Same
20,001- 40,000	3,590	10,770	Same	Same
Over 40,000	4,870	4,870	Same	Same
Plus \$370 for each 5,000 sq. ft increment over 40,000 sq. ft.				
Shoring Plan Check and Permit (1/2 of Grading-Drainage Fee)				
IMPACT FEES				
Police Facility				
-Residential	696 / unit	19,800	Same	Same
-Non-residential	0.17 / sq ft	10,200	Same	Same
Fire Facility				
-Residential	210 / unit	9,900	Same	Same
-Non-residential	0.89 / sq ft	5,100	Same	Same
Open Space				
	2,008 / unit	80,000	Same	Same
Traffic				
Sewer				
	213 / trip	100,000	Same	Same
Residential (R-1)				
	3,668 / unit	9,876	Same	Same
Residential (R-2)				
	1,834 / unit	4,938	Same	Same
Residential (R-3)				
	1,222 / unit	3,300	Same	Same
Residential (2nd Unit)				
	917 / unit	2,469	Same	Same
Residential (Senior Unit)				
	611 / unit	1,650	Same	Same

**CITY OF SAN GABRIEL
PUBLIC WORKS AND ENGINEERING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
IMPACT FEES (CONT'D)				
Sewer				
Residential (Room Add > 800 S.F.)	1,834 / unit	4,938	Same	Same
Commercial	3.41 / sq ft	12,829	Same	Same
Industrial	6.92 / sq ft	0	Same	Same
MAPS				
Tentative Tract Map	2,375	26,125	Same	Same
Tentative Parcel Map	1,975	5,925	Same	Same
Ext. of Approved Subdivision Map	400	1,200	Same	Same
Final Tract/Parcel Map Review & Proc. Adjustments	1,185	10,665	Same	Same
-Lot Line Adjustment	1,975	3,950	Same	Same
-Lot Line Adjust. (4 Parcels or Less)	660	0	Same	Same
Grant Deeds				
(Not shown on tract or parcel map)				
-Street Right of Way	1,185	2,370	Same	Same
-Corner Cutoff	595	1,190	Same	Same
-Maint.-Landscape Easement Extensions	295	885	Same	Same
-Subdivision Map	400	1,200	Same	Same
NPDES/SUSMP				
Conformance Construction Inspection	310	1,240	Same	Same
Commercial/Industrial Inspection	200	32,800	Same	Same
Restaurant/Retail Inspection	120	37,800	Same	Same
PUBLIC WORKS FEES				
Street Improvement	870	8,700	Same	Same
Street Cuts	530	50,350	Same	Same
Curb Cut (Drain hole)	235	1,175	Same	Same
PUBLIC UTILITY FEES				
Work by District Forces or by Contractor	440	34,320	Same	Same
Public Utility Fee: Emergency Work (follow-up)	235	2,585	Same	Same

**CITY OF SAN GABRIEL
PUBLIC WORKS AND ENGINEERING FEES**

<u>SEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
PUBLIC IMPROVEMENT				
Plan check (Street, lighting, signals)	660/Sheet	9,900	Same	Same
Plan Check (Misc-fencing, walls, etc)	130	-	Same	Same
Inspection (Street, lighting, signals)	1,055/Sheet	3,165	Same	Same
RECORD MANAGEMENT FEES				
Dig-Alert	4.50	1,206	Same	Same
Record Management & Microfilming	35.00	63,700	Same	Same
Issuance	32.00	58,240	Same	Same
SEWER CONNECTION FEE (Based on equivalent residential unit)	530	23,850	Same	Same
SHOPPING CART RECOVERY	35	140	Same	Same
SPECIAL INSPECTION	120/hour	14,400	Same	Same
STREET CLOSURE & ENCROACHMENT				
Street Closure	790	11,850	Same	Same
Air -space agreement	790	2,370	Same	Same
Scaffold-Pedestrian Canopy	790	2,370	Same	Same
Lane Closure (short term)	555	2,220	Same	Same
STREET DUMPSTER PERMIT	80	480	Same	Same
STREET NAME SIGN (Based on equivalent residential unit)	50	500	Same	Same
STREET TREE REPLACEMENT (Based on parkway width, tree size, and 2 hours labor)	265-385	11,200	Same	Same

**CITY OF SAN GABRIEL
PUBLIC WORKS AND ENGINEERING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
STUDY/REPORT REVIEW				
Focused Traffic Study	1,185	2,370	Same	Same
Focused Sewer Study	1,185	2,370	Same	Same
Concept Report-Hydrology & Drainage	790	2,370	Same	Same
Stormdrain Sump Pump Plan Check	790	1,580	Same	Same
Sewer Sump Pump Plan Check	1,185	2,370	Same	Same
NPDES/SUSMP Mitigation Plan	660	1,320	Same	Same
TRANSPORTATION				
Permits, House moving, Wide load, Oversize Load				
-Annual	310	4,960	Same	Same
-Daily	120	600	Same	Same
Penalty for Violation or failure to obtain permits - 2 times permit fee				
WASTE MANAGEMENT/ CITY SERVICES FEE				
Residential St & Sewer Cleaning & Maintenance	3.59/mo per residential household/unit	301,350	Same	Same
WASTE MANAGEMENT/ CITY SERVICES FEE				
Commercial St. & Sewer Cleaning, Maintenance, and Graffiti Removal	12.47/mo per bin	313,650	Same	Same

**CITY OF SAN GABRIEL
PLANNING AND ZONING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
ADULT ORIENTED BUSINESS PERMIT	2,275	0	Same	Same
ADVERTISEMENT FEE -- For all applications requiring a public hearing before the Planning Commission or the City Council	\$400	10,800	Same	Same
AGREEMENTS, CC&R'S & COVENANTS Attorney	Hourly Basis	0	Same	Same
APPEALS				
Staff Decision	565	790	Same	Same
Modification Decision	565	790	Same	Same
DRC Decision	565	790	Same	Same
PC Decision	565	790	Same	Same
Ad Hoc Sign Comm	565	790	Same	Same
Ad Hoc Mission District	565	790	Same	Same
Street Tree Decision	Same	300	Same	Same
Adult Oriented Use Permit Revocation	565	790	Same	Same
Non-Conforming Use Appeal	565	790	Same	Same
Undergrounding Determination	0	0	Same	Same
ARBORIST SERVICES				
Single Family Residential	990	8,910	Same	Same
Multi Family Residential/Commercial	1,975	3,950	Same	Same
Site Inspection & Progress Reports	170 / hr	3,910	Same	Same
CONDITIONAL USE PERMIT	1,750	33,500	Same	Same
CLASSIFICATION OF USE				
Planning Commission	1,750	1,750	Same	Same
DENSITY BONUS				
Density Bonus Application	615	615	Same	Same
Land Transfer & Condo Conversion	185	0	Same	Same
Monitoring Fee for Affordable Hsg Agreement	60	0	Same	Same

**CITY OF SAN GABRIEL
PLANNING AND ZONING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
ENVIRONMENT REVIEW				
Neg Declaration	265	3,710	Same	Same
Staff Review of EIR		50% of cost		
Exemption	35	350	Same	Same
Mitigation Monitoring		Full Cost on an hourly basis (\$110/hour)		
GENERAL PLAN AMENDMENT	2,940	3,165	Same	Same
GENERAL PLAN/MISSION DISTRICT SPECIFIC PLAN				
Printed Copy	30	30	Same	Same
Compact Disk	3	3	Same	Same
HISTORIC STRUCTURE				
DRC Review - Large Project	1,975	1,975	Same	Same
DRC Review - Small Project	1,195	1,195	Same	Same
LANDSCAPE PLAN CHECKING	660	6,600	Same	Same
MODIFICATIONS				
Minor	335	3,350	Same	Same
		(plus \$85/each over one modification)		
NOTICE OF TERMINATION				
Nonconforming Use	170	340	Same	Same
Structure or Lot Appeal	170	340	Same	Same
		Time/Materials + 15% administrative cost		
ON-CALL DEV.PROCESSING SERVICES		N/A	Same	Same
OUTDOOR STORAGE & DISPLAY PERMIT	195	975	Same	Same
PREPARATION AND POSTING OF SIGN ON PROPERTY -- For all significant projects of public hearing projects		\$400 for vacant property signs/\$150 for window signs	Same	Same
PRE-APPLICATION REVIEW	655	37,800	Same	Same

**CITY OF SAN GABRIEL
PLANNING AND ZONING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
PRECISE PLAN OF DESIGN				
Staff Review	1,390	6,500	Same	Same
DRC Review	2,830	36,800	Same	Same
REVISIONS TO PREVIOUSLY APPROVED ENTITLEMENTS				
Conditional Use Permit	1,360	1,360	Same	Same
PPD-DRC, PC or CC	1,750	1,750	Same	Same
PPD - Staff	475	475	Same	Same
DRC Applications	\$135 (awning signs)	540	Same	Same
DRC Applications (Non-PPD)	\$595 (master sign plan)	595	Same	Same
DRC Applications	\$730 (freestanding pole sign)	730	Same	Same
SIGN PERMIT (INDIVIDUAL)				
Temporary Signs (Banner)	45	12,400	Same	Same
Staff Review	85	8,500	Same	Same
DRC Review	550	5,500	Same	Same
Sign Conditional Use Permit	475	950	Same	Same
Determination of Special Significance Signs	265	0	Same	Same
Nonconforming Sign Extension Request	595	0	Same	Same
Sign Variance	1,360	1,360	Same	Same
MASTER SIGN PERMIT				
Staff Review	270	1,080	Same	Same
DRC Review	960	2,880	Same	Same
SIDEWALK DINING PERMIT (ANNUAL)				
3 or less tables	170	170	Same	Same
4 or more tables	475	475	Same	Same
SITE PLAN REVIEW				
Small Project (<800 s.f.)	170	7,650	Same	Same
Large Project (>800 s.f.)	335	7,705	Same	Same
STREET ENTERTAINMENT PERMIT				
	170	340	Same	Same
TEMPORARY USE PERMIT				
	530	4,240	Same	Same

**CITY OF SAN GABRIEL
PLANNING AND ZONING FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
TENANT IMPROVEMENT	70	7,000	Same	Same
UNDERGROUND ELECTRICAL UTILITIES				
In-lieu Fee	465	465	Same	Same
Application for Appeal	70	70	Same	Same
USE & OCCUPANCY PERMITS				
Home Business	\$45 - \$3,300	158,000	Same	Same
Floor Area of Business:	\$45		Same	
Less than 2,500 sq. ft. GFA	\$465		Same	
2,500 - 5,000 sq. ft. GFA	\$1,195		Same	
5,001 - 10,000 sq.ft. GFA	\$1,975		Same	
10,001 - 50,000 sq.ft. GFA	\$2,640		Same	
Over 50,000 sq. ft. GFA	\$3,300 plus		Same	
	\$235/10,000 s.f. over 60,000		Same	
VARIANCE APPLICATIONS				
	\$1,955 for 2 variances + \$925 each additional variance.		Same	
	(Not to exceed \$5,875 total fee)		Same	
ZONING CHANGE APPLICATION	2,945	2,945	Same	Same
ZONE TEXT AMENDMENT	2,945	2,945	Same	Same
ZONING VERIFICATION (PER PROPERTY)				
Standard Letter	65	455	Same	Same
ZONING/LAND USE MAPS	1.12	112	Same	Same

Penalty for failure to obtain permit/approval prior to action - Amount of permit/application fee.

Fees shall be waived for property owners:

- (1) Receiving financial assistance under SSI, SSP, AFDC, Food Stamps, General Relief or General Assistance; or
- (2) With gross household incomes not exceeding 50% of the County median family income (\$44,332 x 50% = \$22,166 per year) and property equity of not more than \$50,000.

CITY OF SAN GABRIEL
BUILDING FEES

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
BUILDING PERMITS	153% of U.B.C.	425,000	Same	Same
PLUMBING & MECHANICAL PERMITS	153% of L.A.C.	50,000	Same	Same
ELECTRICAL PERMITS	153% of L.A.C.	50,000	Same	Same
PLAN CHECKING	153% of U.B.C.	325,000	Same	Same
INSPECTIONS				
Regular Inspection	\$105/hour	Included in above	Same	Same
After-hours Inspection	\$140/hour	Included in above	Same	Same
Re-inspection	\$115/hour	Included in above	Same	Same
Occupancy Inspection	\$115/hour	Included in above	Same	Same
Certified Access Specialist Program (CASp)	New Construction \$124/hr Existing Buildings \$105/hr (Min. 2 hours)	13,250	Same	Same

**CITY OF SAN GABRIEL
FINANCE DEPARTMENT FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
DOG LICENSE				
Regular	\$40/YR	-	Same	Same
Spayed/Neutered	\$20/YR	-	Same	Same
Lifetime	\$155	-	Same	Same
CAT LICENSE (Voluntary)				
Regular	\$30/YR	-	Same	Same
Lifetime	\$50	-	Same	Same
COPY	10 cents per page	\$500	Same	Same
RETURNED CHECKS				
Non-Sufficient Funds	\$30	\$1,500	Same	Same
COPY OF ANNUAL BUDGET	\$35	\$70	Same	Same
COPY OF FINANCIAL STATEMENT	\$35	\$70	Same	Same
BUSINESS LICENSE				
AUTOMATION SURCHARGE	17% of License Tax	\$46,500	Same	Same
INVESTIGATION FEE	\$100	\$33,000	Same	Same
TOBACCO RETAILER LICENSE	\$300	\$15,000	Same	Same
OVERNIGHT PARKING PERMIT				
ANNUAL PERMIT	\$110	\$250,000	Same	Same
NIGHTLY PERMIT	\$3 each night	\$85,000	Same	Same
FILMING				
APPLICATION FEE	\$130	\$780	Same	Same
FILMING FEE PER DAY	\$580	\$3,480	Same	Same
POLICE PERSONNEL	\$123/Hr	\$3,750	Same	Same
FIRE PERSONNEL	\$123/Hr	\$3,750	Same	Same
OTHER CITY EMPLOYEES	\$93/Hr	\$1,900	Same	Same

**CITY OF SAN GABRIEL
MISSION PLAYHOUSE FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
BOOKING DEPOSIT	\$500		Same	
AUDITORIUM LOBBY	\$500		Same	
MISSION PLAYHOUSE GLASSROOM To San Gabriel Fine Arts Assn.	N/A		\$750	
MISSION PATIO COURTYARD With Glass Room	\$395 \$925		Same Same	
FILMING Interior Rate	\$5,900		Same	
Exterior Rate	\$2,900		Same	
AUDITORIUM RENTAL - Performance Standard Rate- Weekday	\$1,450		Same	
Standard Rate- Weekend; 2007-08	\$1,800		Same	
Standard Rate- Weekend; 2008-09	\$2,000		Same	
K-12 School Rate- Weekday	\$950		Same	
K-12 School Rate- Weekend	\$1,200		Same	
Select Rate- Weekday	\$1,200		Same	
Select Rate- Weekend	\$1,450		Same	
L.A.T.O.S. Rate- 50% of Select Rate				
AUDITORIUM ADDITIONAL HOURS Up to Midnight	\$155		Same	
Midnight to 2:00a.m.	\$330		Same	
Past 2:00a.m.	\$430		Same	
AUDITORIUM RENTAL - Non-Performance 4 Hour minimum, 8 hour maximum Each Hour over the 8 up until Midnight Each Hour past Midnight	\$105/hour \$135/hour \$330/hour		Same Same Same	
BUILDING RENTALS		\$130,160		\$125,470
PARKING	\$5	\$33,000	Same	\$31,500

**CITY OF SAN GABRIEL
MISSION PLAYHOUSE FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
EVENT PRODUCTION LABOR:				
Production Specialist	\$32 to \$67/hour		Same	
Production Technician	\$30 to \$62/hour		Same	
EVENT HOUSE LABOR:				
House Manager	\$67/hour		Same	
House Staff- Reserved Ticket Event	\$620/Event		Same	
House Staff- Festival Seating Event	\$430/Event		Same	
House Staff- Overtime 5 to 8 hours/day	\$27/hour		Same	
House Staff- Overtime 8 to 12 hours/day	\$43/hour		Same	
LABOR CHARGES		\$250,000		\$210,000
EQUIPMENT RENTAL				
Additional lighting instrument (plus labor charges to hang, focus, and restore)	\$17 per week		Same	
Xenon follow spotlight (plus labor operator fees)	\$90/day or \$359/week		Same	
Black light unit	\$17/day or \$67/week		Same	
Strobe Lights (Pair)	\$13/day or \$45/week		Same	
Mirror Ball	\$50 per week		Same	
Falling Snow	\$112 per week		Same	
Marley Floor (plus labor fees)	\$224 per week		Same	
Full Risers (plus labor fees)	\$280 per event		Same	
Single Riser (plus labor fees)	\$17 per event		Same	
Grand Piano	\$112 per event		Same	
Electronic Piano	\$85 per event		Same	
Wurlitzer Pipe Organ				
-Concert Performance	\$560 per event		Same	
-Recording Session	\$560 per session		Same	
-Limited Performance	\$112 per event		Same	
-Pay and play practice session	\$22 per hour		Same	
Piano tuning	Prevailing Rate + 10%		Same	
Basic Sound System	\$400 per day		Same	

**CITY OF SAN GABRIEL
MISSION PLAYHOUSE FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
EQUIPMENT RENTAL				
Silver Mylar Rain Curtain	\$335 per event		Same	
Black Scrim - 30' high by 60' wide	\$112 per event		Same	
Dry Ice Fog Machine (Dry Ice is not supplied)	\$90 per week		Same	
Independent phone line (Broadcast or computer purposes)	Prevailing AT&T rate +17%		Same	
Projector	\$125 per event		\$200 per day	
		\$44,000		\$47,300
EQUIPMENT RENTALS				

**CITY OF SAN GABRIEL
FIRE DEPARTMENT FEES**

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
ADVANCE LIFE SUPPORT DISPATCH FEE	Per LA County Fee Schedule Per Verdugo Contract			Same Same
NON-TRANSPORT FEE	\$170	\$72,800	Same	Same
FIRST RESPONDER FEE	\$100	\$24,640	Same	Same
PLAN CHECK Commercial/Residential	\$335/\$170 per plan	\$13,440	Same	Same
FIRE INVESTIGATION	\$125/HR	\$2,000	Same	Same
ANNUAL INSPECTION	\$125 for inspection	\$312,500	Same	Same
FIRE EXTINGUISHER Commercial SYSTEMS	\$170 + 1.70 per point	\$1,344	Same	Same
RESTAURANTS/PUBLIC ASSEMBLY	\$530/yr (Any Occupant Load w/Grease Interceptor)	\$52,640	Same	Same
INSPECTIONS STATE MANDATED	\$135/hr	\$2,700	Same	Same
FIRE CODE PERMITS	\$135	\$2,700	Same	Same
FALSE ALARMS	\$530 after 3 false alarms per year	\$5,300	Same	Same
FIRE/EMT REPORTS	\$25/REPORT	\$825	Same	Same
APPEALS STAFF DECISION	\$785	\$785	Same	Same

CITY OF SAN GABRIEL
POLICE DEPARTMENT FEES

<u>FEE TYPE</u>	<u>CURRENT FEE</u>	<u>CURRENT REVENUE</u>	<u>APPROVED FEE</u>	<u>PROJECTED REVENUE</u>
FINGERPRINTING	\$25	\$1,650	Same	Same
VEHICLE RELEASES (G.T.A. RECOVERED)	\$25	\$15,000	Same	Same
VEHICLE RELEASES (STORED/IMPOUNDED)	\$125	\$66,250	Same	Same
CLEARANCE LETTERS	\$30	\$2,250	Same	Same
DANCE PERMITS	\$55	\$7,480	Same	Same
C.C.W. APPLICATIONS	\$150	\$700	Same	Same
Renewal	\$60		Same	
Amendment	\$60		Same	
MASSEUSE/MASSEUR PERMIT	\$225	\$2,250	Same	Same
V.C.EQUIPMENT	\$19	\$14,000	Same	Same
A.B. 244 RESEARCH	\$65	\$390	Same	Same
BOOKING FEE	\$366	\$7,550	Same	Same
FALSE ALARMS	(A)	\$22,000	Same	Same

(A) \$105.00 EACH AFTER THREE (3) FALSE ALARMS PER YEAR