

**SAN GABRIEL PARKS AND RECREATION COMMISSION
MINUTES OF FEBRUARY 6, 2012**

The regular meeting of the Parks and Recreation Commission was held on Monday, February 6, 2012 in the City Council Chambers, 425 South Mission Drive, San Gabriel, at 7:05 p.m.

Present were Chair Virgen, Vice Chair Bryant, Commissioners Gomez, Hopkins, Kirchhoff, San Gabriel Unified School District Representative Gile, Vice Mayor Kevin B. Sawkins and Assistant Parks & Recreation Director Hogan. The Alhambra Unified School District Representative, Andrade Stadler was absent.

APPROVAL OF MINUTES

Commissioner Hopkins made the motion to approve the Commission Minutes of November 7, 2011 as written. Commissioner Bryant seconded the motion.

Ayes: Bryant, Gomez, Kirchhoff, Hopkins, Virgen

Noes: None

Abstain: None

The motion carried on 5-0 vote

PUBLIC COMMENT: PURSUANT TO PROVISIONS OF THE GOVERNMENT CODE, THIS IS THE TIME PROVIDED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE PARKS AND RECREATION COMMISSION REGARDING MATTERS NOT UNDER CONSIDERATION ON THIS AGENDA.

REPORTS AND DISCUSSION

I-A. Assistant Director Hogan presented the 2012 Park Projects PowerPoint presentation. Vice Mayor Kevin B. Sawkins suggested posting the presentation on the website.

I-B. Assistant Director Hogan reported the Lugo Park project will be completed in early 2012. She gave an update on the percentages of work completed on the areas listed for the Vincent Lugo Park project as of 2/7/12;

Conduits for Pedestrian Lights	100%
Pedestrian Lights Base Pedestals	90%
Conduits and Sub Structure for Future Lights for All Purpose Field	100%
18" Storm Drain From Headwall by Outdoor Classroom	100%
All Purpose Field Excluding Sod Installation	75%
Automated Irrigation W/ (New Water Meter and Backflow Device)	95%
Landscape Planting	60%
Electrical Subpanels (3)	90%
(3) Pedestrian Bridges	100%
Vehicular Bridge and Access Road to Parks Maintenance Facility	100%
Stream Bed Percolation Basin	75%
Decomposed Granite Trails and Walkways	70%
Outdoor Classroom	80%

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I-D. Assistant Director Hogan provided an update on the Marshall Park project: the revised plan for Marshall School was approved by the Garvey School District and will be presented for approval to the San Gabriel City Council Tuesday, February 7. The plan includes all of the same recreational elements and amenities and essentially mirrors the original concept. Changes include:

1. The city (and, hence, the public) will have priority use during regular park hours, from 7:30 a.m. to 10:00 p.m.
2. The city will handle scheduling of the park open space for groups and organizations
3. The city will cover all maintenance and operating costs, including maintenance personnel and supplies, operating costs for the restroom, lighting costs and water costs for the restroom
4. Garvey School District will continue to pay for general water costs since the property is still owned by them

I-E. Assistant Director Hogan presented the proposed name change for Plaza Park to be renamed Centennial Park as suggested by the Centennial Committee. After discussing the proposed name change the topic was tabled until the next meeting and staff will invite Mary Cammarano, Centennial Committee member and former Historical Association President to come to the March Commission Meeting to present more information on the name change.

I-F. Commissioner Kirchhoff stated that she has completed the Ethics Orientation for State Officials and will bring a copy of her proof of completion to the next meeting.

I-G. Informational Items and Dates to Remember were included in the agenda packet. Commissioner Gomez invited the Commissioners to the 100th Anniversary of the YMCA of West San Gabriel Valley Community Awards Dinner, February 17.

Commissioner Hopkins made the motion to adjourn the Commission meeting at 7:47p.m. Commission Bryant seconded the motion.

Ayes: Bryant, Gomez, Hopkins, Kirchhoff, Virgen

Noes: None

Abstain: None

The motion carried on 5-0 vote

Respectfully submitted,
Recreation Department Staff