

**CITY OF SAN GABRIEL  
CITY COUNCIL  
REGULAR MEETING AGENDA**

**Tuesday, December 18, 2018 - 6:30 P.M.**

**City Hall Council Chamber  
425 South Mission Drive  
San Gabriel, California 91776**

John R. Harrington  
Mayor

Jason Pu  
Vice Mayor

Juli Costanzo  
Council Member

Chin Ho Liao  
Council Member

Denise Menchaca  
Council Member



Mark Lazzaretto  
City Manager

Keith Lemieux  
City Attorney

Julie Nguyen  
City Clerk

Kevin B. Sawkins  
City Treasurer

**Materials Available for Inspection.** The City Clerk's Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. You may also view agenda items online at [www.sangabrielcity.com/agendacenter](http://www.sangabrielcity.com/agendacenter). Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, are available for public inspection at the meeting or in the City Clerk's Department, located at City Hall, 425 South Mission Drive, San Gabriel, California, during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

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**City Council Meeting Agenda  
Tuesday, December 18, 2018**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Council Member Costanzo
- **ROLL CALL:** Mayor Harrington, Vice Mayor Pu, Council Members Costanzo, Liao, Menchaca

**1. APPROVAL OF AGENDA ORDER**

**2. PRESENTATIONS** – None.

**3. PUBLIC COMMENT**

This is the time set aside for members of the public to address the City Council on items of interest that are not on the Agenda, but are within the subject matter jurisdiction of the San Gabriel City Council. Pursuant to the Brown Act, the City Council cannot answer any questions or take any action until such time as the matter may appear as an item on a future agenda.

In an effort to provide everyone with an opportunity to speak tonight, please be aware that all public comments will be limited to a maximum of three minutes. I will give you a 30 second warning as you approach the end of your time. As a reminder, please be respectful of all speakers regardless of the position they take on any items.

If you wish to address the City Council, please complete a speaker's request card and hand it to me before the start of the meeting. When speaking, please state your NAME for the record.

**4. CONSENT CALENDAR**

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

**A. MATERIAL DEMANDS**

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval.

## **B. APPROVAL OF MINUTES**

The minutes are a record of the official actions taken at the City Council meeting.

1. Minutes of the City Council Regular Meeting of December 4, 2018.

Recommended Action: Approval.

## **C. AMENDMENT NO. 4 TO THE PROFESSIONAL SERVICES AGREEMENT WITH RKA CONSULTING GROUP FOR ADDITIONAL ENGINEERING SERVICES FOR SAN GABRIEL BOULEVARD AT MISSION ROAD INTERSECTION IMPROVEMENT PROJECT**

Amendment No. 4 to the Professional Services Agreement with RKA Consulting Group (RKA) approves additional engineering services for the San Gabriel Boulevard at Mission Road Intersection Improvement Project. The additional engineering services were required because the project schedule was extended by six months to allow for resolution of utility conflicts and unforeseen underground structures. An additional amount of funding, as well as a budget increase, are required to pay for the added services performed by RKA. The final project installations were completed in summer of 2018.

Recommended Action:

Staff recommends that the City Council:

1. Approve Amendment No. 4 to the Professional Services Agreement with RKA Consulting Group for additional engineering services for the San Gabriel Boulevard at Mission Road Intersection Improvement Project in the amount of \$29,541.50, for a total Agreement amount of \$526,321.05; and
2. Authorize issuance of a Purchase Order Change in the amount of \$29,541.50 for payment of the additional services.

## **D. SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH CIVILTEC ENGINEERING INCORPORATED FOR THE DEL MAR AVENUE SEWER AND PAVEMENT REHABILITATION PHASE 2 DESIGN**

On February 21, 2017, the City Council approved a Professional Services Agreement with Civiltec Engineering Incorporated to provide engineering design services for the design of the Del Mar Avenue Sewer Rehabilitation and Pavement Rehabilitation Phase 2 Project. The Project has been separated into

two phases due to the Southern California Edison (SCE) Transmission Overhead Line Undergrounding Project at the intersection of Del Mar Avenue and Valley Boulevard. The proposed amendment is necessary to compensate for the additional coordination work with SCE. Additional time is further required to complete the design, and a month has been added to the schedule. The engineering design is expected to be completed by February 2019. Construction will begin in summer 2019 and is expected to be completed in fall 2019.

Recommended Action:

Staff recommends that the City Council:

1. Approve the Second Amendment to the Professional Services Agreement with Civiltec Engineering Incorporated; and
2. Approve an increase to Purchase Order No. 7697 in the amount of \$25,519.00 from account number 122-800-38-97-728, for a total agreement amount of \$291,745.30. Half of the additional amount (\$12,609.50) will be reimbursed by the developer of the 101 West Valley Boulevard Project.

**5. PUBLIC HEARING** – None.

**6. NEW BUSINESS**

**A. MISSION DISTRICT ECONOMIC ANALYSIS AND MARKET STUDY**

The City's Economic Development Division released a Request for Proposals on September 24, 2018 soliciting bids for a Mission District Economic Analysis and Market Study. Two firms have been added to a short list and invited to a final interview round with the San Gabriel City Council. The final selected firm will be invited back to a subsequent City Council meeting for the execution of a Professional Services Agreement and Final Scope of Work.

**7. PUBLIC COMMENT**

**8. CITY MANAGER'S REPORT**

**9. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS**

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

## **10. CLOSED SESSION**

### **A. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS (\$54956.8)**

**Property:** 405 South Del Mar Avenue, San Gabriel, CA 91776

**Agency Negotiation:** Mark Lazzaretto, City Manager

**Negotiating Parties:** City of San Gabriel and San Gabriel Valley Council of Governments/Alameda Corridor East Project

**Under Negotiation:** Price/terms

## **11. ADJOURNMENT**

The regularly scheduled meeting of January 1, 2019, which would have been held on January 2, 2019 due to the holiday, has been cancelled.

The next regular City Council meeting will be held on Tuesday, January 15, 2019 at 6:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at [www.sangabrielcity.com](http://www.sangabrielcity.com).