

**CITY OF SAN GABRIEL**  
**COMMUNITY SERVICES COMMISSION**  
**MINUTES OF THE REGULAR MEETING**

**MONDAY, FEBRUARY 2, 2015**

**7:00 P.M.**

- CALL TO ORDER:** Chairperson Hopkins called the regular meeting of the Community Services Commission to order at 7:02 p.m.
- COMMISSIONERS PRESENT:** Chairperson Hopkins, Vice-Chair Lubisich, Commissioner Bryant, Commissioner Mullen, Commissioner Correa
- COMMISSIONERS ABSENT:** None
- REPRESENTATIVES PRESENT:** Councilmember Kevin Sawkins
- REPRESENTATIVES ABSENT:** San Gabriel Unified School District Representative
- STAFF PRESENT:** Director Rebecca Perez, Community Services Manager Tom Boecking, Recreation Coordinator James Lara, Commission Secretary Danielle Adriano
- APPROVAL OF MINUTES:** Vice Chair Lubisich made a motion to approve the December 1, 2014 minutes. Commissioner Correa seconded the motion. The minutes were approved.
- COMMENTS FROM THE PUBLIC:** None

**NEW BUSINESS**

- 1-A.** First Annual Pentathlon – Recreation Coordinator James Lara announced the revival of the track and field program with the 1<sup>st</sup> Annual All-City Pentathlon. This event will be publicized to the San Gabriel Unified School District as well as Mission Elementary School, San Gabriel Christian School, and St. Anthony School for students enrolled in 2<sup>nd</sup>-8<sup>th</sup> grade. Registration is required by Friday, March 20. Lara explained that the free training will be provided at specific school sites from March 16-27 and will be supervised by recreation leaders on site. The event will take place on Saturday, March 28, 2015.
- 1-B.** Strategic Plan Update – Director Rebecca Perez announced that in April 2014, the City Council approved the reorganization of the Public Works, Parks and Recreation and Engineering Departments. The Community Services Department hired Kevin J. McArdle Consulting, a firm that provides strategic planning and fund development services to non-profits, local government and churches, to lead this project. Kevin J. McArdle gave an overview of the strategic plan and commended the City of San Gabriel for creating so much with limited resources. McArdle explained how the strategic plan will create more programs and services, connect with the community and businesses, embrace community diversity, enhance parks and facilities and

develop resources and tools.

- 1-C.** Department Monthly Report – Community Services Manager Tom Boecking reported that with the end of Jefferson Middle School basketball, soccer tryouts are scheduled for Monday, February 2 and Tuesday February 3. Water Aerobics class will return February 2 due to its popularity. The older adult lunch program will celebrate Valentine’s Day on Friday, February 13. San Gabriel’s 1<sup>st</sup> Annual Lunar New Year event will be held on Sunday, February 15 in the Mission District.
  
- 1-D.** Commissioners Report – Commissioner Correa reported that the Gabrielino Girls Varsity soccer team is reaching for their goal of returning C.I.F. Champions. Correa also announced the soccer team will be hosting their Annual Cancer Awareness Night on February 12 at Gabrielino High School. Vice-Chair Lubisich reported that the tennis courts at Washington Elementary School look amazing without the tattered windscreens. Lubisich also wanted to thank John Gonzalez, Public Works Department for working on the lights at Washington Elementary. Lubisich explained that the residents are very grateful for his services as it is much quieter when the lights are on. Lubisich requested an update for Vincent Lugo Park and Director Perez stated that hopefully by the next commission meeting the Department will have that information to present to the commission.
  
- 1-E.** Dates to Remember – The San Gabriel Lunar New Year Festival will take place on Sunday, February 15 in the Mission District from 10am-6pm. The next commission meeting will be held Monday, March 2 at 7:00 p.m.

**COMMENTS BY STAFF: None**

**COMMENTS BY COMMISSIONERS: None**

**Chairperson Hopkins adjourned the meeting at 8:16 p.m.  
to a regular meeting on Monday March 2 at 7:00 p.m.**

\* \* \* \* \*

The complete text of the Community Services Commission meeting minutes is available on tape and may be reviewed within 90 days after the meeting in the Community Services Office during regular business hours.

\_\_\_\_\_  
Wendy Hopkins, Chairperson  
San Gabriel Community Services Commission

ATTEST: \_\_\_\_\_

Danielle Adriano  
San Gabriel Community Services Commission Secretary