

CITY OF SAN GABRIEL
COMMUNITY SERVICES COMMISSION
MINUTES OF THE REGULAR MEETING

MONDAY, MAY 4, 2015

7:00 P.M.

- CALL TO ORDER:** Chairperson Hopkins called the regular meeting of the Community Services Commission to order at 7:03 p.m.
- COMMISSIONERS PRESENT:** Chairperson Hopkins, Vice-Chair Lubisich, Commissioner Mullen, Commissioner Correa
- COMMISSIONERS ABSENT:** Commissioner Bryant
- REPRESENTATIVES PRESENT:** Councilmember Kevin Sawkins
- REPRESENTATIVES ABSENT:** San Gabriel Unified School District Representative
- STAFF PRESENT:** Community Services Manager Tom Boecking, Commission Secretary Danielle Adriano
- APPROVAL OF MINUTES:** Vice Chair Lubisich made a motion to approve the December 1, 2014 minutes. Commissioner Mullen seconded the motion. The minutes were approved.
- COMMENTS FROM THE PUBLIC:** None

NEW BUSINESS

- 1-A.** Commission Appointment Update- Boecking explained that the council and the administrative office have not appointed new commissioners. Interviews will take place at the end of May. Current commissioners will extend their term until the council appoints new commissioners.
- 1-B.** Summer Programs- Boecking reviewed the staff report provided. Correa inquired about the hiring process. Boecking clarified that part time staff is a mixture of from walk- in applicants, word of mouth, and high school students. Correa mentioned an issue with S.E.F and miscommunications regarding the after school programs at Roosevelt Elementary School. Boecking clarified that the department will hold an afterschool program as they have offered for the past five years. All information about this program is located on the city website.
- 1-C.** Budget Update- Boecking announced that the proposed budget meeting with the City Council will be held on May 12. The Department is hoping for a final budget approval by the City Council in June. Lubisich inquired about the special activity account and how it is managed. Boecking explained the breakdown by percentage of each customer's payment.

- 1-D.** Awards Program - Boecking reported that the Commission received 14 nominations for the awards. Awards will be distributed at the June commission meeting.
- 1-E.** Department Monthly Report - Boecking reported that the Department has been very busy with all upcoming events. The Anniversary of La Laguna Play Day will be on May 16 at Vincent Lugo Park and the Drill Team Competition will be on May 23. Correa inquired about Marshall Park progress and the cork which will be used on the playground. Boecking stated that he did not have the information on hand but will look into that inquiry. Hopkins asked about the Farmers' Market. Boecking was pleased to report that it has been doing very well and there is talk about extending the market to be year round.
- 1-F.** Commissioners Report - Lubisich reported the 50th anniversary play day there will be a fruit vendor, free hot dogs & cake. Junior board members have been going to the elementary schools to create awareness about the event. A coloring contest will take place and the school that comes with the most coloring sheets will win popsicles for the entire school. There will also be a special appearance by the Gabrielino Drum Core. Lubisich expressed that she was thankful for the tennis grant updates. Mullen announced that the women's division annual cookie sale will take place at 11:30am-2:00pm on Thursday, May 7 in the Padillo Room. The Historical Association Meeting will take place on Monday, May 18. Claros Deli owner will be speaking followed by a short film and dinner will be catered by Lunas.
- 1-G.** Dates to Remember - Play Day May 16 at Vincent Lugo Park & Drill Team Competition May 23 at 10:00am at Jefferson Middle School Gymnasium. Monday June 1, last Commission meeting until October.

COMMENTS BY STAFF: None

COMMENTS BY COMMISSIONERS: None

**Chairperson Hopkins adjourned the meeting at 7:32 p.m.
to a regular meeting on Monday June 1 at 7:00 p.m.**

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The complete text of the Community Services Commission meeting minutes is available on tape and may be reviewed within 90 days after the meeting in the Parks and Recreation office during regular business hours.

Wendy Hopkins, Chairperson
San Gabriel Community Services Commission

ATTEST: _____

Danielle Adriano
San Gabriel Community Services Commission Secretary